

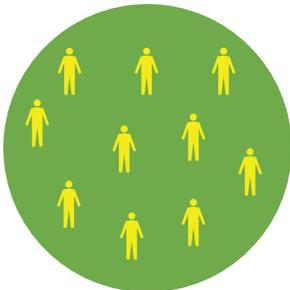
Workplace Safety During COVID-19

Reopening Best Practices

Health officials have identified ways businesses can help mitigate hazards related to the COVID-19 pandemic. Businesses are encouraged to follow these recommendations and support healthy habits to reduce risk of exposure within our community.



- Proactively communicate your safe-to-work practices to employees and customers.
- Provide employees with face covers, shields and/or masks made of either paper or cloth.
- Actively encourage sick employees to stay home or send employees home when sick. Implement flexible sick leave, and supportive policies and practices.



- Keep vulnerable populations at home.
- Implement flexible work hours and/or staggered shifts.
- Stagger breaks and lunches. Limit groups to 10 or less. Arrange break rooms and common areas so there is 6 feet of space between individuals. Consider adding outdoor break areas. Limit the time employees spend in bottle neck areas (hallways, copy machines, watercoolers, etc.).



- Implement flexible worksites, including teleworking.
- Increase social distancing. Create markers on floor or partitions between employees and customers.
- Perform routine environmental cleaning and disinfection with products approved by the EPA for fighting COVID-19.



- Limit non-essential travel.
- Ask staff to be aware of their close contacts if contact tracing is needed.
- Check temperature upon arrival.
- Develop workplace policies about communicable disease exposures.

