

SUBJECT: PUBLIC COMMENTS AT THE CABARRUS COUNTY PUBLIC HEALTH AUTHORITY (“CHA”) BOARD OF COMMISSIONERS (“BOARD”) MEETINGS**EFFECTIVE DATE:** August 16, 2022**REVISION DATES:** June 20, 2023**REVIEW DATES:** June 20, 2023; August 20, 2024; August 19, 2025**POLICY STATEMENT:**

The CHA Board invites members of the public to comment at its meetings and reserves space at each meeting for that opportunity. The Board will accomplish this by ensuring that reasonable and fair mechanisms exist for community/public input.

PROCEDURE:

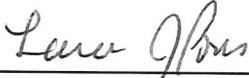
1. Members of the public must request to speak during the public comments portion of the meeting no less than 24 hours in advance of the meeting. Individuals can request to speak by emailing the Clerk to the Board at publiccomments@cabarrushealth.org or by calling 704-920-1915.
2. After submission of the request to speak, public members will receive the Public Comments Request Form from the Clerk to the Board. The form must be completed at least 15 minutes prior to the meeting or can be completed on-site prior to the meetings start.
3. For those not wishing to speak in-person, public comments can be submitted in writing to publiccomments@cabarrushealth.org. All comments go directly to members of the Board and will be read aloud by the Board Chair or his or her designee at the next scheduled meeting.
4. The Board will reserve a public comment period on each regularly scheduled Board meeting. Speakers will be acknowledged to speak in the order in which their names appear on the sign-up sheet. Each individual will be given a maximum of three (3) minutes for comments, and the public comment period will be limited to fifteen (15) minutes each meeting.
 - a. At the end of the time allotted for public comment, those who signed-up or submitted to speak but have not yet been recognized may be requested to hold their comments until the next meeting’s public comment period, at which time they will be given priority for expression. Alternatively, the Board, in its discretion, may extend the time allotted for public comment.
 - b. To avoid repetitiveness, groups are encouraged to select a spokesperson to speak on their behalf. At the request of the Board, groups of persons wishing to speak

hearing.

D. On appeal, the Board had the authority to affirm, modify, or reverse the challenged action.

E. The Board will issue a written decision based on the evidence presented at the hearing. The decision will contain a concise statement of the reasons for the decision.

F. If the person wishes to contest the decision of the Board, he has the right of appeal to the district court within thirty (30) days after the date of the decision by the Board. The scope of the review in district court is the same as in the NC General Statutes 150B-51.



Dr. Lara J. Pons, M.D.
Board Chairman,
Cabarrus Health Alliance

August 19, 2025

Date



Erin Shoe
Chief Executive Officer
Cabarrus Health Alliance

August 19, 2025

Date