



**Public Health Authority of Cabarrus County
Board of Commissioners**

March 12, 2013
5:30 p.m. • Board Room
300 Mooresville Road • Kannapolis, NC 28081

- A. **CALL TO ORDER**James T Mack, Jr., Vice-Chairman
- B. **APPROVAL OF THE AGENDA (Motion)**.....Vice-Chairman Mack
- C. **APPROVAL OF MINUTES**.....Vice-Chairman Mack
January 8, 2013 **(Motion)**
- D. **REPORTS**.....Vice-Chairman Mack
 - 2nd Quarter FY13 Employee Separations Report
 - 2nd Quarter FY13 Organization Goals & Objectives Reports
 - 3rd Quarter FY13 CHA Customer Satisfaction Survey Report
 - Annual Communicable Disease Report for FY 2012.....Suzanne Knight, RN, MPH, Clinical Director
 - Report on Hepatitis A Vaccination Clinics..... Suzanne Knight
 - Report on Cabarrus Flu Status.....Suzanne Knight
 - 2012 Comprehensive Annual Financial Report Tammie Harkey, Finance Director
 - 2012 Division of Public Health Quarterly Fiscal Monitoring ReportTammie Harkey
- E. **CONSENT AGENDA (Motion)**
BUDGET REVISIONS AND AMENDMENTS REQUESTS.....Tammie Harkey, Finance Director
 - \$4,000** – Community Development Block Grant (CDBG) funds received from the City of Kannapolis to support the CHA in providing dental services to low/mod Kannapolis residents. Funds are being utilized to serve 30 individuals at \$133.33 each (Dental Dept)
 - \$240.00** – Budget fees for cooking classes and move funds to appropriate line items to cover expenses (Health Initiatives Dept)
 - \$109,300.00** – Received notification from Community Care of Southern Piedmont that the funding for the Social Media Surveillance project was cancelled and funds were redirected (General Admin Dept)
 - \$75,800.00** – Additional Beacon funds receive from the Community Care of Southern Piedmont to support the Daily Disease Report Project (General Admin Dept)
 - \$67,439.00** – Move funds to appropriate line items to cover expenses for the CMS Diabetes project (General Admin Dept)
 - \$21,570.00** – Increase revenues and expenses related to the On Site Project services provided by CHA for Benefit Controls through December 31st. (General Admin Dept)
 - \$87,791.00** – Grant funds received from Robert Wood Johnson Foundation for Project Smile (Dental Dept)
 - \$20,000.00** – Funds from DHHS/DPH to cover contracts and related administrative costs for the ESMM program (General Admin Dept)
 - \$18,243.00** – Reduce funds budgeted for Health Check Coordination. Program and personnel transferred to the Community Care of Southern Piedmont effective 12/31/12 (FCC Dept)
 - \$43,070.00** – Funds from DHHS/DPH for the Eat Smart Move More (ESMM) program. (Health Initiative Dept)
 - \$63,922.00** – Reduce funds budgeted from FBA of \$46,000 for carry over. All funds spent in FY 2012. Move funds to appropriate line items to cover expenses, including upgrades to the dental mobile

unit digital imaging and to purchase additional dental instruments to support increase in patient load at the Kannapolis site. (Dental Dept)

F. OLD BUSINESS

Holiday Policy Change (Continued from January 8, 2013 meeting).....Tammie Harkey
Strategic Plan Work Plans 1st and 2nd Quarters.....Heather Stewart Esch

G. NEW BUSINESS

Agreement Between CHA & Cabarrus Rowan Community Health Centers **(Motion)**.....Dr. Pilkington
Finance Policy Revisions and Annual Review.....Tammie Harkey
Policy Revisions: Purchasing Policy, Eligibility Policies (Clinical & Dental) Debt Management
Policies (Clinical & Dental), Reserve Policy, Travel Policy **(Motion)**
Policies Review: Cell Phone Policy, Fee Policies (Clinical & Dental) **(Motion)**
Approval of Local Rules/Ordinances **(Motion)**.....Cindy Walker, Accreditation Specialist
Approval of Board Policy Regarding Public Participation **(Motion)**.....Cindy Walker
Approval of 2009 Action Plans from Community Needs Assessment **(Motion)**.....Cindy Walker
Approval of Corporate Resolution Revisions **(Motion)** Erin Shoe, Human Resources Director
Contract/Fee Agreement with Agency Attorney **(Motion)**..... Tammie Harkey

H. INFORMAL PUBLIC COMMENTS/SPEAKERS FROM THE FLOOR.....Vice-Chairman Mack

I. ANNOUNCEMENTS

J. ADJOURNMENT.....Vice-Chairman Mack