



Public Health Authority of Cabarrus County
Board Meeting Minutes
June 17, 2025

A regular meeting of The Public Health Authority Board was held on Tuesday, June 17, 2025.

Board members attended in-person at CHA.

Members Present: Lara Pons, MD, Chair
Mark Spitzer, Vice-Chair
Amy Jewell
Kerry Dove
Cecilia Plez
Daryle Adams

Members Absent: Laura Lindsey, Natasha Lipscomb, & Asha Rodriguez

Staff Present: Erin Shoe, Rolanda Patrick, Mariah Kendrick, April Sloop, Sue Yates, & Melissa Blovsky

Guest and Members of the Public Present: Kyla Paladino & Nick Paladino

CALL TO ORDER

Chairperson, Dr. Lara Pons, called the meeting to order at 5:34pm.

ADOPTION OF THE AGENDA

Chairperson, Dr. Lara Pons, requested a motion to adopt the agenda. Kerry Dove moved. Mark Spitzer seconded. Motion and approval carried unanimously.

APPROVAL OF THE MINUTES

Chairperson, Dr. Lara Pons, requested a motion to approve the May 2025 minutes. Cecilia Plez moved. Mark Spitzer seconded. Motion and approval carried unanimously.

RECOGNITIONS

Health Director, Erin Shoe, introduced guest Kyla Paladino and father Nick Paladino. Kyla is a rising junior at the University of South Carolina. Kyla aims to work in public health following graduation. Ms. Paladino remarked appreciating the opportunity to gain valuable insight into the budget planning process and the organization's strategic direction.

Erin Shoe recognized Charles Rhodes, MD, as the new Senior Physician of Clinical Services. Charles began working at CHA at the beginning of June 2025. Charles played an instrumental role at CHA during the covid vaccine drive-

through clinics. Dr. Rhodes has been associated with CHA for 38 years. Patients are excited for his services and we are happy to have him join CHA!

Deputy Health Director, Rolanda Patrick, introduced the CHA summer interns:

June Barney, a Community Impact intern, is a sophomore at UNC Chapel Hill. June's objective is to complete the UNC Nursing Program and earn her BSN, followed by pursuing a master's degree in public health. Afterwards, June aims to work as a nurse focusing on disaster relief for an international healthcare organization, such as the Red Cross.

Tajay Brown, a Social Media Marketing intern, will be attending her last semester at UNC Charlotte this year - completing her communications major with a concentration in public relations and a minor in political science. Tajay's career goals consists of working in corporate social responsibility and community relations for a sports team.

Emma Griffin, an Environmental Health intern, is a student at UNC Chapel Hill studying Environmental Health Science. Emma's career goals include working in Environmental Health in a rural area focusing on water or air quality.

Jackson Plemmons, an Environmental Health intern, is entering his 2nd year in the MPH program at UNC Charlotte. Jackson studied Medical Anthropology at UNC Chapel Hill during his undergraduate experiences and hopes to pursue a PhD in Public Health Policy after his master's program.

INFORMAL PUBLIC COMMENTS

No public comments.

PUBLIC HEARING: FISCAL YEAR 2026 BUDGET

No public comments.

REPORTS

Green Burial Presentation

Vital Records Supervisor and HIPAA Privacy & Compliance Officer, Melissa Blovsky, presented the Green Burial Presentation.

The Non-Licensed Data Contributor (NLDC) designation, commonly known as Green Burials, permits an individual acting in the capacity of a funeral director to register death without the involvement of a licensed funeral home.

Health departments must apply for NLDC authorization, complete required training, and receive formal approval to provide services. Upon approval, access is granted in the NC DAVE system to initiate and complete a death certificate. This process is typically utilized when a family chooses not to engage a funeral home, often due to financial considerations or a preference for a natural or "green" burial.

This approach supports families seeking environmentally conscious and cost-effective end-of-life arrangements while ensuring compliance with state registration requirements.

Finance Committee Reports

Chief Finance Officer, Sue Yates, presented the following reports:

- CHA Financial Summary as of April 30, 2025. The summary includes revenues and expenditures, actuals for past and present fiscal year and the year-to-date collected percentages.
 - Reviewed and recommended for approval by Finance Committee on 6/6/2025
 - Net positive amount \$868,943
- CHA Snapshot as of April 30, 2025. The snapshot shows the budget, actuals, and year-to-date percentage collected for each department.
 - Reviewed and recommended for approval by Finance Committee 6/6/2025
 - All departments are in 'the green' except Women, Infant & Children (WIC). WIC is yellow due to an expense exceeding revenues. There are no interruptions to WIC services due to agency funding.

CONSENT AGENDA

Budget Revisions

Sue Yates presented an overview of the Budget Revisions. There are currently seventeen (17) Budget Revisions. All were reviewed by the Executive and Finance Committee on 6/6/2025.

The Budget Revisions include the following:

1. Behavioral Health: Pediatric - increase \$4,129
2. Clinical: Newborn Post-Partum Program – decrease \$ (2,949)
3. Clinical: Pregnancy Care Management – increase \$102, 511
4. Clinical: Receipt of Donation- increase \$250
5. Clinical: Opioid Settlement Funds –
 - a. OSMAT – increase \$34,818
 - b. OSSUN – increase \$29, 345
6. Clinical: Comprehensive Opioid, Stimulant, and Substance Use Program (COSSAP) Grant – increase \$8,792
7. Community Impact: Cooking Classes – increase \$370
8. Community Impact: Women, Infants, and Children (WIC)
 - a. Client Services funds – increase \$96, 418
 - b. Nutrition Education funds – increase \$8,787
 - c. Breastfeeding Peer Counselor Program (BPCP) funds – increase \$14,510
9. Dental: Knapolis Dental – increase \$56,840
10. Finance: Overages and Shortages – increase \$5,965
11. Finance International Travel – increase \$4,272
12. Information Technology – increase \$94

The Budget Revisions for division-to-division transfers only with no net change to budget include the following:

1. Brown Mill: Office Equipment
 - a. Move funds to Brown Mill for office equipment from Care Management: \$65, 100
 - b. Move funds to Brown Mill for office equipment from Dental: \$132,144
2. Finance: Information Technology to Finance
 - a. Move funds from Information Technology to Finance: \$187,387

BUSINESS AGENDA

Public Hearing: Fiscal Year 2026 Budget

No public comments.

Fiscal Year 2026 Budget

No changes since presented at May meeting.

Budget Ordinance

Chairperson, Dr. Lara Pons, introduced the Budget Ordinance for Fiscal Year 2025-2026.

Total estimated revenues for fiscal year beginning July 01, 2025 and ending June 30, 2026 is

\$38,303,948.

Total expenditures for operations and activities for the fiscal year beginning July 01, 2025 and ending June 30, 2026 is

\$38,303,948

Adoption of the Fiscal Year 2026 Budget

Chairperson, Dr. Lara Pons, requested a motion to adopt the Fiscal Year 2026 Budget. Amy Jewell moved. Mark Spitzer seconded. Motion and approval carried unanimously.

HEALTH DIRECTOR REMARKS

Erin Shoe shared the Health Director's Remarks.

1. The Community Health Needs Assessment retreat was held this morning. The Community Planning Council consisted of 50 community members from various industries. The priorities selected include: Behavioral Health, Housing, Transportation, and Early Childhood Education. Staff now get to work on the full report and will return in August to present to this board.
2. Two CHA staffers graduated from Leadership Cabarrus this year. Congratulations to Tammy Alexander, our School Health Director, and Branisha Smith, a Behavioral Health Program Manager.
3. Sarah Vingoe and I met with Congressman Mark Harris' staffers last week to discuss public health at the local level. We look forward to further support Mr. Harris and his work in DC.
4. Brown Mill is running on time with target certificate of occupancy by end of December. We are looking at tentative ribbon cuttings in January.
5. Dental served campers at the Cabarrus County Boys & Girls Club for the first time this week utilizing our school based oral health model for the summer!
6. Cayla Ifill (Adolescent Health) was acknowledged as a community partner at the KCS Board Meeting in May 2025.
7. We lost a long-term colleague last week. Thank you for your kind words of support for the team. Greg Stewart was an amazing advocate for health and wellness. We are supporting staff in a number of ways and considering how to honor Greg's memory for years to come.

ANNOUNCEMENTS

Amy Jewell, stated CHA staff did a fantastic job presenting on their divisions.

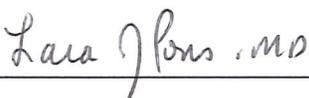
MOTION TO ADJOURN

No further business to come before the Board.

Chairperson, Dr. Lara Pons, requested a motion to adjourn the meeting. Mark Spitzer moved. Amy Jewell seconded the motion. Motion and approval carried unanimously.

The meeting was adjourned at 6:16pm.

The next meeting of the Board will be August 19, 2025 at 5:30pm.



Lara Pons, MD, Chair

Public Health Authority Board of Commissioners



Minutes Taken by Mariah Kendrick

Governance Program Manager