



Public Health Authority of Cabarrus County
Board Meeting Minutes
August 20, 2024

Members Present:

Lara Pons, MD, Chair
Mark Spitzer, Vice-Chair (virtual)
Steve Morris
Daryle Adams
Kerry Dove
Asha Rodriguez
Natasha Lipscomb
Cecilia Plez
Asha Rodriguez

Staff Present: Erin Shoe, Rolanda Patrick Forehand, Caroline Criscoe, Sue Yates, Jamie Newman, Sonja Bohannon-Thacker, Jennifer Hatley, Branisha Smith, Sarah Vingoe, Tammy Alexander, Megan Shuping, April Sloop

Guests and Members of Public Present: Dr. Aalece Pugh

CALL TO ORDER

Chairperson Lara Pons called the meeting to order at 5:39 PM.

ADOPTION OF THE AGENDA

Chairperson Lara Pons requested a motion to adopt the agenda. Daryle moved. Cecilia seconded. Motion and approval carried unanimously.

APPROVAL OF THE MINUTES

Chairperson Lara Pons requested a motion to approve the June and July Minutes. Cecilia moved. Daryle seconded. Motion and approval carried unanimously.

INFORMAL PUBLIC COMMENTS

No public comments.

BOARD MEMBER INSTALLATION & OATH OF OFFICE

Dr. Natsha Lipscomb and Dr. Kerry Dove were sworn in as new board members. Mr. Mark Spitzer and Ms. Cecilia Plez were sworn in as reappointed members. The Oath was directed by Caroline Criscoe.

REPORTS

Primary Care Update

Erin Shoe provided an update on Primary Care services. Part one of Community Health Center application has been turned in and part two is planned to be turned in by end of September. Erin shared that SUN participants will start receiving services first.

Finance Committee

Sue Yates presented the Financial Summary Report pointing out that if we did not invest in Brown Mill, CHA's net at the end of the year would have been \$523,996. Instead of a full \$1 million fund balance appropriation, we only needed \$476,004 to meet our payment obligations. Sue also presented the CHA snapshot noting that all areas are "green" meaning revenues are greater than expenses or percentage is within 5% points.

CONSENT AGENDA

Sue Yates presented the following budget revisions:

1. To amend budget for Kannapolis Renovations due to Cannon Foundation Funding. Remaining Funds to be used for the painting project at Kannapolis location.
2. To reallocate fund balance budget to the Brown Mill project.
3. To budget for Cannon Foundation funding received for dental renovations.
4. To budget for Cabarrus Partnership for Children Grant received for a bilingual patient navigator.
5. To reduce budget for CD Pandemic Recovery Agreement Addendum, due to carryover from FY24 to FY25.
6. To reduce budget for Partnerships in Overdose Prevention and Harm Reduction Agreement Addendum due to actual funding being lower than anticipated funding.
7. To budget for additional funding received for the Syringe Services Program (SSP).

The following financial policies were reviewed with no changes:

1. Program Income Policy
2. Property Management Policy
3. Capital Assets Policy
4. Mobile Phone Stipend Policy

BUSINESS AGENDA

Blue Zones

Asha Rodriguez presented on Aging and Older Adults, with a focus on Blue Zones. She explained what Blue Zones are, the Power 9 model, and the application of this research. Asha also covered the transformation history and provided data on sustained improvements in well-being. She discussed the timeline and next steps, which include planning, community assessment, findings and the establishment of a Blue Zone community.

Cabarrus County Opioid Settlement Strategy

Dr. Aalece Pugh presented on the Opioid Settlement Funds, providing an overview of this historic agreement aimed at bringing relief to communities impacted by opioids. She detailed the current Cabarrus County projects, including Peer Support, Medication-Assisted Treatment (MAT), and collaborative strategic planning, highlighting the prioritized strategies. Dr. Pugh also discussed the next steps, which include submitting forms to the state technical assistance team, hiring a project manager, and establishing strategy workgroups.

New Board Member Nomination

Erin Shoe recommended Amy Jewell for the vacant board member position. Chairperson Lara Pons requested a motion to approve. Natasha moved. Steve seconded. Motion and approval carried unanimously.

Board of Health Governing Documents

The following five (5) documents were presented to the board for review with no changes being made:

1. Public Health Authority of Cabarrus County Corporate Resolutions of the Board of Commissioners
2. Cabarrus County Public Health Authority Board of Commissioners Operating Procedures
3. Rule Making and Adjudication for Public health Authority Board of Commissioners
4. Public Comments at the Cabarrus County Public Health Authority Board of Commissioners.
5. Bylaws

Chairperson Lara Pons requested a motion to approve. Asha moved. Steve seconded. Motion and approval carried unanimously.

ANNOUNCEMENTS

Chairperson Pons asked all attendees to introduce themselves.

Erin Shoe announced that five (5) official Brown Mill bids came and they would be presented to board members at the September 17th meeting. Lyles Construction was the leading bid and they have shared that they are aiming for January 2026 as a move in date. Erin also shared that Kannapolis Dental renovations are progressing nicely.

MOTION TO ADJOURN

No further business to come before the Board.

Chairperson Lara Pons requested a motion to adjourn the meeting. Mark moved. Cecilia seconded the motion. Motion to adjourn carried unanimously.

The meeting was adjourned at 6:55 PM.

The next meeting of the Board will be September 17, 2024 at 5:30pm.

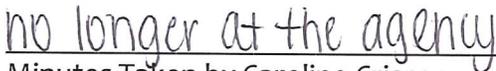


Lara Pons, MD, Chair
Public Health Authority Board of Commissioners

ATTEST -



Erin Shoe, MPH
Public Health Director



Minutes Taken by Caroline Criscoe