



**CABARRUS  
HEALTH  
ALLIANCE**

Board of Health Meeting

June 20, 2023

The Public Health  
 Authority of Cabarrus  
 County Board Meeting  
 Agenda

June 20, 2023  
 5:30 pm

<b>A. CALL TO ORDER</b>	Chairperson Lara Pons, MD
<b>B. ADOPTION OF THE AGENDA</b> B1. June 20, 2023 Agenda, <i>Motion</i>	Chairperson Lara Pons, MD
<b>C. APPROVAL OF THE MINUTES</b> C1. <a href="#">May 16, 2023 Minutes</a> , <i>Motion</i>	Chairperson Lara Pons, MD
<b>D. <u>BOARD MEMBER INSTALLATION &amp; OFFICER ELECTION</u></b> • Installation: Lara Pons, MD & Dan Hagler, MD • Officer Election	Raquesha Balknight, Board Clerk
<b>E. SPECIAL PRESENTATIONS</b> E1. <a href="#">Graduate Recognition</a> E2. <a href="#">CHA Employee Response Recognition</a>	Rolanda Forehand, Deputy Health Director Marcella Beam, Director of Strategy
<b>F. <u>INFORMAL PUBLIC COMMENTS</u></b>	Chairperson Lara Pons, MD
<b>G. REPORTS</b> G1. FINANCE COMMITTEE • <a href="#">Financial Summary Report</a> • <a href="#">Snapshot Report</a> G2. <a href="#">Health Director Report</a>	Sue Yates, Chief Financial Officer  Erin Shoe, Health Director
<b>H. CONSENT AGENDA, <i>Motion</i></b> H1. <a href="#">Budget Revisions</a> H2. <a href="#">Finance Policies</a> : Contracts & Procurement, Dental Fees H3. <a href="#">CHA Policies</a> : Whistle Blower, Conflict of Interest	Sue Yates, Chief Financial Officer Erin Shoe, Health Director
<b>I. BUSINESS AGENDA</b> I1. <a href="#">Board of Health Governing Documents</a> , <i>Motion</i> I2. <a href="#">2024 Final Budget &amp; Budget Ordinance</a> I3. <a href="#">Public Hearing on FY 24 Budget</a> I4. <a href="#">Adoption of FY 24 Budget</a> , <i>Motion</i>	Sheldon Stokes, Partner, Johnston Allison Hord Sue Yates, Chief Financial Officer
<b>J. <u>ANNOUNCEMENTS</u></b>	Chairperson Lara Pons, MD
<b>K. <u>MOTION TO ADJOURN</u>, <i>Motion</i></b>	Chairperson Lara Pons, MD



## C. APPROVAL OF THE MINUTES

*Chairperson Lara Pons, MD*

May 16, 2023 Meeting Minutes



## D. BOARD MEMBER INSTALLATION

### INSTALLATION

*Lara Pons, MD*

*Dan Hagler, MD*



## D. ELECTION OF OFFICERS

Chair & Vice Chair



## E. SPECIAL PRESENTATION

### E1. Graduate Recognition

*Rolanda Forehand, Deputy Health Director*

### E2. CHA Employee Response Recognition

*Marcella Beam, Director of Strategy*



## F. INFORMAL PUBLIC COMMENTS

*Chairperson Lara Pons, MD*



## G. REPORTS

### **Committee Reports**

#### G1. Finance & Sustainability

*Sue Yates, Chief Financial Officer*



# Finance & Sustainability Committee

June 20, 2023





Reviewed by  
Finance  
Committee:  
6/12/2023

**PUBLIC HEALTH AUTHORITY OF CABARRUS COUNTY**  
**FINANCIAL SUMMARY REPORT**  
FY 2023      10 months ending      4/30/2023

**GENERAL FUND**

REVENUES	ACTUAL	ACTUAL	ACTUAL	ACTUAL	FY 2023	FY 2023	ACTUAL	Y-T-D %
	FY 2019	FY 2020	FY 2021	FY 2022	ORIGINAL BUDGET	BUDGET	04/30/23	COLLECTED
INTERGOVERNMENTAL REVENUES	\$ 19,569,246	\$ 19,321,939	\$ 18,475,365	\$ 18,070,417	\$ 29,598,669	\$ 31,366,795	\$ 22,458,736	71.60%
MEDICAID COST SETTLEMENT	\$ 1,599,316	\$ 1,846,623	\$ 2,693,197	\$ 3,098,145	\$ 2,932,077	\$ 2,932,077	\$ 1,765,037	67.84%
MANAGED CARE QUARTERLY PAYMENT	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 224,137	
PERMITS & FEES	\$ 203,853	\$ 216,482	\$ 285,057	\$ 340,160	254,360	280,760	\$ 284,575	101.36%
SALES & SERVICES	\$ 1,785,752	\$ 1,618,074	\$ 1,708,630	\$ 1,541,742	1,519,993	1,510,384	\$ 978,913	64.81%
INVESTMENT EARNINGS	\$ 180,096	\$ 104,186	\$ 4,223	\$ 15,223	4,000	242,195	\$ 234,085	96.65%
MISCELLANEOUS	\$ 65,673	\$ 47,320	\$ 72,847	\$ 67,453	767,366	269,855	\$ 63,911	23.68%
CONTRIBUTIONS & PRIVATE GRANTS	\$ 498,089	\$ 577,794	\$ 1,002,571	\$ 579,848	1,099,264	2,050,517	\$ 1,241,434	60.54%
FUND BALANCE APPROPRIATED	\$ -	\$ -	\$ -	\$ -	-	-	-	#DIV/0!
<b>TOTAL</b>	<b>\$ 23,902,025</b>	<b>\$ 21,851,130</b>	<b>\$ 25,193,646</b>	<b>\$ 30,108,359</b>	<b>\$ 36,175,729</b>	<b>\$ 38,652,583</b>	<b>\$ 27,250,828</b>	<b>70.50%</b>

  

EXPENDITURES	ACTUAL	ACTUAL	ACTUAL	ACTUAL	FY 2023	FY 2023	ACTUAL	Y-T-D %
	FY 2019	FY 2020	FY 2021	FY 2022	ORIGINAL BUDGET	BUDGET	04/30/23	SPENT
ENVIRONMENTAL HEALTH	\$ 940,537	\$ 942,173	\$ 1,124,681	\$ 1,429,941	1,729,645	1,756,045	1,343,675	76.52%
INFORMATION TECHNOLOGY SYSTEMS	\$ 958,323	\$ 1,153,424	\$ 951,084	\$ 1,158,973	1,292,696	1,228,356	913,182	74.34%
GENERAL ADMINISTRATION	\$ 6,881,284	\$ 4,055,399	\$ 2,779,340	\$ 3,235,818	4,046,654	5,250,684	3,984,498	75.89%
FAMILY CARE COORDINATION	\$ 1,040,588	\$ 1,177,374	\$ 1,109,438	\$ 1,251,648	1,619,631	1,631,131	1,182,724	72.51%
SCHOOL HEALTH	\$ 2,994,421	\$ 3,117,582	\$ 3,965,717	\$ 6,979,729	6,751,584	6,805,044	5,717,096	84.01%
COMMUNITY IMPACT	\$ 2,268,964	\$ 1,948,057	\$ 1,260,913	\$ 2,502,914	3,281,272	3,754,354	2,418,024	64.41%
DENTAL HEALTH	\$ 3,723,191	\$ 4,020,629	\$ 2,933,844	\$ 3,708,063	4,596,355	4,381,468	3,186,418	72.72%
VITAL RECORDS	\$ 65,439	\$ 54,625	\$ 57,632	\$ 70,154	72,743	72,743	58,189	79.99%
COMMUNICABLE DISEASE	\$ 1,159,678	\$ 2,191,236	\$ 4,657,174	\$ 4,145,338	7,086,662	7,624,950	4,092,156	53.67%
CLINICAL SERVICES	\$ 3,147,325	\$ 3,129,082	\$ 3,220,341	\$ 3,816,726	4,049,603	4,079,684	2,993,821	73.38%
BEHAVIORAL HEALTH	\$ -	\$ -	\$ -	\$ 147,966	878,956	1,200,920	493,344	41.08%
WIC	710,171	767,128	832,770	811,156	769,928	867,204	627,871	72.40%
<b>TOTAL</b>	<b>\$ 23,889,921</b>	<b>\$ 22,556,709</b>	<b>\$ 22,892,933</b>	<b>\$ 29,258,426</b>	<b>\$ 36,175,729</b>	<b>\$ 38,652,583</b>	<b>\$ 27,010,997</b>	<b>69.88%</b>

  

<b>Y-T-D FUND BALANCE INCREASE (DECREASE)</b>	<b>\$ 12,104</b>	<b>\$ (705,580)</b>	<b>\$ 2,300,712</b>	<b>\$ 849,933</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 239,831</b>	
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## Cabarrus Health Alliance Snapshot

April 30, 2023 Target Percentage 83%

	Budget	Actual	YTD Percentage		Comments
<b>Environmental Health</b>					
Revenue	1,756,045	1,509,520	85.96%		
Expense	1,756,045	1,343,675	76.52%		
<b>Information Technology</b>					
Revenue	933,347	777,235	83.27%		
Expense	1,228,356	913,182	74.34%		
<b>General Administration</b>					
Revenue	4,338,007	3,447,555	79.47%		
Expense	5,250,684	3,984,498	75.89%		
<b>Family Care Coordination</b>					
Revenue	1,631,131	1,404,769	86.12%		
Expense	1,631,131	1,181,493	72.43%		
<b>School Health</b>					
Revenue	6,805,044	5,022,128	73.80%		
Expense	6,805,044	5,717,096	84.01%		Revenues are reimbursed one month after expenses.
<b>Community Impact</b>					
Revenue	3,682,642	2,125,986	57.73%		
Expense	3,754,354	2,418,054	64.41%		Revenues are reimbursed one month after expenses.
<b>Dental Health</b>					
Revenue	5,660,866	2,218,318	39.19%		Cost settlement for FY23 \$1,693,391 will be received 4th quarter. Revenue actuals do not include cost settlement projections.
Expense	4,381,468	3,186,418	72.72%		
<b>Vital Records</b>					
Revenue	72,743	60,619	83.33%		
Expense	72,743	58,189	79.99%		
<b>Communicable Disease</b>					
Revenue	7,624,950	3,652,828	47.91%		
Expense	7,624,950	4,092,156	53.67%		Large ARPA Agreement Addendums.
<b>Clinical Services</b>					
Revenue	4,079,684	2,290,665	56.15%		Cost settlement for FY23 \$291, 023 will be received 4th quarter. 1 of 4 quarterly direct payments have been received.
Expense	4,079,684	2,993,821	73.38%		
<b>Behavioral Health</b>					
Revenue	1,200,920	671,590	55.92%		
Expense	1,200,920	493,344	41.08%		Grant based reimbursement FY23. Billable services are increasing.
<b>WIC</b>					
Revenue	867,204	570,640	65.80%		
Expense	867,204	627,871	72.40%		Revenues are reimbursed one month after expenses.

Reviewed by  
Finance  
Committee:  
6/12/2023



## G2. HEALTH DIRECTORS' REPORT

*Erin Shoe, Public Health  
Director*



# CHA Public Health Director's June Report – Key Highlights

1. Three (3) grants are pending award determination, for a total value of \$13M.
2. The National Institutes of Health application with NCCU and Atrium Health was not awarded (\$12M).
3. We are awaiting approval for placement for four (4) CDC Public Health Associates (PHAPs): Youth Advisory Council, Population Health, Policy, and Community Engagement.
4. SUN Clinic team is collaborating with Atrium OBGYN practices in county to assist in providing most efficient and highest quality care for their identified pregnant substance-using patients.
5. The Community Dental Mobile Program wrapped up its school year with 1,505 students served! This is an increase from the 2021-2022 school year when 614 students were seen.
6. Environmental Health has been awarded an intern for ten (10) weeks paid through the National Environmental Health Association.
7. Staff are working with CK Rider, Cabarrus County Reentry Alliance, and NC Works to host a Transportation Simulation on June 23. Target audience is local elected leaders and those who engage and have contact with individuals after release from incarceration.
8. Staff have answered the call for the significant increase in International Travel visit demand, as more people return to global travel.
9. School nurses documented a total of 71,795 encounters in the electronic medical record this school year.
10. Collaboration with detention staff is going well as we develop a comprehensive system for behavioral health care for individuals incarcerated in Cabarrus County along with revamping the Stepping Up program.

[Link to full report](#)



## H. CONSENT AGENDA

### H1. Budget Revisions

### H2. Finance Policies

- ✓ Contract & Procurement Policy
- ✓ Dental Fees

### H3. Policies Revisions

- ✓ Whistle Blower
- ✓ Conflict of Interest



# H1. Budget Revisions

*Sue Yates, Chief Financial  
Officer*



# Budget Revisions, *Motion*

Reviewed and recommended for approval by Finance Committee:  
6/12/2023

Summary	Amount Increase or (Decrease)
1. SUN Project: To budget for additional expenses in FY23	\$11,384
2. Childcare Coordination for Children (CC4C): To budget for additional revenues in FY23	\$48,000
3. Pregnancy Care Management (PCM): To budget for additional revenues in FY23	\$93,000
4. SmartStart – Dental: To budget for additional revenues for SmartStart. To budget for dental vehicles and move dental building improvements to FY24.	\$(84,199)
5. Prescription Drug Overdose Grant: To budget for additional funds received for in FY23	\$8,415
6. WIC Breast Feeding: To budget for June 2023 expenses	\$38,307

Requested action: approve budget revisions  
*Link to full documentation in appendices*



# Budget Revisions, *Motion*

Reviewed and recommended for approval by Finance Committee:  
6/12/2023

Summary	Amount Increase or (Decrease)
7. WIC Client Services: To budget for June 2023 expenses	\$17,284
8. WIC Newborn Education: To budget for June 2023 expenses	\$9,973
9. Environmental Health Department: To budget for additional fees collected	\$25,270
10. Capital Trust: To budget for additional interest from the capital trust account	\$57,191
11. School Health ELC Grant: To reduce budget to actuals; grant ended May 2023	\$(357,977)
12. Adult Primary Care Program: To increase budget to actuals	\$7,867

Requested action: approve budget revisions  
*Link to full documentation in appendices*



# Budget Revisions, *Motion*

Reviewed and recommended for approval by Finance Committee:  
6/12/2023

Summary	Amount Increase or (Decrease)
13. Behavioral Health: To reduce ARPA revenues in FY23; funds will be used in FY24	\$(47,567)
14. 340B and International Travel: To budget for additional funding and fees collected	\$9,231
15. Breast Cancer and Cervical Cancer Program: To reduce budget to align with state grant revisions	\$(8,000)
16. Expanding Laboratory Capacity (ELC)/COVID: To reduce budget in FY23; funds will be used in FY24	\$(130,000)
17. Regional Workforce: To reduce budget in FY23; funds will be used in FY24	\$(250,658)

Requested action: approve budget revisions  
*Link to full documentation in appendices*



## H2. Finance Policies

*Sue Yates, Chief Financial  
Officer*



# Finance Policy, *Motion*

Full policies reviewed and recommended for approval by Finance Committee: 6/12/2023

Summary: **Changes to policy**. Policies are reviewed at least annually for accreditation purposes and revisions are made when necessary.

Policies	Policy Changes
Contract & Procurement Policy <i>Link to full documentation in appendices</i>	<p>The purpose of this policy is to establish guidelines for employees of CHA that meet or exceed the procurement requirements for the purchases of goods, services, and/or construction or repair projects.</p> <p>Minimal changes include:</p> <ul style="list-style-type: none"> <li>- Purchase order requirement for purchases was moved from \$500 to \$1,000.</li> <li>- Language added for Honorariums.</li> <li>- Language added for Piggybacking.</li> </ul>

Requested action: approve finance policies



# Finance Policy, *Motion*

Full policies reviewed and recommended for approval by Finance Committee: 6/12/2023

Summary: **Changes to policy**. Policies are reviewed at least annually for accreditation purposes and revisions are made when necessary.

Policies	Policy Changes
Dental Fee Policy Link to full documentation in appendices	Addition of 'nominal fee' to better align with National Health Service Corp requirements; recruitment and retention tool for dental providers (dentists, hygienists); NHSC provides loan re-payment options.
Dental Clinic Eligibility Policy Link to full documentation in appendices	Addition of 'nominal fee' to better align with National Health Service Corp requirements; recruitment and retention tool for dental providers (dentists, hygienists); NHSC provides loan re-payment options.

Requested action: approve finance policies



## H3. CHA Policy Review & Revisions

*Erin Shoe, Health Director*



# CHA Policy, *Motion*

Summary: **Changes to policy**. Policies are reviewed at least annually for accreditation purposes and revisions are made when necessary.

Full policies reviewed and recommended for approval by Finance Committee: 6/12/2023

Policies	Policy Statements
Whistle Blower Policy <i>Link to full documentation in appendices</i>	The Public Health Authority of Cabarrus County dba Cabarrus Health Alliance (CHA) requires that all employees observe high standards of business and personal ethics in the conduct of their duties and responsibilities.
Conflict of Interest Policy <i>Link to full documentation in appendices</i>	Clarified reporting structure.

Requested action: approve CHA policies



I1. Board of Health Governing Documents review, *Motion*  
*Sheldon Stokes, Partner Johnston Allison Hord*

1. *Bylaws of the Public Health Authority of Cabarrus County*
2. *Conflict of Interest - Board specific*
3. *Rule Making & Adjudication*
4. *Public Comments at Board Meetings*
5. *Corporate Resolution*
6. *Equity & Policy Committee Charter*
7. *Committee Charter Template*
8. *Committees - Internal Procedures*

I2. Final Budget & Budget Ordinance, *Motion*  
*Sue Yates, Chief Financial Officer*

I3. Public Hearing on FY 24 Budget, *Motion*  
*Sue Yates, Chief Financial Officer*

I4. Adoption of FY 24 Budget, *Motion*  
*Sue Yates, Chief Financial Officer*

# I. Business Agenda



# I1. Board of Health Governing Documents

Board of Health Governing Documents review,  
*Motion*

*Sheldon Stokes, Partner*

*Johnston Allison Hord*



## 12. Final Budget & Budget Ordinance

2024 Final Budget and Budget Ordinance, *Motion*  
*Sue Yates, Chief Financial Officer*



# The Public Health Authority of Cabarrus County

Fiscal Year 2024  
Final Budget



June 20, 2023



# FY 24 Preliminary Budget - Revenues

**FY 24 Preliminary Budget**      \$33,865,664

Revenues for FY 2024

Funding Source	Amount	% of Overall Budget
<b>County</b>	\$10,994,140	32%
<b>Intergovernmental Grants</b>	\$ 9,048,413	27%
<b>Billing</b>	\$ 6,876,758	20%
<b>Medicaid Cost Settlement &amp; Quarterly Payments</b>	\$ 2,819,900	8%
<b>County Grants</b>	\$ 2,004,229	6%
<b>Miscellaneous</b>	\$ 766,004	2%
<b>Contributions/Private Grants</b>	\$ 664,933	2%
<b>Sales and Services</b>	\$ 350,048	1%
<b>Permits/Fees</b>	\$ 341,239	1%
<b>Fund Balance</b>	\$ 0	



# 2024 Goals

16 Goals



**Data:**

**Use Data to Improve Health**

**2 strategies**

**Equity:**

**Develop Internal and External Practices, Programs and Policies that Achieve Equity**

**1 strategy**

**Social Determinants of Health:**

**Build and Sustain Collaborative Systems that Address SDOH**

**4 strategies**

**Organizational Function and Process:**

**Transform Agency Capacity, Culture and Practices to Achieve Excellence**

**9 strategies**





# Fiscal Unknowns

Source	One-Year Amt.	Total Award Amt.	Status
National Institutes of Health Grant	\$1.2M/year	\$12M total	Not Funded
Office of Population Affairs, Elevate Grant (Teen Pregnancy Prevention)	\$1.1M/year	\$5.5M total	Pending
CDC REACH Grant	\$1.5M/year	\$7.5M total	Pending
NC State Allocation via Dr. Kristin Baker	\$980,000		Pending





# Cabarrus Health Alliance

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**FY 24 Final Budget**

**\$33,865,664**

**Requested action: APPROVAL of Fiscal Year 2024 Final Budget**

# Budget Ordinance

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# K. Public Hearing on Fiscal Year 2024 Budget

*Chairperson Lara Pons, MD*



# J. Adoption of Fiscal Year 2024 Budget, Motion

*Chairperson Lara Pons, MD*



## J. Announcements

*Chairperson Lara Pons, MD*



## K. Motion to Adjourn

*Chairperson Lara Pons, MD*



# Supplementary Documents Linked to Agenda Items



Public Health Authority of Cabarrus County  
Board Meeting Minutes  
May 16, 2023

A regular meeting of The Public Health Authority Board was held on Tuesday, May 16, 2023.

Board members attended in-person at CHA.

*Members Present:*

Lara Pons, MD, Chair  
Mark Spitzer, Vice-Chair  
Dan Hagler, MD  
Cecilia Plez  
Asha Rodriguez  
Steve Morris  
Kimberly Dehler, DDS

Members Absent: Daryle Adams, Chip Buckwell, Ed.D

*Staff Present:* Erin Shoe, Raquesha Franklin, Sue Yates, Marcella Beam, Rolanda Forehand, Tammy Alexander, Laura Bryant, Abraya Johnson, Robin Hinderliter, Lauren Morgan, Shayley Elwood, Kim Ragan, Jennifer Hatley, Mary Barbee, Crystal Overcash, Asma Warrich

CHA Legal Counsel: William Isenhour, Partner (Johnston Allison Hord Law Office)

Guests and Members of Public Present: none

**CALL TO ORDER**

Chairperson Lara Pons called the meeting to order at 5:32 pm.

**ADOPTION OF THE AGENDA**

Chairperson Lara Pons requested a motion to approve the agenda. Mark Spitzer moved. Cecilia Plez seconded. Motion and approval carried unanimously.

**APPROVAL OF THE MINUTES**

Chairperson Lara Pons asked for a motion to approve the March 21, 2023, meeting minutes. Kim Dehler moved. Stephen Morris seconded. Motion and approval carried unanimously.

## **SPECIAL PRESENTATION – Staff Recognition**

Tammy Alexander recognized the following school nurses for their hard work in Kannapolis City and Cabarrus County Schools.

- **Laura Bryant** is the school nurse at Mount Pleasant Elementary School (MPES) and has been a member of the CHA School Nurse team since 2007. At the May CCS Board of Education meeting, she received an Impact Through Education Award to recognize her hard work and dedication to her students and staff at MPES.
- **Abraya Johnson**, one of our Lead School Nurses, recently earned her Master's in Public Health with a concentration in Nutrition from Appalachian State University. Abraya serves as the nurse at GW Carver Elementary school where she has shown a passion and commitment to improving the health and nutrition of students, families and staff. Abraya has been a leader in establishing and maintaining a school garden as well as teaching students and staff how to prepare and enjoy their harvest.
- **Robin Hinderliter** has served as the school nurse at Cox Mill High School since joining our team in 2019. Robin is passionate about improving the mental health of children in Cabarrus County and was an active member of the committee who planned and held the recent CCS Mental Health Forum where parents and community members could learn about mental health issues and community resources. Robin earned her National Certification in School Nursing in March.
- **Diane Black**, school nurse at Boger Elementary, demonstrated her commitment to school nursing by not only completing her Bachelor of Science in Nursing in August of 2022, but also earning her National Certification in School Nursing in March of this year.
- **Lauren Morgan**, school nurse at Coltrane Webb Elementary School, was recognized at the CCS Board of Education meeting as a recipient of the Impact Through Education Award for her school. Last week, she graduated from Winston-Salem State University with her Bachelor of Science in Nursing.
- **Shayley Elwood**, school nurse at Forest Park Elementary School, joined our team in August of 2022. She was somehow able to juggle with learning her new nursing role, managing an extremely busy health room, and completing her BSN. She attended Cabarrus College of Health Sciences and graduated with her Bachelor of Science in Nursing in December.

## **INFORMAL PUBLIC COMMENTS**

No public comments.

## **REPORTS**

### Committee Report-Outs

- **Data & Outcomes Committee** – Asma Warrich presented an overview of the Data & Outcome Committee. Details include information about the internal and external facing scorecards and the Robert Wood Johnson Health Rankings Data. The Scorecards are used to help measure population health themes and community health data. The Robert Wood Johnson Health report shows the rank of Cabarrus County against other counties in North Carolina and the comparison to the top 10% of other counties in the US.
- **Equity & Policy** – Marcella Beam presented an overview of the most recent Equity & Policy Committee. Marcella shared details about the CHAsm Summit Post Report, the review of the Environmental Health rules, and other Public Health Legislative items such as the Youth Health Protection Act and the Strengthen Child Fatality Prevention System.
- **Finance Committee** – Sue Yates presented the following reports.
  - *Financial Summary Report as of 3/31/23* – Sue shared the Financial Summary that includes revenues and expenditures, actuals for past and present fiscal year, and the year-to-date collected percentages.
  - *CHA Snapshot Report as of 3/31/23* – Sue shared the CHA Snapshot that shows the budget, actuals, and year-to-date collected for each department.

### Health Director's Report

Erin Shoe presented the Health Directors Report and provided a few highlights.

- In the month of April, CHA applied for two (2) funding opportunities for a total of approx. \$13M. Office of Population Affairs for Teenage Pregnancy Prevention and CDC for Racial and Ethnic Approaches to Community Health (REACH).
- Dental implemented an updated staffing model to manage internal referrals and resume supporting Appt. Desk calls and expand to Dental calls (Implementation goal – mid/late summer).
- IT improved technology for Mobile Dental x-rays leading to a 50% increase in the number of patients seen per day.
- Environmental Health Food and Lodging received their certification of completion from the FDA for achieving Standard #1 – Regulatory Foundation.
- Cabarrus Health Alliance received NC Local Health Department Re-Accreditation status.
- The Elevate team was invited to present at the 2023 Innovation Exchange on May 10th and 11th in Washington, D.C.

### **CONSENT AGENDA** Budget Revisions

Sue Yates presented an overview of the Budget Revisions. There are currently twenty-four (24) revisions that the Finance Committee was able to review the at an earlier meeting. The revisions include the following departments and programs.

*Post-Partum Newborn Home Visits, Dental, Communicable Disease, Drug Free Communities, Environmental Health, Recovery Supportive Housing, Jail Based Behavioral Health, Behavioral Health, STOP Grant, Community Impact, Pediatrics, Population Health, ARPA Workforce Development, General Administration, Elevate, School Health, Triple P, SUN Program, Cabarrus Youth Development Center, and Substance Use Prevention.*

### Financial Policies

Sue Yates advised there are five (5) policies up for review with minimal changes to one (1), the Travel Policy. Policies are reviewed annually for accreditation purposes and revisions are made when necessary. The Finance Committee was able to review the following Finance Policies at an earlier meeting.

*Public Health & Primary Care Services Fee Policy, Public Health & Primary Care Services Eligibility Policy, Dental Clinic Fee Policy, Dental Clinic Eligibility Policy, and the Travel Policy.*

### Customer Data Processing Proposal

Erin Shoe presented an overview of the CDP Proposal. Cabarrus Health Alliance currently utilizes Digital Health Department (DHD) for inspection documentation and permit issuance. This Environmental Health Software is used at 70+ out of 100 counties in North Carolina and will help with issues with in-the-field syncing resulting in inefficiency and loss of data.

Chairperson Lara Pons asked for a motion to approve the Consent agenda. Dan Hagler moved. Mark Spitzer seconded. Motion and approval carried unanimously.

## **BUSINESS AGENDA**

### State of the County Health Report

Marcella Beam presented an overview of State of the County Health Report. Details include the county profile and the total population. The county profile shows percentages of Education Attainment, Median Household Income, Persons in Poverty, and the County Unemployment Rate. Some of the priority needs and updates include Homelessness and Housing, Behavioral Health needs, and Access to Childcare. Within this report, Marcella shared the Mortality and Morbidity rate for Cabarrus County and the State of North Carolina, and Emerging Issues such as Dental Decay and Workforce Shortages.

Chairperson Lara Pons asked for a motion to approve the State of the County Health Report. Stephen Morris moved. Mark Spitzer seconded. Motion and approval carried unanimously.

### 2024 Preliminary Budget – No Motion

Sue Yates and Erin Shoe presented an overview of the 2024 Preliminary Budget. Details include Fiscal Year Changes, 2023 Operational Goals, 2023 Strategic Goals, the Budget Timeline, COVID Funding Impacts, Key Initiatives, 2024 Fiscal Year Goals, Revenues for FY 2024, and Departmental Budgets.

#### Major FY23 highlights:

- Completed Standard #1 of FDA National Program Standards in the Food and Lodging Program.
- Reporting of NC deaths became fully electronic via the NCDAVE platform.
- Collaborated with School Health, Cabarrus County Detention Center, long-term care facilities, congregate living facilities, and other internal CHA departments for alternative and robust immunization initiatives.
- Formal implementation of Social Determinant of Health (SDOH) screeners in Women's Health and Pediatric clinics, utilizing integrated Community Health Workers to connect clients with referrals.
- Dental patient navigator position added to work with Community Health Worker (onsite in dental 2 days a week) to help address patients' Social Determinant of Health needs.
- Behavioral Health has begun collaboration for jail-based services.
- Collaborated with Cabarrus Family Medicine Resident Program, Kannapolis City Schools, the Boys and Girls Club, and CHA Clinic to host community-based vaccine and health assessment clinics.

#### Plans for FY24:

- Explore and develop long-term sustainability models for care management in partnership with Prepaid Health Plans.
- Expansion of Lifestyle Medicine partnerships, i.e., Kannapolis YMCA and Lunch Plus Club.
- Revamp training on Support Services procedures.
- MDPP expansion to teach courses surrounding diabetes management as opposed to pre-diabetes mgmt.
- Pilot School Nurse Residency Program.
- Increase total breastfeeding food packages to 40%.
- Expansion of multi-disciplinary Lifestyle Medicine program in Pediatrics.

The members will vote on the 2024 Final Budget at the June 20, 2023 Board Meeting.

## **ANNOUNCEMENTS**

The next Board Meeting will be on Tuesday, June 20, 2023.

CHA Night Out at the Cannon Ballers Stadium will be on Saturday, June 10, 2023.

William Isenhour shared that he and partner Sheldon Stokes will present the revised governance documents, board policies, and resolutions for the CHA Board. William also announced that the firm has also been selected to represent the Cabarrus County Board of Education.

**MOTION TO ADJOURN**

No further business to come before the Board.

Chairperson Lara Pons requested a motion to adjourn the meeting. Mark Spitzer moved. Asha Rodriguez seconded the motion. Motion and approval carried unanimously.

The meeting was adjourned at 6:55pm.

The next meeting of the board will be June 20, 2023, at 5:30pm.

\_\_\_\_\_  
Lara Pons, MD, Chair  
Public Health Authority Board of Commissioners

ATTEST

\_\_\_\_\_  
Erin Shoe, MPH  
Public Health Director

\_\_\_\_\_  
Minutes Taken by Raquesha R. Balknight

DRAFT

## **CHA Public Health Director's Report**

June 20, 2023

### **Finance**

- Finance is closing out the State Agreement Addendum year (5/31/2023) and ramping up for FY23 CHA year end.
- Working with ADP on the payroll conversion.

### **Grants**

- Three (3) grants are pending award determination, for a total value of \$13M.
- The NIH application with NCCU and Atrium Health was not awarded (\$12M).
- We are awaiting approval for placement for four (4) CDC Public Health Associates (PHAPs) for a potential Youth Advisory Council, Population Health, Policy, and Community Engagement.

### **Clinical Services**

- Pediatrics will be hosting several afternoon clinics throughout the summer to provide back-to-school physicals and immunizations to children to help ensure back-to-school entry.
- Steadily increasing the number of Lifestyle Medicine participants within the Pediatric clinic.
- SUN Clinic team collaborating with Atrium OBGYN practices in county to assist in providing most efficient and highest quality care for their identified pregnant substance-using patients.

### **Dental Health**

- The Community Dental Mobile Program wrapped up its school year with 1,505 students served! This is an increase from the 2021-2022 school year when 614 students were seen.
- Planning continues for the Concord Dental upfit with an official start date of July 28<sup>th</sup>, 2023. Work will be completed within two weeks with the entire Concord clinic shut down. Mobile equipment and community rooms will be used to continue serving patients during this time.
- The no-show rate continues to decrease with the use of the Lighthouse messaging system from 19% in January/February 2023 to 14% in May 2023.

## **School Health**

- School nurses documented 71,795 encounters in the electronic medical record this school year.
- Shayley Elwood, School Nurse at Forest Park Elementary School, was awarded a grant to help make the school garden more accessible for individuals with mobility issues.
- Abraya Johnson, School Nurse at GW Carver Elementary School, was awarded a 1, 2, 3 Jump grant which allowed all students to receive a jump rope and promoted health and fitness for all levels of physical ability.

## **Behavioral Health (BH)**

- SUN project team visited the Vermont CHARM project to gain additional insight into how they operate their care conferences. SUN and CHARM are the only two projects in the United States that have comprehensive legal documentation in place to support and allow for cross sector collaboration and sharing of information to ensure coordinated care. The SUN clinic is the primary clinical site for the project, and they have 21 active clients.
- Collaboration with detention staff is going well as we develop a comprehensive system for behavioral health care for individuals incarcerated in Cabarrus County along with revamping the Stepping Up program.
- **July 1, 2022 to May 31<sup>st</sup>**: 1,625 individual counseling sessions were provided through our LiVe Well Counseling center. 1,088 integrated behavioral health encounters were provided within CHA women's health and pediatric clinics. The RISE clinic, serving adults with opioid use disorder, now has 24 active clients.

## **Communicable Disease (CD) (Adult Health)**

- The Mobile Unit Program Manager and Facilities Manager attended the week-long Operator Training in Greensboro, before delivering CHA's Mobile Health Unit.
  - The unit was successfully delivered, stocked, and ribbon-cutting ceremony held on June 6th. Two medical assistants have been hired, and the maiden voyage occurs on June 28<sup>th</sup>.
- The TB team went "live" with video visits for direct observed therapy (DOT) for active TB patients.
- Staff have answered the call for the significant increase in International Travel visit demand, as more people return to global travel.

### **Centralized Services and Public Health Informatics**

- Onboarding new staff and expanding staffing model to include Front Desk Coordination.
  - Centralized Scheduling staff set to complete training early-July
  - Front desk coordinator position goal for July 21 start date
- Continuing to work towards the goal of expanding to cover Dental calls as well as appointment desk once new staff onboarding complete (Implementation goal – mid/late summer).
- Work with CD to improve pharmacy inventory processes.

### **Healthy Living Programs**

- Completed a successful site visit for the Office of Rural Health Lifestyle Medicine Grant
- Completed a successful Walk 2 Win event as a component of Walk Cabarrus
- Completed a Get Moving Campaign as a component of Walk Cabarrus to increase physical activity across Cabarrus County.

### **Environmental Health (EH)**

- Food permitting went smoothly for the Memorial weekend race at the speedway even with the delayed race start due to weather.
- EH was awarded an intern for 10 weeks paid through the National Environmental Health Association that will work on marketing/educational materials for the department.

### **Healthy Cabarrus**

- Continued discussion with Atrium and Novant about realignment of Community Health Needs Assessment to 2025.
- Staff are working with CK Rider, Cabarrus County Reentry Alliance, and NC Works to host a Transportation Simulation on June 23. Target audience is local elected leaders and those who engage and have contact with individuals after release from incarceration. This is a follow-up to the Reentry Simulation hosted last year.

### **Equity**

- A subcommittee developed and piloted a Program Development, Accessibility, and Quality of Service (PDAQS) Assessment. The committee will change the tool according to the feedback received. The committee will start and complete the first iteration of Phase II (Implementation) and Phase III (Development of Action Plan) of the PDAQS initiative in FY24.

- NC Behavioral Health Equity Initiative grant, focused on Latino access to preventative health care, will take several community partners to a grant workshop in Burlington, NC on June 21.

### **Communications and Marketing**

- Marketing is working on an end-of-year report regarding paid advertising by agency grant and department promotion efforts.
- Introduction of “Protect Your Boo” campaign for Communicable disease. The goal is to encourage people to get tested for sexually transmitted infections and diseases. A specific phone number has been set up to track any call responses to this campaign.
- May has been the largest engagement month for the CHA website since June 2022 (COVID) with over 10,500 visits. This is due to paid digital advertising driving traffic to the website.

### **Community Health/Social Determinants of Health (Family Care Coordination)**

- Both Care Management teams, CMARC and CMHRP, had successful program and documentation audits with AmeriHealth Caritas NC.
- Martil Coper, Program Coordinator of the STOP BJA grant was nominated to speak at NC S.A.F.E. Week of Action with NC Department of Public Safety on June 9th at 1:30pm. This is an opportunity to gather diverse partners and groups across the state around Safe Storage. Martil was nominated due to her membership in the American Foundation for Suicide Prevention - North Carolina Chapter (AFSP-NC) - Cabarrus County Firearm Safety Coalition. The goal of the Coalition is to reduce the number of suicides by firearms in Cabarrus County through the community connections and increase gun safety education and suicide prevention education as well as distribute free resources such as gun locks at various events such as local gun shows.

### **Performance/Quality Improvement and Accreditation**

- The Accreditation Coordinator attended the North Carolina Local Health Department Accreditation Board meeting to speak to the Board about our accreditation experience and obtain official Reaccreditation plaque.
- The state updated the social determinants of health screener. Updates were sent to champions in participating departments along with a rack card of local resources available. The Community Health Workers will begin to oversee external referrals.



# CABARRUS HEALTH ALLIANCE

## Budget Revision/Amendment Request

#1

Date: 6/20/2023

Amount: \$ 11,384

Type of Adjustment:

Health Director: Erin Shoe

Internal Transfer Within Program

Purpose of Request: To budget for additional expenses in FY23 for the SUN Grant.

Transfer Between Programs

Supplemental Request

Account	Account Name	Present Approved Budget	Increase	Decrease	Revised Budget Amount
00265877-6902-410	Cabarrus County Grant Funds	\$ 27,293	\$ 11,384	\$ -	\$ 38,677
00295877-9101-410	Salaries & Wages-SUN	\$ 11,286	\$ 10,614	\$ -	\$ 21,900
00295877-9320-410	Printing & Binding-SUN	\$ 2	\$ 20	\$ -	\$ 22
00295877-9611-410	Mileage-SUN	\$ -	\$ 250	\$ -	\$ 250
00295877-9635-410	Training and Education - SUN	\$ -	\$ 500	\$ -	\$ 500

**Finance Office Use Only**

Finance Director \_\_\_\_\_ Health Director \_\_\_\_\_ Chairman of Cabarrus Health Alliance \_\_\_\_\_  
 Approved/Denied Date \_\_\_\_\_ Approved/Denied Date \_\_\_\_\_ Approved/Denied Date \_\_\_\_\_

# CABARRUS HEALTH ALLIANCE

## Budget Revision/Amendment Request

#2

Date: 6/20/2023

Amount: \$ 48,000

Type of Adjustment:

Health Director: Erin Shoe

Internal Transfer Within Program

Purpose of Request: To budget for additional revenues in FY23 for CC4C.

Transfer Between Programs

Supplemental Request

Account	Account Name	Present Approved Budget	Increase	Decrease	Revised Budget Amount
00265832-6415-53180	Medicaid - CC4C	\$ -	\$ 10,000	\$ -	\$ 10,000
00265832-6417-53180	Medicaid Managed Care	\$ 383,206	\$ 38,000	\$ -	\$ 421,206
00295832-9102-53180	Part Time > 1000 Hours -CC4C	\$ 89,053	\$ 3,000	\$ -	\$ 92,053
00295832-9320-53180	Printing & Binding-CC4C	\$ 300	\$ 100	\$ -	\$ 400
00295832-9355-53180	Other Operation Costs - CC4C	\$ -	\$ 1,500	\$ -	\$ 1,500
00295832-9420-53180	Telecommunications-CC4C	\$ 1,500	\$ 300	\$ -	\$ 1,800
00295832-9447-53180	Outsourced Services	\$ -	\$ 600	\$ -	\$ 600
00295832-9630-53180	Dues & Subscriptions-CC4C	\$ -	\$ 345	\$ -	\$ 345
00295832-9659-53180	UnempComp-CC4C	\$ 425	\$ 78	\$ -	\$ 503
00295832-9355-5318A	OtherOperCosts-CC4C Indirect	\$ -	\$ 42,077	\$ -	\$ 42,077

**Finance Office Use Only**

Finance Director \_\_\_\_\_ Health Director \_\_\_\_\_ Chairman of Cabarrus Health Alliance \_\_\_\_\_  
 Approved/Denied Date \_\_\_\_\_ Approved/Denied Date \_\_\_\_\_ Approved/Denied Date \_\_\_\_\_

# CABARRUS HEALTH ALLIANCE

## Budget Revision/Amendment Request

#3

Date: 6/20/2023

Amount:       \$ 93,000

Type of Adjustment:

Health Director: Erin Shoe

Internal Transfer Within Program

Purpose of Request: To budget for additional revenues in FY23 for Pregnancy Care Management.

Transfer Between Programs

Supplemental Request

Account	Account Name	Present Approved Budget	Increase	Decrease	Revised Budget Amount
00265832-6415-51070	Medicaid - PCM	\$ -	\$ 75,000	\$ -	\$ 75,000
00265832-6417-51070	Medicaid Managed Care	\$ 557,581	\$ 18,000	\$ -	\$ 575,581
00295832-9101-51070	Salaries & Wages -PCM	\$ 367,911	\$ 7,500	\$ -	\$ 375,411
00295832-9201-51070	Social Security - PCM	\$ 22,810	\$ 5,000	\$ -	\$ 27,810
00295832-9202-51070	Medicare - PCM	\$ 5,335	\$ 1,000	\$ -	\$ 6,335
00295832-9205-51070	Group Hospital Ins - PCM	\$ 43,383	\$ 750	\$ -	\$ 44,133
00295832-9206-51070	HRA - PCM	\$ 7,788	\$ 500	\$ -	\$ 8,288
00295832-9210-51070	Retirement - PCM	\$ 44,517	\$ 500	\$ -	\$ 45,017
00295832-9301-51070	Office Supplies - PCM	\$ 1,000	\$ 1,200	\$ -	\$ 2,200
00295832-9308-51070	Patient Educ. Supplies - PCM	\$ 1,000	\$ 500	\$ -	\$ 1,500
00295832-9331-51070	Minor Office Equip & Furn- PCM	\$ 5,000	\$ 30,083	\$ -	\$ 35,083
00295832-9355-51070	Other Operation Costs-PCM	\$ 15,700	\$ 3,700	\$ -	\$ 19,400
00295832-9356-51070	Special Program Supplies-PCM	\$ -	\$ 37	\$ -	\$ 37
00295832-9420-51070	Telecommunications-PCM	\$ 1,500	\$ 100	\$ -	\$ 1,600
00295832-9447-51070	Outsourced Services	\$ -	\$ 324	\$ -	\$ 324
00295832-9630-51070	Dues & Subscriptions-PCM	\$ -	\$ 180	\$ -	\$ 180
00295832-9659-51070	UnempComp-PCM	\$ 590	\$ 11	\$ -	\$ 601
00295832-9355-5107A	Other Oper Costs-PCM Indirect	\$ 48,139	\$ 41,615	\$ -	\$ 89,754

**Finance Office Use Only**

Finance Director _____	Health Director _____	Chairman of Cabarrus Health Alliance _____
Approved/Denied Date _____	Approved/Denied Date _____	Approved/Denied Date _____

# CABARRUS HEALTH ALLIANCE

## Budget Revision/Amendment Request

#4

Date: 6/20/2023

Amount: \$           (84,199)

Type of Adjustment:

Health Director: Erin Shoe

Internal Transfer Within Program

Purpose of Request: To budget for additional revenues for SmartStart. To budget for dental vehicles and move dental building improvements to FY24.

Transfer Between Programs

Supplemental Request

Account	Account Name	Present Approved Budget	Increase	Decrease	Revised Budget Amount
00265855-6286-129	Cab Partfor Child SmartStart D	\$ 15,000	\$ 9,415	\$ -	\$ 24,415
00295855-9445-129	Purchased Serv-SmartStart Dent	\$ 15,000	\$ 9,415	\$ -	\$ 24,415
00265855-6803-162	Misc Rev - Dental Mobile CI	\$ 2,273	\$ 5,000	\$ -	\$ 7,273
00265815-6803-41100	Miscellaneous Revenue	\$ 128,918	\$ -	\$ 94,258	\$ 34,660
00265855-6415-41400	Medicaid - Dental	\$ 1,400,000	\$ -	\$ 4,356	\$ 1,395,644
00295855-9860-162	Equip&Furn-MobileDental	\$ -	\$ 30,698	\$ -	\$ 30,698
00295855-9860-182	Equipment & Furniture-DCM	\$ 2,500	\$ 28,198	\$ -	\$ 30,698
00295855-9820-41400	Building Improvements-Dental	\$ 152,510	\$ -	\$ 152,510	\$ -

**Finance Office Use Only**

Finance Director \_\_\_\_\_ Health Director \_\_\_\_\_ Chairman of Cabarrus Health Alliance \_\_\_\_\_  
 Approved/Denied Date \_\_\_\_\_ Approved/Denied Date \_\_\_\_\_ Approved/Denied Date \_\_\_\_\_

# CABARRUS HEALTH ALLIANCE

## Budget Revision/Amendment Request

#5

Date: 6/20/2023

Amount: \$ 8,415

Type of Adjustment:

Health Director: Erin Shoe

Internal Transfer Within Program

Purpose of Request: To budget for additional funds received for Prescription Drug Overdose Grant in FY23.

Transfer Between Programs

Supplemental Request

Account	Account Name	Present Approved Budget	Increase	Decrease	Revised Budget Amount
00265845-6347-50472	Partners Health Management	\$ 50,000	\$ 8,415	\$ -	\$ 58,415
00295845-9101-50472	Salaries & Wages	\$ 11,855	\$ 4,314	\$ -	\$ 16,169
00295845-9201-50472	Social Security-PDO	\$ 744	\$ 252	\$ -	\$ 996
00295845-9202-50472	Medicare-PDO	\$ 174	\$ 59	\$ -	\$ 233
00295845-9206-50472	HRA - PDO	\$ 287	\$ 13	\$ -	\$ 300
00295845-9210-50472	Retirement-PDO	\$ 1,456	\$ 506	\$ -	\$ 1,962
00295845-9211-50472	401K Match-PDO	\$ 200	\$ 6	\$ -	\$ 206
00295845-9355-50472	Other Operation Costs-PDO	\$ 4,608	\$ 900	\$ -	\$ 5,508
00295845-9356-50472	Special Program Supplies	\$ -	\$ 5,846	\$ -	\$ 5,846
00295845-9635-50472	Training & Education - PDO	\$ 4,287	\$ 4,313	\$ -	\$ 8,600
00295845-9205-50472	Group Hospital Ins-PDO	\$ 2,000	\$ -	\$ 100	\$ 1,900
00295845-9230-50472	Workers' Compensation-PDO	\$ 720	\$ -	\$ 689	\$ 31
00295845-9301-50472	Office Supplies - PDO	\$ 420	\$ -	\$ 100	\$ 320
00295845-9320-50472	Printing & Binding - PDO	\$ 420	\$ -	\$ 420	\$ -
00295845-9360-50472	Medical Supplies-PDO	\$ 15,713	\$ -	\$ 4,344	\$ 11,369
00295845-9447-50472	Contracted Services - PDO	\$ 2,000	\$ -	\$ 2,000	\$ -
00295845-9611-50472	Mileage - PDO	\$ 371	\$ -	\$ 100	\$ 271
00295845-9640-50472	Insurance & Bonds-PDO	\$ 150	\$ -	\$ 16	\$ 134
00295845-9659-50472	Unemployment Comp-PDO	\$ 50	\$ -	\$ 25	\$ 25

**Finance Office Use Only**

Finance Director \_\_\_\_\_ Health Director \_\_\_\_\_ Chairman of Cabarrus Health Alliance \_\_\_\_\_  
 Approved/Denied Date \_\_\_\_\_ Approved/Denied Date \_\_\_\_\_ Approved/Denied Date \_\_\_\_\_

# CABARRUS HEALTH ALLIANCE

## Budget Revision/Amendment Request

#6

Date: 6/20/2023

Amount: \$ 38,307

Type of Adjustment:

Health Director: Erin Shoe

Internal Transfer Within Program

Purpose of Request: To budget for WIC Breast Feeding budget revision and June 2023 expenses.

Transfer Between Programs

Supplemental Request

Account	Account Name	Present Approved Budget	Increase	Decrease	Revised Budget Amount
00265880-6200-54090	CHA Grant - WICBF	\$ 72,589	\$ 38,307	\$ -	\$ 110,896
00295880-9102-54090	Part Time > 1000 Hours-WICBF	\$ 2,627	\$ 786	\$ -	\$ 3,413
00295880-9104-54090	Temp-Part & Full Time WICBF	\$ 1,887	\$ 2,364	\$ -	\$ 4,251
00295880-9201-54090	Social Security - WICBF	\$ 2,385	\$ 684	\$ -	\$ 3,069
00295880-9202-54090	Medicare - WICBF	\$ 558	\$ 250	\$ -	\$ 808
00295880-9205-54090	Group Hospital Ins - WICBF	\$ 2,517	\$ 1,911	\$ -	\$ 4,428
00295880-9210-54090	Retirement - WICBF	\$ 4,427	\$ 1,081	\$ -	\$ 5,508
00295880-9305-54090	Breast Feeding Grant Expense	\$ 4,250	\$ 15,373	\$ -	\$ 19,623
00295880-9352-54090	Software-WICBF	\$ -	\$ 5,449	\$ -	\$ 5,449
00295880-9355-54090	Other Operation Costs	\$ -	\$ 8,877	\$ -	\$ 8,877
00295880-9611-54090	Mileage - WICBF	\$ -	\$ 123	\$ -	\$ 123
00295880-9635-54090	Training & Education - WICBF	\$ 1,500	\$ 1,369	\$ -	\$ 2,869
00295880-9659-54090	UnempComp-WICBF	\$ 100	\$ 40	\$ -	\$ 140

**Finance Office Use Only**

Finance Director \_\_\_\_\_ Health Director \_\_\_\_\_ Chairman of Cabarrus Health Alliance \_\_\_\_\_  
 Approved/Denied Date \_\_\_\_\_ Approved/Denied Date \_\_\_\_\_ Approved/Denied Date \_\_\_\_\_

# CABARRUS HEALTH ALLIANCE

## Budget Revision/Amendment Request

#7

Date: 6/20/2023

Amount:       \$ 17,284

Type of Adjustment:

Health Director: Erin Shoe

Internal Transfer Within Program

Purpose of Request: To budget for WIC Client Services budget revision and June 2023 expenses.

Transfer Between Programs

Supplemental Request

Account	Account Name	Present Approved Budget	Increase	Decrease	Revised Budget Amount
00265880-6200-54030	CHA Grant - WICCS	\$ 439,497	\$ 17,284	\$ -	\$ 456,781
00295880-9401-54030	Building&Equipment Leases-WIC	\$ -	\$ 14,915	\$ -	\$ 14,915
00295880-9360-54030	Medical Supplies	\$ 9,500	\$ 16,081	\$ -	\$ 25,581
00295880-9355-54030	Other Operation Costs-CS	\$ 19,000	\$ 2,407	\$ -	\$ 21,407
00295880-9352-54030	Software-WIC	\$ -	\$ 1,034	\$ -	\$ 1,034
00295880-9331-54030	MinorOffEquip-WICCS	\$ 8,610	\$ 18,229	\$ -	\$ 26,839
00295880-9301-54030	Office Supplies-WIC CS	\$ 2,500	\$ 2,373	\$ -	\$ 4,873
00295880-9101-54030	Salaries & Wages - WICCS	\$ 185,682	\$ -	\$ 20,000	\$ 165,682
00295880-9102-54030	Part Time > 1000 Hours - WICCS	\$ 52,843	\$ -	\$ 2,500	\$ 50,343
00295880-9201-54030	Social Security - WICCS	\$ 15,635	\$ -	\$ 1,000	\$ 14,635
00295880-9205-54030	Group Hospital Ins-WICCS	\$ 37,055	\$ -	\$ 2,000	\$ 35,055
00295880-9210-54030	Retirement - WICCS	\$ 33,466	\$ -	\$ 5,000	\$ 28,466
00295880-9230-54030	Workers' Compensation - WICCS	\$ 1,320	\$ -	\$ 920	\$ 400
00295880-9447-54030	Contracted Services-WICCS	\$ 28,448	\$ -	\$ 5,000	\$ 23,448
00295880-9640-54030	Insurance & Bonds - WICCS	\$ 2,749	\$ -	\$ 974	\$ 1,775
00295880-9659-54030	UnempComp-WICCS	\$ 900	\$ -	\$ 361	\$ 539

**Finance Office Use Only**

Finance Director \_\_\_\_\_ Health Director \_\_\_\_\_ Chairman of Cabarrus Health Alliance \_\_\_\_\_  
 Approved/Denied Date \_\_\_\_\_ Approved/Denied Date \_\_\_\_\_ Approved/Denied Date \_\_\_\_\_

# CABARRUS HEALTH ALLIANCE

## Budget Revision/Amendment Request

#8

Date: 6/20/2023

Amount: \$ 9,973

Type of Adjustment:

Health Director: Erin Shoe

Internal Transfer Within Program

Purpose of Request: To budget for WIC Newborn Education budget revision and June 2023 expenses.

Transfer Between Programs

Supplemental Request

Account	Account Name	Present Approved Budget	Increase	Decrease	Revised Budget Amount
00265880-6200-54040	CHA Grant - WICNE	\$ 225,316	\$ 9,973	\$ -	\$ 235,289
00295880-9102-54040	Part Time > 1000 Hours WICNE	\$ 34,139	\$ 1,548	\$ -	\$ 35,687
00295880-9355-54040	Other Operation Costs	\$ 4,000	\$ 10,798	\$ -	\$ 14,798
00295880-9635-54040	Training & Education - WICNE	\$ 200	\$ 209	\$ -	\$ 409
00295880-9640-54040	Insurance & Bonds - WICNE	\$ 2,067	\$ -	\$ 862	\$ 1,205
00295880-9211-54040	401K Match	\$ 3,065	\$ -	\$ 1,000	\$ 2,065
00295880-9230-54040	Workers' Compensation-WICNE	\$ 992	\$ -	\$ 720	\$ 272

**Finance Office Use Only**

Finance Director \_\_\_\_\_ Health Director \_\_\_\_\_ Chairman of Cabarrus Health Alliance \_\_\_\_\_  
 Approved/Denied Date \_\_\_\_\_ Approved/Denied Date \_\_\_\_\_ Approved/Denied Date \_\_\_\_\_

# CABARRUS HEALTH ALLIANCE

## Budget Revision/Amendment Request

#9

Date: 6/20/2023

Amount:       \$ 25,270

Type of Adjustment:

Health Director: Erin Shoe

Internal Transfer Within Program

Purpose of Request: To budget for additional fees collected by Environmental Health Department.

Transfer Between Programs

Supplemental Request

Account	Account Name	Present Approved Budget	Increase	Decrease	Revised Budget Amount
00265805-6508-47510	Environmental Health Fees	\$ 322,140	\$ 11,278	\$ -	\$ 333,418
00265805-6803-47510	Miscellaneous Revenue	\$ -	\$ 11,413	\$ -	\$ 11,413
00295805-9101-47510	Salaries & Wages-EH	\$ 455,521	\$ 10,000	\$ -	\$ 465,521
00295805-9103-47510	Part Time < 1000 Hours Env Hlt	\$ 44,964	\$ 4,000	\$ -	\$ 48,964
00295805-9201-47510	Social Security-EH	\$ 30,053	\$ 1,000	\$ -	\$ 31,053
00295805-9202-47510	Medicare-Env Hlth	\$ 7,117	\$ 1,000	\$ -	\$ 8,117
00295805-9205-47510	Grp Hosp Ins-Env Hlth	\$ 46,699	\$ 1,500	\$ -	\$ 48,199
00295805-9206-47510	HRA-Env Hlth	\$ 8,838	\$ 141	\$ -	\$ 8,979
00295805-9210-47510	Retirement-Env Hlth	\$ 55,255	\$ 1,000	\$ -	\$ 56,255
00295805-9211-47510	401K Match	\$ 5,989	\$ 100	\$ -	\$ 6,089
00295805-9301-47510	Office Supplies-Env Hlth	\$ 2,300	\$ 300	\$ -	\$ 2,600
00295805-9615-47510	Property Tax-EH	\$ 1,100	\$ 1,000	\$ -	\$ 2,100
00295805-9635-47510	Training & Ed-Env Hlth	\$ 13,047	\$ 2,650	\$ -	\$ 15,697
00295805-9860-47510	Equipment & Furniture-Env Hlth	\$ -	\$ 61,399	\$ -	\$ 61,399
00265805-6345-47520	Assoc of Food and Drug Official	\$ 23,834	\$ -	\$ 8,990	\$ 14,844
00265805-6510-47520	Temp Food Est Fees-F&L	\$ 20,576	\$ 2,579	\$ -	\$ 23,155
00265805-6841-47520	NationalEnvironmentalHlthAssoc	\$ -	\$ 8,990	\$ -	\$ 8,990
00295805-9101-47520	Salaries & Wages-F&L	\$ 600,669	\$ 8,074	\$ -	\$ 608,743
00295805-9103-47520	PartTime<1000 Hrs-F&L	\$ 19,195	\$ 3,000	\$ -	\$ 22,195
00295805-9860-47520	Equipment & Furniture	\$ 69,894	\$ -	\$ 69,894	\$ -

**Finance Office Use Only**

Finance Director \_\_\_\_\_ Health Director \_\_\_\_\_ Chairman of Cabarrus Health Alliance \_\_\_\_\_  
 Approved/Denied Date \_\_\_\_\_ Approved/Denied Date \_\_\_\_\_ Approved/Denied Date \_\_\_\_\_

# CABARRUS HEALTH ALLIANCE

## Budget Revision/Amendment Request

#10

Date: 6/20/2023

Amount: \$ 57,191

Type of Adjustment:

Health Director: Erin Shoe

Internal Transfer Within Program

Purpose of Request: To budget for additional interest on the Capital Trust bank account.

Transfer Between Programs

Supplemental Request

Account	Account Name	Present Approved Budget	Increase	Decrease	Revised Budget Amount
00265815-6701-41100	Interest on Investments	\$ 242,195	\$ 57,576	\$ -	\$ 299,771
00265815-6805-41100	Contributions & Private Donat	\$ 100	\$ -	\$ 75	\$ 25
00265815-6806-41100	Sale of Assets-Gen Ad	\$ 500	\$ -	\$ 310	\$ 190
00295815-9447-41100	Contracted Svcs-Admin	\$ 24,000	\$ 57,191	\$ -	\$ 81,191

**Finance Office Use Only**

Finance Director \_\_\_\_\_ Health Director \_\_\_\_\_ Chairman of Cabarrus Health Alliance \_\_\_\_\_  
 Approved/Denied Date \_\_\_\_\_ Approved/Denied Date \_\_\_\_\_ Approved/Denied Date \_\_\_\_\_

# CABARRUS HEALTH ALLIANCE

## Budget Revision/Amendment Request

#11

Date: 6/20/2023

Amount: \$ (357,977)

Type of Adjustment:

Health Director: Erin Shoe

Internal Transfer Within Program

Purpose of Request: To reduce budget to actuals for the School Health ELC Grant.

Transfer Between Programs

Supplemental Request

Account	Account Name	Present Approved Budget	Increase	Decrease	Revised Budget Amount
00265840-6200-50362	CHA Grant-ELC-SH	\$ 3,157,726	\$ -	\$ 357,977	\$ 2,799,749
00295840-9635-50362	Training & Education-ELC SH	\$ 240,679	\$ 112,074	\$ -	\$ 352,753
00295840-9355-50362	Other Operation Costs-ELC-SH	\$ 136,835	\$ 73,784	\$ -	\$ 210,619
00295840-9320-50362	Printing & Binding-ELC-SH	\$ 11,275	\$ 629	\$ -	\$ 11,904
00295840-9210-50362	Retirement-ELC-SH	\$ 42,614	\$ 2,217	\$ -	\$ 44,831
00295840-9205-50362	Group Hospital Ins-ELC-SH	\$ 42,263	\$ 4,115	\$ -	\$ 46,378
00295840-9202-50362	Medicare-ELC-SH	\$ 5,437	\$ 413	\$ -	\$ 5,850
00295840-9201-50362	Social Security-ELC-SH	\$ 23,822	\$ 1,190	\$ -	\$ 25,012
00295840-9104-50362	Temp-Part & Full Time-ELC-SH	\$ 33,899	\$ 8,039	\$ -	\$ 41,938
00295840-9102-50362	Part Time>1000 Hours-ELC-SH	\$ 35,880	\$ 9,037	\$ -	\$ 44,917
00295840-9101-50362	Salaries & Wages-ELC-SH	\$ 320,585	\$ 4,439	\$ -	\$ 325,024
00295840-9103-50362	Part Time<1000 Hours-ELC-SH	\$ 200	\$ -	\$ 200	\$ -
00295840-9107-50362	Contracted Personnel-ELC-SH	\$ 2,074,097	\$ -	\$ 429,657	\$ 1,644,440
00295840-9211-50362	401K Match-ELC-SH	\$ 6,198	\$ -	\$ 4,358	\$ 1,840
00295840-9301-50362	Office Supplies-ELC SH	\$ 28,700	\$ -	\$ 17,928	\$ 10,772
00295840-9331-50362	MinorOfficeEquip & Furn-ELC-SH	\$ 102,500	\$ -	\$ 95,739	\$ 6,761
00295840-9420-50362	Telecommunications-ELC SH	\$ 4,510	\$ -	\$ 3,179	\$ 1,331
00295840-9447-50362	Outsourced Services	\$ 14,232	\$ -	\$ 1,000	\$ 13,232
00295840-9611-50362	Mileage-ELC-SH	\$ 22,550	\$ -	\$ 21,853	\$ 697

**Finance Office Use Only**

Finance Director \_\_\_\_\_ Health Director \_\_\_\_\_ Chairman of Cabarrus Health Alliance \_\_\_\_\_  
 Approved/Denied Date \_\_\_\_\_ Approved/Denied Date \_\_\_\_\_ Approved/Denied Date \_\_\_\_\_

# CABARRUS HEALTH ALLIANCE

## Budget Revision/Amendment Request

#12

Date: 6/20/2023

Amount: \$ 7,867

Type of Adjustment:

Health Director: Erin Shoe

Internal Transfer Within Program

Purpose of Request: To increase budget to actuals for the Adult Primary Care Program.

Transfer Between Programs

Supplemental Request

Account	Account Name	Present Approved Budget	Increase	Decrease	Revised Budget Amount
00265875-6415-275	Medicaid-Adult Primary Ca	\$ 10,000	\$ 5,526	\$ -	\$ 15,526
00265875-6417-275	Medicaid Managed Care-APC	\$ 31,440	\$ 6,519	\$ -	\$ 37,959
00265875-6803-275	Miscellaneous Revenue-APC	\$ 3,000	\$ 1,322	\$ -	\$ 4,322
00265875-6637-275	Private Insurance-APC	\$ 8,000	\$ -	\$ 1,700	\$ 6,300
00265875-6672-275	Patient Fees-Adult Prim Care	\$ 75,000	\$ -	\$ 3,800	\$ 71,200
00295875-9104-275	Temp-Part & Full Time APC	\$ -	\$ 6,700	\$ -	\$ 6,700
00295875-9107-275	Contracted Personnel	\$ -	\$ 1,167	\$ -	\$ 1,167

**Finance Office Use Only**

Finance Director \_\_\_\_\_ Health Director \_\_\_\_\_ Chairman of Cabarrus Health Alliance \_\_\_\_\_  
 Approved/Denied Date \_\_\_\_\_ Approved/Denied Date \_\_\_\_\_ Approved/Denied Date \_\_\_\_\_

# CABARRUS HEALTH ALLIANCE

## Budget Revision/Amendment Request

#13

Date: 6/20/2023

Amount: \$ (47,567)

Type of Adjustment:

Health Director: Erin Shoe

Internal Transfer Within Program

Purpose of Request: To reduce budget for ARPA Behavioral Health in FY23; funds will be used in FY24.

Transfer Between Programs

Supplemental Request

Account	Account Name	Present Approved Budget	Increase	Decrease	Revised Budget Amount
00265877-6903-399	Cabarrus County ARP Funding-BH	\$ 428,545	\$ -	\$ 47,567	\$ 380,978
00295877-9101-399	Salaries & Wages-BH	\$ 276,745	\$ -	\$ 26,161	\$ 250,584
00295877-9211-399	401K Match-BH	\$ 4,525	\$ -	\$ 2,000	\$ 2,525
00295877-9230-399	Workers' Compensation-BH	\$ 1,358	\$ -	\$ 901	\$ 457
00295877-9640-399	Insurance & Bonds-BH	\$ 3,328	\$ -	\$ 1,297	\$ 2,031
00295877-9659-399	Unemployment Compen-BH	\$ 900	\$ -	\$ 504	\$ 396
00295877-9635-399	Training & Education-BH	\$ 5,935	\$ -	\$ 4,000	\$ 1,935
00295877-9356-399A	Special Program Supplies-BH	\$ 29,529	\$ -	\$ 20,000	\$ 9,529
00295877-9447-399	Outsourced Services-BH	\$ -	\$ 400	\$ -	\$ 400
00295877-9401-399A	Building & Equipment Leases	\$ -	\$ 6,496	\$ -	\$ 6,496
00295877-9420-399A	Telecommunications	\$ 471	\$ 300	\$ -	\$ 771
00295877-9447-399A	Outsourced Services	\$ -	\$ 100	\$ -	\$ 100

**Finance Office Use Only**

Finance Director \_\_\_\_\_ Health Director \_\_\_\_\_ Chairman of Cabarrus Health Alliance \_\_\_\_\_  
 Approved/Denied Date \_\_\_\_\_ Approved/Denied Date \_\_\_\_\_ Approved/Denied Date \_\_\_\_\_

# CABARRUS HEALTH ALLIANCE

## Budget Revision/Amendment Request

#14

Date: 6/20/2023

Amount:     \$           9,231

Type of Adjustment:

Health Director: Erin Shoe

Internal Transfer Within Program

Purpose of Request: To budget for additional 340B and International Travel funding.

Transfer Between Programs

Supplemental Request

Account	Account Name	Present Approved Budget	Increase	Decrease	Revised Budget Amount
00265865-6807-090	340B Program Income	\$ 30,750	\$ 4,420	\$ -	\$ 35,170
00295865-9447-090	Outsourced Services	\$ -	\$ 4,420	\$ -	\$ 4,420
00265865-6637-131	Private Insurance-Int Travel	\$ 14,000	\$ 840	\$ -	\$ 14,840
00265865-6664-131	Medicare Reimb-InternationalTr	\$ 2,800	\$ 789	\$ -	\$ 3,589
00265865-6672-131	Patient Fees- Int. Travel	\$ 34,987	\$ 3,182	\$ -	\$ 38,169
00295865-9101-131	Salaries & Wages-Intl Travel	\$ 39,418	\$ -	\$ 8,000	\$ 31,418
00295865-9327-131	International Travel Vaccine	\$ 18,000	\$ 12,811	\$ -	\$ 30,811

**Finance Office Use Only**

Finance Director \_\_\_\_\_ Health Director \_\_\_\_\_ Chairman of Cabarrus Health Alliance \_\_\_\_\_  
 Approved/Denied Date \_\_\_\_\_ Approved/Denied Date \_\_\_\_\_ Approved/Denied Date \_\_\_\_\_

# CABARRUS HEALTH ALLIANCE

## Budget Revision/Amendment Request

#15

Date: 6/20/2023

Amount: \$ (8,000)

Type of Adjustment:

Health Director: Erin Shoe

Internal Transfer Within Program

Purpose of Request: To reduce budget for BCCCP to align with AA revision 3.

Transfer Between Programs

Supplemental Request

Account	Account Name	Present Approved Budget	Increase	Decrease	Revised Budget Amount
00265875-6200-54520	CHA Grant - BCCCP Federal	\$ 70,400	\$ -	\$ 8,000	\$ 62,400
00295875-9447-54520	Contracted Services-BCCCP	\$ 30,601	\$ -	\$ 8,000	\$ 22,601

**Finance Office Use Only**

Finance Director \_\_\_\_\_ Health Director \_\_\_\_\_ Chairman of Cabarrus Health Alliance \_\_\_\_\_  
 Approved/Denied Date \_\_\_\_\_ Approved/Denied Date \_\_\_\_\_ Approved/Denied Date \_\_\_\_\_

# CABARRUS HEALTH ALLIANCE

## Budget Revision/Amendment Request

#16

Date: 6/20/2023

Amount: \$ (130,000)

Type of Adjustment:

Health Director: Erin Shoe

Internal Transfer Within Program

Purpose of Request: To reduce budget for ELC AA in FY23; funds will be used in FY24.

Transfer Between Programs

Supplemental Request

Account	Account Name	Present Approved Budget	Increase	Decrease	Revised Budget Amount
00265865-6200-50543	CHA Grant-ELC EnhDectAct	\$ 766,210	\$ -	\$ 130,000	\$ 636,210
00295865-9355-50543	Other Oper Costs-ELC	\$ 122,486	\$ -	\$ 100,000	\$ 22,486
00295865-9860-50543	Equipment & Furniture	\$ 116,748	\$ -	\$ 30,000	\$ 86,748

**Finance Office Use Only**

Finance Director \_\_\_\_\_ Health Director \_\_\_\_\_ Chairman of Cabarrus Health Alliance \_\_\_\_\_  
 Approved/Denied Date \_\_\_\_\_ Approved/Denied Date \_\_\_\_\_ Approved/Denied Date \_\_\_\_\_

# CABARRUS HEALTH ALLIANCE

## Budget Revision/Amendment Request

#17

Date: 6/20/2023

Amount: \$           (250,658)

Type of Adjustment:

Health Director: Erin Shoe

Internal Transfer Within Program

Purpose of Request: To reduce budget for Regional Workforce AA in FY23; funds will be used in FY24.

Transfer Between Programs

Supplemental Request

Account	Account Name	Present Approved Budget	Increase	Decrease	Revised Budget Amount
00265865-6200-50621	CHA Grant - PH Reg WF	\$ 1,893,705	\$ -	\$ 250,658	\$ 1,643,047
00295865-9101-50621	Salaries & Wages-PH Reg WF	\$ 566,997	\$ -	\$ 300,000	\$ 266,997
00295865-9447-50621	Outsourced Services-PH Reg WF	\$ 1,072,201	\$ 16,788	\$ -	\$ 1,088,989
00295865-9635-50621	Training & Education	\$ 140,533	\$ 32,554	\$ -	\$ 173,087

**Finance Office Use Only**

Finance Director \_\_\_\_\_ Health Director \_\_\_\_\_ Chairman of Cabarrus Health Alliance \_\_\_\_\_  
 Approved/Denied Date \_\_\_\_\_ Approved/Denied Date \_\_\_\_\_ Approved/Denied Date \_\_\_\_\_



# Contract & Procurement Policy

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Public Health Authority *of* Cabarrus County

*dba* Cabarrus Health Alliance

**EFFECTIVE DATE:** July 1, 2022; June 20, 2023

**REVISION DATE(S):** June 1, 2022, June 20, 2023

**DATE OF LAST REVIEW:** June 1, 2022, June 20, 2023

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Date

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Board of Health Chair

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## SECTION I:

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### INTRODUCTION

#### A. Policy Statement & Purpose

It is the policy of the Public Health Authority of Cabarrus County dba Cabarrus Health Alliance (hereinafter referred to as “CHA”) is to maintain a responsible procurement process to obtain the best apparatus, supplies, materials, or equipment (hereafter referred to as goods, services, technology, professional services, and construction through fair and open competition at the best price and in compliance with applicable laws, regulations and other requirements. The purpose of this policy is to establish guidelines for employees of CHA that meet or exceed the procurement requirements for the purchases of goods, services, and/or construction or repair projects.

The policies and procedures stated herein can only be successful if individuals involved in the procurement process familiarize themselves with the contents and put forth every effort to comply accordingly. Optimally, the policy should be reviewed by all employees involved in the procurement process. New personnel should examine the policy prior to any participation in the procurement process.

CHA receives funds from a variety of sources, some of which may require different levels of compliance, including but not limited to Federal UG requirements. Due to this, CHA employees shall refer to CHA’s Contract & Procurement Standard Operating Procedure (SOP) for guidance related to specific procurement procedures.

#### B. Application

This policy applies to contracts and procurements for goods, services, and/or construction or repair work. Where federal funds are being used for a procurement, the requirements of this policy also apply to any sub-recipient of the funds.

#### C. Responsibilities

As with all procurement responsibilities, Purchasing Officers, Purchasing Agents, Approvers, and Requisitioners are expected to make purchases using good judgment, and acting in accordance with all rules, policies, codes, North Carolina General Statutes, Federal Statutes, and procedures that govern public purchasing practices. Purchasing Officers, Agents, Approvers, and Requisitioners will be held accountable for unauthorized purchases and improper purchasing practices.

#### D. Modification

The procedures contained in this Policy are administrative and may be changed as necessary at the employee level to comply with state and federal law.

## E. Definitions

These are the definitions for terms used in this policy. CHA recognizes that different definitions for these terms may be found in other state or federal statutes or regulations that apply more specifically to particular programs or activities. For the purposes of this policy, the following definitions apply:

- **Micro-Purchase:** the acquisition of goods or services, the aggregate dollar amount of which does not exceed the *micro-purchase threshold*
- **Micro-Purchase Threshold:** (a) when using state/other funds, the micro-purchase threshold is established to be \$30,000; (b) when using federal funds, the micro-purchase threshold is established to be \$10,000
- **NC IPS:** the North Carolina State Interactive Purchasing System website
- **UG or Federal UG:** Uniform Guidance or Federal Uniform Guidance
- **Responsible Party:** CHA employee who submits requests and supporting documentation for contracts, purchase orders, etc.; the requesting department's/end user's project representative
- **Confirming P.O.:** this occurs when a purchase is initiated by an employee without first obtaining an approved CHA P.O.; the employee then seeks payment for the purchased materials or services through a P.O. in order to encumber funds
- **Blanket P.O.:** (also known as a Standing P.O.) a P.O. that outlines and establishes an ongoing agreement arranged between an organization/customer and a vendor/supplier to deliver goods/services at a predetermined price and on a recurring basis for a specified time period
- **Brand-Specific (procurement):** Brand-specific purchases are those that require the use of the manufacturer's name and product description in the solicitation; items offered in response to the solicitation must be the exact manufacturer, model and type specified. (Competition must be sought whenever possible since brand-specific products may be available from multiple sources of supply.)
- **Sole Source (procurement):** When a needed product or service is only available from one source of supply
- **Goods:** apparatus, supplies, materials, or equipment
- **Services:** tasks/activities performed by a vendor/supplier/contractor to accomplish routine, continuing, and necessary functions as set forth in a corresponding contract or statement/scope of work (SOW)

## SECTION II:

### GENERAL

#### A. Contract Required

A formal contract is required when the purchase (a) results from a formal competitive bid; (b) is for goods or services of \$90,000 or more; (c) there are *significant* risks or liability concerns for CHA regardless of dollar value.

Someone with the appropriate signature authority must sign any contract entered into on behalf of the CHA.

#### B. Contract Signature Authority

A contract is not valid or enforceable unless signed by someone with the appropriate signature authority.

CHA contract signature authority is determined by the following:

Signature Authority	Approved Thresholds
Chairman of CHA Board	\$90,000.00 and above
CEO/Designee	\$0 to \$89,999.99
CFO	all contracts allocating CHA funds (regardless of amount)

#### C. General Procurement Requirements

##### 1) Formal Bidding

N.C.G.S. 143-129

Formal bidding is hereby understood to be the formal and public advertisement/posting of a project or business opportunity. CHA policy requires employees authorized to conduct formal competitive bidding on behalf of CHA to follow the bidding procedures as outlined in the applicable general statutes and regulations below.

##### (a) Procurements Using Federal Funds

All federal grants and sub-grants are subject to the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Rules), codified at 2 C.F.R. Part 200. This includes the standards for procurement under grants, which applies to contracts for services, procurement of goods (i.e., supplies, equipment, etc.), and construction or repair.

The following formal bidding thresholds apply when using federal funds:

Contract Type	Threshold	Statute(s)/Procedure(s)
Construction or Repair	\$250,000 or more	2 C.F.R. §200.320(b)
Goods	\$90,000 or more	N.C.G.S. §143-129
Services	\$250,000 or more	2 C.F.R. §200.320(b)
Architect/Engineer/Surveyor	\$250,000 or more	2 C.F.R. §200.320(b)(2)(iv); N.C.G.S. 143 Article 3D

**(b) Procurements Using State/Other Funds**

State law procurement requirements apply when state or local funds are used, and still apply even when federal funds are used except to the extent that state law is inconsistent with federal law. Most procurement requirements applicable to local governments are provided for under Article 8 of Chapter 143 of the NC General Statutes.

The following formal bidding thresholds apply when using state/other funds:

Contract Type	Threshold	Statute(s)/Procedure(s)
Construction or Repair	\$250,000 or more	N.C.G.S. §143-129
Goods	\$90,000 or more	N.C.G.S. §143-129
Services	*N/A	*N/A
Architect/Engineer/Surveyor	Qualification Based Selection (QBS)	N.C.G.S. 143 Article 3D
Information Technology (IT)	\$90,000 or more	**N.C.G.S. §143-129.8

*\*Regardless of cost, service contracts are not subject to state competitive bidding requirements.*

*\*\*The IT procedure under NC G.S. §143-129.8 is not required.*

**2) Informal Bidding**

N.C.G.S. 143-131

Statute does not specify a specific method for securing informal bids; therefore, any otherwise legal method is acceptable. While the law does not specify a minimum number of informal quotes to be solicited, the CHA policy requires authorized employees to request at least two (2) informal quotes in writing.

CHA policy requires employees authorized to conduct informal competitive bidding on behalf of CHA according to the thresholds below and their applicable statutes, regulations, and/or procedures.

**(a) Procurements Using Federal Funds**

All federal grants and sub-grants are subject to the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Rules), codified at 2 C.F.R. Part 200. This includes the standards for

procurement under grants, which applies to contracts for services, procurement of goods (i.e., supplies, equipment, etc.), and construction or repair.

The following informal bidding thresholds apply when using federal funds:

Contract Type	Threshold	Statute(s)/Procedure(s)
Construction or Repair	\$10,000 to \$249,999	2 C.F.R. §200.320(a)(2)
Goods	\$10,000 to \$89,999	2 C.F.R. §200.320(a)(2)
Services	\$10,000 to \$89,999	2 C.F.R. §200.320(a)(2)

**(b) Procurements Using State/Other Funds**

State law procurement requirements apply when state or local funds are used, and still apply even when federal funds are used except to the extent that state law is inconsistent with federal law. Most procurement requirements applicable to local governments are provided for under Article 8 of Chapter 143 of the NC General Statutes.

The following informal bidding thresholds apply when using state/other funds:

Contract Type	Threshold	Statute(s)/Procedure(s)
Construction or Repair	\$30,000 to \$249,999	NC G.S. §143-131
Goods	\$30,000 to \$89,999	NC G.S. §143-131
Services	*N/A	*N/A

*\*Regardless of cost, service contracts are not subject to state competitive bidding requirements.*

**3) Information Technology (IT)**

Regardless of the dollar value, the Information Technology Services (ITS) department must provide written approval to Finance for IT purchases (goods/services) prior to purchase.

**4) Services**

Statutory requirements related to formal and informal bidding does not apply to the purchase of non-construction services at any dollar threshold, although competition is still encouraged. These statutory requirements pertain mainly to North Carolina State entities and/or the use of North Carolina State funds—and therefore are not entirely comprehensive for CHA’s purposes. See SOP.

**5) Predominant Aspect Rule**

When the purchase includes both goods *and* services, the element constituting the larger portion of the procurement is the predominant aspect. The predominant aspect must be identified in order to determine the required procurement method.

## 6) P-Cards

To provide a procedure in the purchasing process for the use of procurement cards for small value or emergency purchases. For the purposes of this policy, an emergency shall be defined as an extraordinary circumstance as major as a natural disaster, or any circumstance in which the normal purchasing procedures are not feasible or would cause CHA to lose significant savings otherwise available.

The use of procurement cards has been proven to be a cost effective method of obtaining low cost supply and service items for many units of government across North Carolina. Some travel and training costs may also be handled best through the procurement card process.

- (a) The procurement card will be used only when:
- The items and/or services to be purchased are for the official use of CHA.
  - The types of items and/or services to be purchased are those established and/or approved by the CFO.
  - The cost of the proposed purchase does not exceed the small value purchase transaction limit, an aggregate value of \$500.00 or more, except in emergencies as defined earlier in this policy.
  - Items approved for procurement card:
    - Food/food supplies for trainings/meetings
    - Training/continuing education registration fees (after prior approval for training received)
    - Airfare, lodging - No meals related to travel
    - Approved agency dues & subscriptions
- (b) Procurement cards will be issued, with the Department Head's approval, to those who actually make official CHA purchases from a vendor.
- a. For the procurement card process to operate efficiently, a timely response to each of the elements of the procedures is required from those concerned. Failure to do so will create problems for Finance in preparing the month end closeout. Employee absences should be anticipated and arrangements put in place so that the process flow will not be delayed. For the protection of all, Finance is to be notified immediately when a card is lost.
  - b. The CHA Board has adopted a resolution authorizing CHA to engage in
  - c. electronic payments as defined by G.S. 15-28
  - d. In accordance with NC Administrative Code 20 NCAC 03. 0410, the monthly limit of all procurement card holders will be encumbered in the financial system.

- e. *Issuance of procurement card:*
  - i. The employee must be employed 90 days before a purchasing card will be issued.
  - ii. The employee must sign documentation verifying agreement to the conditions of use.
  - iii. The Department Head will determine the purchase authority of the employee and sign the enrollment form indicating approval.
  - iv. Finance will review the enrollment form and process for issuance of a procurement card to the employee. Finance must be notified by the Department Head or designee of a cardholder's separation from CHA to facilitate cancellation of that account. The card must be destroyed.
  
- f. *Use of procurement card:*
  - i. The procurement card is to be used in the conduct of CHA business only. The use of a procurement card to acquire or purchase goods and services for other than the official use of CHA is fraudulent use.
  - ii. The cardholder will retain vendor's receipts, records of telephone orders and/or copies of mail orders, and file for future reconciliation of the procurement card statement prior to submitting the same to Finance for payment of the account.
  - iii. Authorization for Procurement Card Use form and/or prior approval from Finance Director is required before making purchase.
  - iv. If by accident an employee makes a personal purchase on a CHA issued procurement card, they should first try to get the vendor to void the transaction off the card. If this is not possible then they should notify their supervisor in writing about the incident with a copy to the CHA CFO. Once the statement comes in, they should attach a check or money order (not cash) to the statement along with their receipt(s). If this is not done, then an adjustment will be made if the employee submits a request for reimbursement. If the funds are not recovered by one of these methods the unauthorized charges will be payroll deducted from the next pay period. If an employee has 3 improper uses of his/her procurement card within a fiscal year, the Assistant Finance Director reserves the right to strip them of their procurement card privileges.
  
- g. *Payment of procurement card charges:*
  - i. The cardholder will match the receipts with the monthly statement received from Finance. Undocumented transactions (transactions turned in to be paid without receipt) are not allowed. All transactions that do not have a receipt must be paid by the cardholder. Any disputed transactions are to be referred to Finance.
  - ii. The cardholder will complete the Purchasing Card Payment Authorization Form and attach to the statement. The form will be used to summarize the purchases by budgetary account numbers. The Department Head or his/her designee will review the reconciled statement, approve the Purchasing Card Payment Authorization Form and return the statement, receipts, and form

- to Finance within five (5) days from receipt of statement.
- iii. The cardholder will attach the Authorization for Procurement Card Use form and/or prior approval from the CFO to the Purchasing Card Payment Authorization Form.

**7) Micro-Purchases**

The statutory requirements related to formal and informal bidding—neither of the State of NC or of Federal UG—do not apply to micro-purchases (see the definition of *micro-purchase* in [3](#)). However, CHA policy requires multiple quotes for expenditures with an aggregate value of \$5,000 or more.

**8) Grant Purchases**

All grant purchases must adhere to procurement requirements and guidelines issued by the funding agency. CHA employees shall refer to CHA's Standard Operating Procedure (SOP) for Purchasing/Procurement as well as to the grant terms, conditions and restrictions for further requirements and limitations.

**9) Conflict of Interest – Employee**

N.C.G.S. 14-234

No officer, employee, or agent of CHA may participate directly or indirectly in the selection, award, or administration of a contract if he or she has a real or apparent conflict of interest.

A real or apparent conflict exists when any of the following parties has a financial or other interest in or receives a tangible personal benefit from a firm considered for award of a contract: 1. the employee, officer, or agent involved in the selection, award, or administration of a contract; 2. any member of his or her immediate family; 3. his or her partner; or 4. an organization which employs or is about to employ any of these parties.

An Employee violating this policy will be subject to discipline up to and including termination. Contractors violating this policy will result in termination of the contract and may not be eligible for future contract awards.

**10) Gifts**

N.C.G.S. 133-32

No officers, employees, and agents of the CHA are prohibited from accepting or soliciting gifts, gratuities, favors, or anything of monetary value from contractors, suppliers, or parties to subcontracts. Items of nominal value valued at less than \$50 which fall into one of the following categories may be accepted: 1. promotional items; 2. honorariums for participation in meetings; or 3. meals furnished at banquets.

An employee violating this policy will be subject to discipline up to and including termination. Contractors violating this policy will result in termination of the contract and may not be eligible for future contract awards.

**11) Conflict of Interest – Contractor**

Designers, suppliers, and contractors that assist in the development or drafting or specifications, requirements, statements of work, invitation for bids, or requests for proposals shall be excluded from competing for such requirements. Contractors violating this policy will result in termination of the contract and potential disqualification from future contract awards.

**12) Confidential Information**

It is unethical and unlawful for any employee or former employee to knowingly use confidential information for actual or anticipated personal gain, or for the actual or anticipated personal gain of any other person in regards to procurement.

**13) Compliance with Federal Law**

All procurement activities involving the expenditure of federal funds must be conducted in compliance with the Procurement Standards codified in 2 C.F.R. §200.317 through §200.326 unless otherwise directed in writing by the federal agency or state pass-through agency that awarded the funds. CHA will follow all applicable local, state, and federal procurement requirements when expending federal funds. Should CHA have stricter requirements, the most restrictive requirement shall apply so long as it is consistent with state and federal law.

All contracts paid for in whole or in part with federal funds shall be in writing and must include all applicable federal provisions. The written contract must include or incorporate by reference the provisions required under 2 C.F.R. §200.326 and as provided for under 2 C.F.R. Part 200, Appendix II.

**14) Pre-Audit Requirement**

N.C.G.S. 159-28 (b)

All written contracts obligating CHA funds regardless of funding source must include the following statement, signed and certified by CHA's Chief Financial Officer (CFO): *This contract has been pre-audited in the manner required by the Local Government Budget and Fiscal Control Act.*

**15) Contract Award**

N.C.G.S. 143-64.17 - .17K

With the exception of Qualifications-Based Selection, all contracts should be awarded only to the lowest responsive, responsible bidder possessing the ability to perform successfully under the specifications, terms, and conditions of the contract. If a contract is not awarded to the lowest, responsive, responsible bidder, a written approval must

be obtained by a signature authority. Such request of approval must detail why the lowest responsive, responsible bidder was not selected and provide detailed information to the impact the decision will have on CHA.

**16) No Evasion**

No contract may be divided to bring the cost under bid thresholds or to evade any requirement under this Policy or state or federal law.

**17) Honorarium**

N.C.G.S. 138A-32

All honorariums shall be in writing and signed by the person receiving the honorarium. Specifications regarding place, time, and service shall be included in the invitation along with the dollar amount. Like other forms of income, an honorarium is taxable. Honorariums that equal to \$600 or greater in one calendar year must be reported to the IRS.

**Office of State Budget and Mgmt 6.7.1 State Employees**

A state employee shall not accept an honorarium for an activity where state-reimbursed travel, work time, or resources are used, or where the activity can be construed as having a relationship to the employee's state position (G.S. 138A-32). Such activity would be considered official duty on behalf of the state. A relationship exists between the activity and the employee's state position if the employee would not participate in the activity in the same manner or capacity if not employed in his or her current state job. The employee should make every attempt to avoid the appearance of impropriety.

An employee may receive an honorarium for activities performed during regular non-working hours or while on annual leave if the following conditions are met:

- All expenses are the total responsibility of the employee or the non-state sponsor of the activity in which the employee is participating.
- The activity has no relationship to the employee's state duties.

Nothing in this policy shall be interpreted as preventing the payment to the state by an outside source for actual expenses incurred by an employee in an activity, or the payment of a fee to the state (in lieu of an honorarium to the individual) for the services of an employee. Any such payments made to the state should be deposited to the account and an appropriate entry should be made to the appropriate revenue line.

**Office of State Budget and Mgmt 6.7.2 Non-State Employees**

Honoraria are the responsibility of each agency contracting for the personal services of a non-state employee. Each agency shall develop a form letter for such invitations and

it shall include the amount of the honorarium offered. This amount shall cover any expenses incurred by the non-state employee in lieu of a per diem.

### **Office of State Budget and Mgmt 6.7.3 Exceptions**

Any exceptions to these rules and regulations, except those expressly delegated, must be approved in advance by Office of State Budget and Management.

## **18) Encumbrances**

N.C.G.S. 15928(b)

To set aside money appropriated by Purchase Order (hereinafter referred to as P.O.) for future obligation. All goods must be received and /or services rendered by June 30th of each fiscal year. All P.O.s are voided on June 30th of each fiscal year. Any goods not received or services not rendered by June 30th will need to be re-appropriated in the next fiscal year.

## **D. Specific Procurement Procedures**

### **A. Service Contracts (except for A/E professional services) and Purchase Contracts:**

- a. **Costing less than \$10,000** shall be procured using the Uniform Guidance “micro-purchase” procedure established by 2 C.F.R. §200.320(a).
- b. **Costing \$10,000 up to \$90,000** shall be procured using the UG “small purchase” procedure established by 2 C.F.R. §200.320(b).
- c. **Costing \$90,000 and above** shall be procured using state “formal bidding” procedures established by NC G.S. §143-129.

### **B. Construction & Repair Contracts:**

- a. **Costing less than \$10,000** shall be procured using the UG “micro-purchase” procedure established by 2 C.F.R. §200.320(a).
- b. **Costing \$10,000 up to \$250,000** shall be procured using the UG “small purchase” procedure established by 2 C.F.R. §200.320(b).
- c. **Costing \$250,000 up to \$500,000** shall be procured using the UG “sealed bid” procedure established by 2. C.F.R. §200.320(c).
- d. **Costing \$500,000 and above** shall be procured using a combination of the most restrictive requirements of the UG “sealed bid” procedure established by 2. C.F.R. §200.320(c) and state formal bidding procedures established by G.S. §143-129.

### **C. Construction or Repair Contracts Involving a Building:**

- a. **Costing \$300,000 and above must comply with the following additional requirements under state law:**
  - Formal HUB (historically underutilized business) participation required under G.S. §143-128.2, including local government outreach efforts and bidder good faith efforts, shall apply.

- Separate specifications shall be drawn for the HVAC, electrical, plumbing, and general construction work as required under G.S. §143-128(a).
- The project shall be bid using a statutorily authorized bidding method (separate-prime, single-prime, or dual bidding) as required under G.S. 143-129(a).

#### D. Contracts for Architectural & Engineering Services:

- a. **Costing under \$250,000** shall be procured using the procedure established by the state *Mini-Brooks Act* requirements established by NC G.S. §143-64.31.
- b. **Costing \$250,000 or more** shall be procured using the UG *competitive proposal* procedure established by 2. C.F.R. §200.320(d)(5).

#### E. Purchase Order

Serves as authorization to the vendor/supplier to furnish a product or service to CHA. It is CHA's policy that no P.O. is issued without the Finance Department first receiving a requisition from the Requesting Program/Department. CHA policy requires P.O.s for expenditures totaling \$1,000 or more.

**Confirming P.O.s will not be issued to suppliers once an order has been placed by a department without proper authorization. The CEO, CFO, or designee, must authorize all P.O.s Confirming P.O.s will only be issued in emergency situations.**

- a. The P.O. is prepared by the Purchasing Agent.
- b. The P.O. is signed and pre-audited by the CFO.
- c. The Purchasing Agent will send the P.O. to the requester and the chosen or awarded vendor/supplier.

#### F. Blanket Purchase Order

A blanket P.O. may be issued to provide an additional purchasing tool for obtaining purchases when the administrative burden involved makes it impractical or impossible to use the regular purchase order procedure.

The Purchasing Agent and Responsible Party of the concerned department shall work together to use this procedure when it appears to be in CHA's best interest.

The criteria for determining when this procedure is considered practical and employable are as follows, and should only be used for evaluation *after* it has been determined that the appropriate procurement procedures have been followed for the selection of the vendor/supplier of concern:

- The requesting department must be responsible for maintenance or repairs
- The vendor/supplier in concern must be willing to cooperate with the terms of the blanket P.O.

Examples of items which might come under this procedure are equipment maintenance and repairs, electrical supplies, annual service contracts for routine maintenance, etc.

## **G. Emergency Purchase Order**

G.S. 143-129 (e)(2)

“Emergency” is defined as “a situation in which the department cannot continue to operate and/or public safety is compromised” without an emergency P.O. being issued.

- a. Procurement cards may be used in an emergency when deemed appropriate by the CFO.
- b. The department must submit a written requisition marked “EMERGENCY” and an explanation of the emergency purchase to the Purchasing Agent. All required documentation (i.e., bids, approvals, etc.) should accompany the requisition.
- c. After the Purchasing Agent reviews the purchase requisition, the Requesting Program/Department will be notified and given a purchase order number as quickly as possible.

## **H. Purchase of Capital Outlay Not Included in Budget**

Prior authorization must be obtained by the CEO and/or CFO before any capital outlay purchase that is not in current budget.

- a. Submit request to CEO and/or CFO.
- b. Upon approval, submit a budget revision for approval.
- c. If approved, follow the purchasing procedures required based on the amount/type of purchase.

## **I. General Procurement Standards & Procedures**

### **1) Necessity**

Purchases must be necessary to perform the scope of work and must avoid acquisition of unnecessary or duplicative items. The Purchasing Agent should check with the state and federal surplus property agencies prior to buying new items when feasible and less expensive. Strategic sourcing should be considered with other departments and/or programs who have similar needs to consolidate procurements and services to obtain better pricing.

### **2) Clear Specifications**

All solicitations must incorporate a clear and accurate description of the technical requirements for the materials, products, or services to be procured, and shall include all other factors to be used in evaluating bids or proposals. Technical requirements must not contain features that restrict competition.

### **3) Notice of Funding**

All bid solicitations must acknowledge the funding source for the contract. In addition, all prospective bidders or offerors must acknowledge that funding is contingent upon compliance with all terms and conditions of the funding award.

**4) Compliance by Contractors**

All solicitations shall inform prospective contractors that they must comply with all applicable laws, regulations, executive orders, and terms and conditions of the funding award.

**5) Fixed Price**

Solicitations must state that bidders shall submit bids on a fixed price basis unless otherwise provided for in this Policy. Cost plus percentage of cost contracts are prohibited. Time and materials contracts are prohibited in most circumstances but may be used unless no other form of contract is suitable and the contract includes a *not-to-exceed* amount. Time and materials contracts shall not be awarded without express written permission of the federal agency or state pass-through agency that awarded the funds.

**6) Use of Brand Names**

When possible, performance or functional specifications are preferred to allow for more competition leaving the determination of how to reach the required result to the contractor. Brand names may be used only when it is impractical or uneconomical to write a clear and accurate description of the requirement(s). When a brand name is listed, it is used as a reference only, and “or equal” must be included in the description.

**7) Lease vs. Purchase**

N.C.G.S. Article 27 of Chapter 160A

Under certain circumstances, it may be necessary to perform an analysis of lease versus purchase alternatives to determine the most economical approach. If a lease is determined to be the most appropriate and feasible solution, the CFO must be made aware and must approve in advance of requesting a P.O.

**8) E-verify**

N.C.G.S. 2013-418, s. 2(d)

As apart of the U.S. Dept of Homeland Security, all contractors and sub-contractors must comply with and confirm that their employee is legally eligible to work in the United States.

**9) Minority, Women & Small Business Enterprises (MWSBE)**

N.C.G.S. 143-128.2 &.3

CHA is committed to promoting equal opportunities for all. CHA departments are encouraged to seek out MWSBE firms for participation in procurement of goods and services, even if not specifically required by statute.

The goal of the MWSBE Program is to provide minority-owned, women-owned and small business enterprises (collectively “MWSBE”) as well as other responsible vendors with a fair and reasonable opportunity to participate in CHA’s business opportunities. CHA staff involved in the procurement of goods and services are expected to make good faith efforts to utilize MWSBE vendors.

For federally funded purchases, 2 C.F.R. 200.320(f)(1)-(3) generally applies to all contract regardless of type and cost above the micro-purchase threshold. Affirmative steps must be taken to encourage small and minority firms and women-owned business participation (but no preferences).

#### **10) Dividing Contract for MWSBE Participation**

If economically feasible, procurements may be divided into smaller components to allow maximum participation of small and minority businesses and women business enterprises. The procurement cannot be divided to bring the cost under bid thresholds or to evade any requirements under this Policy.

#### **11) Equal Opportunity**

##### **N.C.G.S. 168A-3**

It is CHA policy to:

- i. Provide minorities equal opportunity to participate in all aspects of CHA contracting and purchasing, including but not limited to, participation in procurement contracts, professional and other service contracts, and construction contracts;
- ii. Prohibit discrimination against any person or business in pursuit of these opportunities on the basis of race, color, sex, religion, disability, or national origin;
- iii. Conduct contracting and purchasing in a manner that prevents any discrimination and resolves any claims of such discrimination.

#### **12) Documentation**

Documentation must be maintained by the Purchasing Agent detailing the history of all procurements. The documentation should include the procurement method used, contract type, basis for contractor selection, price, sources solicited, public notices, cost analysis, bid documents, addenda, amendments, contractor’s responsiveness, notice of award, copies of notices to unsuccessful bidders or offerors, record of protests or disputes, bond documents, notice to proceed,

purchase order, and contract. All documentation relating to the award of any contract must be made available to the granting agency upon request.

**13) Cost Estimate**

N.C. G.S 143-128

For all procurements costing \$150,000 or more, the Purchasing Agent and/or Responsible Party shall together develop an estimate of the cost of procurement prior to soliciting bids. Cost estimates may be developed by reviewing prior contract costs, online review of similar products or services, or other means by which a good faith cost estimate may be obtained. Cost estimates for construction and repair contracts may be developed by the project designer.

**14) Contract Requirements**

The Contract Administrator must prepare a written contract incorporating the provisions referenced in various sections of this Policy.

**15) Debarment**

N.C.G.S. 143B 15.3

No CHA funds, regardless of funding source, shall be awarded to or spent with a contractor included on the state or federal debarred vendors list. No contract shall be awarded to a contractor included on the state or federal debarred vendors list.

**16) Debarment & Suspension of Funding**

2 CFR 200.214

CHA shall have the discretion to exclude from participation in its procurement transactions and activities any contractor who appears on any suspended, excluded, or debarment list issued by any agency of any federal, state, or local government.

**17) Contractor Oversight**

The Requesting Program/Department must maintain oversight of the contract to ensure the vendor/contractor is performing in accordance with the contract terms, conditions, and specifications. This is completed by the Responsible Party.

**18) Open Competition**

Solicitations shall be prepared in a way to be fair and provide open competition. The procurement process shall not restrict competition by imposing unreasonable requirements on bidders, including but not limited to unnecessary supplier experience, excessive or unnecessary bonding, specifying a brand name without allowing for "or equal" products, or other unnecessary requirements that have the effect of restricting competition.

**19) Buy Local – Geographical Preference**

N.C.G.S. 143-59.1A. P

CHA has no authority to establish preferences of any kind where informal and formal bidding statutes apply. In all other instances, it is CHA's goal to contract with vendors residing in Cabarrus County where feasible, but no contract shall be awarded on the basis of geographical preference.

However, CHA shall give preference, as far as may be practicable and to the extent permitted by State law, federal law, and federal treaty, to products or services manufactured or produced in the United States. As long as there isn't any sacrifice or loss in price or quality shall be permitted.

**J. Sale of Surplus Personal Property**

To establish certain guidelines for the disposal of any obsolete, surplus, or other equipment CHA may offer for sale to the public.

- All property will normally be disposed of in one of the following ways:
  - (i) Transferred for use in another department/government entity
  - (ii) Sold immediately by sealed bid
  - (iii) Held for sale at public auction, held either by CHA or [GovDeals.com](http://GovDeals.com)
  - (iv) Destroyed due to no salvage value
  - (v) Sold to individuals, if value is less than \$5,000.00, at the discretion of the Purchasing Agent and CFO and with authorization from the CEO
- Surplus equipment such as automobiles, trucks, furniture, and other equipment are usually sold by public auction.
- All sales are made in accordance with the N.C. General Statutes that govern disposal of surplus property.
- All bidding shall be open to the general public.
- All sales by public auction and sealed bids are submitted to the CHA Board for approval and are publicly advertised.
- The Finance Department collects all proceeds from all sales.

**K. Purchase of Used Equipment**

The purchase of used equipment is exempt from the bidding statutes. CHA may purchase used equipment at a private auction or may purchase by any means it deems appropriate. This exception does not include re-manufactured or re-furbished items, re-fabricated materials, or demonstration equipment.

## **L. Exceptions to Competition**

Non-competitive contracts are allowed *only* under the following conditions and with the written approval of the CFO, federal agency or state pass-through agency that awarded the funds:

### **A. Sole Source**

A goods contract may be awarded without competitive bidding when the item is available from only one source. The Contract Administrator and/or Purchasing Agent shall utilize the Sole Source Justification Form to receive approval prior to submitted a Requisition for Purchase. A sole source contract must be approved by the CHA Board.

### **B. Waiver of Solicitation**

A service contract may be awarded without competitive bidding when the service is available from only one source. The Contract Administrator and/or Purchasing Agent shall utilize the Waiver of Competitive Process for Services to receive approval prior to submitting a Requisition for Purchase. A contract that is being established on this basis must be approved by the CHA Board.

### **C. Public Exigency**

A contract may be awarded without competitive bidding when there is a public exigency. A public exigency exists when there is an imminent or actual threat to public health, safety, and welfare, and the need for the item or service will not permit the delay resulting from a competitive bidding. This must be fully documented and receive approval by the appropriate signature authority.

### **D. Inadequate Competition**

A contract may be awarded without competitive bidding when competition bidding is determined to be inadequate after attempts to solicit bids from a number of sources as required under this Policy does not result in a qualified winning bidder. Showcasing that the attempts were fruitless must be kept on file with either the P.O. or Contract.

### **E. Federal Contract (Piggybacking)**

N.C.G.S. 143-129 (e)(9a)

Purchasing departments may utilize contracts established by the United States of America or any federal agency, if the vendor is willing to extend to CHA the same or more favorable prices, terms and conditions. As is the case with North Carolina State contracts, before purchasing from a federal contract, purchasing departments, in consultation with Procurement, should conduct enough investigation to ensure that the specifications, terms and conditions, and pricing meet or exceed what might be available through an internal procurement process per the CHA's Procurement Process and Procedure Manual.

Federal Contracts must be kept on file. CHA's intent to utilize the Federal Contract must be publicly posted and the CHA Board must approve the Federal Contract utilization.

#### **F. Awarding Agency Approval**

A contract may be awarded without competitive bidding with the express written authorization of the federal agency or state pass-through agency that awarded the federal funds, so long as awarding the contract without competition is consistent with state law.

#### **G. N.C. State Contract**

Authorized CHA employees may utilize the State Term Contracts established by the State of North Carolina Department of Administration—Purchase and Contract Division (NC DOA—P&C) whenever possible.

The State contract must be kept on file. CHA's intent to utilize the State Contract must be publicly posted and the CHA Board must approve the contract's utilization.

When using federal funds, this option provides another resource for qualified vendors/contractors for a variety of procurement needs. Please note that when using federal funds, federal procurement laws still apply and must be regarded.

When using state/other funds, this option expedites the purchase of goods/services, offers pricing compatible with quotes received from formal and informal bids, and satisfies North Carolina General Statutes. Goods available do not need to be competed again when using state/other funds—they have already satisfied the competition requirements under state law. The Contract Administrator should be contacted with any questions about which goods may be available through State Term Contract(s).

#### **H. Cooperative Purchasing Programs**

This exemption allows purchasing departments under the appropriate circumstance, to utilize cooperative purchasing programs. Cooperative purchasing programs are formally organized programs that offer contracts that have been competitively bid on behalf of multiple entities that result in discount prices. Cooperative agreements may be prepared by Procurement or by other local, state, or national entities. For a cooperative purchasing program to be considered a legitimate and appropriate procurement method, the contract that the CHA desires to purchase under must have been competitively bid and must meet or exceed CHA's needs related to specification, availability and cost. For federally funded purchases, the use of

cooperative agreements is not allowed unless qualified as interlocal cooperation per 2 C.F.R 200.318

These procurements do not require CHA Board approval under State law.

### I. Piggybacking

Purchasing from a state of subdivision of a state other than NC and then only when the purchase is not being made under a cooperative.

N.C. G.S. 143-129(e)(3). Piggybacking allows purchasing departments to purchase goods without bidding from a person or entity that has, within the past twelve months, contracted to furnish an item to any other state public agency, including subdivisions, anywhere in the country. The price and terms must be as good as or better than those that could be obtained through formal bidding, and the item specification must be the same. Additional requirements apply.

This must be approved by the CHA Board.

This is not allowed for purchases made with federal funds.

### M. Sole Source or Brand-Specific Purchases

To establish a method for *state-funded* procurements requiring a single-source purchase to meet current needs. To ensure the substantiation of such needs while adhering to state laws regulating fair bidding competition.

In the event there is only one vendor capable of providing a particular good or service, the competitive pricing procedures outlined in this policy for *state-funded* procurements may be waived by the Purchasing Agent.

*\*This is not applicable to procurements that use federal funds of any kind.*

- *Purchase Requisition Forms* submitted for procurements costing more than \$30,000 that designate only one vendor/supplier, brand, or model as being capable of fulfilling the requesting department's needs must be accompanied by a *Waiver of Competition Form*.
- The submitted *Waiver of Competition Form* must include a thorough justification statement within the space provided or as a separate attachment with "See Attached" indicated in the space provided.
- The justification statement must explain in detail the reason(s) why the designated source or product is solely able to meet the current need, and why no other source or product can do so.

The normal competitive pricing procedure may be waived in the following circumstances:

- A) For micro-purchases (less than \$10,000 if *federally* funded; less than \$30,000 if *state* funded). Individuals authorized to use the micro-purchase procedure must still search for best-value products before expending CHA funds.
- B) Where performance or price competition is not available.
- C) Where the needed product or service is available only from one source.
- D) Where emergency action is indicated. (Justification Statement should include details about the emergent danger to personnel or property requiring immediate action.)
- E) Where competition has been solicited but no satisfactory offer(s) received.
- F) Where standardization or compatibility is the overriding consideration, and it can only be achieved through the purchase of a unique product.
- G) Where a donation predicates the source of supply.
- H) Where personal or particular professional services are required.
- I) Where a particular medical product, service, or prosthetic appliance is needed.
- J) Where a product or service is needed for the blind or severely disabled and there are overriding considerations for its use.
- K) Where additional products or services are needed to complete an ongoing job or task.
- L) Where products are bought for “over the counter” resale.
- M) Where a particular product or service is desired for educational, training, experimental, developmental, or research work (must explain why other products/services do not meet the requesting department’s needs).
- N) Where equipment is already installed, connected, and in service, and it is determined advantageous to purchase it.
- O) Where items are subject to rapid price fluctuation or immediate acceptance.
- P) Where there is evidence of resale, price maintenance or other control price, lawful or unlawful, or collusion on the part of companies, which thwarts normal competitive procedures.
- Q) Where the amount of the purchase is too small to justify soliciting competition or where a purchase is being made and a satisfactory price is available from a previous contract.
- R) Where the requirement is for an authorized cooperative project with another governmental unit(s) or a charitable organization non-profit organization(s).
- S) Where a used item(s) is available on short notice and subject to prior sale.

The Contract Administrator and/or Purchasing Agent shall utilize the Sole Source Justification Form to receive approval prior to submitted a Requisition for Purchase.

A sole source contract must be approved by the CHA Board.

**N. Federal Drug Pricing Program**

The Federal Drug Pricing Program establishes a method for purchasing items available under Federal Drug Pricing Program 340B under Sec. 1001 Public Health Services Act (42 USCS §300).

It is CHA's policy to code all eligible orders purchased with 340B pricing so that managers can identify them as such. Items purchased via 340B pricing are provided only to clients served by the Title X Family Planning Program.

This does not have to be approved by the CHA Board.

**SUBJECT: DENTAL CLINIC ELIGIBILITY POLICY**

**EFFECTIVE DATE:** January 2004

**REVISION DATE(S):** November 2006; November 13, 2007; June 17, 2008;  
July 22, 2009; July 26, 2010; December 20, 2011;  
January 30, 2013; February 28, 2014; September 29, 2014;  
April 6, 2016; May 9, 2017; April 18, 2018; March 11, 2019;  
September 24, 2019; April 5, 2022; June 12, 2023

**DATE OF LAST REVIEW:** November 2006; November 13, 2007; June 17, 2008;  
July 22, 2009; July 26, 2010; December 20, 2011;  
January 30, 2013; February 28, 2014; September 29, 2014;  
December 30, 2015; April 6, 2016; May 9, 2017; April 18, 2018;  
March 11, 2019; September 24, 2019; October 29, 2020;  
September 30, 2021; April 5, 2022, June 12, 2023

**POLICY STATEMENT:** The purpose of this policy is to determine the financial and residency requirements for patients requesting dental health services from the Public Health Authority of Cabarrus County dba Cabarrus Health Alliance (CHA). This policy covers dental health services only.

CHA shall assure that no person, on the grounds of race, color, age, religion, sex, marital status, immigration status, national origin or otherwise qualified handicapped individual, solely by reason of his/her handicap (unless otherwise medically indicated), be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity.

#### **1. FINANCIAL REQUIREMENTS:**

Patients with no payor source or third-party reimbursement are encouraged, but not required, to apply for Medicaid prior to determining eligibility for dental services.

The following forms of reimbursement are accepted:

1. Medicaid
2. Health Choice (subject to copay as indicated on card)
3. Private Insurance (Clients are responsible for balance of what insurance does not cover. Sliding scale will apply to balance if eligible.)
4. Uninsured patients of Cabarrus Health Alliance Dental Clinic with a household income at or below 200% of the Federal Poverty Level (FPL) and that provide required documentation will be eligible for dental discounts.
  - i. For uninsured patients with a household income between 100% to 200% of the FPL, they will be placed on the Sliding Fee Schedule from 40% to 100%.
  - ii. For uninsured patients with a household income at or below 100% of the FPL will receive a full discount and required to pay only a nominal fee for services provided.
  - iii. No one will be denied services based solely on the **inability** to pay.

5. Patients who are uninsured and above 200% of federal poverty level will be charged the CHA Dental fee schedule. Clients must make arrangements for payment prior to services being rendered.

## **2. RESIDENCY REQUIREMENTS:**

The CHA Dental Clinic will give priority to Cabarrus County and Kannapolis City residents and may restrict services to out of county residents at any time based on demand for service and capacity of clinic. The Dental Director or designee will impose this restriction as necessary.

### **Proof of Residency:**

Proof of residency (with patient's name, parent or guardian if minor) will be required at time of eligibility process for Dental Health services. Patients and or additional family members may be requested to provide proof of residency. The following sources may be used:

- Current utility bill (current – within past two months) with their name and address (bills printed off the internet are not acceptable); or
- Driver's license; or
- Official ID issued by NCDMV; or
- Current rent receipt or rental agreement on official company form with address (current – within past two months); or
- Official Cabarrus County school enrollment/registration form with child(ren)'s address; or
- Matricula Consular may be used for proof of address; or
- DSS correspondence

## **3. ASSESSMENT OF FAMILY SIZE & INCOME:**

### **Determining family size (economic unit):**

To use the Poverty Income Guidelines, the family size must be calculated. A family is defined as a group of related or non-related individuals who are living together as one economic unit. Individuals are considered members of a single family or economic unit when their production of income and consumption of goods are related.

A key rule to apply to all participants, including minors, is that an economic unit must have its own source of income. For example, a teenager with no income must be considered part of a larger economic unit that provides him/her support. Also, groups of individuals living in the same house with other individuals may be considered a separate economic unit. For example, two sisters and their respective children who live in the same house are separate economic units if each sister supports herself and her children.

A pregnant woman is counted as two in determining family size. This increased family size may be used to certify her or any other categorically eligible family members. If multiple births are expected, family size should be increased by the number of expected births. Proof of multiple births is not required.

In some cases, counting a fetus in determining family size conflicts with the client's cultural, religious, or personal beliefs. In these situations, this policy can be waived and the family size would not be increased.

Other examples of economic units are:

- a foster child assigned by DSS is a family of one with income considered to be that paid to the foster parent for support of the child. A foster child cannot confer adjunct income eligibility on family members.
- a patient (i.e. Student) maintaining a separate residence and receiving most of her/his support from her/his parents or guardians may be counted as a dependent of the family. A self-supporting patient (i.e. student) maintaining a separate residence would be a separate economic unit.
- an individual or family in an institution is considered a separate economic unit. For example, if a mother and her children were staying in a shelter for battered women, the income of the other residents is not included.

### **Determining Income:**

In determining income, it is important to remember that a person's income must be counted if he/she is counted as a family member. Gross income shall be used in fee determinations and shall be defined as the combined cash income received by the economic unit (all members in household contributing to the family unit) from the sources listed below.

### **Documentation of Income:**

Documentation of Income is required for Dental Health Services.

### **SOURCES OF INCOME:**

Income from the following sources should be counted:

- Salaries, wages, overtime pay, commissions, fee, tips
- Earnings from self-employment
- Interest earned on investments
- Public assistance money
- Unemployment compensation
- Alimony and child support payments
- Military allotments
- Social Security benefits
- Veteran's Administration benefits
- Retirement and pension payments
- Worker's Compensation
- Educational stipends in excess of the cost of tuition and books
- Income tax refunds (annual – not quarterly)
- Allowances paid for basic living expenses
- Regular contributions from individuals not living in the household
- All other sources of cash income except those specifically excluded
- Supplementary Security Income (SSI) benefits
- Prize winnings

- Bank statements (only use for SSI benefits)
- Cash earnings, contributions received
- Disability
- Dividends

Income from the following should not be counted:

- Irregular income that a child earns from babysitting, lawn mowing, or other tasks
- Proceeds from the sale of an asset
- Withdrawals from a bank account
- Gifts
- Inheritances
- Life insurance proceeds or one time settlements
- Military housing benefits (on base or off)
- Payments under the Low Income Energy Assistance Act
- Assistance to child or families for Free Lunch and Food Stamps
- Payments received under the Job Training Partnership Act
- Payments to volunteers under Title I (VISTA) and Title II (RSVP, foster grandparents and others) of the Domestic Volunteer Service Act of 1973

**TIME FRAME:**

To determine gross income, agency staff should consider the income of the family for the past 12 months, the family’s current income or the family’s income from the past six months; whichever best reflects the family’s status. Current income is defined as the income received by the household during the month (4.3 weeks) prior to application. One check stub can be used to figure current income if it is for a 40 hour week. If not showing 40 hours, will need additional check stubs to best determine current income. The six month formula must be used to determine eligibility of unemployed persons. Income will be determined six months back and six months forward to total 12 months. There may be other sources of income to consider from the prior months (e.g., unemployment compensation, and child support) in determining income.

Following are some examples in which annual income must be used rather than current income:

- self-employed persons, including any business or seasonally employed persons whose income fluctuates throughout the year.
- patients that provide services or goods for cash would be considered self-employed and would need to provide proof of current taxes.
- a family member on temporary leave of absence (maternal, paternal, family leave, or extended vacation).
- teachers paid on a 10-month basis, who are temporarily on leave during the summer months.

**COMPUTING INCOME:**

To determine annual or monthly income when you have hourly wages, weekly wages, bi-weekly wages or bi-monthly wages, use the following approach.

$$\begin{array}{rclclcl}
 \text{(hourly wage)} & \times & \text{(hours worked/weekly)} & \times & (52) & = & \text{(Annual Income)} \\
 \text{(hourly wage)} & \times & \text{(hours worked/biweekly)} & \times & (26) & = & \text{(Annual Income)}
 \end{array}$$

(hourly wage)	x	(hours worked/ <b>bimonthly</b> )	x	(24)	=	(Annual Income)
(hourly wage)	x	(hours worked/ <b>weekly</b> )	x	(4.3)	=	(Average Monthly Income)
(hourly wage)	x	(hours worked/ <b>biweekly</b> )	x	(2.15)	=	(Average Monthly Income)
(hourly wage)	x	(hours worked/ <b>bimonthly</b> )	x	(2)	=	(Average Monthly Income)

To convert net income to gross income multiply by 1.25. Multiply gross income by .25 and deduct amount to obtain net income.

When computing income, amounts will not be rounded until data is entered in the computer system.

### **ZERO INCOME:**

**If the applicant reports zero or very little income**, the application must include an explanation of what the family is actually living on. In most cases, a statement of zero income would be acceptable only when the applicant lives on income from sources not counted (see list above).

Applicant reporting no income must have a Third-Party Confirmation Letter completed by a reliable third party knowledgeable of the applicant's family income. Reliable third parties are limited to staff of a social service agency, church, relief organization, shelter, legal aid society, school counselor or nurse. Relatives of the applicant, members of the economic unit or CHA employees cannot be third party verifiers. The Third-Party Confirmation Letter must be signed, dated, include a telephone number and on official letterhead. This letter will be scanned into the patient management system.

Telephone confirmation of past employment termination dates from previous employers may be required to determine income for clients stating no employment or recent job terminations. Employment Security Commission and other databases may be used to verify income of applicants or members of their household unit. We reserve the right to verify by telephone any information needed to help in determining eligibility such as employment, verification of household members and income information. Medical release and assignment of benefits form will be given to patients to sign when presenting for services.

### **INSURANCE:**

The patient management system should include the following information about the patient's health insurance coverage:

- Insurance company name
- Policy number
- Insurance company address and telephone number and copy of patient's insurance card if available.
- Whether or not the patient is covered by the policy
- Whether or not the coverage is an HMO or prepaid plan
- Any known waiting period requirements or benefit exclusions
- Whether or not there are any out-of-network benefits with their HMO plan

Patients with insurance should provide the clinic with insurance information prior to services being rendered. Fees which the patient will be responsible for will be determined at the time services are rendered.

Patients who receive dental services will be certified and placed on the sliding scale fee and charged accordingly for services not covered by their insurance with the exception of any applicable copays. Copays are the patient responsibility and will not be placed on a sliding scale fee. Payment for any deductibles not met or coinsurance determined according to their eligibility percentage rate is due at the time of service. However, anyone below 200% of federal poverty level cannot be refused services if unable to pay. Only the Dental Director or designee can determine exemption from paying any fees for those above the 200% of federal poverty level that are due at the time of service or charges not covered by insurance.

**VERIFICATION OF INCOME:**

An applicant's reported income can be verified several ways by looking at the applicant's:

- W-2 Form (if represents total income)
- Income Tax Form - use the adjusted gross income from income tax forms for self-employed workers (If annual income is used they must be validated by a stamp of the tax preparer or an email confirmation for an on-line verification if prepared electronically.)
- Earnings Statement (pay stub)

An applicant's income will be reported on the financial eligibility for public health services. Notation of where documentation can be found will be noted on the agency income verification form. Income information may be obtained from the financial screen used for program services if current.

An Income Statement should be completed at the annual income screening, or whenever a change has occurred in the income status of the family/household unit. This statement also includes an authorization giving CHA the right to verify this information. The eligibility screening will be good for one year unless there has been a change in the income status and confirmation will be required at each visit.

**Note:** An applicant will be required and told to bring income information on the date of service or they will be certified at 100% on the sliding scale fee or have the option to be rescheduled when able to bring in proof of income except for dental emergencies. Dental emergencies will be allowed up to 5:00 p.m. within 3 business days to produce necessary documentation of income. With the exception of dental emergencies income eligibility will not be retroactive if income information is brought in at a later date. An applicant should not be certified if unwilling or unable to provide verification of income. They should be placed at 100% pay category and may reapply later when they are able to produce verification of their income. If a patient refuses to be certified or does not bring appropriate information to complete certification, this will be noted on the Income Verification form for documentation of refusal/lack of appropriate information. Anyone found giving false information will be recertified for services and changes noted on eligibility worksheet. All patients must present their health insurance or Medicaid card at each visit.

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Cabarrus Health Alliance Board Chairman

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Date

**SUBJECT: DENTAL CLINIC FEE POLICY**

**EFFECTIVE DATE:** July 1999

**REVISION DATE(S):** June 2000; September 2002; January 2004; November 2006; November 13, 2007; June 17, 2008; July 26, 2010; December 20, 2011; February 28, 2014; May 9, 2017; May 25, 2018; April 25, 2019; April 30, 2020; April 5, 2022, June 12, 2023

**DATE OF LAST REVIEW:** June 2000; September 2002; January 2004; November 2006; November 13, 2007; June 17, 2008; July 30, 2009; July 26, 2010; December 20, 2011; January 14, 2013; February 28, 2014; September 29, 2014; December 30, 2015; December 30, 2016; May 9, 2017; April 18, 2018; May 25, 2018; April 25, 2019; April 30, 2020; March 24, 2021; February 25, 2022; April 5, 2022; June 12, 2023

**POLICY STATEMENT:** This policy is being written to define and implement charges for dental services rendered by the Public Health Authority of Cabarrus County dba Cabarrus Health Alliance (CHA). This dental policy applies to dental services only. This policy may be revised at any time if necessary and will be reviewed at least annually.

Fees for CHA services are authorized in accordance with a plan recommended by the CHA Board when they are not otherwise prohibited by law.

## **1. FEES**

- 1.1. A master list of charges for all services rendered will be updated as needed and no less than annually. The Board can request to review these charges at any time according to board policy.  
(1)
- 1.2. Fees will be determined by studying the cost of providing the service and the average fee charged in the zip codes where service is provided.

## **2. SLIDING FEE SCALES**

- 2.1. Sliding fee scales received from the state will be utilized for the public health programs supported by state/federal dollars. Assessment of family size and income (according to guidelines from the Cabarrus Health Alliance Dental eligibility policy) will be applied to determine individual's charges.
  - 2.1.1. Notification of the Sliding Fee Discount Program will be offered to each patient upon arrival.
  - 2.1.2. An explanation of our Sliding Fee Discount Program and required materials are available on Cabarrus Health Alliance's website

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(1) See CHA Corporate Resolution, Section No. Admin. 015, Subject: Fee Policy, change approved by CHA Board 05/16/00.

- 2.1.3. Cabarrus Health Alliance places notification of Sliding Fee Discount Program in the clinic waiting area.
- 2.2. Uninsured patients of Cabarrus Health Alliance Dental Clinic with a household income at or below 200% of the Federal Poverty Level (FPL) and that provide required documentation will be eligible for dental discounts. Cabarrus Health Alliance will annually revise and re-issue its sliding scale to reflect changes in the Federal Poverty guidelines.
  - 2.2.1. For uninsured patients with a household income between 100% to 200% of the FPL, they will be placed on the Sliding Fee Schedule from 40% to 100%.
  - 2.2.2. For uninsured patients with a household income at or below 100% of the FPL will receive a full discount and required to pay only a nominal fee for services provided.
  - 2.2.3. No one will be denied services based solely on the **inability** to pay.
- 2.3. The following patients will automatically be considered for 40% on the sliding fee scale without providing documentation:
  - Patients with a current Community Care Program (CCP) card issued by the Community Free Clinic
  - Districted to Title I school
  - Identified through community partners who serve populations with high risk for poor oral health
    - Current community partners include Cooperative Christian Ministry, Atrium Parish Nurses and El Puente
    - Sliding fee scale may be adjusted to another level as defined in individual grants or agreements with community partners. Patients may bring in supporting documents to qualify for a lower sliding fee scale bracket.

### 3. PROGRAM SERVICES

- 3.1. When a client has been assessed according to eligibility guidelines for public health program services, the following NC Administrative Code requirements will be followed:
  - 3.1.1. No one will be denied services based solely on the **inability** to pay. (2)
  - 3.1.2. Patient charges must be assessed upon family size and income (use of a sliding fee scale), if state/federal dollars are budgeted to support the program.
  - 3.1.3. No fee can be imposed on persons or their families whose income falls below the 100% federal poverty level if state/federal dollars are budgeted to support the program.
  - 3.1.4. There shall be no minimum fee requirement or surcharge that is indiscriminately applied

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(2) The inability to pay is defined as a 0% assessed eligible client with no third party payer.

to all patients.

- 3.1.5. Donations can be accepted from any patient regardless of income status as long as they are voluntary. There cannot be any “schedule of donations”, bills for donations, or implied or overt coercion. Approved policy billing requirements are not waived because of client donations.
- 3.1.6. CHA must continue to use an acceptable accounts receivable system which reflects total charge, adjustment, balance, and amount collected. The system of choice must balance.
- 3.1.7. Encounter forms will be completed by providers at the time of a visit. This is an estimation for the services received for that day. In the event a procedure was omitted that was performed, the appropriate party will be billed.

Account collections and bad debt write-off activities are addressed in the CHA Debt Management Policy.

\_\_\_\_\_  
Cabarrus Health Alliance Board Chairman

\_\_\_\_\_  
Date

**SUBJECT:** **WHISTLEBLOWERS POLICY AND REPORTING**  
(archived on Jan 2021 to BOH policies; policy reinstated to GA June 2023)

**EFFECTIVE DATE:** March 14, 2017

**REVISIONS DATE:** January 10, 2020; June 14, 2023

**REVIEW DATES:** March 12, 2018; February 21, 2019; January 15, 2020;  
January 25, 2021; June 14, 2023

**POLICY STATEMENT:**

Cabarrus Health Alliance requires all employees observe high standards of business and personal ethics in the conduct of their duties and responsibilities.

**PROCEDURE:**

It is the policy of Cabarrus Health Alliance that employees shall be encouraged to report verbally or in writing to their supervisor, department head, Chief Human Resources Director, or any other appropriate authority, evidence of activity by an employee constituting:

1. A violation of State or Federal law, rule or regulation
2. Fraud
3. Theft
4. Substantial and specific danger to the public health and safety; or
5. Gross mismanagement, gross waste of monies, or gross abuse of authority.

Further, it is the policy of Cabarrus Health Alliance that employees should be free of intimidation or harassment when reporting to public bodies about matters of public concern, including offering testimony to or testifying before appropriate legislative panels. This policy is intended to encourage and enable employees and others to raise serious concerns within the organization prior to seeking resolution outside the organization.

**General Protection from Retaliation**

Cabarrus Health Alliance prohibits and will not tolerate any form of reprisal, retaliation or otherwise discriminate against an employee regarding the employee's compensation, terms, conditions, location, or privileges of employment because the employee who, in good faith, has made or intends to make a report of a violation of federal, state, or local law, regulation, or board policy due to a practice, policy, act or omission of the board of commissioners, of an employee, or of an entity/person with whom the Alliance has a business relationship.

No employee exercising supervisory authority shall discharge, threaten, or otherwise discriminate against an employee regarding the employee's compensation, terms, conditions, location or privileges of employment because the employee, in good faith, or a persona acting on behalf of the employee, reports or is about to report, verbally or in writing, any violation of federal, state, or local law, regulation or board policy.

No employee exercising supervisory authority shall discharge, threaten, or otherwise discriminate against an employee regarding the employee's compensation, terms, conditions, location or privileges of employment because the employee has refused to carry out a directive which in fact constitutes a violation of federal, state, or local law, regulation or board policy, or poses a substantial and specific danger to the public health and safety.

This policy supports all protections offered by North Carolina Statute G.S. 126-84-88.

**Reporting Violations**

Cabarrus Health Alliance supports an open door policy and suggests that employees share their questions, concerns, suggestions, or complaints with someone who can address them properly. In most cases, an employee's immediate supervisor is in the best position to address an area of concern.

Formal complaints should be made in writing and filed with a Human Resources Manager. Once the complaint is filed, a Human Resources Manager will conduct a prompt and thorough investigation of the complaint.

All reports are held in strict confidence, and are taken seriously. If necessary, the Health Director may specify reasonable steps to protect anyone who reports concerns from retaliation.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Cabarrus Health Alliance Board Chairman

**SUBJECT: CHA EMPLOYEE - CONFLICT OF INTEREST POLICY****EFFECTIVE DATE:** January 1, 2018**REVISION DATE(S):** June 14, 2023**DATE OF REVIEW:** January 1, 2018; January 1, 2019; December 20, 2019;  
June 14, 2023

**POLICY STATEMENT:** The purpose of this policy is to protect the interests and perception of CHA when entering into a transaction or arrangement that might benefit the private interest of one of its Leadership Team, or employees. CHA staff must also adhere to Section No. Admn. 006 of the CHA Corporate Resolution regarding Conflict of Interest. This policy is intended to supplement, but in no way replace, any applicable federal and state laws governing conflicts of interest. The Public Health Authority of Cabarrus County dba Cabarrus Health Alliance (CHA) requires its Leadership Team, and employees to observe high standards of business and personal ethics in the conduct of their duties and responsibilities. CHA depends on the active involvement and leadership of its members to accomplish its mission and it is essential that the public have confidence in the integrity of its local public health authority to maintain its credibility as a valued resource. It is expected that employees of CHA will not use their position(s) for their own personal benefit, whether direct or indirect, in any manner, and shall avoid conflicts of interest and any conduct which may create or even suggests conflict.

All shall carefully avoid any conflict between their own respective personal, professional, or business interests and the interest of CHA, in any and all actions taken by them in their respective capacities on behalf of CHA. When in a leadership position, CHA requires that leaders conduct themselves with honesty and integrity.

In the course of performing their duties, a CHA employee's participation may be conflicted, biased, or illegal when one promotes or advocates decisions that are based on expected personal gain or benefits other than the best interest of CHA. For this purpose, the term "conflict of interest" means any financial interest or potential for gain that (1) could impair the individual's objectivity; or, (2) could create an unfair competitive advantage.

**PROCEDURES TO BE FOLLOWED:****1. CONTRACT FOR PERSONAL BENEFIT**

- 1.1. CHA employees should ensure that contracting, purchasing, and other decisions are made in a neutral, objective way based on what is in CHA's interest and not in consideration of actual or potential benefit to the decision maker.
- 1.2. G.S. 14-234, prohibits a public employee from deriving a direct benefit from any contract, including purchase contracts, in which they are involved on behalf of the public agency they serve. Even if a CHA employee is not involved in making a contract from which they will derive a direct benefit, the employee is prohibited from influencing or attempting to influence anyone in the agency who is involved in making the

contract/decision/purchase.

- 1.3. A person “derives a direct benefit” from a contract/purchase if the person or their spouse:
  - 1.3.1. Has more than a 10% interest in the company that is a party to the contract/purchase,
  - 1.3.2. Derives any income or commission directly from the contract/purchase, or
  - 1.3.3. Acquires property under the contract.
- 1.4. Although the statutory definition does not extend to other family members, friends, or to unmarried partners, employees should still consider the public perception of such transactions/decisions.
- 1.5. Employees who are involved in the disposal of surplus property are prohibited from purchasing said property from CHA unless the property is purchased via publicly advertised and publicly available sale, such as sales made through GovDeals.
- 1.6. A person is assumed to be involved in the “making or administering” of the contract if they:
  - 1.6.1. Participate in the development of specifications or contract terms,
  - 1.6.2. Participate in the preparation or award of the contract,
  - 1.6.3. Have the authority to make decisions about or interpret the contract.
- 1.7. CHA employees may legally benefit from a contract with CHA as long as they are not involved in making or administering it.
- 1.8. CHA employees are prohibited from soliciting or receiving any gift, reward, or promise of reward, including a promise of future employment, in exchange for recommending, influencing, or attempting to influence the award of a contract, even if they do not derive a direct benefit under the contract.

## **2. GIFTS AND FAVORS**

- 2.1. G.S. 133-32 prevents the use of gifts and favors to influence the award and administration of public contracts. Violation of this statute is a Class 1 misdemeanor.
- 2.2. G.S. 133-32 prohibits a current contractor, a contractor who has performed under a contract with CHA within the past year, or a person who anticipates bidding on a contract in the future to give any gift or favor to CHA employees who have responsibility for preparing, awarding, or overseeing contracts.
- 2.3. A gift or favor is defined as anything of value acquired or received without fair compensation, unless it is covered by a statutory exception. Exceptions include:
  - 2.3.1. Advertising items or souvenirs of nominal value including inexpensive pens, mugs, and calendars bearing the name of the donor firm, etc.
  - 2.3.2. Honoraria for participating in meetings, and meals at banquets.
- 2.4. Although meals at banquets are allowed, free meals offered by contractors under other

circumstances, such as lunch, should be refused.

- 2.5. Any gift that is allowed under local law must still be refused if it violates state law.
- 2.6. CHA employees may accept customary gifts or favors from friends and relatives as long as the existing relationship, rather than the desire to do business with CHA, is the motivation for the gift.
- 2.7. A contractor/vendor may donate goods and services for use by CHA, but not to an individual employee for their personal use.

### **3. OUTSIDE EMPLOYMENT**

- 3.1. CHA staff must adhere to Section 6 of the CHA Personnel Policy regarding outside employment.
  - 3.1.1. The work of CHA will take precedence over other occupational interests of employees.
  - 3.1.2. No CHA employee shall engage in or accept outside employment or render service for a private interest when this behavior is incompatible with the proper discharge of their official duties for CHA, which creates an actual or potential conflict of interest, or which would reasonably impair their independence of judgment or performance of duties (unless otherwise permitted by law and disclosed as required by this policy).
  - 3.1.3. All outside employment and all self-employment must be reported to Human Resources via the Outside Employment Form located on the Human Resources SharePoint on the intranet.
  - 3.1.4. Potentially conflicting employment will be reported to the CEO by Human Resources to review such employment for possible conflict of interest.
  - 3.1.5. Conflicting outside employment will be grounds for disciplinary action up to and including termination.

### **4. MISUSE OF CONFIDENTIAL INFORMATION**

- 4.1. G.S. 14-2341 makes it a Class 1 misdemeanor for any CHA employee to use confidential information for personal gain, to acquire a monetary benefit in anticipation of his or her own official action, or to help another person acquire a monetary benefit from such actions.
- 4.2. “Confidential information” is defined as any non-public information that the CHA employee has learned in the course of performing their duties.

### **5. PROCEDURES TO DISCLOSE AND RESOLVE CONFLICTS**

- 5.1. *Duty to Self-Disclose* – The primary obligation of any person subject to this Policy who may be involved in a conflict of interest situation is to bring it promptly to the attention of those designated under the disclosure procedures so that the potential conflict can be evaluated and addressed.
- 5.2. *Duty of Loyalty* – The duty of loyalty requires that management staff, and others in

leadership positions act in the best interest of CHA despite potential conflicting interests.

- 5.3. *Disclosure of Conflicts of Others* – If a CHA employee becomes aware of a situation in which an individual is potentially taking advantage of their position and acting for their own interest, they should inform the individual of the basis of such a belief and afford the person an opportunity to explain the alleged failure to disclose.
- 5.4. *Recusal of Self*– Any CHA employee may recuse themselves at any time from involvement in any decision or discussion in which the individual believes he or she has or may have a conflict of interest, without going through the process for determining whether a conflict of interest exists, as long as they are not involved in the making of the contract as per clause 1.7 of this Policy.
- 5.5. *Evaluation of Potential Conflict* – After disclosure of all material facts and any follow-up discussion with CHA employee with a potential conflict of interest, a determination must be made about whether a material financial interest, self-dealing transaction or other kind of actual conflict exists.
  - 5.5.1. Evaluation will be completed by the Chief Human Resources Officer and shared with the CEO. The CEO will consult with the agency’s legal team if needed.

## 6. RECORD KEEPING

The Chief Human Resources Officer will maintain all documentation associated with any investigations related to conflict of interest. Documentation to include: the name of the CHA employee who disclosed or who was found to have a financial or other interest in connection with an actual or possible conflict of interest, the nature of the financial or other interest, any action taken to determine whether a conflict of interest was present and the CEO’s decision as to whether a conflict of interest in fact existed.

## 7. ANNUAL STATEMENTS

- 7.1. Persons who may be asked to annually sign a statement on the Conflict of Interest Acknowledgement executive management, and any other CHA employee in a leadership position or deemed necessary. This activity, at a minimum, affirms that such a person:
  - 7.1.1. has received a copy of the Policy,
  - 7.1.2. has read and understands the Policy,
  - 7.1.3. has agreed to comply with the Policy,
  - 7.1.4. and discloses personal financial interests and family relationships that could give rise to conflicts of interest.
- 7.2. Record of Potential or Actual Conflict of Interest forms will be submitted when appropriate, at or prior to action on relevant business transactions.

**RECORD OF POTENTIAL OR ACTUAL CONFLICT OF INTEREST**

As a CHA Leadership team member, or employee, the following is a record of my disclosure of a potential or actual conflict of interest as per clause 6.2 of the Conflict of Interest Policy.

**CONFLICT**

\_\_\_\_\_  
Name: \_\_\_\_\_

Title: \_\_\_\_\_

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

BYLAWS OF THE  
PUBLIC HEALTH AUTHORITY OF CABARRUS COUNTY

ARTICLE I.

Name, Seal and Offices

1. Name. The name of the Public Health Authority of Cabarrus County (the “Authority” or “Public Health Authority of Cabarrus County”) is set forth in the Articles of Incorporation of the Authority (the “Articles”) as the “Public Health Authority of Cabarrus County.” The Authority may also be referred to generally as “Cabarrus Health Alliance” or “CHA” and the Authority is authorized to file such assumed name certificates in that name in Cabarrus, Rowan and such other counties as may be advisable or required by law.
2. Seal. The corporate or official seal of the Authority shall consist of a circle inside of which is inscribed the name of the Authority and in the center of which shall be the established date of 1997 and the words “official seal”.
3. Offices. The principal office of the Authority shall be 300 Mooresville Road, Kannapolis, North Carolina 28081, or at such other place as the Commissioners of the Authority may from time to time provide (the “CHA Office”).

ARTICLE II.

Appointment, Tenure, Resignation and Replacement of the Commissioners

1. Membership.
  - (a) The members of the Authority shall be appointed as provided by the North Carolina Hospital Authorities Act, i.e. Part B of Article 2 of Chapter 131E of the General Statutes of North Carolina, as amended (the “Act”), the Articles of the Authority, and these Bylaws.
  - (b) There shall be nine (9) members of the commission of the Authority (the “Commission”) and each member of the Authority shall be called a Commissioner of the Authority (a “Commissioner”).
  - (c) Commissioners shall be appointed and removed as follows:
    - (i) All appointments of Commissioners shall be for three (3) year terms. Vacancies from resignation or removal from office shall be filled for the unexpired portion of the term. Except as set forth below, no Commissioner shall serve more than two (2) consecutive full or partial terms without at least a one (1) year respite between the dates of leaving the Commission and taking office for another term. The Commission may waive the term limit and/or the one (1) year respite for one or more Commissioners and allow him or her to serve one or more additional terms upon the recommendation of the Nominating Committee and for good and specific cause shown and reflected in the meeting minutes of the Commission. These term limits shall not apply to the individuals serving on behalf of the Board of Commissioners of Cabarrus County and Atrium Health-Cabarrus, who may (but are not required to) remain as Commissioners for so long as they serve in such capacities for each of Cabarrus County and Atrium Health-Cabarrus.

- (ii) Commissioners may be removed, in accordance with Section 131E-22 of the Act, by the Chairman of the Board of Commissioners of Cabarrus County with the advice of the Commission as well as of the Board of Commissioners of Cabarrus County.
- (iii) The Commission shall appoint a Nominating Committee (the “Nominating Committee”) to recommend individuals suitable for consideration by the Commission for future appointment to the Commission. The Nominating Committee shall be comprised of the Clerk to the Commission, at least one (1) Commissioner, and at least one (1) other person who need not be a Commissioner. The Nominating Committee shall research and recommend potential candidate(s) in writing for each seat on the Commission which is vacant or may be coming vacant in the near future. Such candidates shall be considered by the Commission, along with any other individuals who may be suggested by the Commission. The Commission shall then approve and prepare the list of approved candidates, which shall then be provided to the Chairman of the Board of Commissioners of Cabarrus County for appointment as provided in Article II, Section 3 below.
- (iv) Candidates for membership on the Commission shall be chosen as follows:
  - (1) Candidates shall have significant knowledge, expertise or professional experience in the fields or businesses generally engaged in by the Authority. Due consideration shall be paid to appointing a Commission which is diverse in this regard. For example, if the member appointed by the hospital system as provided below is an infectious disease specialist, then appointing another infectious disease specialist should be avoided if possible in favor of a person with experience in, for example, mental health, or some other field in which the Authority engages which may not be otherwise then currently represented on the Commission. Multiple appointees from the same organization or affiliation should be avoided to the extent reasonably possible.
  - (2) Due consideration shall be given to appointing a Commission which is diverse in its overall makeup with regard to gender, ethnicity, and geographic location of residence within the areas the Authority serves.
  - (3) The Commission has historically and in accordance with its Articles been composed of members representing certain fields or organizations. Due to the passage of time and changes in such organizations, many of these organizations no longer exist. The matters engaged in by the Authority have also changed over time. Therefore, in consideration of these factors, the Commission shall now consist of members representing the following fields or organizations:
    - (a) One (1) member who is a practicing dentist or has previously practiced dentistry in Cabarrus County.
    - (b) One (1) member with significant knowledge, expertise and professional experience in the field of infectious diseases.
    - (c) One (1) member who is a currently or previously practicing physician in the field of family medicine, internal medicine or community health

whose primary practice is/was located in Cabarrus County.

- (d) One (1) representative of the Cabarrus County School System or Kannapolis City School System, which shall alternate no less often than every two (2) terms.
  - (e) One (1) member of the Board of Commissioners of Cabarrus County.
  - (f) One (1) member appointed by the local governing or advisory board of the main hospital located in Concord, currently known as Atrium Health-Cabarrus.
  - (g) Three (3) public members with significant interest, knowledge, expertise or professional experience in the fields or businesses generally engaged in by the Authority, and especially the fields of community health, mental health, and/or other areas of community concern as identified by the periodic community needs assessment conducted by the Authority along with its community partners.
- (d) Commissioners who have served at least ten (10) years in the aggregate may request emeritus status. This status would be granted by the existing Commission. After leaving the Commission as an active Commissioner, emeritus status shall allow the former Commissioner to sit at the Commission table during meetings, to participate in discussions, to represent the Commission as directed, but not to vote. Emeritus status shall not preclude subsequent appointment to future terms as an active, voting Commissioner, but the one (1) year respite period set forth in Article II, Section 1(c)(i) above shall apply between any emeritus term and any subsequent active voting appointment.
2. Resignation. Any Commissioner may resign from membership of the Commission at any time by giving written notice of such resignation to the Authority and to the Chairman of the Board of Commissioners of Cabarrus County. Notwithstanding any resignation, a Commissioner shall continue to hold office until his or her successor has been appointed, qualified and taken office, unless the Commission takes action to make a resignation effective as of a different date.
  3. Vacancies. Any vacancy in the membership of the Authority shall be filled for any new or unexpired term by the Chairman of the Board of Commissioners of Cabarrus County, with the advice of the Board of Commissioners of Cabarrus County, from a list of nominees supplied by the Commission as set forth in Article II, Section 1(c) above. Every effort shall be made to fill any vacant or resigned seat within ninety (90) days of the vacancy or the resignation giving rise to the vacancy.
  4. Oath of Office. Each Commissioner, before entering upon his or her duties as a member of the Authority, shall take and subscribe an oath of affirmation to support the Constitution of the United State and of the State of North Carolina and to discharge faithfully the duties of his or her office as Commissioner, and a record of each oath or affirmation shall be filed with the Secretary of the Authority and kept among its official documents.

## ARTICLE III.

Meetings

1. Annual Meetings. Annual meetings of the Commissioners shall be held in August of each year at the time and place designated in the notice of the respective annual meeting. Written notice of the time and place of each annual meeting shall be given by the Secretary or Chairman of the Commission to each Commissioner not less than (10) days prior to the date of such annual meeting.
2. Regular Meetings. The Commissioners may establish a schedule of regular meetings to be held on a monthly basis, but regular meetings shall be held at least once per quarter. No notice of the purpose or purposes of a regular meeting shall be required to be given to the Commissioners, and all business of the Authority may be transacted at such meeting, provided a quorum is in attendance. Regular meetings shall be held on Tuesday evenings at the CHA Office.
3. Special Meetings and Emergency Meetings. Special meetings and emergency meetings of the Commissioners may be called by the Chairman or Vice-Chairman of the Commission. At special meetings, only action reasonably related to the matters described in the notice of the special meeting may be taken.
4. Notice of Meetings. Notice of each meeting (regular, special or emergency) shall be given in accordance with the requirements of Section 143-318.12 of the General Statutes of North Carolina, as amended, as well as the requirements of this Article III.
5. Agenda. The Secretary or Clerk, or its designee, shall prepare an agenda for each meeting. Any Commissioner who wishes to place an item of business on the agenda shall submit a request to the Secretary or Clerk at least ten (10) business days before the Commission meeting. For regular meetings, the Commission may add items to the agenda or subtract items from the agenda by a majority vote. The agenda for a special or emergency meeting may be altered only if permitted by and in accordance with Article 33C of Chapter 143 of the North Carolina General Statutes, as amended (the "Open Meetings Statute").
6. Minutes. The Secretary or Clerk, or its designee, shall prepare full and accurate minutes of each Commission meeting. Copies of the minute shall be made available to each Commissioner before the next regular Commission meeting. At each regular meeting, the Commission shall review the minutes of the previous regular meeting as well as any special or emergency meetings that have occurred since the previous regular meeting, making any necessary revisions and approving the minutes as originally drafted or as revised. The public may obtain copies of the minutes of the meetings of the Commission as allowed under the Open Meetings Statute.
7. Quorum. A majority of the membership of the Commissioners shall constitute a quorum, including any vacant seats, and the affirmative vote of a majority of all present and constituting a quorum shall constitute official action taken by the Commission on behalf of the Authority.

If at any meeting there is less than a quorum present, a majority of the Commissioners present may adjourn the meeting to a later date and time no less than one (1) day nor more than ten (10) days from the date of the original meeting, with reasonable notice of the rescheduled meeting provided to any absent Commissioner, with no further official notice of any kind being necessary except as

may otherwise be required by law.

8. Meetings to be Open to the Public.

Subject only to lawfully recognized exceptions, all official meetings of the Commissioners, including committee meetings, shall be conducted openly and otherwise in compliance with the Open Meetings Statute.

At each meeting of the Commissioners, the presiding officer shall devote an agenda item to hearing petitions and requests to the Commissioners from the public. When this agenda item is reached, the presiding officer shall determine whether any member of the public wishes to petition or make any request of the Commissioners, and the Commissioners may hear petitions and requests for such period as they deem appropriate. Reasonable time limitations may be placed upon such speakers by the presiding officer.

The Commissioners encourage public attendance at all of their meetings. Only such discussion or participation by visiting persons as is invited by consent of the Commissioners shall be permitted at times other than when petitions and requests are being heard.

9. Duty to Vote. No Commissioner shall be excused from voting, except on matters involving consideration of his or her own official conduct or when such Commissioner is excused or recused from voting when a Commissioner has a defined conflict pursuant to the Conflict of Interest Policy adopted by the Authority.
10. Other Operating Procedures. The Commission shall refer to the current edition of *Robert's Rules of Order Newly Revised* to answer procedural questions not addressed in these Bylaws, so long as such procedures prescribed do not conflict with North Carolina law.

#### ARTICLE IV.

##### Officers

1. Designation. The officers of the Authority shall be a Chairman, a Vice-Chairman, and a Secretary. Only the Chairman and Vice-Chairman are required to also be Commissioners of the Authority.
2. Election and Terms. The officers provided for in Article IV, Section 1 shall be elected at each annual meeting of the Commissioners and shall hold office until the next annual meeting or until their successors are elected, qualified, and take office.
3. Officer Succeeding Self. Any officer may be elected by the Commissioners to succeed himself or herself in office, provided that the requirement that the Chairman and Vice-Chairman also be members or Commissioners of the Authority be observed.
4. Chairman. The Chairman shall preside at all meetings of the Commissioners and shall have and exercise such authority and perform such duties as shall be determined by the Commissioners.
5. Vice-Chairman. At the request of the Chairman, or in the event of the absence or disability of the Chairman, the Vice-Chairman shall perform the duties and possess and exercise the authority of

the Chairman; and the Vice-Chairman shall have such other powers and exercise such other authority and perform such other duties as shall be determined by the Commissioners.

6. Secretary. The Secretary, or the Secretary's appointed designee, which may be the Clerk to the Commission, shall have charge of such books, documents and papers as the Commissioners may determine and shall have the custody of the corporate or official seal. The CEO shall serve as the Secretary of the Commission. The Secretary, or appointed designee, shall attend and keep the minutes of all the meetings of the Commissions. The Secretary shall keep a record of the names of all persons who are Commissioners, the dates of their appointments and dates of expiration of their terms, and their places of residence, and such record shall be open for inspection as prescribed by law. The Secretary, or Clerk to the Commission, shall notify in writing the Chairman of the Commission at least ninety (90) days prior to the expiration of the term for which a Commissioner was appointed so that the Commission may have time to propose the reappointment of such person or to undertake the nomination process as set forth in Article II hereof. The Secretary shall, in general, perform all duties incident to the office of Secretary, subject to the control and direction of the Commissioners, and shall perform such other duties as may be determined by the Commissioners.
7. Removal from Office.
  - (a) Grounds. Any officer provided for in Article IV, Section 1 who is also a Commissioner of the Authority may be removed from his or her office (but not from being a Commissioner of the Authority) by the Commissioners:
    - (i) For mental or physical incapacity to perform properly and adequately the duties and functions of the respective office;
    - (ii) For repeated absence from meetings of the Commissioners or from the offices of the Authority or meetings of committees of the Commissioners to the extent that such absences constitute gross neglect in the performance of the duties of such office to the inconvenience, damage or disadvantage of the Authority in carrying on its functions and purposes;
    - (iii) For any act of dishonesty;
    - (iv) For any act or series of acts or omissions which are contrary to the best interests of the Authority and tend to impede or obstruct the carrying on of its functions and purposes in an orderly manner, or
    - (v) For any other cause which is deemed less than reasonably satisfactory performance of the duties and function of such office.
  - (b) Procedure. In the event, the Commissioners for any reason request the resignation of an officer to which subsection (a) above applies and such request is declined, the Commissioners may by resolution state the grounds upon which they claim such officer should be removed from office, and such statement shall be served upon such officer at least ten (10) days prior to a meeting at which action is to be taken thereon. Such officer is entitled to be present at such hearing and be heard if he or she so desires and is also entitled to offer such evidence as he or she may deem appropriate in response to the statement

served upon such officer. The decision of the majority of the Commissioners in such matter shall be final.

#### ARTICLE V.

##### Personnel

1. General. The Commission may employ such personnel as may be necessary or convenient in carrying out the objectives and purposes for which the Authority was created, define their duties and functions and set their terms of employment, such as compensation, fringe benefits, separation from service arrangements, and other pertinent details.
2. CEO. The Commissioners shall employ a Chief Executive Officer ("CEO"), who shall also serve as the Public Health Director. The CEO shall be responsible for the efficient administration of the operations of the Authority and shall carry out the policies and directives of the Commissioners and is authorized to sign those documents as may from time to time be approved by the Commission. The CEO shall serve as the Secretary of the Commission. The CEO or her designee shall attend all official meetings of the Commissioners and, when requested, all committee meetings of the Commissioners, shall be entitled to notice of all meetings, and shall be entitled to take part in discussions of matters before the Commissioners but shall have no vote. The CEO shall be responsible for obtaining and furnishing to the Commissioners financial and other reports as may be required by the Commissioners, and he or she shall recommend to the Commissioners from time to time such measures as he or she shall deem necessary or advisable. The CEO shall be responsible for the preparation and submission to the Commissioners of the proposed annual budget, shall keep the Commissioners informed as to the financial needs and condition of the Authority and shall perform such other duties as may be determined by the Commissioners.
3. Professional Assistance. The Commissioners may employ or engage such accountants, engineers, legal counsel and other professional experts for assistance as they may determine to be necessary or advisable and fix and determine the terms of such employment or engagement.

#### ARTICLE VI.

##### Compensation/Expenses

1. Compensation of Commissioners. For their services as Commissioners, the Commissioners shall receive no compensation.
2. Expenses. Commissioners shall be entitled to reimbursement for the amount of actual necessary expenses including travel expense incurred by them in the discharge of their duties, and the Commissioners may make policies concerning such reimbursement.
3. Compensation of Persons Other Than Commissioners. Any officer, agent or employee of the Commissioners or the Authority, other than a Commissioner, and any professional expert retained by the Commissioners shall receive such compensation and be reimbursed for such expenses as the Commissioners may approve by resolution or otherwise.

## ARTICLE VII.

Reports

1. Annual Report. At each annual meeting, the Commissioners shall receive from any person who has been charged with such responsibility a full and accurate report of the operations of the Authority during the preceding fiscal year, the assets and liability of the Authority as of the end of such fiscal year, the financial condition of the Authority as of the end of such fiscal year and any and all other information which may have a significant bearing upon the condition and operation of the Authority. Such report shall include such matters as may be directed by the Commissioners and shall be filed with the minutes of such meeting and be open to inspection by the public.
2. Other Reports. The Commissioners may require the filing of reports other than annual reports on a monthly, quarterly or other basis containing such information in such detail as they may deem appropriate.

## ARTICLE VIII.

Contracts

The Commissioners may, except as herein or by law otherwise provided, authorize any officer or other person to enter into any contract or execute and deliver any written instrument in the name of an on behalf of the Authority, and such authority may be general or confined to a specific instance; and unless so authorized by the Commissioners no officer or other person shall have any power or authority to bind the Authority by any contract or engagement or to render it liable pecuniarily for any purpose or in any manner.

## ARTICLE IX.

Advisory Committees

1. Committees Generally. The Commissioners may from time to time appoint from among the Commissioners or such other persons as the Commissioners may deem fit one or more advisory committees for recommendatory purposes only. The members of such committees shall serve at the pleasure of the Commission and be disbanded at such time as the Commission may elect. None of the authority or responsibility vested in the Commissioners may be delegated or surrendered to any such committee.
2. Committee Meetings. Any meetings of any committee appointed by the Commission must adhere to the notice requirements, the open meetings provisions and the requirements to keep full and accurate minutes as set forth in the Open Meetings Statute and these Bylaws for meetings of the Commission.
3. Committee Operations. Each committee will be described and follow such operating procedures as set forth in a charter pertaining to the purpose of such committee and approved in form by the Commission.

## ARTICLE X.

Fiscal Year

The fiscal year of the Authority shall begin on July 1 and end on the following June 30.

ARTICLE XI.

Amendments

The Commissioners may amend and repeal these bylaws provided that such action shall be taken only at an annual, regular or special meeting of the Commissioners.

Before any amendment or repeal of any bylaw may be made, written notice thereof and of the text of the proposed amendment or repeal shall be given to the Commissioners at least seven (7) days prior to the date of the meeting at which official action with respect thereto is to be taken.

This and the foregoing nine (9) pages contain the amended bylaws adopted by the Commissioners of the Public Health Authority of Cabarrus County on this 20th day of June, 2023.

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Chairman of the Commission of Cabarrus Health Alliance

Printed name: Dr. Lara J. Pons, M.D.

Date signed: June 20, 2023

ATTEST:

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Raquesha B. Franklin  
Clerk to the Board of Cabarrus Health Alliance

Established February 18, 1997

Amended August 14, 2012

Reviewed January 8, 2013

Reviewed February 11, 2014

Reviewed May 12, 2015

Revised May 10, 2016

Revised May 14, 2019

Reviewed and Adopted by the Cabarrus County Board of Commissioners June 17, 2019

Revised August 3, 2020

Revised April 13, 2021

Revised May 17, 2022

Revised June 20, 2023

**SUBJECT: CONFLICT OF INTEREST POLICY**

**EFFECTIVE DATE:** January 1, 2018

**REVISION DATE(S):** June 20, 2023

**REVIEW DATE(S):** January 1, 2018; January 1, 2019; December 20, 2019; February 9, 2021; July 28, 2022; June 20, 2023.

**POLICY STATEMENT:** The purpose of this policy is to protect the interests and perception of CHA when entering into a transaction or arrangement that might benefit the private interest of one of its Board members. Board members must also adhere to Section No. Admn. 006 of the CHA Corporate Resolution regarding Conflict of Interest. This Policy is intended to supplement, but in no way replace, any applicable federal and state laws governing conflicts of interest.

The Public Health Authority of Cabarrus County d/b/a Cabarrus Health Alliance (“CHA”) requires the members of its Board of Commissioners (the “Board”) and employees to observe high standards of business and personal ethics in the conduct of their duties and responsibilities. CHA depends on the active involvement and leadership of its Board, staff and employees to accomplish its mission and it is essential that the public have confidence in the integrity of CHA as its local public health authority to maintain its credibility as a valued resource. It is expected that staff and employees of CHA and Board members will not use their position(s) for their own personal benefit, whether direct or indirect, in any manner, and shall avoid Conflicts of Interest (defined below) and any conduct which may create or even suggests a Conflict of Interest. This policy is specifically for the Board.

All shall carefully avoid any conflict between their own respective personal, professional, or business interests and the interest of CHA, in any and all actions taken by them in their respective capacities on behalf of CHA. CHA strives to avoid conflicts of interest to ensure that it preserves the highest standards of integrity and ethical principles. When in a leadership position, CHA requires that leaders conduct themselves with honesty and integrity. The Board of CHA, recognizing that it is entrusted with resources devoted to public health, has adopted this Conflict of Interest Policy (the “Policy”).

In the course of performing their duties, a Board member’s participation may be conflicted, biased, or illegal when one promotes or advocates decisions that are based on expected personal gain or benefits other than the best interest of CHA. For this purpose, the term "Conflict of Interest" means any financial interest or potential for gain that (1) could impair the individual's objectivity; or, (2) could create an unfair competitive advantage.

**PROCEDURES TO BE FOLLOWED:**

**1. CONTRACT FOR PERSONAL BENEFIT**

- 1.1. Board members should ensure that contracting, purchasing, and other decisions are made in a neutral, objective way based on what is in CHA's interest and not in consideration of actual or potential benefit to the decision maker.
- 1.2. N.C.G.S. §14-234, prohibits a Board member from deriving a direct benefit from any contract, including purchase contracts, in which he or she is involved on behalf of the public agency he or she serves. Even if a Board member is not involved in making a contract from which he or she will derive a direct benefit, the Board member is prohibited from influencing or attempting to influence anyone in CHA who is involved in making the contract/decision/purchase.

- 1.3. A person "derives a direct benefit" from a contract/purchase if the person or his or her spouse:
  - 1.3.1. Has more than a 10% interest in the company that is a party to the contract/purchase,
  - 1.3.2. Derives any income or commission directly from the contract/purchase, or
  - 1.3.3. Acquires property under the contract.
- 1.4. Although the statutory definition does not extend to other family members, friends, or to unmarried partners, Board members should still consider the public perception of such transactions/decisions.
- 1.5. Board members who are involved in the disposal of surplus property are prohibited from purchasing said property from CHA unless the property is purchased via publicly advertised and publicly available sale, such as sales made through GovDeals.
- 1.6. A person is assumed to be involved in the "making or administering" of the contract if they:
  - 1.6.1. Participate in the development of specifications or contract terms,
  - 1.6.2. Participate in the preparation or award of the contract,
  - 1.6.3. Have the authority to make decisions about or interpret the contract.
- 1.7. A Board member is considered to be involved in making the contract when the Board takes action on the contract, even if said Board member does not participate unless an exception applies. Being excused from voting on the contract does not absolve a Board member with a conflict of interest from potential criminal liability.
- 1.8. Board members may legally benefit from a contract with CHA as long as they are not involved in making or administering it.
- 1.9. All Board members are prohibited from soliciting or receiving any gift, reward, or promise of reward, including a promise of future employment, in exchange for recommending, influencing, or attempting to influence the award of a contract, even if they do not derive a direct benefit under the contract.

## **2. GIFTS AND FAVORS**

- 2.1. N.C.G.S. §133-32 prevents the use of gifts and favors to influence the award and administration of public contracts. Violation of this statute is a Class 1 misdemeanor.
- 2.2. N.C.G.S. §133-32 prohibits a current contractor, a contractor who has performed under a contract with CHA within the past year, or a person who anticipates bidding on a contract in the future to give any gift or favor to Board members who have responsibility for preparing, awarding, or overseeing contracts.
- 2.3. A gift or favor is defined as anything of value acquired or received without fair compensation, unless it is covered by a statutory exception. Exceptions include:
  - 2.3.1. Advertising items or souvenirs of nominal value including inexpensive pens, mugs, and calendars bearing the name of the donor firm, etc.
  - 2.3.2. Honoraria for participating in meetings, and meals at banquets.

- 2.4. Although meals at banquets are allowed, free meals offered by contractors under other circumstances, such as lunch, should be refused.
- 2.5. Any gift that is allowed under local law must still be refused if it violates state law.
- 2.6. Board members may accept customary gifts or favors from friends and relatives as long as the existing relationship, rather than the desire to do business with CHA, is the motivation for the gift.
- 2.7. A contractor/vendor may donate goods and services for use by CHA, but not to a Board member for their personal use.

### **3. MISUSE OF CONFIDENTIAL INFORMATION**

- 3.1. N.C.G.S. §14-2341 makes it a Class 1 misdemeanor for a Board member to use Confidential Information (defined below) for personal gain, to acquire a pecuniary benefit in anticipation of his or her own official action, or to help another person acquire a pecuniary benefit from such actions.
- 3.2. "Confidential Information" is defined as any non-public information that the Board member has learned in the course of performing his or her duties on behalf of and for CHA.

### **4. PROCEDURES TO DISCLOSE AND RESOLVE CONFLICTS**

- 4.1. *Duty to Self-Disclose* - The primary obligation of any person subject to this Policy who may be involved in a Conflict of Interest situation is to bring it promptly to the attention of those designated under the disclosure procedures so that the potential conflict can be evaluated and addressed.
- 4.2. *Duty of Loyalty* - The duty of loyalty requires that Board member act in the best interest of CHA despite potential conflicting interests.
- 4.3. *Disclosure of Conflicts of Others* - If a Board Member becomes aware of a situation in which an individual is potentially taking advantage of his or her position and acting for his or her own interest, they should inform the individual of the basis of such a belief and afford the person an opportunity to explain the alleged failure to disclose.
- 4.4. *Recusal of Self* - Any Board member may recuse himself or herself at any time from involvement in any decision or discussion in which the individual believes he or she has or may have a conflict of interest, without going through the process for determining whether a conflict of interest exists, as long as they are not involved in the making of the contract as per clause 1.7 of this Policy.
- 4.5. *Evaluation of Potential Conflict* - After disclosure of all material facts and any follow-up discussion with the Board member with a potential Conflict of Interest, a determination must be made about whether a material financial interest, self-dealing transaction or other kind of actual conflict exists.

- 4.5.1. If the potential conflict is first disclosed during a Board meeting at which the Board member with the potential conflict is in attendance, that person shall leave the meeting while the determination of whether a Conflict of Interest exists is discussed and voted upon. The chairman of the Board (the “Chairman”) will evaluate the disclosures by the Board member and will determine on a case-by-case basis whether the disclosed activities constitute an actual conflict of interest. The Board Chairman should consider the proximity of the Board member to the decision-making authority of the other entity involved in the transaction, and the degree to which the Board member might benefit personally if a particular transaction were approved when determining whether an actual conflict exists.
- 4.5.2. If the disclosure is made outside of the context of a Board meeting, then the determination of whether a conflict exists will be directed to the CEO for discussion, decision and action. The CEO may, as needed, consult with the Chairman or legal team of CHA.
- 4.5.3. Where it is determined that an actual Conflict of Interest exists, the Chairman or CEO will recommend an appropriate course of action to protect the interests of CHA. All disclosures and the outcome of the deliberation about whether a conflict of interest exists will be recorded in the meeting minutes.

## **5. RECORDS OF PROCEEDINGS**

- 5.1. The minutes of the Board meeting or other meeting shall contain:
  - 5.1.1. The name(s) of the Board member who disclosed or who otherwise were found to have a financial or other interest in connection with an actual or possible Conflict of Interest, the nature of the financial or other interest, any action taken to determine whether a Conflict of Interest was present, and the Board's decision as to whether a Conflict of Interest in fact existed.
  - 5.1.2. The name(s) of the persons who were present for discussions and votes relating to the transaction or arrangement, the content of the discussion, including any alternatives to the proposed transaction or arrangement, and a record of any votes taken in connection with the proceedings.

## **6. ANNUAL STATEMENTS**

- 6.1. Persons who shall be asked to annually sign a statement on the Conflict-of-Interest Acknowledgement form or such other form as the Board adopts include all Board members. This activity, at a minimum, affirms that such a person:
  - 6.1.1. has received a copy of the Policy,
  - 6.1.2. has read and understands the Policy,
  - 6.1.3. has agreed to comply with the Policy,
  - 6.1.4. and discloses personal financial interests and family relationships that could give rise to Conflict of Interest.
- 6.2. Record of Potential or Actual Conflict of Interest forms will be submitted when appropriate, at or prior to action on relevant business transactions.

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Dr. Lara J. Pons, M.D.  
Board Chairman,  
Cabarrus Health Alliance

June 20, 2023  
Date

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Erin Shoe  
Chief Executive Officer  
Cabarrus Health Alliance

June 20, 2023  
Date

**RECORD OF POTENTIAL OR ACTUAL CONFLICT OF INTEREST**

As a CHA Board member, the following is a record of my disclosure of a potential or actual conflict of interest as per clause 6.2 of the Conflict of Interest Policy.

CONFLICT OF INTEREST:

Name: \_\_\_\_\_

Title: \_\_\_\_\_

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Signature

Date

**SUBJECT:                   RULE MAKING AND ADJUDICATION FOR PUBLIC HEALTH  
AUTHORITY BOARD OF COMMISSIONERS**

**EFFECTIVE DATE:**    March 12, 2013

**REVISION(S):**           June 20, 2023

**REVIEW DATE(S):**    February 11, 2014; May 12, 2016; August 8, 2017; August 14, 2018;  
August 13, 201; June 9, 2020; July 28, 2022, June 20, 2023

**POLICY:**

The Public Health Authority of Cabarrus County (“CHA”) Board of Commissioners (the “Board”) has the responsibility to protect and promote the public health and has the authority to adopt rules necessary for that purpose. The rules of Board apply to all municipalities within Cabarrus County. The Board follows the procedures outlined in the NC General Statutes §130A-39. In the event that anyone appeals the enforcement of any rules adopted by the Board, the adjudication process described in the NC General Statutes §130A-24 is followed.

**PROCEDURES:**

I. Rule Making

- A. The Board can make a rule whenever the Board considers it necessary or when an issue is brought to them by the Chief Executive Officer/Public Health Director (“CEO”) or other CHA staff.
- B. At least ten (10) days prior to adopting, amending, or repealing a rule, the Board must make the proposed rule available to the office of the Cabarrus County Clerk.
- C. A notice of the proposed rule must be published in a newspaper having general circulation in Cabarrus County at least ten (10) days prior to the adoption of the rule. The notice will contain:
  1. A statement of the substance of the proposed rule or a description of the subjects and issues involved
  2. The proposed effective date of the rule
  3. A statement that a copy of the proposed rule is available at the CHA principal office or the website [www.CabarrusHealth.org](http://www.CabarrusHealth.org).
- D. The Board rule will become effective upon adoption unless a later effective date is specified in the rule.

II. Copies of all rules are filed with the Secretary or Clerk to the Board

III. Appeals Process

- A. Any person appealing the enforcement and/or the imposition of administrative penalties needs to give written notice of the appeal to the CEO within thirty (30) days of the challenged action. The notice should contain:
  1. Name and address of the aggrieved person
  2. A description of the challenged action
  3. A statement of the reasons why the challenged action is incorrect.
- B. The CEO/Public Health Director will, within five (5) working days, transmit to the Board the notice of the appeal and any papers or materials upon which the challenged action was taken.
- C. The Board will hold a hearing within fifteen (15) days of the receipt of the notice

of appeal, giving the aggrieved person at least ten (10) days' notice of the date, time and place of the hearing.

- D. On appeal, the Board had the authority to affirm, modify, or reverse the challenged action.
- E. The Board will issue a written decision based on the evidence presented at the hearing. The decision will contain a concise statement of the reasons for the decision.
- F. If the person wishes to contest the decision of the Board, he has the right of appeal to the district court within thirty (30) days after the date of the decision by the Board. The scope of the review in district court is the same as in the NC General Statutes 150B-51.

June 20, 2023  
Date

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Erin Shoe  
Chief Executive Officer,  
Cabarrus Health Alliance

June 20, 2023  
Date

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Lara J. Pons, M.D.  
Board Chairman,  
Cabarrus Health Alliance

**SUBJECT: PUBLIC COMMENTS AT THE CABARRUS COUNTY PUBLIC HEALTH AUTHORITY (“CHA”) BOARD OF COMMISSIONERS (“BOARD”) MEETINGS**

**EFFECTIVE DATE:** August 16, 2022

**REVISION DATES:** June 20, 2023

**REVIEW DATES:** June 20, 2023

**POLICY STATEMENT:**

The CHA Board invites members of the public to comment at its meetings and reserves space at each meeting for that opportunity. The Board will accomplish this by ensuring that reasonable and fair mechanisms exist for community/public input.

**PROCEDURE:**

1. Members of the public must request to speak during the public comments portion of the meeting no less than 24 hours in advance of the meeting. Individuals can request to speak by emailing the Clerk to the Board at [publiccomments@cabarrushealth.org](mailto:publiccomments@cabarrushealth.org) or by calling 704-920-1915.
2. After submission of the request to speak, public members will receive the Public Comments Request Form from the Clerk to the Board. The form must be completed at least 15 minutes prior to the meeting or can be completed on-site prior to the meetings start.
3. For those not wishing to speak in-person, public comments can be submitted in writing to [publiccomments@cabarrushealth.org](mailto:publiccomments@cabarrushealth.org). All comments go directly to members of the Board and will be read aloud by the Board Chair or his or her designee at the next scheduled meeting.
4. The Board will reserve a public comment period on each regularly scheduled Board meeting. Speakers will be acknowledged to speak in the order in which their names appear on the sign-up sheet. Each individual will be given a maximum of three (3) minutes for comments, and the public comment period will be limited to fifteen (15) minutes each meeting.
  - a. At the end of the time allotted for public comment, those who signed-up or submitted to speak but have not yet been recognized may be requested to hold their comments until the next meeting’s public comment period, at which time they will be given priority for expression. Alternatively, the Board, in its discretion, may extend the time allotted for public comment.

- b. To avoid repetitiveness, groups are encouraged to select a spokesperson to speak on their behalf. At the request of the Board, groups of persons wishing to speak on the same topic, may be asked to designate a spokesperson to speak, and the designated spokesperson may be allotted up to eight (8) minutes.
- 5. Comments may be directed to agenda and non-agenda items.
- 6. Public comments are not intended to require the Board members to answer impromptu questions. Speakers should expect the Board members to refrain from engaging in a dialogue. The allotted time for speaking is the method to address the Board during the public comments period. The Board will not entertain questions or comments called out from the audience. The Board will not take action on an item presented during public comment. When appropriate, the Board may refer inquiries and items brought up during public comment to the CHA CEO/Director of Public Health.
- 7. Members of the public are asked to follow basic guidelines, including but not limited to:
  - a. Be respectful and observe proper decorum in their statements and refrain from vulgarity, obscenities, profanity, and speaking in a tone or manner that threatens disruption or other breaches of respect.
  - b. Speakers may not personally attack Board members, CHA staff members, employees or members of the public.
  - c. Speakers may not disclose personally identifiable information about minors, such as names, birthdays, addresses or pictures, without permission from the minor's parent or legal guardian.

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Dr. Lara J. Pons, M.D.  
Board Chairman,  
Cabarrus Health Alliance

June 20, 2023  
Date

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Erin Shoe  
Chief Executive Officer  
Cabarrus Health Alliance

June 20, 2023  
Date



**Public Health Authority of Cabarrus County (“CHA”)**

**Corporate Resolutions of the Board of Commissioners (the “Board”)**

- 001 - Policy Development
- 002 - Chief Executive Officer
- 003 - Annual Fiscal Year
- 004 - Fiscal Management
- 005 - Public Relations & Information
- 005a - Notification of BOH in Event of Emergency
- 006 - Conflict of Interest
- 007 - Fund Management
- 008 - Compensation of Board Members
- 009 - Board Attorney
- 010 - Board Governance Philosophy
- 011 - Payroll Administration
- 012 - Solicitation Policy
- 013 - Incurred but Not Reported Expenses
- 014 - Fleet Policy
- 015 - Provision of Agency Vehicles
- 016 - Fee Policy

**Public Health Authority of Cabarrus County**

Section No. Admn. 001 Page 1 of 1
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**SUBJECT: Policy Development**

**EFFECTIVE DATE:** July 1, 1997

**REVISION DATE:** June 17, 2008; June 20, 2023

**REVIEW DATE:** May 12, 2009; June 1, 2010; June 14, 2011; February 11, 2014; May 12, 2015;  
May 10, 2016; August 8, 2017; August 14, 2018; August 13, 2019;  
August 3, 2020; June 14, 2022; June 20, 2023

<b>Purpose:</b>	To establish methods and guidelines to be followed by the Board and staff in the formulation and establishment of CHA Board policies.
<b>Policy:</b>	It is the policy of the Board to require the Chief Executive Officer to present all matters requiring policy guidance by the Board in written form. The primary responsibility for initiating policy actions rests with the Board and the Chief Executive Officer. The guidelines identified in this policy will be followed by the Board and CHA staff in the development of any CHA Board policies.
<b>Policy Guidelines:</b>	<p>The following procedures will be followed by the Board in carrying out its responsibility for policy planning:</p> <ol style="list-style-type: none"><li>1. All potential issues, problems, concerns (whatever the source) likely to require policy determination will be referred to the Chief Executive Officer.</li><li>2. The Chief Executive Officer will make an initial determination of whatever applicable policy exists; whether current policy is ambiguous; whether current policy is incomplete or absent.</li><li>3. The Chief Executive Officer will consider whether the issue, problem, or concern warrants policy determination at the present time.</li><li>4. The Board may request policy guidance and refer to the Chief Executive Officer to develop draft policy alternatives as well as his/her recommended policy.</li><li>5. Except in a case of an emergency, the Board will follow the following steps in approving a new policy:<ol style="list-style-type: none"><li>a. The draft policy presented in written format as a consideration item at a Board meeting.</li><li>b. At the next scheduled Board meeting the draft policy is presented as an action item for the Board.</li></ol></li><li>6. The Board has final responsibility for the establishment of CHA policy.</li><li>7. The Chief Executive Officer is responsible for implementing the policies of the Board.</li><li>8. The Board shall review and update each administrative policy at least every four (4) years.</li></ol>

Approved: June 20, 2023

Signed: \_\_\_\_\_  
Dr. Lara J. Pons, Board Chairman,  
Cabarrus Health Alliance

Date: June 20, 2023

Signed: \_\_\_\_\_  
Erin Shoe, Chief Executive Officer,  
Cabarrus Health Alliance

Date: June 20, 2023

**Public Health Authority of Cabarrus County**

Section No. Admn. 002  
Page 1 of 2

**SUBJECT: Chief Executive Officer**

**EFFECTIVE DATE:** July 1, 1997

**REVISION DATES:** June 1, 2010; June 20, 2023

**REVIEW DATES:** May 12, 2009; February 9, 2010; June 14, 2011; January 8, 2013;  
February 11, 2014; May 12, 2015; May 10, 2016; August 8, 2017;  
August 14, 2018; August 13, 2019; June 14, 2022; June 20, 2023

<b>Purpose:</b>	To state general policies which will guide CHA in its use of a Chief Executive Officer.
<b>Policy:</b>	<p>It is the Board's policy:</p> <ol style="list-style-type: none"><li>1. To employ a Chief Executive Officer and delegate to him/her the authority and responsibility for the overall management of the affairs of CHA in accordance with written Board policies and the Bylaws of CHA. In the absence of written policies, the Chief Executive Officer is guided by an application of Board intent as established in other policies and counseled where appropriate by the officers of the Board.</li><li>2. To establish a job description for the position of Chief Executive Officer, including appropriate qualifications of education, experience, personal factors, and skills. The Chief Executive Officer shall guide his/her activities by the content and spirit of the job description.</li><li>3. That the Chief Executive Officer must administer CHA within conformance of a reasonable interpretation of the North Carolina General Statutes.</li><li>4. That any agreement involving commitment or implicit intent of commitment of credit and good faith beyond a fiscal year is subject to specific prior approval of the Board.</li><li>5. That the responsibilities of the Chief Executive officer include:<ol style="list-style-type: none"><li>a. The implementation of programs, policies, fiscal plans.</li><li>b. Performance of management functions which will assure that program services will be available, accessible, acceptable, coordinated to promote continuity of care and meeting appropriate standards.</li><li>c. Delegation of authority and accountability for program functions to CHA staff who are assigned managerial responsibilities.</li><li>d. Coordination of information with other governmental and private groups concerned with the planning and delivery of health and social services for which clients of the area are eligible.</li><li>e. Performance of administrative functions which will provide accountability for funds received and expended and assure that all regulations and requirements are satisfied. Performance of these duties may be delegated to CHA's Chief Financial Officer.</li><li>f. Management of CHA staff addressing such functions as recruitment, staff development, job descriptions, evaluation, termination, grievance procedures, pension and related employee benefits.</li><li>g. Use of statistical and other relevant information for determining needs, planning services, monitoring staff and program activity, and evaluating the attainment of objectives.</li></ol></li></ol>

	<ul style="list-style-type: none"><li>h. To present to the Board issues which may require Board policy statements.</li><li>i. To approve contracts for services for amounts approved by the Board in the budget ordinance or revision of CHA.</li><li>j. To approve the purchase of capital equipment approved by the Board in the budget ordinance or revision of CHA.</li><li>k. To develop the organizational structure for CHA, prepare current organizational charts, and establish lines of communication.</li></ul> <p>6. The Chief Executive Officer will be evaluated on an annual basis. Such evaluation should be done by a committee appointed by the Chairman of the Board and this report may be added in Executive Session of the Board, if needed. The Board will establish criteria upon which such an evaluation will be necessary for a merit raise consideration.</p>
<b>Responsibility:</b>	It is the responsibility of the Board to hire and terminate, if necessary, the Chief Executive Officer. It is the responsibility of the Board to at least every three (3) years review and approve a job description for the Chief Executive Officer.

Approved: June 20, 2023

Signed: \_\_\_\_\_  
Dr. Lara J. Pons, Board Chairman,  
Cabarrus Health Alliance

Date: June 20, 2023

Signed: \_\_\_\_\_  
Erin Shoe, Chief Executive Officer,  
Cabarrus Health Alliance

Date: June 20, 2023

**Public Health Authority of Cabarrus County**

Section No. Admn. 003  
Page 1 of 2

**SUBJECT: Annual Fiscal Year**

**EFFECTIVE DATE: July 1, 1997**

**REVISION DATES: June 21, 2005; July 17, 2008; June 20, 2023**

**REVIEW DATES: May 12, 2009; June 1, 2010; July 14, 2011; January 8, 2013; February 11, 2014; May 10, 2016; August 8, 2017; August 14, 2018; August 13, 2019; August 3, 2020; June 14, 2022; June 20, 2023**

<b>Background:</b>	The Local Government Budget and Fiscal Control Act (the "Act") requires that the Board approve a budget ordinance prior to the start of each new fiscal year (July 1).
<b>Purpose:</b>	To establish methods and guidelines to be followed by the Board and Chief Executive Officer in the formulation, approval and execution for the annual fiscal plan.
<b>Policy:</b>	<p><b>It is the policy of CHA Board that:</b></p> <ol style="list-style-type: none"> <li>1. The Chief Executive Officer shall submit to the CHA Board a proposed annual fiscal plan no later than May preceding the start of the new fiscal new year. The proposed plan shall delineate the types of services contracted, the vendors of service, the amount of service contracted for and the amount of funds allocated to each contract. The Board shall review and approve any contracts as outlined in the approved budget ordinance.</li> <li>2. In preparing the fiscal plan, the Chief Executive Officer shall ensure:             <ol style="list-style-type: none"> <li>a. expenses do not exceed revenues;</li> <li>b. revenue projections are conservative;</li> <li>c. any fund balance budgeted is clearly explained;</li> <li>d. any new services proposed shall correspond to the Board priorities;</li> </ol> </li> <li>3. A public hearing on the annual fiscal plan will be held prior to the plan's adoption at the June Board meeting of CHA.</li> <li>4. The CHA Board will adopt a budget ordinance for the annual fiscal plan at the June Board meeting of CHA preceding the start of the new fiscal year. This budget adoption shall be in conformance with the Act.</li> </ol> <p><b>Implementing the Annual Fiscal Plan</b></p> <ol style="list-style-type: none"> <li>1. Following the adoption of the annual fiscal plan by the CHA Board, the Chief Executive Officer is authorized to execute contracts with vendors approved in the fiscal plan.</li> <li>2. The Chief Executive Officer shall ensure that there is a positive cash flow during the fiscal year.</li> <li>3. The Chief Executive Officer may expend two percent (2%) of the budget for capital equipment before needing to request Board approval.</li> <li>4. The Chief Executive Officer shall make every effort to ensure the annual fiscal plan is administered to end the fiscal year with a surplus.</li> </ol> <p><b>Revising the Fiscal Plan</b></p>

	<ol style="list-style-type: none"><li>1. The CHA Board delegates authority to the Chief Executive Officer to make budget revisions as needed during the year.</li><li>2. The Board may consider any other revision to the fiscal plan at any CHA Board meeting.</li></ol> <p><b>Monitoring</b></p> <p>The Board shall engage the service of a certified public accounting auditing firm to conduct an annual fiscal and compliance audit. Such auditor shall be chosen from a bid process every three (3) years, with an option to extend the term of award without bid process if desired by the Board.</p>
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Approved: June 20, 2023

Signed: \_\_\_\_\_  
Dr. Lara J. Pons, Board Chairman,  
Cabarrus Health Alliance

Date: June 20, 2023

Signed: \_\_\_\_\_  
Erin Shoe, Chief Executive Officer,  
Cabarrus Health Alliance

Date: June 20, 2023

**Public Health Authority of Cabarrus County**

Section No. Admn. 004 Page 1 of 2
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**SUBJECT: Fiscal Management**

**EFFECTIVE DATE:** July 1, 1997

**REVISION DATES:** June 17, 2008; June 1, 2010; June 20, 2023

**REVIEW DATES:** May 12, 2009; June 14, 2011; January 8, 2013; February 11, 2014;  
May 12, 2015; May 10, 2016; August 8, 2017; August 14, 2018;  
August 13, 2019; August 3, 2020; June 14, 2022; June 20, 2023

<b>Purpose:</b>	To assure the development of a financial management system and to delegate authority and responsibility for CHA 's fiscal management systems.
<b>Policy:</b>	<p>It is CHA's policy that a financial management system be established and that it shall be based on sound fiscal procedures. CHA 's financial management system shall incorporate the following:</p> <p><b>Accounting system:</b></p> <ol style="list-style-type: none"><li>1. An accounting system which provides for reporting of all revenue and expenditures by fund.</li><li>2. A system of maintaining financial records to allow for the determination of costs by program and service.</li><li>3. A system of providing adequate accounting reports to allow for the preparation of CHA's financial reports.</li><li>4. A system to ensure proper administration and accounting controls over CHA 's cash disbursements. The opening of bank accounts shall be authorized by resolution of the CHA Board and checks shall always require two (2) signatures by persons approved by CHA. The Board Chairman, Board Vice-Chairman, Chief Executive Officer, and Chief Financial Officer are all authorized to sign checks for CHA. CHA checks must be counter-signed by at least two (2) of the above officials.</li></ol> <p><b>Audit:</b></p> <p>CHA shall contract with a certified public accountant for an annual fiscal and compliance audit.</p> <p><b>Regulations:</b></p> <p>CHA staff must conform to all accounting rules and regulations promulgated by the Division of Health Services, the OMB Common Rule, General Accepted Accounting Principles (GAAP) and the Local Government Budget and Fiscal Control Act.</p> <p><b>Capital Assets:</b></p> <ol style="list-style-type: none"><li>1. CHA shall establish or be covered by a perpetual basis detailed inventory record system for capital equipment as defined.</li><li>2. CHA shall take a physical inventory of equipment, as defined, on or before June 30 of each fiscal year, or, in the case of a project, grant with other than a June 30 ending</li></ol>

	<p>date, on or before the last day of a project/grant. The results of the physical count shall be compared to the perpetual records.</p> <p>3. It shall also be the policy of CHA to investigate any loss, damage or theft of property.</p> <p>4. Adequate preventive maintenance procedures shall be performed and related records documenting such maintenance shall be maintained. Any major repairs will also be documented noting mileage/utility factors at the time of repair, cost of repair, and detailed description of the repair.</p> <p><b>Purchasing:</b> It shall be CHA's policy to place all purchase orders on the basis of CHA's Purchasing Policy, the direction of the Board, and in compliance with the North Carolina General Statutes.</p> <p><b>Record Retention:</b> It is the CHA's policy that a record retention schedule be established in compliance with the OMB Common Rule, the North Carolina General Statutes, the Division Regulations and CHA's Record Retention Policy.</p>
<p><b>Policy Guidelines:</b></p>	<p><u>Authority:</u> CHA shall be responsible for engaging a certified public accountant to annually review the CHA's financial management system and reporting such a review to CHA.</p> <p><u>Director:</u> The Chief Executive Officer shall assure the implementation of the CHA's financial management system including its compliance with all applicable laws, rules, and regulations. The Chief Executive Officer shall ensure that the capital asset and purchasing policy is adhered to.</p> <p><u>Program Managers:</u> It shall be the responsibility of the supervisor of the program producing the records/documents to ensure that the retention schedule is adhered to.</p>

Approved: June 20, 2023

Signed: \_\_\_\_\_  
Dr. Lara J. Pons, Board Chairman,  
Cabarrus Health Alliance

Date: June 20, 2023

Signed: \_\_\_\_\_  
Erin Shoe, Chief Executive Officer,  
Cabarrus Health Alliance

Date: June 20, 2023

**Public Health Authority of Cabarrus County**

Section No. Admn. 005  
Page 1 of 1

**SUBJECT: Public Relations and Information**

**EFFECTIVE DATE:** July 1, 1997

**REVISION DATES:** June 1, 2010, June 20, 2023

**REVIEW DATES:** May 12, 2009; June 14, 2011; January 8, 2013; February 11, 2014;  
May 10, 2016; August 8, 2017; August 14, 2018; August 13, 2019;  
August 3, 2020; June 14, 2022; June 20, 2023

<b>Purpose:</b>	To establish guidelines for informing the public of the functions and activities of CHA and to enhance public understanding of CHA.
<b>Policy:</b>	It is the Board's policy <ol style="list-style-type: none"><li>1. To keep residents and individuals employed in the service area regularly and thoroughly informed about CHA through all possible channels of communication. Information about CHA services and how to acquire them and about regular and special activities of the Board will be provided to local and county-wide media both directly and through cooperation with the CHA Board.</li><li>2. To protect information gathered from CHA clients to the maximum extent provided for under the law.</li><li>3. To prohibit representatives of the news media to photograph clients unless the client or guardian gives written consent.</li><li>4. In instances when there is some type of emergency (i.e. client injury or death, damage to property, etc.), only the Chairman of the Board or Chief Executive Officer is the official spokesman of the CHA.</li></ol>
<b>Responsibilities:</b>	<p><b><u>Board:</u></b></p> <p>The Board shall be responsible for the following:</p> <ol style="list-style-type: none"><li>1. Providing leadership for and support to all efforts to provide information to the community.</li><li>2. Delegating responsibility to the Chief Executive Officer for assuring adequate information flow to the community.</li></ol> <p><b><u>Chief Executive Officer:</u></b></p> <p>The Chief Executive Officer shall be responsible for providing information to the community under the direction of this policy.</p>

Approved: June 20, 2023

Signed: \_\_\_\_\_  
Dr. Lara J. Pons, Board Chairman,  
Cabarrus Health Alliance

Date: June 20, 2023

Signed: \_\_\_\_\_  
Erin Shoe, Chief Executive Officer,  
Cabarrus Health Alliance

Date: June 20, 2023

**Public Health Authority of Cabarrus County**

**SUBJECT: NOTIFICATION OF PUBLIC HEALTH  
AUTHORITY BOARD OF COMMISSIONERS IN  
THE EVENT OF A PUBLIC HEALTH  
EMERGENCY**

Section No. Admn. 005a Page 1 of 1
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EFFECTIVE DATE: July 1, 2009

REVISION DATES: June 20, 2023

REVIEW DATES: June 1, 2010; June 14, 2011; January 8, 2013; February 11, 2014 ; May 12, 2015;  
May 10, 2016; August 8, 2017; August 14, 2018; August 13, 2019;  
August 3, 2020; June 14, 2022; June 20, 2023

<b>Purpose:</b>	CHA plays a major role in all aspects of communication involving a public health emergency through its health alert network, risk communication, and other public health information dissemination mechanisms. Communication to the members of the CHA Board regarding public health emergencies is another vital element of the communication plan.
<b>Policy:</b>	<p>The CEO/Public Health Director of CHA or his or her designee will speak with the Board Chair to determine what and when information needs to go out to the Board and how best to communicate that information depending on the event/situation.</p> <p>The CEO/Public Health Director or designee may communicate with the CHA Board members by phone or e-mail, as appropriate to the situation.</p> <p>The CHA Board group e-mail will be utilized to keep Board members notified/updated during events. These updates will be short, concise bulleted points as to the situation and what CHA is doing in response.</p> <p>The CHA Board will receive press releases in the event of a public health emergency prior to, or at the time they are released to the public.</p>
<b>Responsibilities:</b>	<p>CHA Board members are free to speak to media, as long as they make it known they are not speaking as an official representative of CHA, but as a public citizen.</p> <p>The exception would be if a CHA Board member is officially delegated to speak on behalf of CHA by the CEO/Public Health Director.</p>

Approved: June 20, 2023

Signed: \_\_\_\_\_  
Dr. Lara J. Pons, Board Chairman,  
Cabarrus Health Alliance

Date: June 20, 2023

Signed: \_\_\_\_\_  
Erin Shoe, Chief Executive Officer,  
Cabarrus Health Alliance

Date: June 20, 2023

**Public Health Authority of Cabarrus County**

SSUBJECT: **Conflict of Interest**

Section No. Admn. 006  
Page 1 of 1

EFFECTIVE DATE: July 1, 1997

REVISION DATES: June 1, 2010; June 20, 2023

REVIEW DATES: May 12, 2009; June 14, 2011; September 13, 2011; January 8, 2013;  
February 11, 2014; May 12, 2015; May 10, 2016; August 8, 2017;  
August 14, 2018; August 13, 2019; August 3, 2020; June 14, 2022; June 20, 2023

<b>Purpose:</b>	To delineate instances where staff and/or CHA Board members may have a conflict of interest.
<b>Policy:</b>	<p>It is the policy of the Board:</p> <ol style="list-style-type: none"><li>1. No paid staff members of CHA shall serve as a member of the CHA Board.</li><li>2. No paid staff member of the Board shall be on the board of any incorporated "Affiliate Agency" (defined below)*.</li><li>3. No paid staff member of any Affiliate Agency may serve on the board of another Affiliate Agency without prior approval of the Board.</li><li>4. Any Board member who is on the board of an Affiliate Agency must abstain from any voting on any funding allocation to the particular Affiliate Agency.</li><li>5. No paid staff member of the Board may place Board business with a financial entity in which the staff member has a financial interest.</li><li>6. No member of the Board shall violate the provision of North Carolina General Statute 14-234** or any other law or regulation prohibiting conflict of interest.</li><li>7. CHA staff, employees and the Board shall abide by the Conflict of Interest Policies in place by CHA as they pertain to employees, staff members and the Board members, respectively.</li></ol> <p>* Affiliate Agency - An organization or agency that is related to another organization or agency through some type of control or ownership or structural relationship with each other.</p> <p>**NC General Statute in Policy #6 should reference 131E-21 which applies to a hospital authority, in addition to NCGS 14-234.</p>

Approved: June 20, 2023

Signed: \_\_\_\_\_  
Dr. Lara J. Pons, Board Chairman,  
Cabarrus Health Alliance

Date: June 20, 2023

Signed: \_\_\_\_\_  
Erin Shoe, Chief Executive Officer,  
Cabarrus Health Alliance

Date: June 20, 2023

**Public Health Authority of Cabarrus County**

Section No. Admn. 007 Page 1 of 1
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**SUBJECT: Fund Management**

**EFFECTIVE DATE:** July 1, 1997

**REVISION DATES:** June 17, 2008; February 11, 2014; June 20, 2023

**REVIEW DATES:** May 12, 2009; June 1, 2010; June 14, 2011; January 8, 2013; May 12, 2015;  
May 10, 2016; August 8, 2017; August 14, 2018; August 13, 2019;  
August 3, 2020; June 14, 2022; June 20, 2023

<b>Purpose:</b>	To assume the development of a fund management system and to delegate authority for CHA's financial management system.
<b>Policy:</b>	It is CHA's policy that a fund management system be established and that it shall be based on sound fund management procedures. CHA's financial management system shall incorporate:  A. All surplus funds (funds in excess of current operating expenses) shall be deposited in the North Carolina Capital Management Trust. This is a money market mutual fund offered exclusively to local governmental units in North Carolina. This trust has been certified by the North Carolina Local Government Commission as a legal investment for temporarily available cash.  B. Current operating funds (those expected to be utilized in ninety (90) days or less) may be deposited in short term collateralized Certificate of Deposit accounts (which are approved by the Local Government Commission) and in commercial paper graded at least A1P1.
<b>Responsibility:</b>	The Chief Executive Officer shall be responsible for insuring compliance with this fund management policy of CHA.

Approved: June 20, 2023

Signed: \_\_\_\_\_  
Dr. Lara J. Pons, Board Chairman,  
Cabarrus Health Alliance

Date: June 20, 2023

Signed: \_\_\_\_\_  
Erin Shoe, Chief Executive Officer,  
Cabarrus Health Alliance

Date: June 20, 2023

**Public Health Authority of Cabarrus County**

**SUBJECT: Compensation for Board Members**

Section No. Admn. 008 Page 1 of 1
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**EFFECTIVE DATE:** July 1, 1997

**REVISION DATES:** June 20, 2023

**REVIEW DATES:** May 12, 2009; June 1, 2010; June 14, 2011; January 8, 2013; February 11, 2014; May 12, 2015; May 10, 2016; August 8, 2017; August 14, 2018; August 13, 2019; June 14, 2022; June 20, 2023

<b>Purpose:</b>	To set limitations and guidelines for the compensation of Board members from time to time while conducting business on behalf of the Board.
<b>Policy:</b>	<ol style="list-style-type: none"><li>1. Board members may receive as compensation for their services per diem and subsistence allowance for each day during which they engaged in the official business of the Board and they shall not exceed those rates authorized for CHA employees or staff members.</li><li>2. Board members may be reimbursed for all necessary travel expenses and registration fees in amounts set by the Board.</li></ol>

Approved: June 20, 2023

Signed: \_\_\_\_\_  
Dr. Lara J. Pons, Board Chairman,  
Cabarrus Health Alliance

Date: June 20, 2023

Signed: \_\_\_\_\_  
Erin Shoe, Chief Executive Officer,  
Cabarrus Health Alliance

Date: June 20, 2023

**Public Health Authority of Cabarrus County**

**SUBJECT: Board Attorney**

Section No. Admn. 009  
Page 1 of 1

**EFFECTIVE DATE:** July 1, 1997

**REVISION DATES:** June 1, 2010; June 20, 2023

**REVIEW DATES:** May 12, 2009; June 14, 2011; January 8, 2013; February 11, 2014;  
May 12, 2015; May 10, 2016; August 8, 2017; August 14, 2018;  
August 13, 2019; August 3, 2020; June 14, 2022; June 20, 2023

<b>Purpose:</b>	To establish the Board's guidelines for the use of an attorney and the management of legal issues.
<b>Policy:</b>	<p>It is the policy of the Board to retain the services of an attorney to provide advice and services to both Board and CHA staff.</p> <p>The following are the responsibilities of the Board attorney:</p> <ol style="list-style-type: none"><li>1. Advise the Board on all legal issues presented to the Board.</li><li>2. Initiate any legal action authorized by the Board.</li><li>3. Review and approve all prototype* contracts used by CHA to contract for services and provide advice regarding the execution of each contract when needed.</li><li>4. Review and approve contracts relating to insurance, fringe benefits, preferred provider status and any other major business contracts of CHA.</li><li>5. Advise staff on legal issues surrounding client care.</li><li>6. Other duties as required by the Board.</li></ol> <p>*Prototype contracts are purchase of service and total cost contracts that are used with multiple affiliate agencies.</p>

Approved: June 20, 2023

Signed: \_\_\_\_\_  
Dr. Lara J. Pons, Board Chairman,  
Cabarrus Health Alliance

Date: June 20, 2023

Signed: \_\_\_\_\_  
Erin Shoe, Chief Executive Officer,  
Cabarrus Health Alliance

Date: June 20, 2023

**Public Health Authority of Cabarrus County**

**SUBJECT: Board Governance Philosophy**

**EFFECTIVE DATE: July 1, 1997**

Section No. Admn. 010 Page 1 of 1
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**REVISION DATES: June 20, 2023**

**REVIEW DATES: May 12, 2009; June 1, 2010; June 14, 2011; January 8, 2013; February 11, 2014;  
May 12, 2015; May 10, 2016; August 8, 2017; August 13, 2019; August 3, 2020;  
June 14, 2022; June 20, 2023**

<b>Purpose:</b>	To establish a policy to be followed on the Board's governance policy.
<b>Policy:</b>	<p>CHA fully realizes that it is responsible for how it governs the organization. The Board is responsible for meeting attendance, the agenda, and the capability to envision the future.</p> <p>This Board will approach its task of governing the organization in a manner which emphasizes strategic leadership more than administrative details, clear distinction of Board and staff roles, future rather than past or present, and productivity rather than reactivity. In this spirit, the Board will:</p> <ol style="list-style-type: none"><li>1. Keep its major focus and involvement on the long term impact of the organization, not with the administrative or programmatic means of attaining these impacts.</li><li>2. Direct, control, and inspire the organization through the careful deliberation and establishment of policies. Policies will be statements of values or approaches which address:<ol style="list-style-type: none"><li>a) The services to be offered;</li><li>b) Administrative constraints on staff;</li><li>c) Board roles and responsibilities; and</li><li>d) The Board/staff relationship.</li></ol></li><li>3. Enhance upon itself whatever discipline is needed to govern with excellence. Discipline will apply to attendance, policy making, respect of clarified roles, speaking with one voice, and self-policing of Board tendencies to stray from rigorous governance.</li><li>4. Be accountable to the general public and the Cabarrus County Commissioners for competent, conscientious, and effective accomplishment of its obligations as a body. This will allow no officer, individual, or committee to usurp the role of and authority of the Board.</li><li>5. Be an initiator of policy and responsible for its own performance.</li><li>6. Evaluate the performance of the Chief Executive Officer on an annual basis.</li><li>7. Monitor the approved policies of CHA.</li><li>8. Issues presented to the Board should be discussed in the following content:<ol style="list-style-type: none"><li>a) What policies are represented here?</li><li>b) How do these proposed actions relate to previous policies adopted by the Board?</li></ol></li></ol>

Approved: June 20, 2023

Signed: \_\_\_\_\_  
Dr. Lara J. Pons, Board Chairman,  
Cabarrus Health Alliance

Date: June 20, 2023

Signed: \_\_\_\_\_  
Erin Shoe, Chief Executive Officer,  
Cabarrus Health Alliance

Date: June 20, 2023

**Public Health Authority of Cabarrus County**

**SUBJECT: Payroll Administration**

Section No. Admn. 011  
Page 1 of 1

EFFECTIVE DATE: July 1, 1997

REVISION DATES: June 20, 2023

REVIEW DATES: May 12, 2009; June 1, 2010; June 14, 2011; January 8, 2013; February 11, 2014;  
May 12, 2015; May 10, 2016; August 8, 2017; August 14 2018; August 13, 2019;  
August 3, 2020; June 14, 2022; June 20, 2023

<b>Purpose:</b>	To establish a policy to be followed in the administration of the CHA payroll system.
<b>Policy:</b>	It is the policy of CHA to pay all employee payroll checks through direct deposit.
<b>Policy Guidelines:</b>	The following procedures will be followed in carrying out this payroll policy: <ol style="list-style-type: none"><li>1. All CHA employees will be paid every two weeks; and</li><li>2. All CHA employees will be paid by direct deposit through the bank of such employee's choice.</li></ol>

Approved: June 20, 2023

Signed: \_\_\_\_\_  
Dr. Lara J. Pons, Board Chairman,  
Cabarrus Health Alliance

Date: June 20, 2023

Signed: \_\_\_\_\_  
Erin Shoe, Chief Executive Officer,  
Cabarrus Health Alliance

Date: June 20, 2023

**Public Health Authority of Cabarrus County**

Section No. Admn. 012  
Page 1 of 1

**SUBJECT: Solicitation Policy**

**EFFECTIVE DATE:** July 1, 1997

**REVISION DATES:** June 1, 2010; January 8, 2013; August 13, 2019; August 3, 2020, June 20, 2023

**REVIEW DATES:** May 12, 2009; June 14, 2011; January 8, 2013; February 11, 2014;  
May 12, 2015; May 10, 2016; August 8, 2017; August 14 2018; August 13, 2019;  
June 14, 2022, June 20, 2023

<b>Purpose:</b>	To establish a policy to be followed regarding solicitation.
<b>Policy:</b>	Soliciting to sell, actual sales or requests for donations, is prohibited on CHA property unless otherwise approved by the Chief Executive Officer.
<b>Policy Guidelines:</b>	<p>CHA does recognize the importance of voluntary support of charitable non-profit organizations within the community and will consider approving their fund-raising activities as exemptions to this general policy. These includes:</p> <ol style="list-style-type: none"><li>1. Individual employee solicitations such as school fundraisers and club/organizational fundraisers may be exempt. In these cases, employees cannot solicit, distribute, be solicited or receive goods during normal working hours. Such approved activities may be conducted in non-public areas after normal working hours or during authorized meal and break periods. A designated non-public area within the CHA office may be used to display/post announcements for employees.</li><li>2. The Chief Executive Officer may approve such exemptions under the above guidelines. A list of currently exempted organizations, activities, and funds will be maintained within the Administrative Office.</li><li>3. Sale flyers, restaurant menus and other sales-like materials may be posted in the designated non-public area within the CHA office (see #1 above).</li><li>4. There will be no posting of commercial advertisements on CHA property. Exemptions may be approved by the Chief Executive Office (see #4 above).</li></ol>

Approved: June 20, 2023

Signed: \_\_\_\_\_  
Dr. Lara J. Pons, Board Chairman,  
Cabarrus Health Alliance

Date: June 20, 2023

Signed: \_\_\_\_\_  
Erin Shoe, Chief Executive Officer,  
Cabarrus Health Alliance

Date: June 20, 2023

**Public Health Authority of Cabarrus County**

**SUBJECT: Incurred But Not Reported (IBNR) Expenses**

**EFFECTIVE DATE:** July 1, 1997

Section No. Admn. 013 Page 1 of 1
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**REVISION DATES:** June 20, 2023

**REVIEW DATES:** May 12, 2009; June 1, 2010; June 14, 2011; January 8, 2013; February 11, 2014;  
May 12, 2015; May 10, 2016; August 8, 2017; August 14 2018; August 13, 2019;  
August 3, 2020; June 14, 2022; June 20, 2023

<b>Purpose:</b>	To establish a policy to be followed to allow for reimbursement for incurred but not reported expenses for CHA staff members and employees.
<b>Policy:</b>	CHA recognizes and appreciates the fact that staff sometimes uses their own cash resources to pay for expenses on behalf of CHA. In the spirit of integrity and honesty it is the CHA policy to reimburse these expenses as soon as possible.
<b>Policy Guidelines:</b>	<p>To insure that funds will be available to reimburse these expenses as part of the ongoing budget process, it is <u>required</u> that staff members and employees request reimbursement no later than thirty (30) days after incurring an expense, with proper documentation. Failure to adhere to this policy may result in a decision to deny reimbursement.</p> <p>Responsibility for implementation:</p> <ol style="list-style-type: none"><li>1. Staff person to produce supporting documentation and make request for reimbursement;</li><li>2. Supervisor to revise supporting documentation and request for reimbursement made by staff member; and</li><li>3. Chief Financial Officer to make all final decisions regarding reimbursement of staff member expenses.</li></ol>

Approved: June 20, 2023

Signed: \_\_\_\_\_  
Dr. Lara J. Pons, Board Chairman,  
Cabarrus Health Alliance

Date: June 20, 2023

Signed: \_\_\_\_\_  
Erin Shoe, Chief Executive Officer,  
Cabarrus Health Alliance

Date: June 20, 2023

**Public Health Authority of Cabarrus County**

Section No. Admn. 014  
Page 1 of 1

**SUBJECT: Fleet Policy**

**EFFECTIVE DATE:** July 1, 1997

**REVISION DATES:** June 17, 2008; June 1, 2010; August 13, 2019; August 3, 2020; June 20, 2023

**REVIEW DATES:** May 12, 2009; June 14, 2011; January 8, 2013; February 11, 2014;  
May 12, 2015; May 10, 2016; August 8, 2017; August 14 2018; August 13, 2019;  
June 14, 2022; June 20, 2023

<b>Purpose:</b>	To establish a policy to clearly define standard operating procedures for use, care, and maintenance of CHA owned vehicles.
<b>Policy Guidelines:</b>	<p>The following guidelines are established to regulate the use of CHA vehicles in the performance of their duties.</p> <p><u>Use of CHA Owned Vehicles</u></p> <p>A. Permitted Uses</p> <ol style="list-style-type: none"><li>1. Only CHA employees or drivers authorized by departments may drive or operate CHA vehicles and equipment.</li><li>2. CHA owned vehicles shall be used for official CHA business only.</li><li>3. No passengers will be permitted unless they are on or for official CHA business.</li></ol> <p>B. Driver Requirements</p> <ol style="list-style-type: none"><li>1. Each driver of any CHA owned vehicle must have a valid North Carolina operator's license. CHA employees who are drivers of vehicles weighing more than 26,000 pounds or a vehicle carrying sixteen (16) or more passengers, must have a valid North Carolina Commercial Class B license with a passenger endorsement.</li><li>2. Employees will be responsible for any vehicle or equipment assigned to them.</li><li>3. Employees driving CHA vehicles are required to obey all traffic laws including wearing seat belts in compliance with seat belt laws.</li><li>4. CHA will not pay traffic tickets or parking fines of employees driving CHA owned vehicles, nor will CHA pay if the employee is authorized to use their personal vehicle on CHA business. Employees found guilty of a moving violation may be subject to disciplinary action by their supervisor.</li><li>5. Employee driving record must meet the safe driver requirements of the CHA auto liability insurance carrier.</li></ol> <p>C. Vehicle Assignment</p> <ol style="list-style-type: none"><li>1. CHA vehicles are normally assigned to an individual at the start of their work period and are the employee's responsibility until the completion of the assigned work period.</li><li>2. A CHA vehicle may be assigned to an individual employee who regularly requires vehicular transportation in the performance of his or her assigned duties and responsibilities and requires the use of the vehicle during off duty time. The assignment may be of a permanent nature or for a specified time period, such as a week of on-call duty.</li><li>3. During vacation periods or leaves of absences, an employee who is assigned a vehicle on a permanent basis, will turn the vehicle into their department or a manager of CHA</li></ol>

	<p>responsible for fleet management (the "Fleet Manager").</p> <p>D. Personal Use of CHA Vehicles</p> <ol style="list-style-type: none"><li>1. No employee may use the vehicle assigned to him or her for personal business.</li><li>2. When the vehicle is not being used for CHA business purposes, it is to be kept on the premises of CHA except as specifically exempted by the Chief Executive Officer.</li><li>3. No CHA vehicle will be allowed to be driven to an employee's home unless the employee is subject to <u>frequent</u> and <u>emergency</u> duty after normal working hours. Exceptions to this policy will be made with the approval of the Chief Executive Officer.</li><li>4. An employee's title or position will not be regarded as justification for taking a CHA vehicle home; rather, justification is to be based on the above criteria without regard to official capacity.</li></ol> <p><u>Accident Policy</u></p> <p>Regardless of the situation, the following procedures <u>must</u> be followed in the event of an accident involving a CHA vehicle:</p> <ol style="list-style-type: none"><li>1. Immediate notification of proper law enforcement agency for accident investigation and report.</li><li>2. Notification to the Fleet Manager within same business day.</li><li>3. Immediate notification of the Chief Executive Officer and/or delegate of CHA and the employee or staff members' immediate supervisor.</li><li>4. It is necessary to prepare a proper CHA accident report. The accident report forms are located in the glove box of each vehicle. This accident report must be completed legibly or the information called into the CHA Human Resources Department. This report along with one copy of the law enforcement agency report, should be submitted to the CHA Human Resources Department.</li><li>5. Complete an occurrence report, if there were any personal injuries, and submit to the CHA Human Resources Department.</li><li>6. The above forms are required to be filed within three (3) business days of an accident. Failure to file the proper reports can result in loss of vehicle driving privileges, suspension, demotion or dismissal.</li><li>7. The Fleet Manager will secure damage repairs estimates and submit to the CHA Human Resources Department within seventy-two (72) hours of the accident.</li></ol> <p><u>Operation and Care of CHA Vehicles</u></p> <p>A. Cleaning of Vehicles</p> <ol style="list-style-type: none"><li>1. Vehicles must be kept clean at all times. It is the assigned driver's obligation and responsibility to maintain the vehicle in clean condition.</li><li>2. Car washes and other appearance conditions are the responsibility of the driver assigned a car on a permanent basis. The Fleet Manager will be responsible for periodic washes of cars assigned to the CHA fleet pool.</li></ol> <p>B. Maintenance of Vehicles</p> <ol style="list-style-type: none"><li>1. A vehicle number will be assigned by the Fleet Manager and affixed to the left rear window.</li><li>2. Each employee assigned a CHA owned vehicle is responsible for making an appointment and insuring periodic maintenance of the vehicle. The driver is obligated to</li></ol>
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	<p>schedule the appointment when the vehicle mileage is within 500 miles of the next service, which is indicated on the red bordered sticker on the inside of the driver's door.</p> <ol style="list-style-type: none"><li>3. Repairs other than scheduled maintenance which are non-safety or non-essential must be submitted on a maintenance request form and require approval of the Fleet Manager.</li><li>4. Emergency repairs during normal working hours will be completed by an approved garage /service center.</li><li>5. For afterhours repairs, call the Fleet Manager.</li><li>6. Necessary action will be taken (wrecker called, etc.) as the Fleet Manager requests.</li><li>7. Gas cards for fuel sites are issued to each vehicle by the Fleet Manager. Gas cards are to stay with the vehicle, not with the driver.</li><li>8. Special equipment installed on the vehicle, such as fire extinguisher, flashlights, gas cards, and first aid kits, must stay within that vehicle at all times. Drivers are responsible for security of these items.</li><li>9. Fleet Manager will arrange the installation of snow tires and chains, as needed or required, by request of CEO.</li><li>10. The following items are the responsibility of the driver, if permanently assigned a car, to be replaced or repaired by outside services, unless otherwise specified by the Fleet Manager. Dealers which offer the State Contract price for tires will be used, if applicable.<ol style="list-style-type: none"><li>a. Replacement tires</li></ol></li><li>11. The Fleet Manager will schedule other outside work unless specified otherwise (i.e. suspension alignment, upholstery repair, warranty work, exhaust system repair, etc.). It is the driver's responsibility, if permanently assigned a car, to have the vehicle at the contracted service at the designated time and to also pick up the vehicle when finished.</li><li>12. CHA is not responsible for personal items which are lost or stolen when the vehicle is serviced.</li><li>13. Any warranty booklet, tag registration cards, state inspection certificate and owner's manuals must remain in the vehicle's glove compartment at all times.</li><li>14. No employee or staff member is authorized to alter any equipment installed in a vehicle.</li></ol> <p>C. Vehicle Replacement</p> <ol style="list-style-type: none"><li>1. Vehicles may be replaced at 100,000 miles, or at the Fleet Manager's request.</li><li>2. Mileage for trucks will not be used, only vehicle mechanical condition will warrant replacement, or as Fleet Manager requests.</li></ol> <p>D. Regulatory Compliance</p> <p>Any CHA vehicle that will be used by CHA requiring compliance with the Americans with Disabilities or any other applicable statute or regulation pertaining to the vehicle, shall comply in full with all such statutes and regulations.</p> <p>During the annual budget process, the Fleet Manager will determine if a vehicle is to be removed from service. The Fleet Manager will send a written recommendation to the Chief Executive Officer with a copy to the Chief Financial Officer when it is determined to remove vehicles from service.</p>
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Approved: June 20, 2023

Signed: \_\_\_\_\_  
Dr. Lara J. Pons, Board Chairman,  
Cabarrus Health Alliance

Date: June 20, 2023

Signed: \_\_\_\_\_  
Erin Shoe, Chief Executive Officer,  
Cabarrus Health Alliance

Date: June 20, 2023

**Public Health Authority of Cabarrus County**

**SUBJECT: Provision of CHA Vehicles**

Section No. Admn. 015  
Page 1 of 1

EFFECTIVE DATE: March 1, 2000

REVISION DATES: June 17, 2008; June 1, 2010; June 20, 2023

REVIEW DATES: May 12, 2009; June 14, 2011; January 8, 2013; February 11, 2014;  
May 12, 2015; May 10, 2016; August 8, 2017; August 14 2018; August 13, 2019;  
August 3, 2020; June 14, 2022; June 20, 2023

<b>Purpose:</b>	To establish guidelines for the purchase and provision of CHA vehicles.
<b>Policy:</b>	<p>To establish guidelines for the purchase and provision of CHA vehicles.</p> <p>At the Board's election, the Board may provide a mid-sized vehicle (or the equivalent dollar amount in a monthly car allowance) for the Chief Executive Officer, and other employees, who travel more than 1,000 miles per month or require an agency vehicle for official business.</p> <p>The Chief Executive Officer must follow these principles in implementing this policy:</p> <ol style="list-style-type: none"><li>1. Vehicle must be no larger than a mid-sized vehicle as defined by the State of North Carolina purchasing contracts.</li><li>2. If the Chief Executive Officer or other appointed employee elects a monthly travel allowance, the allowance must be based on an annual cost of a mid-sized vehicle. The real cost is to be determined by the Chief Financial Officer.</li><li>3. Purchased vehicles may be considered for trade or provided as motor pool vehicles after 100,000 miles.</li><li>4. The Chief Executive Officer shall report to the Board every June under this policy if provided a vehicle.</li></ol>

Approved: June 20, 2023

Signed: \_\_\_\_\_  
Dr. Lara J. Pons, Board Chairman,  
Cabarrus Health Alliance

Date: June 20, 2023

Signed: \_\_\_\_\_  
Erin Shoe, Chief Executive Officer,  
Cabarrus Health Alliance

Date: June 20, 2023

**Public Health Authority of Cabarrus County**

Section No. Admn. 016  
Page 1 of 1

**SUBJECT: Fee Policy**

**EFFECTIVE DATE:** July 1, 1997

**REVISION DATES:** May 16, 2000; June 17, 2008; June 1, 2010; June 20, 2023

**REVIEW DATES:** May 12, 2009; June 14, 2011; January 8, 2013; February 11, 2014;  
May 12, 2015; May 10, 2016; August 8, 2017; August 14 2018; August 13, 2019;  
August 3, 2020; June 14, 2022; June 20, 2023

<b>Purpose:</b>	To establish a methodology to be followed by the Board and the Chief Executive Officer in the formulation, approval, and execution of establishing new fees for new services, and the establishment of new fees for existing services.
<b>Policy Guidelines:</b>	<ol style="list-style-type: none"><li>1. New fees for new or existing services can be set at any time. The fees will be determined by studying the cost of providing the service current "UCR" (usual, customary, reasonable) rates, Medicare and Medicaid rates, market rates, and insurance carrier reimbursement rates. The fees will be effective the date the service is provided. The CHA Board does not have to review new fees; however, the CHA Board can review all fees at any given time and also a Geographic Adjustment Factor ("GAF") and/or Customized Fee Analyzer may be used to determine charges.</li><li>2. Fee increases/decreases are to be in place by CHA by October 1 of any given year.</li><li>3. The Chief Executive Officer, as delegated to the Chief Financial Officer, has the authority to deviate from this standard. Should this occur, a cost analysis of the given fee(s) in question must be available to the Board.</li><li>4. The Board may review and change this policy from time to time. The Board does not have to approve CHA fees.</li></ol>
<b>Responsibility:</b>	Responsibility for this policy is given to the Chief Executive Officer who may delegate it to the Chief Financial Officer.

Approved: June 20, 2023

Signed: \_\_\_\_\_  
Dr. Lara J. Pons, Board Chairman,  
Cabarrus Health Alliance

Date: June 20, 2023

Signed: \_\_\_\_\_  
Erin Shoe, Chief Executive Officer,  
Cabarrus Health Alliance

Date: June 20, 2023



PUBLIC HEALTH AUTHORITY OF CABARRUS COUNTY  
BOARD OF COMMISSIONERS  
APPOINTED COMMITTEES

**EQUITY AND POLICY COMMITTEE CHARTER**

**Purpose:** The purpose of the Equity and Policy Committee (the “Committee”) of the Public Health Authority of Cabarrus County (the “Authority” or “CHA”) as appointed by CHA’s Board of Commissioners (the “Commission”) is to be responsible for ensuring the continued progress toward CHA’s vision for implementing and supporting CHA’s equity incentives to improve the public health of the residents of Cabarrus County (collectively, the “Equity Incentives”). The Committee shall have no voting power or power to bind the Commission or CHA, but shall provide recommendations to the Commission for consideration.

**Committee Composition:** The Committee shall be composed of selected Commission members and CHA staff members.

**Duties and Responsibilities:** The Committee will set priorities and provide guidance to CHA’s leadership, including without limitation, the Commission and CHA staff members, in the design and implementation of both internal and external activities. The Committee will also assist in identifying resources to help CHA staff members gain the skills necessary to meet the needs of and reflect the diverse communities that CHA serves.

The Committee will ensure that equity and diversity activities are closely aligned with CHA’s priorities and that clearly defined metrics are established to measure progress. The Committee will actively encourage CHA staff members to participate in and contribute to activities that support CHA’s Equity Initiatives. When recommending new programs and services, the Committee will take into consideration and support ways to address any resource needs related to newly identified activities.

The Committee will work with CHA staff members on the following action items:

1. Review and approve an annual action plan, setting priorities based on the “Four Proclamation Pillars” established by CHA: Data, Training, Community Engagement and Policy.
2. Support the Equity Initiatives and act as an ambassador across CHA’s organization to promote the Equity Incentives.
3. Provide feedback regarding the development and implementation of the Equity Initiatives.
4. Assist the Commission and other committees in incorporating equity and diversity into CHA’s strategic goals and objectives.
5. Set and review measurable goals and objectives and actively monitor progress against equity key performance metrics on an annual basis.
6. Periodically review the effectiveness of CHA’s equity efforts through the Equity Incentives and otherwise and make recommendations for enhancement.
7. Ensure CHA leaders are role models for diversity and building an inclusive culture.
8. Support CHA in promoting an inclusive work environment free of discrimination at various stages of the employment life cycle including:
  - a. External recruitment and internal mobility;
  - b. Succession planning; and

- c. Training, learning and development.
- 9. Advocate for best practices among other agencies, businesses and work groups in Cabarrus County for greater public health cohesiveness.

**Meeting Procedures:** Subject only to lawfully recognized exceptions, all official meetings of the Committee shall be conducted openly and otherwise in compliance with Article 33C of Chapter 143 of the General Statutes of North Carolina, as amended.



PUBLIC HEALTH AUTHORITY OF CABARRUS COUNTY  
BOARD OF COMMISSIONERS  
APPOINTED COMMITTEES

**[NAME] COMMITTEE CHARTER**

**Purpose:** The purpose of the [Name] Committee (the “Committee”) of the Public Health Authority of Cabarrus County (the “Authority”) as appointed by the Authority’s Board of Commissioners (the “Commission”) is to be responsible for [Description of Committee Purpose].

**Committee Composition:** The Committee shall be composed of certain appointed members of the Commission and certain members of the Authority’s staff.

**Duties and Responsibilities:** The Committee will [Description of Committee Duties and Responsibilities].

The Committee will work with Authority staff on the following action items:

1. [List action items of the Committee]

**Meeting Procedures:** Subject only to lawfully recognized exceptions, all official meetings of the Committee shall be conducted openly and otherwise in compliance with Article 33C of Chapter 143 of the General Statutes of North Carolina, as amended.



**PUBLIC HEALTH AUTHORITY OF CABARRUS COUNTY  
BOARD OF COMMISSIONERS  
APPOINTED COMMITTEES**

**Internal Procedures for Committee Meetings**

Any committee (a “Committee”) of the Public Health Authority of Cabarrus County (the “Authority” or “CHA”) as appointed by CHA’s Board of Commissioners (the “Commission”) must follow these internal procedures for all meetings of the Committee.

**Generally**

Meetings of the Committee must follow the provisions of Article 33C of Chapter 143 of the North Carolina General Statutes (the “Act”), including without limitation the provisions pertaining to notice to the public, open meetings and keeping full and accurate minutes.

**Notice**

If the Committee conducts regular meetings, a schedule of those regular meetings must be posted at the offices of the Authority and the Authority’s website showing the time and place of such regular meetings. Any revisions to any schedule of regular meetings must all be posted at the offices of the Authority and the Authority’s website showing the changes in date, time or place of the meetings.

If the Committee holds an official meeting at any time or place other than a time or place shown on the posted schedule, it shall give public notice of the time and place of that meeting by written notice of the meeting stating its purpose to be posted at the Authority and notified to all Committee members and those members of the public or media who have requested notice to be delivered at least 48 hours before the time of the meeting to be posted continuously until the date of the meeting.

**Open Meetings and Minutes**

All meetings of the Committee shall be open to the public and the Committee shall keep full and accurate minutes of each meeting it conducts. Should the Committee choose to go into closed session to discuss certain matters, such closed session must be under a permitted purpose set forth in the Act and must not include discussions for any matters outside of that permitted purpose. Any closed session of the Committee should also include full and accurate minutes of the closed session discussion.



**CABARRUS  
HEALTH  
ALLIANCE**

# **Final Annual Budget Fiscal Year 2024**

**June 20, 2023**

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## **BUDGET MESSAGE – 2024 Final Budget**

TO: Cabarrus Health Alliance Board  
FROM: Sue K. Yates, Chief Financial Officer  
DATE: June 20, 2023  
SUBJECT: Cabarrus Health Alliance Final Budget for Fiscal Year 2024

This budget totals \$33,865,664. The contribution amount requested from Cabarrus County for FY 2024 is \$10,994,141, an increase of \$874,431 from the FY 2023 county contribution amount. We are requesting an additional \$47,263 for salary increases in the School Health Program. We are also requesting \$408,520 for the Jail Based Behavioral Health Program. The expansion items listed above are included in the 2024 Final budget. The final determination on funding will be based on the County Commissioner's June Board Meeting.

This budget is formatted to provide full line-item descriptions. Revenue and expenses are displayed for each department. Agency totals for FY 2022 actual, FY 2023 revised budget, and projected FY 2024 are given for comparison on the summary page.

Medicaid Settlement and Quarterly Direct Payments are budgeted at \$2,819,900 for FY 2024 based on current information. CHA was awarded \$1.8 million for FY 2020, \$2.7 million for FY 2021, and \$2.1 million for FY 2022. The Quarterly Direct Payments are still in progress for FY23. The Department of Medicaid withholds 10% of the settlement each year and will again this year until a complete audit review is conducted at which point any further adjustments required to the cost report will be made and cost will be adjusted as well as payments made if necessary.

Highlights of this proposed budget include:

1. Projected COLA increases of 1% and individual performance merit increases at an average of 3% x 10.5 months (award in August 2023), an approximate cost of \$415,001.
2. The health insurance plan rate increased by approximately 2.5% this year to \$7,495 per full time employee and our HRA decreased by 44%. A value plan was included as an option for employees with spouse or dependent coverage.
3. State retirement will increase from 12.13% to the rate of 12.87%.
4. Budgeted capital outlay purchases include:
  - Dental Program – Upgrade dental equipment and operatories; \$541,078.
  - Dream Center Location – HVAC replacement; \$152,510.
5. There is an 78% increase in budget for Behavioral Health expenses; \$1,123,915. Behavioral Health is a priority area for CHA. We actively pursued funding to allow for a strong investment in growing our Behavioral Health Clinic and the County provided us with APRA dollars to ensure a successful start. We are now providing Behavioral Health support to the Jail Based Services. We appreciate the County's continued partnership in growing this much needed service in Cabarrus County.

There are many variables that affect the possible outcome of the budget projection. We have worked diligently to provide the most accurate revenue and expenditure projections in a format to assist you with your review. We appreciate your attention to this budget and as always, our staff is willing to assist the Board in any manner as you review the items recommended in this FY 2024 budget.

Respectfully submitted for your consideration,

*Erin K. Shoe*

Erin Shoe  
Health Director

*Sue K. Yates*

Sue K. Yates  
Chief Financial Officer

**PUBLIC HEALTH AUTHORITY OF CABARRUS COUNTY**  
**d.b.a. CABARRUS HEALTH ALLIANCE**  
**FISCAL YEAR 2024**

<b>DEPARTMENT</b>	<b>MANAGEMENT</b>
5805 Environmental Health	Chrystal Swinger
5812 Information Technology Systems	Ryan McGhee
5815 General Administration	Sue Yates
5832 Social Determinates of Health	Megan Shuping
5840 School Health	Tammy Alexander
5845 Community Impact	Alicia Primus/Marcella Beam
5855 Dental Health	Dr. Elly Steel
5860 Vital Records	Sue Yates
5865 Communicable Disease	Suzanne Knight
5875 Clinical Services	Suzanne Knight
5877 Behavioral Health	Sonja Bohannon-Thacker
5880 WIC	Anna Thadani

**Cabarrus Health Alliance  
Budget Fiscal Year 2024  
Actual/Projected Revenue/Expense by Department - FY 2022-2024**

Department Name	Dept. #	FY 2022 Actual			FY 2023 Budget		
		Revenue	Expense	Net +/-	Revenue	Expense	Net +/-
Environmental Health	5805	1,414,052	1,124,681	289,371	1,756,045	1,756,045	-
Information Tech Svcs	5812	808,966	1,158,973	(350,007)	933,758	1,292,696	(358,938)
General Administration	5815	2,540,224	3,235,818	(695,594)	4,391,936	5,240,684	(848,748)
Social Determinates of He:	5832	1,504,400	1,251,648	252,753	1,631,131	1,631,131	-
School Health	5840	6,995,847	6,979,729	16,117	6,805,044	6,805,044	-
Community Impact	5845	2,519,024	2,502,914	16,109	3,698,042	3,769,754	(71,712)
Dental	5855	4,803,695	3,708,063	1,095,632	5,660,866	4,381,468	1,279,398
Vital Records	5860	63,913	70,154	(6,241)	72,743	72,743	-
Communicable Disease	5865	4,477,640	4,145,338	332,303	7,624,482	7,624,482	-
Clinical Services	5875	4,013,301	3,816,726	196,575	4,079,684	4,079,684	-
Behavioral Health	5877	131,275	147,966	(16,690)	1,130,920	1,130,920	-
WIC	5880	814,181	811,156	3,025	808,440	808,440	-
<b>TOTAL</b>		<b>30,086,519</b>	<b>28,953,166</b>	<b>1,133,353</b>	<b>38,593,091</b>	<b>38,593,091</b>	<b>-</b>

Department Name	Dept. #	FY 2024 Projected			County Contribution	
		Revenue	Expense	Net +/-	2024	2023
Environmental Health	5805	1,849,405	1,849,405	-	1,434,813	1,392,009
Information Tech Svcs	5812	774,763	1,077,468	(302,705)	774,763	745,758
General Administration	5815	4,517,487	5,344,675	(827,188)	2,257,183	2,140,354
Social Determinates of He:	5832	1,778,371	1,778,371	-	-	-
School Health	5840	4,868,140	4,868,140	-	4,761,440	4,522,536
Community Impact	5845	2,766,378	2,766,378	-	108,942	105,258
Dental	5855	6,068,373	4,988,480	1,079,893	-	-
Vital Records	5860	75,660	75,660	-	75,660	72,743
Communicable Disease	5865	4,973,320	4,973,320	-	972,820	941,052
Clinical Services	5875	3,268,457	3,268,457	-	200,000	200,000
Behavioral Health	5877	2,014,348	1,964,348	50,000	408,520	-
WIC	5880	910,962	910,962	-	-	-
<b>TOTAL</b>		<b>33,865,664</b>	<b>33,865,664</b>	<b>-</b>	<b>10,994,141</b>	<b>10,119,710</b>

**2024 County Contribution: 5,824,181**  
**plus amount for School Nurse Program 4,761,440**  
**plus amount for Jail Based Services 408,520**  
**TOTAL CONTRIBUTION AMOUNT 10,994,141**

**Environmental Health - 5805**

			<b>FY2020</b>	<b>FY2021</b>	<b>FY2022</b>	<b>FY2023</b>	<b>FY2023</b>	<b>FY 2024</b>
			<b>Actuals</b>	<b>Actuals</b>	<b>Actuals</b>	<b>Actuals 1.25.23</b>	<b>Budget 1.25.23</b>	<b>Projection</b>
<b>Revenue</b>								
265805	6412	156 Contrib-City of Con-West Nile	12,000.00	12,000.00	12,000.00	-	12,000.00	12,000
265805	6446	156 Contrib-City of Kann-WestNile	8,000.00	8,000.00	8,000.00	8,000.00	8,000.00	8,000
265805	6447	156 Cont-Town of Mt Plea-WestNile	420.00	420.00	420.00	420.00	420.00	420
265805	6904	156 Cont Cab Co - West Nile Virus	10,762.00	10,762.00	10,762.00	22,762.00	10,762.00	10,762
265805	6508	47510 Environmental Health Fees	199,322.45	275,157.45	307,210.00	144,625.00	262,184.00	306,743
265805	6803	47510 Miscellaneous Revenue	911.75	-	-	-	-	-
265805	6904	47510 Cont Cab Co - Env Hlth	831,461.04	873,187.00	971,626.00	805,727.44	1,381,247.00	1,424,051
265805	6200	47520 CHA Grant - Food & Lodging	55,256.00	47,511.00	36,743.00	-	5,000.00	5,000
265805	6841	47520 NEHA Grant-Food & Lodging	-	-	12,000.00	-	24,511.00	16,911
265805	6345	47520 Assoc of Food and Drug Offical	-	1,250.00	18,340.86	6,531.98	33,345.00	7,500
265805	6510	47520 Temp Food Est Fees-F&L	17,160.00	9,900.00	32,950.00	11,625.00	18,576.00	30,776
265805	6200	50914 CHA Grant-Addressing Lead	-	-	-	-	-	23,242
265805	6200	50908 CHA Grant-Mos&Tick Suppression	-	-	4,000.00	-	-	4,000
<b>Total Revenue</b>			<b>1,135,293</b>	<b>1,238,187</b>	<b>1,414,052</b>	<b>999,691</b>	<b>1,756,045</b>	<b>1,849,405</b>
<b>Expense</b>								
295805	9101	156 Salaries & Wages-West Nile Vir	4,129.50	4,995.04	6,092.27	1,567.47	4,342.00	8,624
295805	9104	156 Temp-PT & FT-West Nile Virus	2,550.77	2,663.16	4,462.28	1,689.78	4,282.00	-
295805	9201	156 Social Security-West Nile Vir	389.71	466.11	652.71	201.52	520.00	520
295805	9202	156 Medicare-West Nile Virus	91.13	109.03	152.64	47.13	122.00	122
295805	9205	156 Group Hosp Ins-West Nile Virus	555.39	611.20	459.46	124.26	453.00	453
295805	9206	156 HRA-West Nile Virus	109.10	118.88	87.86	23.81	90.00	90
295805	9210	156 Retirement-West Nile Virus	375.47	510.72	523.84	189.48	349.00	349
295805	9211	156 401K Match	8.94	-	-	-	12.00	12
295805	9230	156 Work Comp-West Nile Virus	92.60	113.90	129.94	70.36	126.00	126
295805	9346	156 Fuel-West Nile Virus	194.42	137.52	482.31	235.38	267.00	250
295805	9356	156 Special Prog Supplies-West Nil	1,109.29	1,668.98	39.98	164.21	597.00	200
295805	9635	156 Training & Ed/West Nile Virus	834.77	-	82.00	200.00	338.00	500
295805	9640	156 Ins & Bonds-West Nile Virus	52.22	94.90	90.77	40.65	97.00	97
295805	9659	156 UnempComp-WNVirus	34.99	2.42	5.24	39.50	35.00	35
295805	9101	47510 Salaries & Wages-EH	230,452.08	273,765.27	287,311.08	244,937.39	406,615.00	389,997
295805	9102	47510 Part Time > 1000 Hours Env Hlt	14,127.28	13,265.04	19,584.90	-	44,592.00	-
295805	9103	47510 Part Time < 1000 Hours Env Hlt	49,099.24	51,933.44	44,379.55	22,694.71	-	34,004
295805	9104	47510 Temp-Part & Full Time Env Hlth	-	1,363.50	-	-	-	-
295805	9107	47510 Contracted Personal Service-EH	-	-	28,609.88	-	-	-
295805	9109	47510 Salary Adjustments	-	-	-	-	8,252.00	15,323
295805	9201	47510 Social Security-EH	17,629.87	17,765.66	21,569.10	15,972.18	18,566.00	28,124
295805	9202	47510 Medicare-Env Hlth	4,123.11	4,154.80	5,122.53	3,803.34	4,342.00	6,577
295805	9205	47510 Grp Hosp Ins-Env Hlth	23,959.74	22,039.06	26,800.67	25,630.27	34,571.00	44,790
295805	9206	47510 HRA-Env Hlth	4,693.46	4,213.92	5,171.29	4,952.93	6,600.00	8,555

**Environmental Health - 5805**

			<b>FY2020</b>	<b>FY2021</b>	<b>FY2022</b>	<b>FY2023</b>	<b>FY2023</b>	<b>FY 2024</b>
			<b>Actuals</b>	<b>Actuals</b>	<b>Actuals</b>	<b>Actuals 1.25.23</b>	<b>Budget 1.25.23</b>	<b>Projection</b>
295805	9210	47510 Retirement-Env Hlth	21,655.24	24,150.42	35,473.33	29,710.85	36,235.00	55,985
295805	9211	47510 401K Match	1,667.01	2,607.39	4,257.28	3,021.66	5,989.00	8,368
295805	9230	47510 Workers' Comp-Env Hlth	4,958.72	5,540.72	4,729.98	5,270.70	1,797.00	9,798
295805	9301	47510 Office Supplies-Env Hlth	956.72	905.81	1,221.92	1,040.36	900.00	1,200
295805	9320	47510 Printing & Binding	-	-	906.45	569.30	500.00	650
295805	9325	47510 Postage-Env Hlth	2,075.31	2,211.14	1,022.30	7.52	2,000.00	2,000
295805	9345	47510 Automotive Supplies-Env Hlth	490.38	573.86	71.79	121.65	300.00	150
295805	9346	47510 Fuel-Env Hlth	1,797.16	6,540.77	15,006.59	9,674.61	5,100.00	16,000
295805	9352	47520 Software-Env Hlth	-	-	-	-	-	26,500
295805	9355	47510 Other Oper Costs-Env Hlth Gran	12,153.91	17,327.89	14,603.16	22,921.41	13,500.00	13,500
295805	9420	47510 Telecommunications-EH	7,699.73	4,729.66	4,960.25	3,266.88	8,206.00	8,206
295805	9520	47510 Auto & Trck Mntnce-Env Hlth	7,327.71	7,165.40	7,981.59	8,444.82	4,000.00	9,000
295805	9570	47510 Srvc Contracts-Env Hlth Gran	-	-	-	25,461.60	26,606.00	-
295805	9611	47510 Mileage-Env Hlth Grant	457.09	-	718.79	237.25	500.00	500
295805	9615	47510 Property Tax-EH	-	-	-	898.72	-	1,000
295805	9635	47510 Training & Ed-Env Hlth	1,064.13	2,355.37	3,669.51	8,766.30	4,297.00	5,000
295805	9640	47510 Insurance & Bonds-Env Hlth	3,022.34	3,592.72	3,106.68	3,345.34	3,743.00	5,670
295805	9659	47510 UnempComp-EH	508.25	279.62	270.74	670.91	500.00	950
295805	9860	47510 Equipment & Furniture-Env Hlth	-	19,611.75	69,095.50	-	35,000.00	-
295805	9101	47520 Salaries & Wages-F&L	357,609.64	395,543.07	535,874.94	316,989.71	664,535.00	693,519
295805	9102	47520 PartTime>1000 Hrs-F&L	8,278.41	10,034.97	3,110.39	-	43,142.00	-
295805	9103	47520 PartTime<1000 Hrs-F&L	21,554.62	29,739.38	9,184.51	9,303.17	-	32,361
295805	9104	47520 Temporary - Part & Full Time	840.88	7,864.89	18,669.68	2,285.17	30,160.00	30,514
295805	9109	47520 Salary Adjustments	-	-	-	-	19,340.00	26,531
295805	9201	47520 Social Security-F&L	23,270.53	29,892.80	34,622.32	19,778.67	46,049.00	49,223
295805	9202	47520 Medicare-F&L	5,442.34	6,991.13	8,172.56	4,693.61	10,769.00	11,512
295805	9205	47520 Gp Hosp Ins-F&L	37,194.98	35,209.30	48,378.08	28,143.92	78,690.00	74,483
295805	9206	47520 HRA-Food & Lodging	7,325.49	6,644.33	9,184.15	5,378.25	14,520.00	14,241
295805	9210	47520 Retirement-F&L	32,292.14	43,634.35	60,535.69	37,822.71	86,219.00	97,525
295805	9211	47520 401K Match	2,410.95	4,155.24	6,229.35	4,072.99	14,251.00	14,578
295805	9230	47520 Workers'Comp F&L	6,278.93	7,829.15	9,133.89	7,186.21	4,457.00	17,149
295805	9320	47520 Print&Bind-Food&Lodging	96.74	-	905.95	(115.76)	578.00	800
295805	9331	47520 Minor Office Equipment & Furn	5,930.31	11,462.59	13,166.86	4,470.73	13,167.00	7,000
295805	9351	47520 Hardware-F&L	-	-	-	51.12	-	-
295805	9352	47520 Software-F&L	-	-	-	-	-	35,000
295805	9355	47520 Other Operation Costs-F&L	146.80	234.51	427.00	2,727.01	250.00	2,500
295805	9447	47520 Outsourced Services	-	-	218.81	42.55	250.00	250
295805	9570	47520 Service Contracts-F&L	8,801.30	9,241.37	9,703.44	10,188.61	9,745.00	-
295805	9635	47520 Training & Education-F&L	-	-	250.00	-	-	500
295805	9640	47520 Insurance & Bonds-F&L	3,619.69	5,986.93	5,151.49	4,060.41	9,284.00	9,924
295805	9659	47520 UnempComp-F&L	632.96	537.23	503.87	863.99	1,298.00	1,328

**Environmental Health - 5805**

			<b>FY2020</b>	<b>FY2021</b>	<b>FY2022</b>	<b>FY2023</b>	<b>FY2023</b>	<b>FY 2024</b>
			<b>Actuals</b>	<b>Actuals</b>	<b>Actuals</b>	<b>Actuals 1.25.23</b>	<b>Budget 1.25.23</b>	<b>Projection</b>
295805	9860	47520 Equipment & Furniture	-	22,094.75	33,114.75	-	25,000.00	-
295805	9101	50908 Salaries & Wages-MTS	-	-	2,050.08	-	-	1,491
295805	9201	50908 Social Security-MTS	-	-	123.91	-	-	93
295805	9202	50908 Medicare-MTS	-	-	28.97	-	-	22
295805	9205	50908 Group Hospital Insurance-MTS	-	-	117.86	-	-	65
295805	9206	50908 HRA-MTS	-	-	23.12	-	-	19
295805	9210	50908 Retirement-MTS	-	-	233.31	-	-	201
295805	9211	50908 401K Match-MTS	-	-	41.01	-	-	30
295805	9230	50908 Workers' Compensation-MTS	-	-	16.67	-	-	32
295805	9330	50908 Tools & Minor Equipment-MTS	-	-	1,853.60	-	-	2,038
295805	9640	50908 Insurance & Bonds-MTS	-	-	8.54	-	-	9
295805	9101	50914 Salaries & Wages-Lead	-	-	-	-	-	14,645
295805	9201	50914 Social Security-Lead	-	-	-	-	-	908
295805	9202	50914 Medicare-Lead	-	-	-	-	-	212
295805	9205	50914 Group Hospital Insurance-Lead	-	-	-	-	-	2,498
295805	9206	50914 HRA-Lead	-	-	-	-	-	480
295805	9210	50914 Retirement-Lead	-	-	-	-	-	1,885
295805	9211	50914 401K Match-Lead	-	-	-	-	-	293
295805	9230	50914 Workers' Compensation-Lead	-	-	-	-	-	88
295805	9355	50914 Other Operational-Lead	-	-	-	-	-	2,000
295805	9640	50914 Insurance & Bonds-Lead	-	-	-	-	-	183
295805	9659	50914 Unemployment-Lead	-	-	-	-	-	50
<b>Total Expense</b>			<b>942,173</b>	<b>1,124,681</b>	<b>1,429,941</b>	<b>903,957</b>	<b>1,756,045</b>	<b>1,849,405</b>
<b>Net</b>			<b>193,120</b>	<b>113,506</b>	<b>(15,889)</b>	<b>95,734</b>	<b>-</b>	<b>-</b>

**Information Technology Services - 5812**

			FY2020	FY2021	FY2022	FY2023	FY2023	FY 2024
			Actuals	Actuals	Actuals	Actuals 1.25.23	Budget 1.25.23	Projection
<b>Revenue</b>								
265812	6806	130 Sale of Assets-ITS	3,027	100	232	-	-	-
265812	6904	130 Contribution from Cabarrus Cty	674,802	705,043	723,316	435,026	745,758	774,763
265812	6903	915 CARP Funding - IT	-	-	85,419	69,909	188,000	-
<b>Total Revenue</b>			<b>677,829</b>	<b>705,143</b>	<b>808,966</b>	<b>504,934</b>	<b>933,758</b>	<b>774,763</b>
<b>Expense</b>								
295812	9101	130 Salaries & Wages - ITS	421,743	474,030	482,705	273,409	517,434	579,305
295812	9102	130 Part Time > 1000 Hours -ITS	(120)	-	-	-	-	-
295812	9107	130 ContractedPersSvcs-IT	7,882	-	-	6,771	-	-
295812	9109	130 Salary Adjustments - ITS	-	-	-	-	14,508	20,270
295812	9155	130 Consultants-ITS	10,721	4,780	12,328	125	-	-
295812	9201	130 Social Security - ITS	25,513	28,572	28,791	15,989	32,980	37,174
295812	9202	130 Medicare - ITS	5,967	6,682	6,740	3,739	7,713	8,694
295812	9205	130 Group Hospital Insurance - ITS	29,758	33,076	31,475	18,576	36,766	44,539
295812	9206	130 HRA-ITS	5,844	-	6,002	3,557	6,600	8,529
295812	9210	130 Retirement - ITS	37,195	47,725	54,116	32,846	64,365	80,223
295812	9211	130 401K Match	4,147	6,056	9,534	5,464	10,639	11,992
295812	9230	130 Workers' Compensation - ITS	-	(4,213)	1,071	766	3,192	3,597
295812	9301	130 Office Supplies-ITS	57	716	12	-	300	300
295812	9320	130 Printing & Binding	-	-	19	13	50	50
295812	9325	130 Postage-ITS	200	186	50	-	200	200
295812	9331	130 Minor Office Equip & Furn ITS	-	-	633	-	-	-
295812	9351	130 Hardware - ITS	65,788	125,936	49,772	26,943	112,450	75,000
295812	9352	130 Software - ITS	32,178	28,444	104,187	111,584	241,200	125,000
295812	9420	130 Telecommunications-ITS	-	-	16,491	26,349	20,450	37,000
295812	9445	130 Purchased Svcs-ITS	27,413	25,895	10,372	1,258	2,200	-
295812	9447	130 Outsourced Services	-	-	4,870	3,180	10,000	21,000
295812	9570	130 Service Contracts-ITS	169,858	166,122	198,188	-	-	-
295812	9611	130 Mileage-ITS	242	-	-	-	500	500
295812	9635	130 Training & Ed-ITS	11,863	6,790	8,505	35	16,000	16,000
295812	9640	130 Insurance & Bonds-ITS	4,127	-	4,716	3,389	6,649	7,495
295812	9659	130 UnempComp-InfoTechSystems	343	287	254	416	500	600
295812	9860	130 Equipment & Furniture-ITS	292,705	-	42,724	-	-	-
295812	9351	915 Hardware-CARPA	-	-	83,880	-	-	-
295812	9352	915 Software-CARPA	-	-	-	11,700	20,000	-
295812	9447	915 Outsourced Services	-	-	-	8,105	25,000	-
295812	9570	915 Service Contracts-ITS	-	-	1,539	7,650	68,000	-
295812	9860	915 Equipment & Furniture-ITS	-	-	-	116,655	75,000	-
<b>Total Expense</b>			<b>1,153,424</b>	<b>951,084</b>	<b>1,158,973</b>	<b>678,520</b>	<b>1,292,696</b>	<b>1,077,468</b>
<b>Net</b>			<b>(475,595)</b>	<b>(245,941)</b>	<b>(350,007)</b>	<b>(173,585)</b>	<b>(358,938)</b>	<b>(302,705)</b>

**General Administration - 5815**

			<b>FY2020</b>	<b>FY2021</b>	<b>FY2022</b>	<b>FY2023</b>	<b>FY2023</b>	<b>FY 2024</b>
			<b>Actuals</b>	<b>Actuals</b>	<b>Actuals</b>	<b>Actuals 1.25.23</b>	<b>Budget 1.25.23</b>	<b>Projection</b>
<b>Revenue</b>								
265815	6803	17 Miscellaneous Revenue-HR	-	-	342	250	-	-
265815	6803	250 Miscellaneous Revenue-Emp Wellnes	-	-	675	520	25,000	-
265815	6692	255 Admin Fees Collected-CEE	-	-	-	-	25,000	-
265815	6250	307 DHHS-NC Div of SS-DreamCtr	26,695	28,929	38,788	20,650	20,799	20,799
265815	6458	307 WIC-Dream Center	10,793	12,056	12,193	12,399	13,599	13,599
265815	6693	307 Dental Payments-Dream Center	10,793	12,056	10,290	10,292	12,194	12,194
265815	6606	311 Program Fees-Cooking	3,870	2,379	3,426	1,396	1,500	3,720
265815	6803	311 Miscellaneous Revenue	-	100	3,598	-	1,500	-
265815	6837	312 Standard Process	32,878	-	-	-	-	-
265815	6838	314 Forever Oceans	3,613	71,553	-	-	-	-
265815	6903	403 CabarrusCounty ARP Fund-KannRe	-	-	-	-	150,609	142,191
265815	6819	908 NE Medical Center-Children WIN	40,000	40,000	40,000	10,000	-	17,467
265815	6903	916 Cabarrus County ARP Funding-Concoi	-	-	-	-	-	1,000,000
265815	6903	919 Cabarrus County ARP Funding-MU	-	-	-	-	350,000	-
265815	6903	920 Cabarrus Cty ARP Funding-HRIS	-	-	-	-	132,391	-
265815	6200	41100 CHA Grant - Admin Aid to Co	77,778	73,791	79,143	32,415	-	-
265815	6288	41100 NACCHO Grant	-	4,912	-	-	-	-
265815	6701	41100 Interest on Investments	104,186	4,223	15,223	111,692	4,000	271,075
265815	6801	41100 Sale of Capital Assets-Gen Adm	-	-	-	-	5	5
265815	6802	41100 Overages and Shortages	(133)	(36)	(583)	(105)	5	5
265815	6803	41100 Miscellaneous Revenue	300	17,628	30,280	27,254	488,471	578,000
265815	6805	41100 Contributions & Private Donat	-	112	2,000	-	1,000	500
265815	6806	41100 Sale of Assets-Gen Ad	3,325	-	6,000	140	3,500	750
265815	6904	41100 Contribution from Cabarrus Cty	1,874,877	1,989,367	2,058,791	2,002,569	2,894,383	2,257,182
265815	6200	50466 CHA Grant-Advancing Equity	-	-	39,900	33,912	67,980	-
265815	6690	280A NCTN II Fees	1,196,564	-	-	-	-	-
265815	6692	280A Admin Fees Collected-NCTN II	340,468	200,728	200,158	200,000	200,000	200,000
<b>Total Revenue</b>			<b>3,726,005</b>	<b>2,457,797</b>	<b>2,540,224</b>	<b>2,463,384</b>	<b>4,391,936</b>	<b>4,517,487</b>
<b>Expense</b>								
295815	9101	15 Salaries & Wages-Marketing	-	-	53,906	30,279	62,276	63,486
295815	9201	15 Social Security-Marketing	-	-	3,211	1,806	3,891	3,936
295815	9202	15 Medicare-Marketing	-	-	751	422	903	921
295815	9205	15 Group Hospital Insurance-Marke	-	-	6,277	3,601	7,353	7,423
295815	9206	15 HRA-Marketing	-	-	1,197	690	1,320	1,422
295815	9210	15 Retirement-Marketing	-	-	6,118	3,673	7,535	8,494
295815	9230	15 Workers' Comp-Marketing	-	-	115	85	374	381
295815	9301	15 Office Supplies-Marketing	-	-	160	-	-	-
295815	9320	15 Printing & Binding-Marketing	-	-	352	-	-	-

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			<b>FY2020</b>	<b>FY2021</b>	<b>FY2022</b>	<b>FY2023</b>	<b>FY2023</b>	<b>FY 2024</b>
			<b>Actuals</b>	<b>Actuals</b>	<b>Actuals</b>	<b>Actuals 1.25.23</b>	<b>Budget 1.25.23</b>	<b>Projection</b>
295815	9335	15 Food	-	-	2,018	766	-	1,250
295815	9352	15 Software	-	-	-	-	-	9,616
295815	9355	15 Other Operation Costs-Mktg	-	-	1,305	336	-	-
295815	9630	15 Dues & Subscriptions	-	-	384	13	-	3,250
295815	9635	15 Training & Education	-	-	76	-	-	-
295815	9640	15 Insurance & Bonds-Marketing	-	-	514	378	778	794
295815	9659	15 Unemployment Comp-Marketing	-	-	65	78	100	100
295815	9692	15 Public Relations	-	-	11,809	4,314	12,500	9,000
295815	9101	16 Salaries & Wages-Facilities	-	2,105	123,627	69,250	119,392	161,720
295815	9109	16 Salary Adjustments	-	-	-	-	3,277	5,551
295815	9201	16 Social Security-Facilities	-	129	7,587	4,256	7,605	10,371
295815	9202	16 Medicare-Facilities	-	30	1,774	995	1,779	2,425
295815	9205	16 Group Hospital Ins - Facilitie	-	277	13,945	7,839	14,706	22,270
295815	9206	16 HRA - Facilities	-	51	2,660	1,503	2,640	4,265
295815	9210	16 Retirement-Facilities	-	223	13,627	8,215	14,843	22,381
295815	9211	16 401K Match-Facilities	-	1	1,410	773	2,453	3,345
295815	9230	16 Workers' Comp-Facilities	-	6	254	194	736	1,004
295815	9301	16 Office Supplies	-	-	99	47	150	300
295815	9330	16 Tools & Minor Equipment	-	-	329	1,349	500	1,500
295815	9355	16 Other Operation Costs-Facilit	-	-	1,245	965	2,000	2,200
295815	9394	16 Janitorial Supplies-Facilities	-	-	10,146	272	10,000	17,500
295815	9420	16 Telecommunications-Facilities	-	-	-	-	-	2,664
295815	9447	16 Outsourced Services-Facilities	-	-	105,180	67,688	99,000	115,000
295815	9501	16 Building & Ground Maintenance	-	300	56,311	39,647	42,192	65,000
295815	9520	16 Autos and Trucks Maintenance	-	-	240	436	1,000	5,000
295815	9640	16 Insurance & Bonds-Facilities	-	24	1,097	847	1,533	2,091
295815	9659	16 Unemployment Comp-Facilities	-	-	130	168	200	300
295815	9101	17 Salaries & Wages-HR	-	2,017	401,910	275,734	581,378	598,254
295815	9104	17 Temp - Part & Full Time-HR	-	-	-	2,322	-	-
295815	9107	17 Contracted Personal - HR	-	-	2,310	21,232	10,000	19,554
295815	9109	17 Salary Adjustments-HR	-	-	-	-	14,119	20,793
295815	9201	17 Social Security-HR	-	124	23,282	16,187	36,916	38,381
295815	9202	17 Medicare-HR	-	29	5,445	3,786	8,634	8,976
295815	9205	17 Group Hospital Ins-HR	-	280	36,254	27,014	58,825	59,385
295815	9206	17 HRA-HR	-	51	6,924	5,178	10,560	11,372
295815	9210	17 Retirement-HR	-	208	44,539	33,086	72,045	82,828
295815	9211	17 401K Match-HR	-	40	7,038	4,585	11,908	12,381
295815	9230	17 Workers' Compensation-HR	-	6	782	779	3,572	3,714
295815	9301	17 Office Supplies	-	-	968	854	1,500	1,500
295815	9306	17 Employees Recognition-HR	-	-	8,539	5,501	7,650	12,000

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			FY2020	FY2021	FY2022	FY2023	FY2023	FY 2024
			Actuals	Actuals	Actuals	Actuals 1.25.23	Budget 1.25.23	Projection
295815	9320	17 Printing & Binding	-	-	55	127	-	150
295815	9325	17 Postage	-	-	141	-	150	150
295815	9331	17 Minor Office Equipment & Furn	-	-	127	133	1,000	500
295815	9352	17 Software	-	-	30,698	25,321	55,132	116,121
295815	9355	17 Other Operation Costs-HR	-	-	1,258	1,402	700	2,000
295815	9401	17 Meeting Expense-HR	-	-	-	-	-	35,000
295815	9415	17 Building and Equipment Leases-HR	-	-	-	-	1,000	1,000
295815	9440	17 Laundry & Dry Cleaning	-	-	150	332	800	-
295815	9445	17 Purchased Services	-	-	900	-	8,500	-
295815	9447	17 Outsourced Services	-	-	38,047	17,444	32,000	38,500
295815	9472	17 Tuition Reimbursement-HR	-	-	3,595	13,832	30,000	35,000
295815	9611	17 Mileage	-	-	210	125	250	500
295815	9630	17 Dues & Subscriptions	-	-	229	-	1,000	1,358
295815	9635	17 Training & Education-HR	-	-	6,349	2,598	10,000	10,000
295815	9640	17 Insurance & Bonds-HR	-	23	3,423	3,443	7,443	7,738
295815	9659	17 Unemployment Comp-HR	-	-	252	634	800	800
295815	9699	17 Recruitment-HR	-	-	4,457	3,204	12,000	6,000
295815	9101	18 Salaries & Wages-Finance	-	5,615	589,760	361,679	711,523	904,591
295815	9102	18 Part Time > 1000 Hours-Finance	-	1,237	36,737	21,022	34,398	36,863
295815	9103	18 Part Time < 1000 Hours-Finance	-	1,291	97	-	-	-
295815	9107	18 Contracted Personnel	-	-	656	26,649	-	-
295815	9109	18 Salary Adjustments-Finance	-	-	-	-	21,024	26,503
295815	9151	18 Auditors	-	-	22,000	22,500	23,000	23,500
295815	9201	18 Social Security-Finance	-	492	37,327	22,447	47,551	48,856
295815	9202	18 Medicare-Finance	-	115	8,900	5,387	11,121	11,426
295815	9205	18 Group Hospital Ins-Finance	-	1,005	59,873	37,386	79,421	80,177
295815	9206	18 HRA - Finance	-	200	11,675	7,310	14,520	15,353
295815	9210	18 Retirement-Finance	-	763	70,186	46,085	92,800	105,434
295815	9211	18 401K Match-Finance	-	106	10,104	5,597	15,339	15,760
295815	9230	18 Workers' Compensation-Finance	-	23	1,281	1,071	4,602	4,728
295815	9301	18 Office Supplies	-	-	3,012	4,217	3,000	5,500
295815	9320	18 Printing & Binding	-	-	24	121	-	50
295815	9331	18 Minor Office Equipment & Furn	-	-	3,231	478	5,000	2,500
295815	9352	18 Software-Finance	-	-	-	900	-	1,200
295815	9355	18 Other Operation Costs	-	-	287	865	250	900
295815	9445	18 Purchased Services	-	-	13,684	-	10,000	-
295815	9447	18 Outsourced Services	-	-	-	6,575	-	12,875
295815	9611	18 Mileage	-	-	1,349	1,460	1,000	2,200
295815	9630	18 Dues & Subscriptions	-	-	2,615	1,760	1,900	2,600
295815	9635	18 Training & Education	-	-	6,717	1,780	7,000	7,000

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			FY2020	FY2021	FY2022	FY2023	FY2023	FY 2024
			Actuals	Actuals	Actuals	Actuals 1.25.23	Budget 1.25.23	Projection
295815	9640	18 Insurance & Bonds-Finance	-	100	5,692	4,753	9,587	9,850
295815	9659	18 Unemployment Comp-Finance	-	-	511	856	1,050	1,080
295815	9630	168 Dues & Subscriptions-Accredita	9,550	11,650	20,050	3,250	11,650	11,650
295815	9101	250 Sals&Wags-Emp Wellness	52	16	-	-	-	-
295815	9201	250 Social Security-EmpWell	3	1	-	-	-	-
295815	9202	250 Medicare-EmpWell	1	0	-	-	-	-
295815	9205	250 GrpHospIns-EmpWell	7	3	-	-	-	-
295815	9206	250 HRA-Emp Well	1	1	-	-	-	-
295815	9210	250 Retirement-EmployeeWellness	5	2	-	-	-	-
295815	9211	250 401K Match	0	0	-	-	-	-
295815	9230	250 WrkrsComp-EmpWell	1	0	-	-	-	-
295815	9301	250 Office Supplies-Wellness	-	-	-	-	250	100
295815	9320	250 Printing & Binding-Wellness	-	-	8	71	500	250
295815	9331	250 Minor Office Equip & Furn-Well	-	-	13,307	867	2,550	-
295815	9335	250 Food-Wellness	-	-	473	72	1,000	2,000
295815	9355	250 Other Operation Costs-Wellness	-	-	192	120	-	-
295815	9356	250 Special Prog Sup-Emp Well	4,385	195	2,952	729	2,000	2,000
295815	9447	250 Outsourced Services	-	-	2,868	320	2,700	2,700
295815	9611	250 Mileage - Employee Wellness	-	-	-	-	500	250
295815	9635	250 Training & Education-Wellness	-	-	1,300	-	500	500
295815	9640	250 Ins & Bonds-Emp Well	0	0	-	-	-	-
295815	9659	250 Unemp Comp-Emp Well	0	0	-	-	-	-
295815	9101	255 Salaries & Wages-CEE	-	-	-	-	15,000	-
295815	9201	255 Social Security-CEE	-	-	-	-	930	-
295815	9202	255 Medicare-CEE	-	-	-	-	218	-
295815	9205	255 Group Hospital Insurance-CEE	-	-	-	-	1,756	-
295815	9206	255 HRA-CEE	-	-	-	-	317	-
295815	9210	255 Retirement-CEE	-	-	-	-	1,815	-
295815	9211	255 401K Match-CEE	-	-	-	-	300	-
295815	9230	255 Workers' Compensation-CEE	-	-	-	-	90	-
295815	9320	255 Printing & Binding-CEE	-	-	232	-	-	-
295815	9355	255 Other Operation Costs-CEE	-	-	100	-	-	-
295815	9640	255 Insurance & Bonds-CEE	-	-	-	-	18	-
295815	9659	255 Unemployment Comp-CEE	-	-	-	-	24	-
295815	9101	307 Salaries & Wages-Dream Center	14,161	1,914	17,083	9,875	8,386	8,386
295815	9201	307 Social Security-Dream Center	825	95	1,053	609	1,094	1,094
295815	9202	307 Medicare-Dream Center	193	22	246	142	256	256
295815	9205	307 Group Hospital Ins-DreamCenter	2,569	456	3,069	1,960	2,470	2,470
295815	9206	307 HRA - Dream Center	504	87	586	376	470	470
295815	9210	307 Retirement-Dream Center	1,234	195	1,794	1,198	1,344	1,344

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			<b>FY2020</b>	<b>FY2021</b>	<b>FY2022</b>	<b>FY2023</b>	<b>FY2023</b>	<b>FY 2024</b>
			<b>Actuals</b>	<b>Actuals</b>	<b>Actuals</b>	<b>Actuals 1.25.23</b>	<b>Budget 1.25.23</b>	<b>Projection</b>
295815	9211	307 401K Match-Dream Center	94	-	-	-	-	-
295815	9230	307 Workers' Comp-Dream Center	28	5	34	28	50	50
295815	9320	307 Printing & Binding-DreamCenter	153	-	-	-	-	-
295815	9331	307 Minor Office Equip-DreamCenter	-	-	79	-	-	-
295815	9355	307 Other Oper Costs-DreamCenter	2,694	-	-	-	-	-
295815	9401	307 Building & Equipment Rental	18,000	15,124	24,000	12,000	18,000	18,000
295815	9412	307 Lights & Power-DreamCenter	-	-	3,797	2,396	6,000	6,000
295815	9447	307 Contracted Serv-Dream Center	10,419	11,426	7,230	4,963	7,700	7,700
295815	9501	307 Building & Ground Maint-DreamC	3,424	25	188	472	600	600
295815	9640	307 Insurance & Bonds-Dream Center	126	23	154	123	222	222
295815	9659	307 Unemployment Comp-Dream Center	41	9	-	42	-	-
295815	9320	311 Printing & Binding - CookingCl	60	10	31	8	50	50
295815	9335	311 Food-Cooking	3,988	167	2,946	2,004	2,566	3,000
295815	9355	311 Other Operation Costs-Cooking	-	-	12	-	-	-
295815	9356	311 SpecProgSup-Cooking	60	1,476	2,429	443	2,450	1,500
295815	9447	311 Contracted Svcs-CookingClass	-	750	2,220	840	2,940	2,940
295815	9611	311 Mileage-Cooking	532	-	125	40	150	100
295815	9101	312 Salaries & Wages-Culinary	121,860	53,048	-	-	-	-
295815	9201	312 Social Security-Culinary	6,994	3,100	-	-	-	-
295815	9202	312 Medicare-Culinary	1,674	725	-	-	-	-
295815	9205	312 Group Hospital Ins-Culinary	6,685	2,835	-	-	-	-
295815	9206	312 HRA-Culinary	1,315	540	-	-	-	-
295815	9210	312 Retirement-Culinary	10,979	5,400	-	-	-	-
295815	9211	312 401K Match	1,219	600	-	-	-	-
295815	9230	312 Workers' Comp-Culinary	277	147	-	-	-	-
295815	9335	312 Food-Culinary	1,247	-	-	-	-	-
295815	9355	312 Other Operation Costs-Culinary	332	-	-	-	-	-
295815	9611	312 Mileage	249	-	-	-	-	-
295815	9640	312 Insurance & Bonds-Culinary	1,235	658	-	-	-	-
295815	9659	312 Unemployment Comp-Culinary	99	40	-	-	-	-
295815	9101	314 Salaries & Wages-ForOceans	4,944	43,719	-	-	-	-
295815	9201	314 Social Security-Forever Oceans	287	2,542	-	-	-	-
295815	9202	314 Medicare-Forever Oceans	67	594	-	-	-	-
295815	9205	314 Group Hospital Ins-ForOceans	295	2,536	-	-	-	-
295815	9206	314 HRA-ForeverOceans	56	483	-	-	-	-
295815	9210	314 Retirement-ForeverOceans	469	4,451	-	-	-	-
295815	9211	314 401K Match-ForeverOceans	49	477	-	-	-	-
295815	9230	314 Workers' Comp-ForOceans	-	121	-	-	-	-
295815	9335	314 Food-ForeverOceans	-	2,285	-	-	-	-
295815	9640	314 Insurance & Bonds-ForOceans	-	542	-	-	-	-

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			<b>FY2020</b>	<b>FY2021</b>	<b>FY2022</b>	<b>FY2023</b>	<b>FY2023</b>	<b>FY 2024</b>
			<b>Actuals</b>	<b>Actuals</b>	<b>Actuals</b>	<b>Actuals 1.25.23</b>	<b>Budget 1.25.23</b>	<b>Projection</b>
295815	9659	314 Unemployment Comp-ForOceans	3	32	-	-	-	-
295815	9356	315 Special Prgm Sup-Safety	10,644	2,774	737	2,657	946	-
295815	9356	320 Special ProgSup-Diversity	6,123	-	-	323	15,000	-
295815	9107	403 Contracted Personnel-Kann Reno	-	-	-	-	20,000	-
295815	9331	403 Minor Office Equipment & Furn	-	-	-	8,418	-	9,000
295815	9355	403 Other Operation Costs-Kann Ren	-	-	-	-	20,000	5,000
295815	9447	403 Outsourced Services-Kann Reno	-	-	-	-	50,000	17,000
295815	9608	403 Architect Expenses-Kann Reno	-	-	-	-	3,000	3,000
295815	9860	403 Equipment & Furniture-Kann Ren	-	-	-	-	57,609	108,191
295815	9101	908 Salaries & Wages-ChildrenWin	32,324	26,657	20,768	-	-	-
295815	9102	908 Part Time>1000Hrs-ChildrenWin	-	5,529	10,600	-	-	-
295815	9201	908 Social Security-ChildrenWin	1,991	1,987	1,938	-	-	-
295815	9202	908 Medicare-ChildrenWin	466	465	453	-	-	-
295815	9205	908 Group Hospital Ins-ChildrenWin	3,415	2,367	1,547	-	-	-
295815	9206	908 HRA-ChildrenWin	671	450	293	-	-	-
295815	9210	908 Retirement-ChildrenWin	2,919	3,190	3,570	-	-	-
295815	9211	908 401K Match-ChildrenWin	323	297	415	-	-	-
295815	9230	908 Workers' Comp-ChildrenWin	70	90	68	-	-	-
295815	9320	908 Printing & Binding	-	1	7	-	-	150
295815	9355	908 Other Operation Costs	5,735	-	-	-	-	-
295815	9356	908 Special Program Supplies	-	-	-	-	-	5,125
295815	9335	908 Food	-	-	-	-	-	4,200
295815	9447	908 Contracted Services	5,000	-	-	4,875	-	7,992
295815	9640	908 Insurance & Bonds-ChildrenWin	311	400	302	-	-	-
295815	9659	908 Unemployment Comp-ChildrenWin	49	38	42	-	-	-
295815	9447	916 Equipment & Furniture-CARPA CF	-	-	-	-	-	150,000
295815	9860	916 Equipment & Furniture-CARPA CF	-	-	-	-	-	850,000
295815	9860	919 Equipment & Furniture-CARPA MU	-	-	-	163,147	350,000	-
295815	9352	920 Software-HRIS CabCo ARPA	-	-	-	-	132,391	-
295815	9101	41100 Salaries & Wages - Admin Aid	1,237,987	1,175,841	342,386	833,017	898,211	268,298
295815	9102	41100 Part Time > 1000 Hours - Adm A	84,460	51,255	22,632	115,878	114,250	-
295815	9103	41100 Part Time < 1000 Hours - Adm A	36,794	32,877	7,730	11,312	4,000	15,475
295815	9104	41100 Temporary - Part & Full Admin	-	-	-	5,750	1,250	-
295815	9107	41100 Contracted Personal Svc-Admin	9,088	13,460	-	-	500	-
295815	9109	41100 Salary Adjustments	-	-	-	-	14,823	21,317
295815	9151	41100 Auditors	13,700	21,500	-	-	-	-
295815	9171	41100 Legal Fees	65,874	41,795	90,565	36,193	65,000	45,000
295815	9201	41100 Social Security - Admin Aid	75,052	84,393	20,186	55,040	72,042	39,083
295815	9202	41100 Medicare - Admin Aid	18,927	19,855	5,156	13,790	16,991	9,140
295815	9205	41100 Group Hospital Ins Admin Aid	120,019	124,562	25,203	21,437	37,868	60,870

**General Administration - 5815**

			<b>FY2020</b>	<b>FY2021</b>	<b>FY2022</b>	<b>FY2023</b>	<b>FY2023</b>	<b>FY 2024</b>
			<b>Actuals</b>	<b>Actuals</b>	<b>Actuals</b>	<b>Actuals 1.25.23</b>	<b>Budget 1.25.23</b>	<b>Projection</b>
295815	9206	41100 HRA-Gen Admin	23,963	(586)	4,758	4,085	6,798	11,657
295815	9210	41100 Retirement - Admin Aid	115,442	138,578	41,074	115,062	141,395	82,200
295815	9211	41100 401K Match	9,508	12,590	4,262	5,133	10,825	12,287
295815	9230	41100 Workers' Comp - Admin Aid	-	(260)	716	938	3,248	3,782
295815	9240	41100 Other Benefits	115,033	101,275	95,122	43,408	108,154	103,810
295815	9301	41100 Office Supplies-Admin Aid	12,870	15,421	9,828	6,630	11,695	10,000
295815	9306	41100 Employee Recognition-Admin Aid	6,657	13,418	5,304	-	-	-
295815	9309	41100 QA/QI-Administration	137	1,319	8,460	6,460	4,890	5,000
295815	9320	41100 Printing & Binding-Admin	377	449	824	5,013	598	5,000
295815	9321	41100 Imaging Expense-Admin	-	-	-	-	750	1,000
295815	9325	41100 Postage-Admin Aid	4,044	4,801	4,500	50	4,423	2,500
295815	9330	41100 Tools & Minor Equip-GenAd	-	489	-	-	350	500
295815	9331	41100 Minor Office Equip&Furn-Admin	9,786	21,692	11,558	-	14,525	12,500
295815	9345	41100 Automotive Supplies-Admin	233	-	-	-	125	-
295815	9346	41100 Fuel-Administration	5,937	1,160	86	(534)	1,500	2,000
295815	9352	41100 Software-GenAdmin	-	-	-	6,132	-	-
295815	9355	41100 Other Oper Costs-Administratio	(5,864)	29,414	8,549	6,970	31,416	30,000
295815	9360	41100 Medical Supplies	-	-	3,174	-	150	500
295815	9394	41100 Janitorial Supplies-Admin	10,135	8,770	984	9,086	-	-
295815	9401	41100 Building & Equipment Rental	-	-	39,970	2,187	39,876	12,000
295815	9406	41100 Bank Svc Charges-Admin	21,970	21,301	25,136	9,290	22,000	22,000
295815	9412	41100 Lights&Power-Admin	173,050	145,891	143,789	66,983	145,891	146,000
295815	9420	41100 Telecommunications-Admin	5,929	5,523	3,499	2,614	5,523	5,000
295815	9440	41100 Laundry & Dry Cleaning-Admin	1,102	262	-	-	350	1,150
295815	9445	41100 Purchased Svcs-Admin	15,930	76,124	2,141	1,094	750	3,000
295815	9447	41100 Contracted Svcs-Admin	111,578	148,006	22,340	9,155	24,000	50,000
295815	9472	41100 Tuition Reimbursement-Gen Ad	4,795	2,288	1,200	-	-	-
295815	9501	41100 Building & Ground Maintenance	52,248	59,836	9,270	16,111	2,500	25,000
295815	9520	41100 Auto&Trk Mntnce-Admin	1,870	844	2,757	-	250	1,000
295815	9560	41100 Minor Equip Maint-Admin	22	-	-	-	50	-
295815	9570	41100 Service Contracts-Admin	52,393	59,100	13,054	4,220	20,000	28,000
295815	9611	41100 Mileage-Administration	(259)	915	1,018	260	1,000	1,000
295815	9615	41100 Property Tax-Gen Ad	1,930	2,018	3,997	-	2,000	-
295815	9625	41100 Board Travel/Meetings	1,200	1,880	1,082	-	1,200	3,600
295815	9630	41100 Dues & Subscript-Admin	7,620	25,365	9,158	11,205	11,000	15,000
295815	9635	41100 Training & Ed-Admin	72,143	68,001	62,119	8,680	64,492	50,000
295815	9640	41100 Insurance & Bonds-Admin	-	(1,139)	10,071	12,591	6,766	7,880
295815	9659	41100 Unemployment Compensation	-	1,317	221	580	515	975
295815	9692	41100 Public Relations-Gen Admin	19,269	15,520	5,942	-	-	-
295815	9699	41100 Recruitment	2,297	2,582	1,054	-	-	-

**General Administration - 5815**

			<b>FY2020</b>	<b>FY2021</b>	<b>FY2022</b>	<b>FY2023</b>	<b>FY2023</b>	<b>FY 2024</b>
			<b>Actuals</b>	<b>Actuals</b>	<b>Actuals</b>	<b>Actuals 1.25.23</b>	<b>Budget 1.25.23</b>	<b>Projection</b>
295815	9860	41100 Equipment & Furniture	7,527	-	33,649	-	-	-
295815	9101	50466 Salaries & Wages-AdvEquity	-	-	29,560	34,418	63,233	-
295815	9201	50466 Social Security-AdvEquity	-	-	1,713	2,027	3,920	-
295815	9202	50466 Medicare-AdvEquity	-	-	401	474	917	-
295815	9205	50466 Group Hospital Ins-AdvEquity	-	-	3,223	3,920	7,353	-
295815	9206	50466 HRA-AdvEquity	-	-	615	751	1,320	-
295815	9210	50466 Retirement-AdvEquity	-	-	3,364	4,175	7,651	-
295815	9211	50466 401K Match-AdvEquity	-	-	579	688	1,265	-
295815	9230	50466 Workers' Comp-AdvEquity	-	-	67	96	379	-
295815	9301	50466 Office Supplies	-	-	304	-	20	-
295815	9420	50466 Telecommunications-AdvEquity	-	-	120	-	-	-
295815	9611	50466 Mileage-AdvEquity	-	-	-	245	250	-
295815	9630	50466 Dues & Subscriptions-AdvEquity	-	-	-	-	169	-
295815	9635	50466 Training & Education-AdvEquity	-	-	230	586	561	-
295815	9640	50466 Insurance & Bonds-AdvEquity	-	-	297	430	790	-
295815	9659	50466 Unemployment Comp-AdvEquity	-	-	-	84	100	-
295815	9101	280A Salaries & Wages-NCTNII	26,173	-	-	-	-	-
295815	9201	280A Social Security-NCTN II	1,611	-	-	-	-	-
295815	9202	280A Medicare- NCTN II	377	-	-	-	-	-
295815	9205	280A Grp Hosp Ins- NCTN II	2,351	-	-	-	-	-
295815	9206	280A HRA- NCTN II	477	-	-	-	-	-
295815	9210	280A Retirement-NCTN II	2,353	-	-	-	-	-
295815	9211	280A 401K Match	262	-	-	-	-	-
295815	9230	280A Wrkrs Comp-NCTN II	73	-	-	-	-	-
295815	9355	280A Other Oper Costs-NCTN II	134	-	-	-	-	-
295815	9445	280A Purchased Services - NCTN II	1,194,956	-	-	-	-	-
295815	9640	280A Ins & Bonds - NCTN II	327	-	-	-	-	-
295815	9659	280A UnempComp-NCTN II	44	-	-	-	-	-
<b>Total Expense</b>			<b>4,055,399</b>	<b>2,779,340</b>	<b>3,235,818</b>	<b>3,012,720</b>	<b>5,240,684</b>	<b>5,344,675</b>
<b>Net</b>			<b>(329,394)</b>	<b>(321,542)</b>	<b>(695,594)</b>	<b>(549,336)</b>	<b>(848,748)</b>	<b>(827,188)</b>

**Social Determinates of Health - 5832**

			<b>FY2020</b>	<b>FY2021</b>	<b>FY2022</b>	<b>FY2023</b>	<b>FY2023</b>	<b>FY 2024</b>
			<b>Actuals</b>	<b>Actuals</b>	<b>Actuals</b>	<b>Actuals 1.25.23</b>	<b>Budget 1.25.23</b>	<b>Projection</b>
<b>Revenue</b>								
265832	6200	175 CHA Grant-APP	79,133	100,673	103,345	28,203	100,000	100,000
265832	6250	186 DHHS-NC Div of SS	-	-	111,387	41,195	151,500	155,000
265832	6415	260 Medicaid-PPNB HV	12,617	12,807	406	175	-	-
265832	6417	260 Medicaid Managed Care	-	-	7,491	4,854	20,000	7,140
265832	6438	260 Medicaid Settlement-NB/PPHV	398	12,680	-	315	-	-
265832	6835	512 Foundation for the Carolinas	-	5,045	-	-	-	-
265832	6446	513 Contribution-City of Kannapoli	-	6,333	-	-	-	-
265832	6200	50846 CHA Grant-InnovativeApproaches	165,444	164,687	157,874	96,361	331,000	331,000
265832	6848	50846 AMCHP	-	300	2,700	450	-	-
265832	6200	51070 CHA Grant - PCM	43,708	43,708	43,708	18,213	43,708	43,708
265832	6415	51070 Medicaid - PCM	345,434	454,024	80,660	43,316	-	-
265832	6417	51070 Medicaid Managed Care	-	-	539,335	343,274	557,581	677,387
265832	6200	53180 CHA Grant - CC4C	44,136	44,136	44,136	18,390	44,136	44,136
265832	6415	53180 Medicaid - CC4C	319,050	359,638	9,079	5,016	-	-
265832	6417	53180 Medicaid Managed Care	-	-	404,280	269,531	383,206	420,000
<b>Total Revenue</b>			<b>1,009,919</b>	<b>1,204,030</b>	<b>1,504,400</b>	<b>869,293</b>	<b>1,631,131</b>	<b>1,778,371</b>
<b>Expense</b>								
295832	9101	175 Salaries & Wages-APP	10,538	53,574	47,430	25,150	47,658	58,534
295832	9102	175 Part Time > 1000 Hours-APP	37,036	-	-	-	-	-
295832	9201	175 Social Security-APP	2,797	3,258	2,912	1,507	3,265	3,629
295832	9202	175 Medicare-APP	654	762	681	352	764	849
295832	9205	175 Grp Hosp Ins-APP	6,476	6,503	6,413	1,818	5,353	36
295832	9206	175 Hlth Reimb Arrang-APP	1,536	1,377	1,221	347	1,320	-
295832	9210	175 Retirement-APP	4,168	5,295	5,196	3,029	5,623	7,832
295832	9211	175 401K Match	68	58	278	361	1,053	1,171
295832	9230	175 Wrkrs Comp-APP	102	149	93	70	316	351
295832	9301	175 Office Supplies-APP	78	9	-	-	325	750
295832	9320	175 Printing & Binding-APP	-	13	68	101	250	150
295832	9331	175 Minor Office Equip&Furn-APP	1,179	2,374	2,147	1,764	1,765	-
295832	9335	175 Food - APP	2,284	1,896	669	1,696	3,500	2,000
295832	9355	175 Other Operation Costs - APP	2,783	3,798	21,896	827	19,905	18,166
295832	9356	175 Special Prog Sup-APP	4,599	13,339	3,464	-	-	-
295832	9401	175 Building & Equipment Leases	-	-	83	-	-	-
295832	9420	175 Telecommunications-APP	-	-	684	243	785	500
295832	9611	175 Mileage-APP	499	148	263	185	650	300
295832	9630	175 Dues & Subscriptions - APP	240	4,100	3,047	2,500	2,500	2,400
295832	9635	175 Trng & Ed-APP	4,808	4,402	4,435	1,200	4,210	2,500
295832	9640	175 Insurance & Bonds-APP	443	643	406	313	658	732
295832	9659	175 UnempComp-APP	114	78	61	73	100	100

**Social Determinates of Health - 5832**

			FY2020	FY2021	FY2022	FY2023	FY2023	FY 2024
			Actuals	Actuals	Actuals	Actuals 1.25.23	Budget 1.25.23	Projection
295832	9101	186 Salaries & Wages-PosParentProg	-	-	33,926	16,874	24,806	34,068
295832	9102	186 PartTime>1000 Hours-PosParentP	-	-	16,127	12,926	25,240	34,660
295832	9201	186 Social Security-PosParentProg	-	-	3,054	1,821	4,185	4,261
295832	9202	186 Medicare-PosParentProg	-	-	714	426	1,042	997
295832	9205	186 Group Hospital Ins-PosParentPr	-	-	3,066	1,570	3,544	3,620
295832	9206	186 HRA - PosParentProg	-	-	609	318	1,152	1,834
295832	9210	186 Retirement-PosParentProg	-	-	5,312	3,615	7,329	9,196
295832	9211	186 401K Match-PosParentProg	-	-	268	140	1,092	1,375
295832	9230	186 Workers' Comp-PosParentProg	-	-	91	83	378	412
295832	9301	186 Office Supplies-PosParentProg	-	-	-	-	875	-
295832	9320	186 Printing & Binding-PosParentPr	-	-	49	-	-	-
295832	9325	186 Postage-PosParentProgram	-	-	250	-	120	120
295832	9331	186 Minor Office Equipment & Furn	-	-	1,283	-	-	-
295832	9335	186 Food-PosParenting	-	-	660	-	7,800	2,156
295832	9355	186 Other Operation Costs-PosParen	-	-	5,803	-	1,980	2,743
295832	9356	186 Special Program Supplies-PPP	-	-	3,056	2,512	6,034	10,275
295832	9407	186 ARPA Family Support	-	-	-	143	11,500	15,000
295832	9420	186 Telecommunications-PPP	-	-	373	228	1,496	2,536
295832	9447	186 Contracted Services-PosParentP	-	-	22,675	4,830	26,350	10,900
295832	9602	186 Public Awareness-PosParentPro	-	-	-	-	4,625	625
295832	9611	186 Mileage-PosParentProgram	-	-	-	-	860	1,030
295832	9630	186 Dues & Subscriptions	-	-	-	2,500	2,500	2,500
295832	9635	186 Training & Education-PPP	-	-	8,439	-	6,416	3,131
295832	9640	186 Insurance & Bonds-PosParentPro	-	-	408	373	682	859
295832	9659	186 Unemployment Comp-PosParentPro	-	-	66	120	171	129
295832	9356	186A SpecialProgramSupp-PPPIndirect	-	-	-	-	11,324	12,573
295832	9101	260 Salaries & Wages-PPNB HV	4,590	3,765	1,265	404	11,594	2,595
295832	9102	260 PT>1000 Hrs-PPNBHV	-	-	-	876	-	-
295832	9201	260 Social Security-PPNB HV	280	232	78	75	719	161
295832	9202	260 Medicare-PPNB HV	65	54	18	18	168	38
295832	9205	260 GrpHospIns-PPNB HV	476	365	114	132	1,546	297
295832	9206	260 HRA-PPNB HV	96	71	22	30	330	57
295832	9210	260 Retirement-PPNB HV	414	384	144	155	1,403	347
295832	9211	260 401K Match	46	51	25	26	232	52
295832	9230	260 WrkrsComp-PPNB HV	12	11	4	4	70	16
295832	9301	260 Office Supplies	-	-	260	-	-	-
295832	9355	260 Other Operation Costs	354	2,039	-	351	-	-
295832	9356	260 Special Program Supp-PPNBHV	3,185	1,255	2,069	276	3,078	3,391
295832	9447	260 Outsourced Services-PPNB	-	-	-	26	-	-
295832	9611	260 Mileage-PPNB HV	367	-	109	346	700	150
295832	9635	260 Training & Education	-	-	170	-	-	-

**Social Determinates of Health - 5832**

			FY2020	FY2021	FY2022	FY2023	FY2023	FY 2024
			Actuals	Actuals	Actuals	Actuals 1.25.23	Budget 1.25.23	Projection
295832	9640	260 Ins&Bonds-PPNB HV	56	47	16	16	145	32
295832	9659	260 UnempComp-PPNB HV	8	4	2	4	15	4
295832	9356	512 Special Program Supplies	-	5,056	-	-	-	-
295832	9356	513 Special Program Supplies-CRCK	-	6,333	-	-	-	-
295832	9101	50846 Salaries & Wages-InnovApproach	78,745	78,867	86,215	71,130	129,171	166,454
295832	9201	50846 SS-InnovativeApproaches	4,602	4,615	5,051	4,020	7,655	10,465
295832	9202	50846 Medicare-InnovApproach	1,076	1,079	1,181	940	1,351	2,446
295832	9205	50846 GrpHospInls-InnovApproach	6,948	6,824	6,437	8,141	18,060	22,270
295832	9206	50846 HRA-InnovApproach	1,366	1,299	1,228	1,560	2,960	4,265
295832	9210	50846 Retirement-InnovApproach	7,014	7,955	9,594	8,524	17,616	22,585
295832	9211	50846 401K Match	-	-	-	-	-	3,376
295832	9230	50846 WrkrsComp-InnovApproach	173	219	165	199	973	1,013
295832	9301	50846 Office Supplies-InnovApproach	580	5	229	633	900	1,000
295832	9320	50846 Printing & Binding-InnovApproa	591	3,322	3,650	236	1,500	1,900
295832	9325	50846 Postage-InnovApproach	-	279	83	-	-	250
295832	9331	50846 MinorOfficEquip&Furn-InnApproac	-	283	-	8,124	8,125	1,000
295832	9335	50846 Food-InnovApproach	1,398	-	-	432	4,500	10,500
295832	9355	50846 Other Operation Costs	-	-	-	652	54,717	4,466
295832	9356	50846 SpProgSup-InnovApproach	8,655	5,905	3,617	757	1,858	5,000
295832	9401	50846 Building & Equipment Leases	-	-	333	-	84	-
295832	9420	50846 Telecommunications-IAP	60	60	60	76	1,032	2,500
295832	9447	50846 ContractedSvcs-InnovApproach	45,853	44,334	53,154	6,368	26,069	15,000
295832	9611	50846 Mileage-InnovApproach	1,923	-	113	420	1,250	1,000
295832	9630	50846 Dues & Subscriptions	-	-	300	949	1,800	-
295832	9635	50846 Trng&Ed-InnovApproach	5,127	10,000	250	2,389	20,000	20,000
295832	9640	50846 Ins&Bonds-InnovApproach	761	967	729	887	2,026	2,110
295832	9659	50846 UnempComp-InnApproach	107	79	72	204	300	300
295832	9101	51070 Salaries & Wages -PCM	312,075	266,256	332,060	189,719	367,911	440,833
295832	9201	51070 Social Security - PCM	18,906	16,298	20,220	11,438	22,810	27,332
295832	9202	51070 Medicare - PCM	4,421	3,812	4,729	2,675	5,335	6,392
295832	9205	51070 Group Hospital Ins - PCM	31,897	21,860	29,556	19,577	43,383	48,622
295832	9206	51070 HRA - PCM	6,260	4,151	5,633	4,070	7,788	9,311
295832	9210	51070 Retirement - PCM	27,675	26,267	37,309	22,773	44,517	58,983
295832	9211	51070 401K Match	2,172	2,437	5,173	2,244	7,358	8,817
295832	9230	51070 Workers' Compensation - PCM	683	740	661	531	2,207	2,645
295832	9301	51070 Office Supplies - PCM	3,474	1,876	2,480	845	1,000	1,800
295832	9308	51070 Patient Educ. Supplies - PCM	-	-	1,410	354	1,000	945
295832	9320	51070 Printing & Binding - PCM	127	116	940	198	750	800
295832	9325	51070 Postage - PCM	350	450	400	-	600	350
295832	9331	51070 Minor Office Equip & Furn- PCM	-	9,326	8,796	31,862	5,000	5,000
295832	9355	51070 Other Operation Costs-PCM	24,618	-	5,603	3,161	15,700	6,500

**Social Determinates of Health - 5832**

			<b>FY2020</b>	<b>FY2021</b>	<b>FY2022</b>	<b>FY2023</b>	<b>FY2023</b>	<b>FY 2024</b>
			<b>Actuals</b>	<b>Actuals</b>	<b>Actuals</b>	<b>Actuals 1.25.23</b>	<b>Budget 1.25.23</b>	<b>Projection</b>
295832	9356	51070 Special Program Supplies-PCM	-	290	-	36	-	-
295832	9401	51070 Building & Equipment Leases - PCM	-	-	-	-	-	79,600
295832	9420	51070 Telecommunications-PCM	1,773	1,274	456	290	1,500	1,500
295832	9447	51070 Outsourced Services	-	-	1,639	192	-	-
295832	9611	51070 Mileage - PCM	2,352	316	414	351	5,000	4,000
295832	9630	51070 Dues & Subscriptions-PCM	-	-	99	-	-	-
295832	9635	51070 Training & Ed-PCM	512	2,637	2,853	1,354	16,100	7,000
295832	9640	51070 Insurance & Bonds - PCM	2,995	3,246	2,905	2,364	4,601	5,510
295832	9659	51070 UnempComp-PCM	575	356	325	492	590	655
295832	9101	53180 Salaries & Wages - CC4C	242,779	202,898	224,253	99,036	208,425	226,437
295832	9102	53180 Part Time > 1000 Hours -CC4C	43,122	42,977	64,375	52,321	89,053	98,417
295832	9201	53180 Social Security - CC4C	16,794	14,098	16,414	8,619	18,444	20,141
295832	9202	53180 Medicare - CC4C	3,928	3,297	3,839	2,016	4,314	4,710
295832	9205	53180 Group Hospital Ins - CC4C	31,697	28,386	32,546	17,478	35,234	37,204
295832	9206	53180 HRA - CC4C	6,506	5,641	6,565	3,643	6,798	7,165
295832	9210	53180 Retirement - CC4C	25,162	24,543	32,343	18,046	35,995	43,465
295832	9211	53180 401K Match	2,837	2,927	5,604	3,023	5,950	6,497
295832	9230	53180 Workers' Compensation - CC4C	636	566	598	424	1,785	1,949
295832	9301	53180 Office Supplies-CC4C	3,398	1,523	808	-	500	290
295832	9308	53180 Pt Education Supplies-CC4C	135	-	213	-	500	200
295832	9320	53180 Printing & Binding-CC4C	170	230	530	135	300	350
295832	9325	53180 Postage - CC4C	250	500	400	-	400	400
295832	9331	53180 Minor Office Equip-CC4C	-	3,216	3,463	1,764	6,000	3,000
295832	9355	53180 Other Operation Costs - CC4C	73,292	-	2,504	615	-	3,599
295832	9420	53180 Telecommunications-CC4C	9,130	2,752	696	410	1,500	750
295832	9447	53180 Outsourced Services	-	-	1,268	-	-	-
295832	9611	53180 Mileage-CC4C	1,122	148	511	616	3,000	2,000
295832	9630	53180 Dues & Subscriptions-CC4C	-	-	199	198	-	-
295832	9635	53180 Training & Education - CC4C	1,734	2,446	3,968	545	5,000	3,000
295832	9640	53180 Insurance & Bonds - CC4C	2,792	2,459	2,127	1,882	3,719	4,061
295832	9659	53180 UnempComp-CC4C	516	340	324	414	425	501
295832	9356	5084A Special Program Supplies	-	-	-	-	29,053	33,100
295832	9355	5107A Other Oper Costs-PCM Indirect	12,248	67,726	-	-	48,139	4,500
295832	9355	5318A OtherOperCosts-CC4C Indirect	2,930	53,520	-	-	-	-
<b>Total Expense</b>			<b>1,177,374</b>	<b>1,109,438</b>	<b>1,251,648</b>	<b>715,102</b>	<b>1,631,131</b>	<b>1,778,371</b>

**School Health - 5840**

			<b>FY2020</b>	<b>FY2021</b>	<b>FY2022</b>	<b>FY2023</b>	<b>FY2023</b>	<b>FY 2024</b>
			<b>Actuals</b>	<b>Actuals</b>	<b>Actuals</b>	<b>Actuals 1.25.23</b>	<b>Budget 1.25.23</b>	<b>Projection</b>
<b>Revenue</b>								
265840	6666	102 KIDS Plus Revenue	3,192	2,924	3,270	2,388	3,134	3,700
265840	6675	102 Cabarrus County School System	13,339	66,039	106,169	-	58,000	26,500
265840	6676	102 Kannapolis City School System	3,136	19,042	15,526	-	24,986	26,500
265840	6803	102 Miscellaneous Revenue	-	1,600	-	-	-	-
265840	6805	102 Contributions & Private Donat	44,005	-	11,125	-	-	-
265840	6904	102 Contribution from Cabarrus Cty	3,053,426	3,560,361	4,153,853	1,821,321	4,522,536	4,761,440
265840	6675	202 CabarrusCoSchools-SHMisc	-	1,341	-	-	-	-
265840	6855	202 Cabarrus County Community Foun	-	-	-	4,700	4,700	-
265840	6675	510 Cabarrus County School System	-	216,000	-	-	-	-
265840	6903	918 Cabarrus County ARP Funding-SH	-	-	-	40,000	40,000	-
265840	6200	50361 CHA Grant-ELCRSSHL	-	-	115,000	-	-	-
265840	6200	50362 CHA Grant-ELC-SH	-	-	2,540,903	820,376	1,825,090	-
265840	6200	50620 CHA Grant - SH Team WF	-	-	-	30,317	276,598	-
265840	6200	50803 CHA Grant-SNFI	52,014	43,820	50,000	25,778	50,000	50,000
<b>Total Revenue</b>			<b>3,169,112</b>	<b>3,911,128</b>	<b>6,995,847</b>	<b>2,744,880</b>	<b>6,805,044</b>	<b>4,868,140</b>
<b>Expense</b>								
295840	9101	102 Salaries & Wages-School Health	365,263	571,679	488,761	412,884	515,045	541,798
295840	9102	102 PT>1000 Hrs School Health	1,936,547	2,186,680	2,586,121	1,062,150	2,443,327	2,748,577
295840	9104	102 Temp PT & Full School Health	41,818	35,180	38,835	68,079	120,199	47,200
295840	9107	102 Contracted Personal Services	-	-	-	37,920	40,000	-
295840	9109	102 Salary Adjustments-SH	-	-	-	-	91,804	113,772
295840	9201	102 Social Security-School Health	136,779	161,686	179,983	90,823	206,489	208,976
295840	9202	102 Medicare-School Health	31,989	37,813	42,093	21,241	48,292	48,874
295840	9205	102 Group Hosp Ins School Health	214,308	262,241	321,609	153,627	411,814	335,874
295840	9206	102 HRA - School Health	44,211	45,850	53,844	28,945	73,920	64,772
295840	9210	102 Retirement-School Health	199,680	270,875	345,614	178,415	397,112	444,445
295840	9211	102 401K Match	13,432	21,488	35,164	15,562	65,638	66,434
295840	9230	102 Workers' Comp School Health	-	-	6,504	4,321	19,983	20,224
295840	9301	102 Office Supplies - School Healt	1,656	1,141	323	235	1,375	1,000
295840	9320	102 Printing & Binding - Sch Hlth	153	271	561	1,024	372	750
295840	9325	102 Postage - School Health	200	200	200	-	200	200
295840	9331	102 Minor Off Equip & Furn Sch Hlt	281	2,032	100	-	236	250
295840	9355	102 Other Operation Costs-SH	2,212	1,872	2,939	1,659	2,235	2,500
295840	9360	102 Medical Supplies - Sch Hlth	1,027	4,624	7,178	116	4,895	3,500
295840	9420	102 Telecommunications-SH	1,825	2,168	2,224	900	1,838	3,500
295840	9447	102 Contracted Services-SH	6,701	7,478	7,428	1,677	44,000	44,000
295840	9560	102 Minor Equipment Maintenance	55	637	55	65	55	150

**School Health - 5840**

			<b>FY2020</b>	<b>FY2021</b>	<b>FY2022</b>	<b>FY2023</b>	<b>FY2023</b>	<b>FY 2024</b>
			<b>Actuals</b>	<b>Actuals</b>	<b>Actuals</b>	<b>Actuals 1.25.23</b>	<b>Budget 1.25.23</b>	<b>Projection</b>
295840	9570	102 Service Contracts	-	-	271	279	-	350
295840	9611	102 Mileage - School Health	3,308	509	919	468	3,462	2,500
295840	9630	102 Dues & Subscrip-SH	-	279	300	550	500	500
295840	9635	102 Training & Education - Sch Hlt	4,228	3,334	6,251	3,693	8,649	-
295840	9640	102 Insurance & Bonds	24,921	12,147	20,937	19,237	41,631	42,131
295840	9659	102 UnempComp-SchoolHlth	-	2,958	2,722	3,624	6,100	4,520
295840	9860	102 Equipment & Furniture - SH	-	-	51,407	-	-	-
295840	9101	202 Salaries & Wages-SH Misc	386	4,134	1,104	3,686	4,133	4,134
295840	9102	202 PT > 1000 hours - SH Misc	12,525	46,953	51,248	24,927	40,000	51,248
295840	9104	202 Temp PT & FT - SH Misc	-	252	881	4,016	900	881
295840	9201	202 Social Security - SH Misc	793	3,074	3,294	1,999	3,000	3,294
295840	9202	202 Medicare - SH Misc	185	719	770	467	719	770
295840	9205	202 Group Hosp Ins - SH Misc	161	1,151	417	122	1,151	1,151
295840	9206	202 HRA - SH Misc	84	1,973	2,274	1,272	1,973	2,274
295840	9210	202 Retirement - SH Misc	1,161	5,487	5,991	3,471	5,487	5,991
295840	9211	202 401K Match	60	582	704	211	582	704
295840	9230	202 Workers' Comp - SH Misc	36	144	117	91	144	144
295840	9355	202 OtherOperationCosts-SH Misc	-	752	-	-	5,452	-
295840	9611	202 Mileage - SH - Misc	-	-	-	67	-	-
295840	9640	202 Insurance & Bonds - SH Misc	161	642	523	408	642	642
295840	9659	202 UnemployComp - SH Misc	54	1	110	144	1	110
295840	9101	510 Salaries & Wages-C19CS	-	26,198	-	-	-	-
295840	9102	510 Part Time>1000 Hrs-C19CS	-	18,074	-	-	-	-
295840	9104	510 Temp - Part & Full Time-C19CS	-	11,320	-	-	-	-
295840	9201	510 Social Security	-	3,373	-	-	-	-
295840	9202	510 Medicare-C19CS	-	789	-	-	-	-
295840	9205	510 Group Hospital Ins-C19CS	-	3,522	-	-	-	-
295840	9206	510 HRA-C19CS	-	625	-	-	-	-
295840	9210	510 Retirement-C19CS	-	4,507	-	-	-	-
295840	9211	510 401K Match-C19CS	-	256	-	-	-	-
295840	9230	510 Workers' Comp-C19CS	-	156	-	-	-	-
295840	9447	510 Contracted Services-C19CS	-	146,550	-	-	-	-
295840	9640	510 Insurance & Bonds-C19CS	-	695	-	-	-	-
295840	9659	510 Unemployment Comp-C19CS	-	126	-	-	-	-
295840	9447	918 Outsourced Services	-	-	-	40,000	40,000	-
295840	9101	50361 Salaries & Wages-ELSRSSH	-	-	87,293	287	-	-
295840	9201	50361 Social Security-ELCRSSH	-	-	5,053	18	-	-
295840	9202	50361 Medicare-ELCRSSH	-	-	1,182	4	-	-
295840	9205	50361 Group Hospital Ins-ELCRSSH	-	-	9,003	22	-	-

**School Health - 5840**

			FY2020 Actuals	FY2021 Actuals	FY2022 Actuals	FY2023 Actuals 1.25.23	FY2023 Budget 1.25.23	FY 2024 Projection
295840	9206	50361 HRA-ELCRSSHL	-	-	1,741	4	-	-
295840	9210	50361 Retirement-ELCRSSHL	-	-	9,507	35	-	-
295840	9211	50361 401K Match-ELCRSSHL	-	-	100	-	-	-
295840	9230	50361 Workers' Comp-ELCRSSHL	-	-	192	1	-	-
295840	9301	50361 Office Supplies-ELCRSSHL	-	-	29	-	-	-
295840	9320	50361 Printing & Binding-ELCRSSHL	-	-	1	-	-	-
295840	9611	50361 Mileage-ELCRSSHL	-	-	130	-	-	-
295840	9640	50361 Insurance & Bonds-ELCRSSHL	-	-	853	4	-	-
295840	9659	50361 Unemployment Comp-ELCRSSHL	-	-	63	0	-	-
295840	9101	50362 Salaries & Wages-ELC-SH	-	-	191,640	158,686	296,751	-
295840	9102	50362 Part Time>1000 Hours-ELC-SH	-	-	47,589	5,793	10,250	-
295840	9103	50362 Part Time<1000 Hours-ELC-SH	-	-	-	-	2,050	-
295840	9104	50362 Temp-Part & Full Time-ELC-SH	-	-	32	6,729	820	-
295840	9107	50362 Contracted Personnel-ELC-SH	-	-	1,850,335	720,291	1,088,550	-
295840	9201	50362 Social Security-ELC-SH	-	-	14,401	10,331	19,525	-
295840	9202	50362 Medicare-ELC-SH	-	-	3,372	2,416	4,494	-
295840	9205	50362 Group Hospital Ins-ELC-SH	-	-	23,000	19,894	27,741	-
295840	9206	50362 HRA-ELC-SH	-	-	4,365	3,820	4,871	-
295840	9210	50362 Retirement-ELC-SH	-	-	27,230	19,908	35,264	-
295840	9211	50362 401K Match-ELC-SH	-	-	1,454	498	6,198	-
295840	9230	50362 Workers' Comp-ELC-SH	-	-	484	479	930	-
295840	9301	50362 Office Supplies-ELC SH	-	-	10,617	2,238	28,700	-
295840	9320	50362 Printing & Binding-ELC-SH	-	-	28	5,550	11,275	-
295840	9331	50362 MinorOfficeEquip & Furn-ELC-SH	-	-	343,415	2,159	102,500	-
295840	9355	50362 Other Operation Costs-ELC-SH	-	-	18,729	61,196	133,245	-
295840	9420	50362 Telecommunications-ELC SH	-	-	1,150	874	4,510	-
295840	9447	50362 Outsourced Services	-	-	276	-	-	-
295840	9611	50362 Mileage-ELC-SH	-	-	499	517	22,550	-
295840	9635	50362 Training & Education-ELC SH	-	-	-	15,202	20,500	-
295840	9640	50362 Insurance & Bonds-ELC-SH	-	-	2,161	2,136	3,874	-
295840	9659	50362 Unemployment Comp-ELC-SH	-	-	124	455	492	-
295840	9101	50620 Salaries & Wages-SHTWF	-	-	-	4,000	157,403	-
295840	9102	50620 Part Time > 1000 Hours-SHTWF	-	-	-	175,736	45,000	-
295840	9104	50620 Temp - Part & Full Time-SHTWF	-	-	-	462	1,760	-
295840	9201	50620 Social Security-SHTWF	-	-	-	11,165	12,115	-
295840	9202	50620 Medicare-SHTWF	-	-	-	2,611	2,833	-
295840	9205	50620 Group Hospital Ins-SHTWF	-	-	-	63	22,060	-
295840	9206	50620 HRA-SHTWF	-	-	-	1,227	3,960	-
295840	9210	50620 Retirement-SHTWF	-	-	-	21,802	23,644	-

**School Health - 5840**

			<b>FY2020</b>	<b>FY2021</b>	<b>FY2022</b>	<b>FY2023</b>	<b>FY2023</b>	<b>FY 2024</b>
			<b>Actuals</b>	<b>Actuals</b>	<b>Actuals</b>	<b>Actuals 1.25.23</b>	<b>Budget 1.25.23</b>	<b>Projection</b>
295840	9211	50620 401K Match-SHTWF	-	-	-	171	3,908	-
295840	9230	50620 Workers' Compen-SHTWF	-	-	-	505	1,172	-
295840	9640	50620 Insurance & Bonds-SHTWF	-	-	-	2,252	2,443	-
295840	9659	50620 Unemployment Comp-SHTWF	-	-	-	380	300	-
295840	9101	50803 Salaries & Wages-SNFI	1,532	-	-	-	-	-
295840	9102	50803 Part Time > 1000 Hours-SNFI	52,854	38,472	41,248	29,375	37,954	37,953
295840	9201	50803 Social Security-SNFI	3,349	2,383	1,693	1,180	2,383	2,383
295840	9202	50803 Medicare-SNFI	783	557	396	276	557	557
295840	9205	50803 Group Hospital Insurance-SNFI	5,487	3,494	4,518	4,165	3,494	3,494
295840	9206	50803 HRA-SNFI	1,157	665	749	625	665	665
295840	9210	50803 Retirement-SNFI	4,889	3,917	4,694	3,563	3,917	3,917
295840	9211	50803 401K Match	539	385	-	98	385	385
295840	9230	50803 Workers' Compensation-SNFI	128	108	103	82	108	108
295840	9635	50803 Training & Education-SNFI	20	-	-	-	-	-
295840	9640	50803 Insurance & Bonds-SNFI	570	481	461	367	481	481
295840	9659	50803 UnempComp-SNFI	77	57	41	66	57	57
<b>Total Expense</b>			<b>3,117,582</b>	<b>3,965,717</b>	<b>6,979,729</b>	<b>3,488,092</b>	<b>6,805,044</b>	<b>4,868,140</b>
<b>Net</b>			<b>51,530</b>	<b>(54,589)</b>	<b>16,117</b>	<b>(743,212)</b>	<b>-</b>	<b>-</b>

**Community Impact - 5845**

			<b>FY2020</b>	<b>FY2021</b>	<b>FY2022</b>	<b>FY2023</b>	<b>FY2023</b>	<b>FY 2024</b>
			<b>Actuals</b>	<b>Actuals</b>	<b>Actuals</b>	<b>Actuals 1.25.23</b>	<b>Budget 1.25.23</b>	<b>Projection</b>
<b>Revenue</b>								
265845	6675	122 Cabarrus County School System	-	-	40,000	-	-	-
265845	6803	122 Miscellaneous Revenue - HC	11,070	10,000	-	-	-	-
265845	6805	122 Contributions & Private Donat	8,000	-	-	-	-	-
265845	6819	122 Contrib Northeast Medical Cent	26,125	14,250	42,750	14,250	28,500	28,500
265845	6904	122 Contrib Cab Co-HlthyCab	95,195	101,945	101,945	61,401	105,258	108,942
265845	6294	161 DHHS/OAH - TRAIL	542,692	51,725	-	-	-	-
265845	6289	184 DHHS/OPA-Elevate	-	-	717,821	444,690	1,016,803	-
265845	6435	222 Novant Health Foundation	(7,769)	7,769	-	-	-	-
265845	6851	223 Wake Forest School of Medicine	23,926	25,436	25,040	4,270	42,000	42,000
265845	6343	347 NC Central University	-	-	-	32,000	32,000	20,000
265845	6346	347 UNC Chapel Hill-Med South Life	-	-	900	8,150	11,750	2,000
265845	6285	348 Office of Rural Health-LM	-	-	-	37,086	150,000	150,000
265845	6679	349 Community Free Clinic-CHG	49,265	49,518	47,650	-	-	-
265845	6341	369 NCDOT-KEYS	142,681	24,802	-	-	-	-
265845	6293	371 HHS/CenterDiseaseControl-CHW	-	-	364,279	259,958	703,447	879,309
265845	6293	372 HHS/CenterDiseaseControl-SDOH	-	-	68,268	56,732	31,250	-
265845	6344	373 Department of Justice-STOP	-	24,782	187,022	65,202	310,406	200,509
265845	6675	377 SchoolSafetyGrant-CCS	164,166	-	-	-	-	-
265845	6676	378 SchoolSafetyGrant-KCS	55,283	36,457	30,474	4,482	4,482	-
265845	6281	406 NC DHHS DMH/DD/SAS-RSH	-	-	-	-	400,000	507,060
265845	6270	504 Sub Abuse&Mental Hlth Svcs-DFC	111,625	-	-	-	-	-
265845	6293	504 HHS/CenterDiseaseControl-DFC	-	130,774	119,890	52,767	31,250	125,000
265845	6852	505 CommunicateHealth	29,400	5,000	-	-	-	-
265845	6853	506 Walmart Foundation-HFA	25,620	178,897	156,795	-	-	-
265845	6803	906 Miscellaneous Revenue-SEP	-	18,125	5,100	4,125	14,125	-
265845	6805	906 Contributions & Private Donat	-	-	24,000	16,900	24,000	24,000
265845	6903	917 Cab County ARP Funding-CHW	-	-	-	2,024	90,808	68,090
265845	6200	50158 CHA Grant-TPPI	74,385	75,213	74,985	27,216	75,000	100,000
265845	6347	50472 Partners Health Management	-	-	-	5,868	50,000	50,000
265845	6200	50473 CHA Grant - MDPP	231,201	225,832	238,134	76,254	230,105	230,105
265845	6803	50473 Misc Rev - MDPP	10	-	-	-	-	-
265845	6200	50490 CHA Grant-OpioidMitGrant	30,000	-	-	-	-	-
265845	6200	50491 CHA Grant-Opioid CLC	54,782	100,309	113,093	48,387	100,000	-
265845	6200	55030 CHA Grant-Hlth Promo	36,406	33,578	35,469	8,899	34,354	34,179
265845	6200	58760 CHA Grant-TripleP	94,046	97,524	76,571	28,273	86,713	70,893
265845	6200	4110C CHA Grant-10 Ess Svcs	48,013	48,000	48,837	51,574	125,791	125,791
<b>Total Revenue</b>			<b>1,846,121</b>	<b>1,259,936</b>	<b>2,519,024</b>	<b>1,310,508</b>	<b>3,698,042</b>	<b>2,766,378</b>
<b>Expense</b>								
295845	9101	122 Salaries & Wages-Healthy Cab	60,095	57,303	75,735	51,282	107,946	69,365

**Community Impact - 5845**

			<b>FY2020</b>	<b>FY2021</b>	<b>FY2022</b>	<b>FY2023</b>	<b>FY2023</b>	<b>FY 2024</b>
			<b>Actuals</b>	<b>Actuals</b>	<b>Actuals</b>	<b>Actuals 1.25.23</b>	<b>Budget 1.25.23</b>	<b>Projection</b>
295845	9102	122 Part Time>1000 Hrs Healthy Cab	23,437	28,240	33,041	14,648	45,778	27,830
295845	9201	122 Social Security-Healty Cab	5,081	5,217	6,653	4,041	9,530	6,026
295845	9202	122 Medicare-Healthy Cab	1,188	1,220	1,556	945	2,229	1,409
295845	9205	122 Group Hospital Ins Healthy Cab	5,260	4,256	5,422	3,332	7,097	8,767
295845	9206	122 HRA - Healthy Cabarrus	1,040	794	1,021	635	2,600	1,023
295845	9210	122 Retirement - Healthy Cab	7,394	8,549	12,151	7,914	18,600	13,004
295845	9211	122 401K Match	82	461	1,404	1,026	9,074	1,944
295845	9230	122 Workers' Comp Healthy Cab	206	238	224	185	922	583
295845	9301	122 Office Supplies-Hlthy Cab	-	140	-	-	-	250
295845	9320	122 Printing & Binding-HC	1,703	199	245	94	-	1,450
295845	9325	122 Postage-Hlthy Cab	-	50	50	-	-	-
295845	9331	122 Minor Office Equip&Furn-HC	-	-	1,250	-	-	-
295845	9335	122 Food	-	-	2,584	2,119	-	4,200
295845	9355	122 Other Operation Costs-HC	34,315	15,147	2,905	200	-	-
295845	9420	122 Telecommunications-HC	696	696	696	210	-	240
295845	9447	122 Contracted Services-HlthyCab	810	4,000	725	-	-	-
295845	9611	122 Mileage-Hlthy Cab	350	167	9	117	-	-
295845	9630	122 Dues & Subscriptions	-	-	1,207	80	-	-
295845	9635	122 Trng & Ed-Hlthy Cab	434	425	1,850	2,225	-	-
295845	9640	122 Insurance & Bonds-HC	905	1,037	983	820	1,921	1,215
295845	9659	122 UnempComp-HlthyCabarrus	175	88	101	125	147	136
295845	9692	122 Public Relations-Healthy Cab	-	-	35,000	-	-	-
295845	9101	161 Salaries & Wages/TRAIL	229,161	32,915	-	-	-	-
295845	9102	161 PartTime>1000 Hrs/TRAIL	9,245	-	-	-	-	-
295845	9104	161 Temp-Part&FullTime/TRAIL	2,877	-	-	-	-	-
295845	9201	161 Social Security/TRAIL	14,812	2,193	-	-	-	-
295845	9202	161 Medicare/TRAIL	3,464	513	-	-	-	-
295845	9205	161 Group Hosp Ins/TRAIL	23,079	2,086	-	-	-	-
295845	9206	161 HRA - TRAIL	4,522	389	-	-	-	-
295845	9210	161 Retirement/TRAIL	20,847	3,508	-	-	-	-
295845	9211	161 401K Match	887	327	-	-	-	-
295845	9230	161 Workers' Comp/TRAIL	531	98	-	-	-	-
295845	9355	161 Other Operation Costs/TRAIL	14,941	5,415	-	-	-	-
295845	9356	161 Special Program Supplies/TRAIL	6,758	630	-	-	-	-
295845	9447	161 Contracted Services	126,950	-	-	-	-	-
295845	9635	161 Training & Ed/TRAIL	26,675	-	-	-	-	-
295845	9640	161 Insurance & Bonds/TRAIL	2,328	423	-	-	-	-
295845	9659	161 UnempComp-TRAIL	342	32	-	-	-	-
295845	9101	184 Salaries & Wages-Elevate	-	-	226,466	164,084	282,748	-
295845	9103	184 Part Time<1000 Hrs-Elevate	-	-	3,152	-	-	-
295845	9201	184 Social Security-Elevate	-	-	14,117	9,746	17,530	-

**Community Impact - 5845**

			<b>FY2020</b>	<b>FY2021</b>	<b>FY2022</b>	<b>FY2023</b>	<b>FY2023</b>	<b>FY 2024</b>
			<b>Actuals</b>	<b>Actuals</b>	<b>Actuals</b>	<b>Actuals 1.25.23</b>	<b>Budget 1.25.23</b>	<b>Projection</b>
295845	9202	184 Medicare-Elevate	-	-	3,302	2,279	4,100	-
295845	9205	184 Group Hospital Ins-Elevate	-	-	18,088	16,432	31,619	-
295845	9206	184 HRA-Elevate	-	-	3,503	3,149	5,676	-
295845	9210	184 Retirement-Elevate	-	-	24,699	19,184	34,212	-
295845	9211	184 401K Match-Elevate	-	-	3,458	1,998	5,655	-
295845	9230	184 Workers' Comp-Elevate	-	-	484	447	1,696	-
295845	9301	184 Office Supplies-Elevate	-	-	1,041	94	8,640	-
295845	9320	184 Printing & Binding-Elevate	-	-	222	160	7,500	-
295845	9331	184 Minor Office Equip & Furn-Elev	-	-	25,764	-	10,000	-
295845	9335	184 Food-Elevate	-	-	5,770	6,915	25,000	-
295845	9355	184 Other Operation Costs-Elevate	-	-	119,244	69,926	176,302	-
295845	9401	184 Building & Equipment Leases	-	-	583	1,750	-	-
295845	9420	184 Telecommunications-Elevate	-	-	498	245	3,500	-
295845	9447	184 Contracted Services-Elevate	-	-	221,416	139,008	310,074	-
295845	9611	184 Mileage-Elevate	-	-	680	799	2,500	-
295845	9630	184 Dues & Subscriptions	-	-	120	2,190	-	-
295845	9635	184 Training & Education-Elevate	-	-	10,330	450	18,691	-
295845	9640	184 Insurance & Bonds-Elevate	-	-	2,116	1,989	3,534	-
295845	9659	184 Unemployment Comp-Elevate	-	-	181	381	430	-
295845	9102	223 Part Time > 1000 Hrs-NCBHEI	12,211	10,421	10,460	5,728	12,500	17,754
295845	9201	223 Social Security-NCBHEI	722	620	625	341	774	1,101
295845	9202	223 Medicare-NCBHEI	169	145	146	80	174	257
295845	9205	223 Group Hospital Ins-NCBHEI	9	6	6	4	2,960	13
295845	9210	223 Retirement-NCBHEI	1,098	971	1,072	695	1,509	2,375
295845	9230	223 Workers' Comp-NCBHEI	15	29	21	16	72	107
295845	9301	223 Office Supplies	-	-	-	-	720	300
295845	9320	223 Printing & Binding	51	68	2,324	17	360	2,500
295845	9325	223 Postage-NCBHEI	50	50	50	-	-	-
295845	9331	223 Minor Office Equipment & Furn	-	-	-	-	2,000	2,000
295845	9335	223 Food	-	-	-	212	-	3,000
295845	9355	223 Other Operation Costs	4,212	5,283	2,485	406	11,100	2,687
295845	9447	223 Contracted Services-NCBHEI	3,123	4,750	4,700	-	3,000	3,182
295845	9611	223 Mileage-NCBHEI	10	46	336	-	1,500	800
295845	9630	223 Dues & Subscriptions	-	-	463	-	-	500
295845	9635	223 Training & Education-NCBHEI	-	677	-	-	1,313	1,354
295845	9640	223 Insurance & Bonds-NCBHEI	68	117	82	72	150	222
295845	9659	223 Unemployment Compensation	12	13	12	19	50	30
295845	9355	223A Other Operation Costs-NCBHEIIn	-	-	-	-	3,818	3,818
295845	9101	347 Salaries & Wages-LifestyleMed	-	-	-	7,085	13,169	14,717
295845	9102	347 PT> 1000 Hrs-LifestyleMed	-	-	-	1,385	11,086	-
295845	9201	347 Social Security-LifestyleMed	-	-	-	502	1,504	912

**Community Impact - 5845**

			FY2020	FY2021	FY2022	FY2023	FY2023	FY 2024
			Actuals	Actuals	Actuals	Actuals 1.25.23	Budget 1.25.23	Projection
295845	9202	347 Medicare-LifestyleMed	-	-	-	117	352	213
295845	9205	347 GrpHospIns-LifestyleMed	-	-	-	675	3,532	1,486
295845	9206	347 HRA - Lifestyle Med	-	-	-	130	726	284
295845	9210	347 Retirement-LifestyleMed	-	-	-	1,028	2,935	1,969
295845	9211	347 401K Match	-	-	-	52	485	294
295845	9230	347 Workers' Comp-LifestyleMed	-	-	-	24	146	88
295845	9301	347 Office Supplies-LM	-	-	-	-	240	100
295845	9320	347 Printing & Binding-LM	-	-	-	131	60	133
295845	9355	347 Other Operation Costs-LM	-	-	-	1,865	7,066	1,000
295845	9447	347 Contracted Svcs-LifestyleMed	-	-	15,000	-	-	-
295845	9611	347 Mileage-LM	-	-	-	-	672	100
295845	9635	347 Training & Education-LM	-	-	-	149	1,500	500
295845	9640	347 Ins&Bonds-LifestyleMed	-	-	-	106	264	184
295845	9659	347 UnemplComp-LifestyleMed	-	-	-	23	13	20
295845	9101	348 Salaries & Wages-ORH LM	-	-	-	21,676	55,684	61,871
295845	9102	348 PT > 1000 Hours-ORH LM	-	-	-	16,127	28,506	32,830
295845	9201	348 Social Security-ORH LM	-	-	-	2,320	5,220	5,872
295845	9202	348 Medicare-ORH LM	-	-	-	543	1,221	1,373
295845	9205	348 Group Hospital Ins-ORH LM	-	-	-	2,869	12,286	3,205
295845	9206	348 HRA-ORH LM	-	-	-	547	3,960	2,701
295845	9210	348 Retirement-ORH LM	-	-	-	4,585	6,789	12,672
295845	9211	348 401K Match-ORH LM	-	-	-	194	1,684	1,894
295845	9230	348 Workers' Comp-ORH LM	-	-	-	106	505	568
295845	9301	348 Office Supplies-ORH	-	-	-	134	480	300
295845	9308	348 Patient Educ Supplies-ORH LM	-	-	-	1,340	3,000	2,582
295845	9320	348 Printing & Binding	-	-	-	27	-	541
295845	9355	348 Other Operation Costs-ORH LM	-	-	-	3,392	7,752	2,630
295845	9360	348 Medical Supplies-ORH LM	-	-	-	1,083	1,200	700
295845	9447	348 Outsourced Services-ORH LM	-	-	-	141	17,580	16,850
295845	9611	348 Mileage-ORH LM	-	-	-	167	1,331	537
295845	9635	348 Training & Education-ORH LM	-	-	-	1,113	1,500	1,500
295845	9640	348 Insurance & Bonds-ORH LM	-	-	-	473	1,052	1,184
295845	9659	348 Unemployment Comp-ORH LM	-	-	-	146	250	190
295845	9101	349 Salaries & Wages-CHG	17,049	18,545	17,623	-	-	-
295845	9102	349 Part Time > 1000 Hours-CHG	15,824	15,797	15,407	-	-	-
295845	9201	349 Social Security-CHG	2,020	2,146	2,032	-	-	-
295845	9202	349 Medicare-CHG	472	494	475	-	-	-
295845	9205	349 Group Hospital Ins - CHG	1,892	1,618	1,314	-	-	-
295845	9206	349 HRA - CHG	369	306	248	-	-	-
295845	9210	349 Retirement-CHG	2,968	3,566	3,759	-	-	-
295845	9211	349 401K Match-CHG	171	229	353	-	-	-

**Community Impact - 5845**

			<b>FY2020</b>	<b>FY2021</b>	<b>FY2022</b>	<b>FY2023</b>	<b>FY2023</b>	<b>FY 2024</b>
			<b>Actuals</b>	<b>Actuals</b>	<b>Actuals</b>	<b>Actuals 1.25.23</b>	<b>Budget 1.25.23</b>	<b>Projection</b>
295845	9230	349 Workers' Comp-CHG	72	96	77	-	-	-
295845	9355	349 Other Operation Costs-CHG	9,613	3,519	5,356	-	-	-
295845	9630	349 Dues & Subscriptions	-	-	350	-	-	-
295845	9635	349 Training & Education	-	1,159	466	-	-	-
295845	9640	349 Insurance & Bonds-CHG	321	427	343	-	-	-
295845	9659	349 Unemployment Comp-CHG	80	60	48	-	-	-
295845	9101	369 Salaries & Wages-KEYS	60,518	13,607	-	-	-	-
295845	9201	369 Social Security-KEYS	3,730	836	-	-	-	-
295845	9202	369 Medicare-KEYS	872	195	-	-	-	-
295845	9205	369 Group Hospital Ins-KEYS	7,287	1,479	-	-	-	-
295845	9206	369 HRA-KEYS	1,434	284	-	-	-	-
295845	9210	369 Retirement	5,367	1,383	-	-	-	-
295845	9211	369 401K Match-KEYS	605	46	-	-	-	-
295845	9230	369 Workers' Comp-KEYS	135	37	-	-	-	-
295845	9301	369 Office Supplies-KEYS	323	139	-	-	-	-
295845	9320	369 Printing & Binding-KEYS	1,186	-	-	-	-	-
295845	9355	369 Other Operation Costs-KEYS	13,050	-	-	-	-	-
295845	9447	369 Contracted Services-KEYS	6,250	3,050	-	-	-	-
295845	9611	369 Mileage-KEYS	1,086	-	-	-	-	-
295845	9635	369 Training & Education-KEYS	2,596	-	-	-	-	-
295845	9640	369 Insurance & Bonds-KEYS	592	166	-	-	-	-
295845	9659	369 Unemployment Comp-KEYS	103	13	-	-	-	-
295845	9860	369 Equipment & Furniture	34,330	-	-	-	-	-
295845	9101	371 Salaries & Wages-CHW	-	-	237,870	191,776	388,193	527,020
295845	9201	371 Social Security-CHW	-	-	14,582	11,744	24,068	32,393
295845	9202	371 Medicare-CHW	-	-	3,410	2,747	5,629	7,576
295845	9205	371 Group Hospital Insurance-CHW	-	-	32,066	26,494	60,297	71,207
295845	9206	371 HRA-CHW	-	-	6,131	5,080	10,824	13,860
295845	9210	371 Retirement-CHW	-	-	24,947	23,208	46,971	69,907
295845	9211	371 401K Match-CHW	-	-	478	473	7,764	10,449
295845	9230	371 Workers' Compensation-CHW	-	-	380	537	2,329	3,135
295845	9301	371 Office Supplies-CHW	-	-	938	261	2,000	1,500
295845	9320	371 Printing & Binding-CHW	-	-	289	325	2,000	983
295845	9331	371 Minor Office Equip & Furn-CHW	-	-	25,557	2,286	2,200	-
295845	9355	371 Other Operation Costs-CHW	-	-	2,296	9,413	46,914	20,143
295845	9420	371 Telecommunications-CHW	-	-	1,198	1,461	-	-
295845	9447	371 Outsourced Services-CHW	-	-	13,246	293	16,000	10,022
295845	9611	371 Mileage-CHW	-	-	133	922	5,000	6,739
295845	9630	371 Dues & Subscriptions	-	-	619	150	-	1,188
295845	9635	371 Training & Education-CHW	-	-	1,045	2,025	15,000	16,322
295845	9640	371 Insurance & Bonds-CHW	-	-	1,696	2,396	4,852	6,531

**Community Impact - 5845**

			FY2020	FY2021	FY2022	FY2023	FY2023	FY 2024
			Actuals	Actuals	Actuals	Actuals 1.25.23	Budget 1.25.23	Projection
295845	9659	371 Unemployment Comp-CHW	-	-	162	611	820	1,021
295845	9356	371A SpecialProgSupplies-Indirect	-	-	15,376	-	62,586	79,313
295845	9101	372 Salaries & Wages-SDOH	-	-	44,139	24,344	16,886	-
295845	9201	372 Social Security-SDOH	-	-	2,650	1,751	1,047	-
295845	9202	372 Medicare-SDOH	-	-	620	409	245	-
295845	9205	372 Group Hospital Insurance	-	-	4,764	2,969	1,980	-
295845	9206	372 HRA-SDOH	-	-	911	571	355	-
295845	9210	372 Retirement-SDOH	-	-	5,041	3,499	2,043	-
295845	9211	372 401K Match-SDOH	-	-	56	158	338	-
295845	9230	372 Workers' Compensation-SDOH	-	-	78	81	101	-
295845	9301	372 Office Supplies-SDOH	-	-	43	352	1,500	-
295845	9320	372 Printing & Binding-SDOH	-	-	23	23	-	-
295845	9331	372 Minor Office Equipment & Furn	-	-	2,545	939	-	-
295845	9335	372 Food	-	-	1,036	875	-	-
295845	9355	372 Other Operation Costs-SDOH	-	-	3,162	4,279	3,442	-
295845	9447	372 Outsourced Services-SDOH	-	-	-	8,620	3,000	-
295845	9611	372 Mileage-SDOH	-	-	25	56	75	-
295845	9640	372 Insurance & Bonds-SDOH	-	-	347	361	211	-
295845	9659	372 Unemployment Comp-SDOH	-	-	22	59	27	-
295845	9101	373 Salaries & Wages-STOP	-	18,106	78,351	30,670	56,658	59,444
295845	9102	373 Part Time > 1000 Hours-STOP	-	2,078	2,732	-	-	-
295845	9201	373 Social Security-STOP	-	1,231	4,843	1,797	3,513	3,686
295845	9202	373 Medicare-STOP	-	288	1,133	420	822	862
295845	9205	373 Group Hospital Insurance-STOP	-	1,152	9,052	3,920	7,353	7,423
295845	9206	373 HRA-STOP	-	228	1,740	751	1,320	1,422
295845	9210	373 Retirement-STOP	-	1,456	9,124	3,666	6,856	7,954
295845	9211	373 401K Match-STOP	-	228	505	-	1,133	1,189
295845	9230	373 Workers' Comp-STOP	-	57	179	86	340	357
295845	9301	373 Office Supplies-STOP	-	312	729	-	3,500	200
295845	9320	373 Printing & Binding-STOP	-	-	9	1	800	250
295845	9331	373 Minor Office Equip & Furn-STOP	-	4,500	107	-	5,500	-
295845	9355	373 Other Operation Costs-STOP	-	-	8,369	2,732	76,117	27,120
295845	9420	373 Telecommunications-STOP	-	-	434	232	400	480
295845	9447	373 Contracted Services-STOP	-	-	47,510	24,420	120,362	67,500
295845	9611	373 Mileage-STOP	-	-	20	63	1,500	1,404
295845	9635	373 Training & Education-STOP	-	-	3,800	-	7,500	2,250
295845	9640	373 Insurance & Bonds-STOP	-	251	789	382	708	743
295845	9659	373 Unemployment Comp-STOP	-	-	29	84	100	100
295845	9355	373A Other Operation Costs-STOP ID	-	-	6,269	-	15,924	18,125
295845	9101	377 Salaries & Wages-SSG	33,174	-	-	-	-	-
295845	9102	377 Part Time > 1000 Hours-SSG	8,036	-	-	-	-	-

**Community Impact - 5845**

			<b>FY2020</b>	<b>FY2021</b>	<b>FY2022</b>	<b>FY2023</b>	<b>FY2023</b>	<b>FY 2024</b>
			<b>Actuals</b>	<b>Actuals</b>	<b>Actuals</b>	<b>Actuals 1.25.23</b>	<b>Budget 1.25.23</b>	<b>Projection</b>
295845	9107	377 Contracted Personal Services	6,966	-	-	-	-	-
295845	9201	377 Social Security-SSG	2,474	-	-	-	-	-
295845	9202	377 Medicare-SSG	579	-	-	-	-	-
295845	9205	377 Group Hospital Ins-SSG	4,147	-	-	-	-	-
295845	9206	377 HRA-SSG	844	-	-	-	-	-
295845	9210	377 Retirement-SSG	3,705	-	-	-	-	-
295845	9211	377 401K Match-SSG	327	-	-	-	-	-
295845	9230	377 Workers' Comp-SSG	84	-	-	-	-	-
295845	9301	377 Office Supplies-SSG	68	-	-	-	-	-
295845	9355	377 Other Operation Costs	892	-	-	-	-	-
295845	9447	377 Contracted Services-SSG	260,538	-	-	-	-	-
295845	9640	377 Insurance & Bonds-SSG	376	-	-	-	-	-
295845	9659	377 Unemployment Comp - SSG	38	-	-	-	-	-
295845	9101	378 Salaries & Wages-SSG-KCS	9,013	-	-	-	-	-
295845	9102	378 Part Time>1000 Hrs-SSG-KCS	19,869	6,625	-	-	-	-
295845	9201	378 Social Security-SSG-KCS	1,714	395	-	-	-	-
295845	9202	378 Medicare-SSG-KCS	401	92	-	-	-	-
295845	9205	378 Group Hospital Ins-SSG-KCS	2,417	459	-	-	-	-
295845	9206	378 HRA-SSG-KCS	540	109	-	-	-	-
295845	9210	378 Retirement-SSG-KCS	2,596	674	-	-	-	-
295845	9211	378 401K Match-SSG-KCS	289	66	-	-	-	-
295845	9230	378 Workers' Comp-SSG-KCS	30	19	-	-	-	-
295845	9447	378 Contracted Services-SSG-KCS	18,270	27,921	30,474	4,482	4,482	-
295845	9640	378 Insurance & Bonds-SSG-KCS	134	83	-	-	-	-
295845	9659	378 Unemployment Comp-SSG-KCS	10	15	-	-	-	-
295845	9101	406 Salaries & Wages-RSH	-	-	-	22,118	103,423	146,464
295845	9201	406 Social Security-RSH	-	-	-	1,327	6,412	9,081
295845	9202	406 Medicare-RSH	-	-	-	310	1,500	2,124
295845	9205	406 Group Hospital Insurance-RSH	-	-	-	2,412	9,243	16,517
295845	9206	406 HRA-RSH	-	-	-	462	2,387	3,163
295845	9210	406 Retirement-RSH	-	-	-	2,683	13,506	19,597
295845	9211	406 401K Match-RSH	-	-	-	-	2,318	2,929
295845	9230	406 Workers' Compensation-RSH	-	-	-	62	871	879
295845	9301	406 Office Supplies-RSH	-	-	-	-	1,100	1,540
295845	9320	406 Printing & Binding-RSH	-	-	-	-	420	390
295845	9331	406 Minor Office Equipment-RSH	-	-	-	-	7,420	3,710
295845	9335	406 Food-RSH	-	-	-	-	2,200	1,980
295845	9355	406 Other Operation Costs-RSH	-	-	-	-	66,000	67,678
295845	9447	406 Outsourced Services-RSH	-	-	-	-	139,360	193,400
295845	9611	406 Mileage-RSH	-	-	-	-	1,456	1,443
295845	9635	406 Training & Education-RSH	-	-	-	-	13,617	7,997

**Community Impact - 5845**

			FY2020	FY2021	FY2022	FY2023	FY2023	FY 2024
			Actuals	Actuals	Actuals	Actuals 1.25.23	Budget 1.25.23	Projection
295845	9640	406 Insurance & Bonds-RSH	-	-	-	276	1,543	1,831
295845	9659	406 Unemployment Comp-RSH	-	-	-	54	100	223
295845	9356	406A Special Program Supplies-RSH	-	-	-	-	27,124	26,114
295845	9101	504 Salaries & Wages - DFC	57,280	65,881	62,398	30,614	16,352	68,489
295845	9109	504 Salary Adjustments-DFC	-	-	-	-	-	2,397
295845	9201	504 Social Security - DFC	3,546	4,080	3,864	1,892	1,014	4,397
295845	9202	504 Medicare - DFC	829	954	904	442	237	1,028
295845	9205	504 Group Hospital Insurance - DFC	6,232	6,702	6,355	2,941	1,722	9,056
295845	9206	504 HRA - DFC	1,240	1,298	1,230	567	309	1,734
295845	9210	504 Retirement - HRA	5,179	6,734	7,130	3,713	1,979	9,489
295845	9211	504 401K Match	453	723	1,248	510	327	1,418
295845	9230	504 Workers' Compensation - DFC	120	183	132	86	98	425
295845	9301	504 Office Supplies - DFC	-	269	76	157	150	175
295845	9320	504 Printing & Binding - DFC	393	113	402	42	50	200
295845	9325	504 Postage	-	-	5	-	-	-
295845	9331	504 Minor Office Equipment & Furn	-	-	-	3,308	-	-
295845	9355	504 Other Operation Costs - DFC	10,921	19,168	8,855	6,373	4,285	1,860
295845	9420	504 TelecommunicationsDFC	-	-	-	-	-	1,590
295845	9447	504 Contracted Services - DFC	13,287	10,500	19,000	-	3,500	3,000
295845	9611	504 Mileage - DFC	344	11	16	145	-	142
295845	9630	504 Dues & Subscriptions	-	-	370	-	-	300
295845	9635	504 Training & Education - DFC	1,080	900	1,050	277	1,000	4,969
295845	9640	504 Insurance & Bonds - DFC	534	818	589	383	204	886
295845	9659	504 Unemployment Comp - DFC	104	78	63	64	24	122
295845	9692	504 Public Relations	-	-	-	-	-	1,959
295845	9356	504A Special Prog Supplies - DFCID	-	12,394	(1,030)	-	-	11,364
295845	9101	505 Salaries & Wages-MYW	1,707	-	-	-	-	-
295845	9201	505 Social Security-MYW	106	-	-	-	-	-
295845	9202	505 Medicare-MYW	25	-	-	-	-	-
295845	9210	505 Retirement-MYW	154	-	-	-	-	-
295845	9211	505 401K Match-MYW	17	-	-	-	-	-
295845	9230	505 Workers' Compensation-MYW	2	-	-	-	-	-
295845	9320	505 Printing & Binding-MYW	0	-	-	-	-	-
295845	9447	505 Contracted Services-MYW	24,199	-	-	-	-	-
295845	9640	505 Insurance & Bonds-MYW	7	-	-	-	-	-
295845	9101	506 Salaries & Wages-HFA	10,307	53,439	66,354	-	-	-
295845	9201	506 Social Security-HFA	636	3,287	4,099	-	-	-
295845	9202	506 Medicare-HFA	149	769	959	-	-	-
295845	9205	506 Group Hospital Insurance-HFA	880	5,362	5,162	-	-	-
295845	9206	506 HRA - HFA	172	1,020	990	-	-	-
295845	9210	506 Retirement-HFA	937	5,394	7,542	-	-	-

**Community Impact - 5845**

			FY2020	FY2021	FY2022	FY2023	FY2023	FY 2024
			Actuals	Actuals	Actuals	Actuals 1.25.23	Budget 1.25.23	Projection
295845	9211	506 401K Match-HFA	46	546	1,327	-	-	-
295845	9230	506 Workers' Compensation-HFA	12	230	135	-	-	-
295845	9301	506 Office Supplies-HFA	-	50	-	-	-	-
295845	9320	506 Printing & Binding-HFA	-	38	100	-	-	-
295845	9331	506 Minor Office Equip & Furn-HFA	2,375	9,846	-	-	-	-
295845	9355	506 Other Operation Costs-HFA	-	2,178	1,747	-	-	-
295845	9447	506 Contracted Services-HFA	-	85,638	65,179	-	-	-
295845	9611	506 Mileage-HFA	41	-	76	-	-	-
295845	9635	506 Training & Education-HFA	-	-	2,744	-	-	-
295845	9640	506 Insurance & Bonds-HFA	54	657	601	-	-	-
295845	9659	506 Unemployment Comp-HFA	2	55	54	-	-	-
295845	9335	906 Food-SEP	-	-	-	-	2,000	4,000
295845	9355	906 Other Operation Costs-SEP	-	30,128	39,108	3,742	13,750	-
295845	9360	906 Medical Supplies	-	-	-	618	22,000	20,000
295845	9101	917 Salaries & Wages-CHW	-	-	-	7,167	64,598	47,362
295845	9201	917 Social Security-CHW	-	-	-	417	4,005	2,936
295845	9202	917 Medicare-CHW	-	-	-	97	936	687
295845	9205	917 Group Hospital Ins-CHW	-	-	-	1,225	9,191	7,423
295845	9206	917 HRA-CHW	-	-	-	235	1,650	1,422
295845	9210	917 Retirement-CHW	-	-	-	869	7,816	6,337
295845	9211	917 401K Match-CHW	-	-	-	-	1,292	947
295845	9230	917 Workers' Compensation-CHW	-	-	-	175	388	284
295845	9640	917 Insurance & Bonds-CHW	-	-	-	90	807	592
295845	9659	917 Unemployment Comp-CHW	-	-	-	24	125	100
295845	9101	50158 Salaries & Wages-TPPI	43,926	45,164	47,810	19,970	46,800	48,880
295845	9102	50158 PT>1000 Hrs-TPPI	-	-	119	-	-	-
295845	9109	50158 Salary Adjustments-TPPI	-	-	-	-	1,331	-
295845	9201	50158 Social Security-TPPI	2,723	2,797	2,931	1,183	3,049	3,031
295845	9202	50158 Medicare-TPPI	637	654	685	277	713	709
295845	9205	50158 GrpHospIns-TPPI	6,889	6,738	6,329	3,015	7,353	7,423
295845	9206	50158 HRA-TPPI	1,354	1,283	1,206	578	1,320	1,422
295845	9210	50158 Retirement-TPPI	3,907	4,546	5,389	2,375	5,950	6,540
295845	9211	50158 401K Match	439	451	273	-	983	978
295845	9230	50158 Wrkrs Comp-TPPI	96	126	99	56	295	293
295845	9320	50158 Printing & Binding-TPPI	57	4	31	94	100	100
295845	9331	50158 MinorOffEquip-TPPI	-	-	2,205	-	-	-
295845	9355	50158 Other Operation Costs-TPPI	7,341	13,584	6,823	1,882	3,351	16,913
295845	9420	50158 Telecommunications-TPPI	-	-	-	-	1,040	1,000
295845	9447	50158 Contracted Services-TPPI	4,714	-	-	-	1,000	10,000
295845	9611	50158 Mileage-TPPI	-	-	329	-	-	-
295845	9635	50158 Training & Education - TPPI	2,366	-	860	-	1,000	2,000

**Community Impact - 5845**

			<b>FY2020</b>	<b>FY2021</b>	<b>FY2022</b>	<b>FY2023</b>	<b>FY2023</b>	<b>FY 2024</b>
			<b>Actuals</b>	<b>Actuals</b>	<b>Actuals</b>	<b>Actuals 1.25.23</b>	<b>Budget 1.25.23</b>	<b>Projection</b>
295845	9640	50158 Insurance & Bonds-TPPI	420	552	435	248	615	611
295845	9659	50158 UnempComp-TPPI	101	72	67	65	100	100
295845	9101	50472 Salaries & Wages	-	-	-	5,929	11,855	18,649
295845	9201	50472 Social Security-PDO	-	-	-	367	744	1,156
295845	9202	50472 Medicare-PDO	-	-	-	86	174	270
295845	9205	50472 Group Hospital Ins-PDO	-	-	-	591	2,000	2,077
295845	9206	50472 HRA - PDO	-	-	-	113	287	398
295845	9210	50472 Retirement-PDO	-	-	-	719	1,456	2,495
295845	9211	50472 401K Match-PDO	-	-	-	96	200	373
295845	9230	50472 Workers' Compensation-PDO	-	-	-	17	720	112
295845	9301	50472 Office Supplies - PDO	-	-	-	-	420	420
295845	9320	50472 Printing & Binding - PDO	-	-	-	-	420	420
295845	9355	50472 Other Operation Costs-PDO	-	-	-	-	4,608	4,608
295845	9360	50472 Medical Supplies-PDO	-	-	-	-	20,000	12,250
295845	9447	50472 Contracted Services - PDO	-	-	-	-	2,000	1,595
295845	9611	50472 Mileage - PDO	-	-	-	-	371	371
295845	9640	50472 Insurance & Bonds-PDO	-	-	-	74	150	233
295845	9659	50472 Unemployment Comp-PDO	-	-	-	13	50	28
295845	9356	5047A Special Program Supplies-PDO	-	-	-	-	4,545	4,545
295845	9101	50473 Salaries & Wages-MDPP	115,884	83,900	108,964	54,806	104,738	98,243
295845	9102	50473 Part Time > 1000 Hours-MDPP	28,070	29,652	18,068	15,776	29,417	36,765
295845	9104	50473 Temp - Part & Full Time - MDPP	-	770	-	-	-	-
295845	9201	50473 Social Security - MDPP	8,855	7,039	7,842	4,299	8,318	8,370
295845	9202	50473 Medicare - MDPP	2,071	1,646	1,834	1,005	1,945	1,958
295845	9205	50473 Group Hospital Ins - MDPP	13,488	9,279	12,410	6,618	27,949	22,277
295845	9206	50473 HRA - MDPP	2,645	1,754	2,348	1,266	5,280	4,265
295845	9210	50473 Retirement - MDPP	12,822	11,124	14,241	8,562	16,233	18,064
295845	9211	50473 401K Match	900	450	755	279	2,683	2,700
295845	9230	50473 Workers' Comp - MDPP	316	318	259	198	805	810
295845	9301	50473 Office Supplies-MDPP	1,135	3,166	835	7	759	747
295845	9320	50473 Printing - MDPP	350	1,867	3,803	305	1,028	2,028
295845	9325	50473 Postage	-	209	258	33	200	100
295845	9331	50473 Minor Office Equipment & Furn	-	4,215	5,908	-	-	-
295845	9355	50473 Other Operation Costs-MDPP	27,189	45,261	10,376	2,141	9,901	15,373
295845	9356	50473 Special Program Supplies-MDPP	-	17,249	567	196	1,000	500
295845	9360	50473 Medical Supplies - MDPP	-	-	40	-	-	-
295845	9420	50473 Telecommunications - MDPP	913	1,104	1,369	684	1,440	1,369
295845	9447	50473 Contracted Services - MDPP	11,540	3,638	37,540	3,702	11,000	8,897
295845	9611	50473 Mileage - MDPP	2,566	227	759	420	2,632	2,751
295845	9630	50473 Dues & Subscriptions	-	-	1,030	1,099	2,450	2,450
295845	9635	50473 Training & Education - MDPP	800	2,193	2,808	1,940	300	450

**Community Impact - 5845**

			<b>FY2020</b>	<b>FY2021</b>	<b>FY2022</b>	<b>FY2023</b>	<b>FY2023</b>	<b>FY 2024</b>
			<b>Actuals</b>	<b>Actuals</b>	<b>Actuals</b>	<b>Actuals 1.25.23</b>	<b>Budget 1.25.23</b>	<b>Projection</b>
295845	9640	50473 Insurance & Bonds - MDPP	1,393	1,403	1,148	882	1,677	1,688
295845	9659	50473 Unemployment Comp - MDPP	209	110	158	227	350	300
295845	9101	50490 Salaries&Wages-OpioidMitGrant	4,185	-	-	-	-	-
295845	9201	50490 Social Security-OpioidMigGrant	259	-	-	-	-	-
295845	9202	50490 Medicare-OpioidMitGrant	60	-	-	-	-	-
295845	9205	50490 Group Hospital Ins-OpioidMitGr	308	-	-	-	-	-
295845	9206	50490 HRA-OpioidMitGrant	63	-	-	-	-	-
295845	9210	50490 Retirement-OpioidMitGrant	376	-	-	-	-	-
295845	9230	50490 Workers' Comp-OpioidMitGrant	12	-	-	-	-	-
295845	9355	50490 OtherOperCosts-OpioidMitGrant	3,392	-	-	-	-	-
295845	9447	50490 Contracted Serv-OpioidMitGrant	21,361	-	-	-	-	-
295845	9640	50490 Insurance & Bonds-OpioidMitGra	52	-	-	-	-	-
295845	9659	50490 Unemployment Comp-OpioidMitGra	7	-	-	-	-	-
295845	9101	50491 Salaries & Wages-Opioid CLC	22,653	49,781	52,568	33,705	53,343	-
295845	9201	50491 Social Security-Opioid CLC	1,392	3,043	3,221	2,075	3,307	-
295845	9202	50491 Medicare-Opioid CLC	326	712	753	485	773	-
295845	9205	50491 Group Hospital Ins-Opioid CLC	2,542	7,574	7,704	4,833	8,088	-
295845	9206	50491 HRA - Opioid CLC	475	1,423	1,453	925	1,452	-
295845	9210	50491 Retirement - Opioid CLC	1,575	4,875	5,767	4,005	6,455	-
295845	9211	50491 401K Match - Opioid CLC	132	624	1,051	659	1,066	-
295845	9230	50491 Workers' Comp - Opioid CLC	34	139	107	94	320	-
295845	9301	50491 Office Supplies - Opioid CLC	3,053	362	830	380	300	-
295845	9320	50491 Printing & Binding-Opioid CLC	263	244	482	319	150	-
295845	9325	50491 Postage	-	-	16	-	-	-
295845	9331	50491 Minor Office Equip&Furn-Opioid	-	-	1,661	-	-	-
295845	9355	50491 Other Oper Costs-Opioid CLC	15,919	16,143	21,523	12,028	13,125	-
295845	9420	50491 Telecommunications	224	182	288	-	-	-
295845	9447	50491 Contracted Services-Opioid CLC	2,365	4,569	1,742	911	-	-
295845	9611	50491 Mileage-Opioid CLC	157	-	548	502	150	-
295845	9635	50491 Training & Ed - Opioid CLC	1,230	587	1,023	290	1,200	-
295845	9640	50491 Insurance & Bonds - Opioid CLC	147	593	462	418	667	-
295845	9659	50491 Unemployment Comp - Opioid CLC	14	81	71	109	110	-
295845	9101	55030 Salaries & Wages - HP	23,804	28,113	24,422	8,326	22,642	21,390
295845	9102	55030 Part Time >1000 Hours-HP	-	-	-	-	-	2,399
295845	9201	55030 Social Security - HP	1,465	1,728	1,492	499	1,429	1,475
295845	9202	55030 Medicare - HP	343	404	349	117	334	345
295845	9205	55030 Group Hospital Insurance - HP	1,108	1,472	3,230	1,085	2,941	2,673
295845	9206	55030 HRA-Hlth Promo	224	283	616	208	528	512
295845	9210	55030 Retirement - HP	2,140	2,103	2,687	1,010	2,788	3,184
295845	9211	55030 401K Match	238	206	215	167	461	428
295845	9230	55030 Workers' Comp - Hlth Prom	67	79	51	23	138	143

**Community Impact - 5845**

			<b>FY2020</b>	<b>FY2021</b>	<b>FY2022</b>	<b>FY2023</b>	<b>FY2023</b>	<b>FY 2024</b>
			<b>Actuals</b>	<b>Actuals</b>	<b>Actuals</b>	<b>Actuals 1.25.23</b>	<b>Budget 1.25.23</b>	<b>Projection</b>
295845	9355	55030 Other Operation Costs-HP	2,508	1,500	1,335	-	2,015	1,000
295845	9356	55030 Special Prog Supplies-HP	2,500	-	-	-	-	-
295845	9611	55030 Travel - Local	-	-	284	146	150	97
295845	9635	55030 Travel - Training Exp	-	-	300	-	-	-
295845	9640	55030 Insurance & Bonds	298	351	229	104	288	297
295845	9659	55030 UnempComp-HP	30	-	33	24	40	36
295845	9692	55030 Public Relations-HP	-	-	-	-	600	200
295845	9101	58760 Salaries & Wages-TripleP	58,602	54,244	38,818	28,900	48,006	44,369
295845	9102	58760 PT > 1000 Hrs-TripleP	60	-	-	-	-	-
295845	9109	58760 Salary Adjustments-TripleP	-	-	-	-	1,365	1,553
295845	9201	58760 Social Security-TripleP	3,374	3,140	2,352	1,771	3,061	2,847
295845	9202	58760 Medicare-TripleP	789	750	550	414	716	666
295845	9205	58760 GrpHospIns-TripleP	6,476	6,219	3,855	3,063	5,588	5,047
295845	9206	58760 HRA-TripleP	1,357	1,206	745	603	1,003	967
295845	9210	58760 Retirement-TripleP	5,291	5,603	3,941	3,506	5,974	6,144
295845	9211	58760 401K Match	555	339	289	112	987	1,081
295845	9230	58760 WorksComp-TripleP	136	151	81	81	296	276
295845	9320	58760 Printing & Binding-TripleP	51	1	7	24	-	-
295845	9355	58760 OtherOperCosts-TripleP	5,667	23,193	20,197	-	16,024	-
295845	9447	58760 ContractedSvcs-TripleP	9,000	-	-	-	-	-
295845	9611	58760 Mileage-TripleP	377	-	106	251	50	280
295845	9630	58760 Dues & Subscriptions	-	-	450	-	450	450
295845	9635	58760 Trng&Educ-TripleP	2,158	2,613	2,684	334	2,500	6,571
295845	9640	58760 Ins&Bonds-TripleP	609	674	363	361	617	574
295845	9659	58760 UnempComp-TripleP	106	69	38	67	76	68
295845	9356	184A Special Program Supp-Elevate	-	-	-	-	67,396	-
295845	9320	349A Printing & Binding	-	-	2	-	-	-
295845	9355	349A Other Oper Costs-CHGI	121	10	-	-	-	-
295845	9611	349A Mileage-CHG Indirect	229	-	-	-	-	-
295845	9356	369A SpecProgSup - KEYS Indirect	1,780	-	-	-	-	-
295845	9101	4110C Salaries & Wages-ATCES	38,818	33,169	42,453	51,074	78,450	89,430
295845	9102	4110C PT > 1000 Hrs- ATCES	-	-	186	2,320	12,392	-
295845	9201	4110C Social Security-ATCES	2,385	2,254	2,623	3,189	5,646	5,606
295845	9202	4110C Medicare-ATCES	558	527	613	746	1,321	1,311
295845	9205	4110C Grp Hosp Ins-ATCES	2,475	1,999	2,794	4,875	11,253	11,506
295845	9206	4110C HRA-ATCES	498	387	540	937	2,112	2,203
295845	9210	4110C Retirement-ATCES	3,531	3,732	4,880	6,477	11,019	12,099
295845	9211	4110C 401K Match	388	367	488	664	1,821	1,808
295845	9230	4110C Workers' Compensation-ATCES	97	101	82	149	546	543
295845	9640	4110C Insurance & Bonds-ATCES	435	449	364	667	1,138	1,130
295845	9659	4110C UnempComp-ATC 10 Ess	48	48	6	122	93	155

**Community Impact - 5845**

			<b>FY2020</b>	<b>FY2021</b>	<b>FY2022</b>	<b>FY2023</b>	<b>FY2023</b>	<b>FY 2024</b>
			<b>Actuals</b>	<b>Actuals</b>	<b>Actuals</b>	<b>Actuals 1.25.23</b>	<b>Budget 1.25.23</b>	<b>Projection</b>
295845	9355	5049A OtherOperCosts-OpioidCLC Indir	4,920	9,820	9,388	-	9,494	-
295845	9356	505A Special Prog Sup-MYW Indirect	-	5,000	-	-	-	-
295845	9356	506A Special Program Supplies-HFA	10,199	10,199	-	-	-	-
<b>Total Expense</b>			<b>1,948,057</b>	<b>1,260,913</b>	<b>2,502,914</b>	<b>1,436,542</b>	<b>3,769,754</b>	<b>2,766,378</b>
<b>Net</b>			<b>(101,936)</b>	<b>(976)</b>	<b>16,109</b>	<b>(126,034)</b>	<b>(71,712)</b>	<b>-</b>

**Dental Health - 5855**

			<b>FY2020</b>	<b>FY2021</b>	<b>FY2022</b>	<b>FY2023</b>	<b>FY2023</b>	<b>FY 2024</b>
			<b>Actuals</b>	<b>Actuals</b>	<b>Actuals</b>	<b>Actuals 1.25.23</b>	<b>Budget 1.25.23</b>	<b>Projection</b>
<b>Revenue</b>								
265855	6286	129 Cab Partfor Child SmartStart D	30,414	14,137	11,262	11,831	15,000	30,000
265855	6415	162 Medicaid Reimb-MobileDental	203,914	-	13,256	27,612	100,000	238,127
265855	6438	162 Medicaid Settlement-MobileDent	130,537	261,771	1,392	-	5,000	25,000
265855	6446	162 Contrib-CityOfKann-DentalMob	2,500	-	-	-	3,500	3,500
265855	6637	162 Private Ins - Mobile Dental	64,754	(249)	13,975	8,400	40,000	30,000
265855	6672	162 Patient Fees - Mobile Dental	10,297	2,031	3,141	2,645	7,500	10,000
265855	6803	162 Misc Rev - Dental Mobile Cl	4,000	4,000	2,986	2,273	2,273	2,200
265855	6439	178 Granville Vance Health Depart	68	-	-	-	-	-
265855	6415	182 Medicaid Reimb-DCM	4,331	-	34,555	26,101	100,000	138,128
265855	6438	182 Medicaid Settlement-DCM	-	4,115	-	-	5,000	25,000
265855	6637	182 Private Insurance-DCM	28,168	-	6,543	2,866	40,000	20,000
265855	6672	182 Patient Fees	56	37	230	956	7,500	5,000
265855	6849	182 Duke Endowment-Dental	250,000	81,200	68,800	-	-	-
265855	6440	183 Wilson County Health Depart	4,113	-	-	-	-	-
265855	6285	407 Office of Rural Health	-	-	150,000	43,004	150,000	150,000
265855	6415	41400 Medicaid - Dental	1,022,643	1,271,165	1,245,719	601,005	1,400,000	1,438,128
265855	6438	41400 Medicaid Settlement	671,997	1,056,471	1,175,996	-	1,359,979	1,191,352
265855	6637	41400 Private Insurance	306,475	296,727	236,127	113,237	302,477	288,127
265855	6672	41400 Patient Fees	161,496	146,736	124,184	72,877	103,269	155,384
265855	6803	41400 Miscellaneous Revenue	1,943	547	1,204	3,830	22,500	2,500
265855	6805	41400 Contributions & Private Donat	-	5,800	-	-	-	-
265855	6825	41400 Cannon Foundation	-	-	-	245,179	-	245,179
265855	6833	41400 BCBS of NC Foundation	-	-	-	73,000	73,000	150,000
265855	6449	245A SJYDC - Dental	16,510	3,705	10,212	6,489	6,500	10,000
265855	6415	4140A Medicaid Reimb - KDental	623,570	762,805	739,192	274,629	765,000	740,000
265855	6438	4140A Medicaid Settlement-KDental	416,122	642,598	719,635	-	890,748	920,748
265855	6637	4140A Private Insurance-KDental	247,690	203,567	174,574	74,944	189,520	160,000
265855	6672	4140A Patient Fees-KDental	100,969	83,840	70,712	40,024	72,100	90,000
<b>Total Revenue</b>			<b>4,302,569</b>	<b>4,841,003</b>	<b>4,803,695</b>	<b>1,630,902</b>	<b>5,660,866</b>	<b>6,068,373</b>
<b>Expense</b>								
295855	9101	129 Sal & Wages-SmartStart Dental	2,319	3,925	5,110	2,812	5,216	5,414
295855	9201	129 Social Security-SmartStart Den	135	230	302	84	323	336
295855	9202	129 Medicare-SmartStart Dental	32	54	71	39	76	79
295855	9205	129 Group Hosp Ins-SmartStart Dent	139	231	249	103	184	185
295855	9206	129 HRA - SmartStart Dental	28	45	48	19	33	37
295855	9210	129 Retirement-SmartStart Dental	208	399	583	344	631	724
295855	9211	129 401K Match	23	46	102	57	104	108
295855	9230	129 Workers' Comp-SmartStart Denta	7	11	11	8	31	32
295855	9445	129 Purchased Serv-SmartStart Dent	30,414	14,137	11,262	12,976	15,000	30,000

**Dental Health - 5855**

			FY2020	FY2021	FY2022	FY2023	FY2023	FY 2024
			Actuals	Actuals	Actuals	Actuals 1.25.23	Budget 1.25.23	Projection
295855	9640	129 Ins & Bonds-SmartStart Dental	29	49	47	35	65	68
295855	9659	129 UnempComp-SS Dental	3	3	3	2	3	3
295855	9101	162 Salaries & Wages-Dental Mobile	144,791	5,449	37,922	32,210	63,200	124,018
295855	9102	162 Parttime > 1000 Hrs-DenMo	12,963	-	952	724	1,448	11,678
295855	9107	162 Contracted Pers Svcs-DenMobile	610	-	-	8,193	11,136	-
295855	9201	162 Social Security-Dental Mobile	8,474	334	2,382	2,013	4,556	8,413
295855	9202	162 Medicare-Dental Mobile	2,189	78	557	471	1,099	1,968
295855	9205	162 Group Hosp Ins-Dental Mobile	18,378	807	6,201	5,649	11,030	14,170
295855	9206	162 HRA - Dental Mobile	3,653	140	1,187	1,083	1,980	2,713
295855	9210	162 Retirement-Dental Mobile	13,487	504	4,194	3,953	7,647	18,156
295855	9211	162 401K Match	1,091	53	194	121	1,264	2,714
295855	9230	162 Wrkrs' Comp-Dental Mobile	424	15	64	92	441	814
295855	9301	162 Office Supplies-Dental Mobile	619	-	1,484	603	1,000	1,000
295855	9320	162 Printing & Binding-Dent Mobile	6,735	15	2,107	2,266	3,500	2,000
295855	9331	162 MinorOffEquip-Mobile Dental	2,223	-	4,656	25	4,000	1,000
295855	9345	162 AutoSupp-MobileDental	95	-	1,071	-	1,000	1,000
295855	9346	162 Fuel-Dental Mobile Clinic	484	58	427	95	500	500
295855	9352	162 Software-MobDental	5,260	-	-	-	-	-
295855	9367	162 Dental Supplies-Dental Mobile	30,195	466	9,135	3,020	15,000	7,500
295855	9401	162 Building & Equipment Rental	-	-	5,145	5,146	6,000	6,000
295855	9420	162 Telecommunications-DentalMobil	798	1,368	912	456	1,000	1,000
295855	9445	162 Purchased Services	6,500	-	2,797	1,889	1,835	3,000
295855	9447	162 ContractedSvcs-DentalMobile	7,294	5,937	3,335	731	5,500	1,000
295855	9520	162 AutosTruckMaint-MobileDental	134	202	169	-	250	300
295855	9560	162 Minor Equip Maint - MobileDent	2,099	-	-	-	2,500	500
295855	9570	162 Service Contracts-MobileDental	1,289	1,163	1,363	-	1,500	1,500
295855	9611	162 Mileage-Mobile Dental	726	-	246	234	500	500
295855	9630	162 Dues & Subscriptions - Mob Den	1,261	-	750	-	-	-
295855	9635	162 Training & Education - Den Mob	150	495	-	-	500	-
295855	9640	162 Insurance & Bonds-Dental Mobil	1,867	59	279	409	919	1,696
295855	9659	162 UnemployComp-MobileDental	-	15	38	121	150	191
295855	9860	162 Equip&Furn-MobileDental	-	-	5,654	-	-	18,255
295855	9101	182 Salaries & Wages-DCM	289,402	62,916	36,568	29,504	63,200	124,018
295855	9102	182 Part Time > 1000 Hours-DCM	112	-	952	725	1,450	11,678
295855	9107	182 Contracted Personal Ser-DCM	-	-	-	6,676	9,619	-
295855	9201	182 Social Security-DCM	15,435	3,731	2,299	1,849	4,556	8,413
295855	9202	182 Medicare-DCM	4,082	872	538	432	1,099	1,968
295855	9205	182 Group Hospital Ins-DCM	30,684	4,337	6,025	5,148	11,030	14,170
295855	9206	182 HRA-DCM	6,024	832	1,154	986	1,980	2,713
295855	9210	182 Retirement-DCM	26,122	6,405	4,043	3,625	7,647	18,156

**Dental Health - 5855**

			FY2020	FY2021	FY2022	FY2023	FY2023	FY 2024
			Actuals	Actuals	Actuals	Actuals 1.25.23	Budget 1.25.23	Projection
295855	9211	182 401K Match-DCM	2,506	624	184	117	1,264	2,714
295855	9230	182 Workers' Comp-DCM	564	170	63	85	441	814
295855	9301	182 Office Supplies-DCM	-	-	448	550	1,000	1,000
295855	9320	182 Printing & Binding-DCM	-	-	2,105	2,018	3,500	1,000
295855	9331	182 Minor Office Equip & Furn-DCM	23,392	-	5,988	538	4,000	1,000
295855	9345	182 Automotive Supplies-DCM	65	-	52	-	1,000	1,000
295855	9346	182 Fuel-DCM	149	-	203	159	500	500
295855	9367	182 Dental Supplies-DCM	-	-	3,840	6,013	15,000	-
295855	9401	182 Building & Equipment Rental	-	-	5,145	5,146	6,000	7,500
295855	9420	182 Telecommunications	493	456	912	456	1,000	6,000
295855	9447	182 Contracted Services-DCM	5,292	-	1,519	-	3,000	1,000
295855	9520	182 Autos and Trucks Maintenance	1,471	-	185	-	250	3,000
295855	9560	182 Minor Equipment Maint-DCM	5,099	-	-	236	2,500	1,000
295855	9570	182 Service Contracts	-	-	1,159	-	1,500	300
295855	9611	182 Mileage-DCM	-	-	161	220	500	500
295855	9630	182 Dues & Subscriptions	-	-	750	-	-	1,500
295855	9635	182 Training & Education-DCM	-	-	-	-	500	500
295855	9640	182 Insurance & Bonds-DCM	2,516	760	274	376	919	1,696
295855	9659	182 Unemployment Comp-DCM	-	97	38	111	150	191
295855	9860	182 Equipment & Furniture-DCM	176,448	-	5,654	-	2,500	18,255
295855	9101	407 Salaries & Wages-ORH	-	-	70,848	39,241	69,784	-
295855	9201	407 Social Security-ORH	-	-	3,606	1,375	4,327	-
295855	9202	407 Medicare-ORH	-	-	1,005	557	1,012	-
295855	9205	407 Group Hospital Insurance-ORH	-	-	2,158	1,085	2,757	-
295855	9206	407 HRA-ORH	-	-	392	195	495	-
295855	9210	407 Retirement-ORH	-	-	8,080	4,767	8,444	-
295855	9211	407 401K Match-ORH	-	-	1,129	786	1,396	-
295855	9230	407 Workers' Compensation-ORH	-	-	128	110	419	-
295855	9367	407 Dental Supplies-ORH	-	-	64,936	28,663	60,457	150,000
295855	9640	407 Insurance & Bonds-ORH	-	-	573	491	872	-
295855	9659	407 Unemployment Comp-ORH	-	-	24	32	38	-
295855	9101	41400 Salaries & Wages - Dental	1,261,270	1,231,322	1,314,422	726,149	1,468,753	1,488,213
295855	9102	41400 PT > 1000 Hrs Dental	165,213	73,547	76,020	35,174	86,733	140,137
295855	9103	41400 PT < 1000 Hrs Dental	23,449	-	-	-	-	-
295855	9107	41400 Contract Person Svcs-Dental	2,149	4,731	109,230	-	-	-
295855	9201	41400 Social Security Dental	75,558	70,173	78,059	43,225	109,416	100,958
295855	9202	41400 Medicare - Dental	20,234	18,248	19,571	10,745	25,589	23,611
295855	9205	41400 Group Hosp Ins Dental	133,509	127,338	130,207	75,002	189,910	170,045

**Dental Health - 5855**

			<b>FY2020</b>	<b>FY2021</b>	<b>FY2022</b>	<b>FY2023</b>	<b>FY2023</b>	<b>FY 2024</b>
			<b>Actuals</b>	<b>Actuals</b>	<b>Actuals</b>	<b>Actuals 1.25.23</b>	<b>Budget 1.25.23</b>	<b>Projection</b>
295855	9206	41400 HRA - Dental	27,084	3,654	24,888	14,399	34,617	32,561
295855	9210	41400 Retirement - Dental	126,570	130,086	154,138	92,161	213,538	217,873
295855	9211	41400 401K Match	10,241	12,532	15,810	10,499	35,296	32,567
295855	9230	41400 Workers' Comp Dental	-	-	2,837	2,132	10,589	9,770
295855	9301	41400 Office Supplies-Dental	4,317	4,970	4,697	3,191	3,200	5,000
295855	9304	41400 Laboratory Supplies-Dental	163	-	-	-	150	-
295855	9320	41400 Printing & Binding- Dental	542	288	2,797	1,179	1,100	1,200
295855	9325	41400 Postage-Dental	2,000	1,999	2,000	-	2,000	2,000
295855	9331	41400 Minor Off Equip&Furn-Dental	11,913	4,168	37,604	5,306	12,000	6,000
295855	9352	41400 Software-Dental	5,260	-	-	3,765	4,000	7,000
295855	9356	41400 Special Program Supplies	-	-	18	-	-	-
295855	9360	41400 Medical Supplies	-	-	680	-	600	300
295855	9367	41400 Dental Supplies-Dental	134,934	119,232	141,772	51,489	130,000	30,000
295855	9394	41400 Janitorial Supplies-Dental	4,303	4,346	2,327	1,752	4,000	4,000
295855	9401	41400 Bldg & Equip Rental - Dental	76,556	77,819	65,763	65,763	65,764	65,764
295855	9412	41400 Lights & Power	12,629	12,012	12,326	7,692	15,000	15,000
295855	9415	41400 Meeting Expense-Dental	232	74	72	428	1,000	1,000
295855	9420	41400 Telecommunications-Dental	2,400	2,400	2,400	1,784	2,400	3,000
295855	9445	41400 Purchased Svcs-Dental	6,360	5,026	1,167	97	4,000	1,500
295855	9447	41400 Contracted Services	28,628	26,519	33,088	14,934	50,500	30,000
295855	9499	41400 Providers Meeting Expense	181	-	-	-	300	-
295855	9501	41400 Bldg & Ground Maint-Dental	4,349	1,748	6,474	2,123	12,000	12,000
295855	9520	41400 Autos & Truck Maint-Dental	1,711	1,814	1,015	663	2,000	2,000
295855	9560	41400 Minor Equip Maint - Dental	14,942	13,771	11,708	4,642	10,000	10,000
295855	9570	41400 Service Contracts-Dental	4,514	11,929	11,465	7,831	12,000	12,000
295855	9611	41400 Mileage - Dental	222	-	23	110	250	250
295855	9615	41400 Property Tax	-	-	-	68	-	-
295855	9630	41400 Dues & Subscriptions-Dental	6,050	8,083	5,557	3,499	4,500	6,000
295855	9635	41400 Training & Education-Dental	3,363	1,355	4,277	4,902	14,000	6,000
295855	9640	41400 Insurance & Bonds	15,131	-	12,642	9,510	22,060	20,354
295855	9659	41400 UnempComp-Dental	-	1,441	1,004	1,796	2,574	2,291
295855	9699	41400 Recruitment	-	561	-	-	1,000	-
295855	9820	41400 Building Improvements-Dental	-	-	-	-	152,510	152,510
295855	9860	41400 Equipment & Furniture-Dental	-	5,800	66,648	-	-	541,078
295855	9101	4140A Sals&Wags-KDent	582,439	556,864	642,197	441,974	711,617	744,107
295855	9102	4140A PT>1000 Hrs-KDent	37,769	2,265	2,391	57,013	86,000	70,068
295855	9103	4140A PT<1000 Hrs - KDent	8,707	-	-	6,555	13,110	-

**Dental Health - 5855**

			<b>FY2020</b>	<b>FY2021</b>	<b>FY2022</b>	<b>FY2023</b>	<b>FY2023</b>	<b>FY 2024</b>
			<b>Actuals</b>	<b>Actuals</b>	<b>Actuals</b>	<b>Actuals 1.25.23</b>	<b>Budget 1.25.23</b>	<b>Projection</b>
295855	9107	4140A ContractedPersonnelSvcs-KDent	1,059	-	-	-	-	-
295855	9201	4140A Social Security-KDent	33,145	30,226	34,010	27,589	44,120	50,479
295855	9202	4140A Medicare-KDent	8,866	7,978	9,223	7,225	10,318	11,806
295855	9205	4140A GrpHospIns-KDent	61,496	51,214	50,067	41,467	68,936	85,022
295855	9206	4140A HRA-KDent	11,910	9,446	9,512	7,858	12,375	16,280
295855	9210	4140A Retirement-KDent	55,212	57,074	73,013	60,426	86,106	108,937
295855	9211	4140A 401K Match	4,050	4,959	8,377	4,932	14,232	16,284
295855	9230	4140A Wrkrs Comp-KDent	-	-	1,301	1,417	4,270	4,885
295855	9301	4140A Office Supplies-KDent	937	1,296	2,260	1,471	1,100	2,000
295855	9304	4140A Laboratory Supplies-KDental	39	-	-	-	150	-
295855	9320	4140A Printing & Binding-KDent	383	669	2,346	574	500	750
295855	9325	4140A Postage-KDent	1,000	799	1,000	-	1,000	1,000
295855	9331	4140A MinorOfficeEquip&Furn-KannDent	2,826	390	10,945	11,882	12,000	4,000
295855	9352	4140A Software-KDental	5,260	-	-	299	5,500	3,000
295855	9360	4140A Medical Supplies	-	-	680	-	-	300
295855	9367	4140A Dental Supplies-KDent	79,969	89,877	111,143	23,039	90,000	20,000
295855	9420	4140A Telecommunications-KDental	2,400	2,400	2,400	1,200	2,400	2,400
295855	9445	4140A Purchased Services-DentalKann	4,794	1,609	-	-	2,500	1,000
295855	9447	4140A ContractSvcs-Dental Kannapolis	7,294	8,109	10,233	1,691	10,000	11,000
295855	9560	4140A MinorEquipMaint-KannDent	5,658	9,343	6,158	7,428	10,100	10,100
295855	9570	4140A Service Contracts-KannDental	4,072	7,556	7,748	5,814	10,000	10,000
295855	9611	4140A Mileage-KDent	93	-	82	51	75	100
295855	9630	4140A Dues & Subscriptions-KDental	3,136	2,031	2,127	1,636	1,700	1,500
295855	9635	4140A Trng & Ed - KDent	4,140	511	4,894	381	2,000	1,000
295855	9640	4140A Ins&Bonds-KDent	6,865	-	5,801	6,313	8,895	10,177
295855	9659	4140A UnempComp-KannDental	-	557	542	1,104	1,888	1,145
295855	9860	4140A Equipment & Furn - Kann Dental	-	-	12,761	-	-	-
<b>Total Expense</b>			<b>4,020,629</b>	<b>2,939,644</b>	<b>3,708,063</b>	<b>2,149,598</b>	<b>4,381,468</b>	<b>4,988,480</b>
<b>Net</b>			<b>281,940</b>	<b>1,901,359</b>	<b>1,095,632</b>	<b>(518,696)</b>	<b>1,279,398</b>	<b>1,079,893</b>

**Vital Records - 5860**

			FY2020	FY2021	FY2022	FY2023	FY2023	FY 2024
			Actuals	Actuals	Actuals	Actuals 1.25.23	Budget 1.25.23	Projection
<b>Revenue</b>								
265860	6904	185 ContribCabCo-Vital Records	49,000	58,314	63,913	42,433	72,743	75,660
<b>Total Revenue</b>			<b>49,000</b>	<b>58,314</b>	<b>63,913</b>	<b>42,433</b>	<b>72,743</b>	<b>75,660</b>
<b>Expense</b>								
295860	9101	185 Sals&Wags-VR	39,137	40,299	50,723	27,723	49,400	51,646
295860	9109	185 Salary Adjustments-VR	-	-	-	-	1,405	1,808
295860	9201	185 Social Security-VR	2,196	2,384	2,918	1,606	3,150	3,314
295860	9202	185 Medicare-VR	513	558	682	376	737	775
295860	9205	185 GrpHospIns-VR	6,474	6,273	7,023	3,920	7,353	7,423
295860	9206	185 HRA-VR	1,276	1,195	1,340	751	1,320	1,422
295860	9210	185 Retirement-VR	3,518	4,123	5,787	3,363	6,147	6,744
295860	9211	185 401K Match	391	514	1,014	554	1,016	1,069
295860	9230	185 WrkrsComp-VR	91	113	105	78	305	321
295860	9301	185 Office Supplies-VR	432	439	-	-	500	200
295860	9320	185 Printing & Binding-VR	-	-	17	11	25	20
295860	9325	185 Postage	93	460	11	4	400	150
295860	9331	185 Minor Office Equipment & Furn	-	699	-	-	250	-
295860	9635	185 Training & Education-VR	-	10	-	-	-	-
295860	9640	185 Ins&Bonds-VR	406	504	467	347	635	668
295860	9659	185 UnempComp-VitalRecords	97	62	66	84	100	100
<b>Total Expense</b>			<b>54,625</b>	<b>57,632</b>	<b>70,154</b>	<b>38,815</b>	<b>72,743</b>	<b>75,660</b>
<b>Net</b>			<b>(5,625)</b>	<b>682</b>	<b>(6,241)</b>	<b>3,618</b>	<b>-</b>	<b>-</b>

**Communicable Disease - 5865**

			<b>FY2020</b>	<b>FY2021</b>	<b>FY2022</b>	<b>FY2023</b>	<b>FY2023</b>	<b>FY 2024</b>
			<b>Actuals</b>	<b>Actuals</b>	<b>Actuals</b>	<b>Actuals 1.25.23</b>	<b>Budget 1.25.23</b>	<b>Projection</b>
<b>Revenue</b>								
265865	6807	90 340B Program Income	-	-	38,142	17,974	-	40,000
265865	6438	131 Medicaid Settlement	-	231	-	1,714	-	2,500
265865	6637	131 Private Insurance-Int Travel	15,810	975	7,836	7,749	9,500	20,000
265865	6664	131 Medicare Reimb-InternationalTr	526	-	587	1,342	200	2,897
265865	6672	131 Patient Fees- Int. Travel	24,826	2,929	32,309	17,115	24,000	35,000
265865	6415	146 Medicaid-Flu/Pneumonia	16,582	21,834	1,539	532	2,000	1,423
265865	6417	146 Medicaid Managed Care	-	-	13,560	5,313	30,000	12,904
265865	6438	146 Medicaid Settlement	8,822	8,839	13,223	1,309	8,831	8,000
265865	6637	146 Private Ins-Flu/Pneumonia	10,518	8,211	8,640	5,566	10,000	9,109
265865	6664	146 Medicare Reimb-Flu/Pneumonia	116	35	424	337	250	497
265865	6672	146 Patient Fees-Flu/Pneumonia	815	345	388	403	350	596
265865	6417	200 Medicaid Managed Care	-	-	-	193	-	-
265865	6415	235 Medicaid Reimb-PrEP Clinic	-	697	309	167	200	300
265865	6417	235 Medicaid Managed Care	-	-	454	201	500	500
265865	6438	235 Medicaid Settlement	57	22	388	292	60	-
265865	6448	235 Mecklenburg County	-	-	7,165	2,042	-	7,000
265865	6637	235 Private Ins - PrEP Clinic	1,335	1,730	2,330	2,164	7,500	4,000
265865	6664	235 Medicare Reimbursement	-	-	77	69	-	50
265865	6672	235 Patient Fees - PrEP Clinic	2,867	1,931	974	321	7,500	1,000
265865	6807	235 340B Program Income-PrEP	-	-	-	-	75,000	-
265865	6904	509 Contribution from Cabarrus Cty	443,429	1,006,571	-	-	-	-
265865	6343	511 NC Central University	-	20,000	-	-	-	-
265865	6854	515 Cabarrus PH Interest-CCRC	-	573,758	-	-	-	-
265865	6247	516 US DHHS - PRF4	-	-	211,949	181,402	243,602	-
265865	6412	519 Contrib from City of Concord	-	28,940	-	-	-	-
265865	6200	45100 CHA Grant - CD	10,734	10,735	10,734	4,475	10,734	10,734
265865	6415	45100 Medicaid - CD	-	-	-	2,298	-	3,516
265865	6417	45100 Medicaid Managed Care	-	-	8	1,116	-	4,405
265865	6438	45100 Medicaid Settlement-CD Grant	-	3,631	-	272	-	1,600
265865	6451	45100 Rowan Co Health Dept	39,895	4,370	-	-	-	-
265865	6637	45100 Private Insurance-CD Grant	130	80	1,477	170	1,000	250
265865	6664	45100 Medicare Reimbursement	-	-	-	247	-	350
265865	6672	45100 Patient Fees-CD Grant	-	-	-	37	-	438
265865	6803	45100 Miscellaneous Revenue-CD	1,782	1,403	1,765	1,115	2,000	2,200
265865	6904	45100 Cont Cab Co - CD	736,846	794,042	914,497	548,947	859,052	887,540
265865	6200	45140 CHA Grant-PH Preparedness	49,633	64,434	53,537	41,593	49,633	54,785
265865	6803	45140 Miscellaneous Revenue	232	-	-	-	-	-
265865	6904	45140 Contribution from Cabarrus Cty	-	-	-	-	82,000	85,280
265865	6200	45510 CHA Grant - TB	5,194	5,194	5,194	3,376	5,194	5,194

**Communicable Disease - 5865**

			<b>FY2020</b>	<b>FY2021</b>	<b>FY2022</b>	<b>FY2023</b>	<b>FY2023</b>	<b>FY 2024</b>
			<b>Actuals</b>	<b>Actuals</b>	<b>Actuals</b>	<b>Actuals 1.25.23</b>	<b>Budget 1.25.23</b>	<b>Projection</b>
265865	6415	45510 Medicaid - TB Grant	2,800	3,339	327	19	500	100
265865	6417	45510 Medicaid Managed Care	-	-	376	243	4,000	500
265865	6438	45510 Medicaid Settlement-TB Grant	330	1,399	1,369	1,954	864	2,000
265865	6637	45510 Private Insurance-TB Grant	2,162	1,966	1,634	658	2,000	1,200
265865	6664	45510 Medicare Reimb-TB Grant	142	-	-	-	-	-
265865	6672	45510 Patient Fees - TB Grant	10,380	7,533	7,185	4,069	11,000	8,000
265865	6200	50115 CHA Grant-IPS COVID-19	-	248,252	-	-	-	-
265865	6200	50539 CHA Grant-COVID-19 CARES	-	71,770	-	-	-	-
265865	6200	50543 CHA Grant-ELC EnhDectAct	-	432,961	1,222,342	154,982	766,210	220,000
265865	6200	50544 CHA Grant-IPC Regional Teams	-	227,360	-	-	-	-
265865	6200	50545 CHA Grant-EDRegSupportTeam	-	246,520	553,328	188,861	760,022	782,823
265865	6200	50546 CHA Grant-CD Pandemic Recovery	-	-	-	111,952	551,240	215,000
265865	6200	50584 CHA Grant-Viral Hepatitis Prev	-	-	42,278	32,084	77,159	77,159
265865	6200	50610 CHA Grant - STD Prevention	42	-	42	-	100	100
265865	6200	50619 CHA Grant-Covid 19 Crisis Resp	148,104	-	-	-	-	-
265865	6247	50619 US Dept Health & Human Service	91,227	387,533	150,809	14,433	14,433	-
265865	6411	50619 Federal Emergency Mgmt Agency	-	-	22,194	-	-	-
265865	6415	50619 Medicaid Reimb-Covid19	21,304	5,576	49,677	8,951	9,520	9,000
265865	6417	50619 Medicaid Managed Care	-	-	49,815	12,138	29,456	15,000
265865	6438	50619 Medicaid Settlement-CovidCR	-	-	5,461	-	-	-
265865	6637	50619 Private Insurance-Covid19	80,063	375,758	169,915	17,443	60,000	25,000
265865	6664	50619 Medicare Reimb-Covid19	27,423	246,354	63,479	3,589	8,480	5,000
265865	6803	50619 Miscellaneous Revenue	6,168	-	4,090	-	-	-
265865	6200	50621 CHA Grant - PH Reg WF	-	-	142,946	311,471	3,154,849	2,060,918
265865	6200	50716 CHA Grant-CDCCVP	-	107,836	379,471	90,793	492,932	-
265865	6200	50894 CHA Grant - STD Drugs	2,986	2,966	1,960	932	18,089	18,089
265865	6200	55410 CHA Grant-HIV/STD	28,000	28,000	27,998	11,668	28,000	28,000
265865	6415	55410 Medicaid-HIV/STD	6,447	13,313	2,264	1,757	2,000	4,000
265865	6417	55410 Medicaid Managed Care	-	-	12,051	8,342	10,000	18,000
265865	6438	55410 Medicaid Settlement-HIV/STD	3,167	5,193	7,375	10,100	4,180	10,000
265865	6637	55410 Pvt Ins-HIV/STD	1,482	2,574	5,373	5,816	3,000	12,000
265865	6664	55410 Medicare Reimb - HIV/STD	-	22	147	362	-	400
265865	6672	55410 Patient Fees-HIV/STD	12,092	13,020	4,392	1,319	13,000	5,000
265865	6200	57150 CHA Grant - Immun Action Plan	31,298	54,695	31,010	12,923	31,010	31,010
265865	6415	57150 Medicaid-IAP	21,431	25,493	3,604	978	2,000	3,453
265865	6417	57150 Medicaid Managed Care	-	-	27,256	15,918	28,000	32,000
265865	6438	57150 Medicaid Settlement-Imm Action	18,315	30,349	55,952	22,014	24,332	40,000
265865	6637	57150 PvtIns-IAP	87,145	66,854	90,798	68,432	75,000	130,000
265865	6664	57150 Medicare-ImmActionPlan	1,686	1,635	2,859	1,361	2,000	2,500
265865	6672	57150 Patient Fees-IAP	15,427	11,161	10,357	6,591	12,000	15,000

**Communicable Disease - 5865**

	<b>FY2020 Actuals</b>	<b>FY2021 Actuals</b>	<b>FY2022 Actuals</b>	<b>FY2023 Actuals 1.25.23</b>	<b>FY2023 Budget 1.25.23</b>	<b>FY 2024 Projection</b>
<b>Total Revenue</b>	<b>1,989,771</b>	<b>5,180,366</b>	<b>4,477,640</b>	<b>1,972,001</b>	<b>7,624,482</b>	<b>4,973,320</b>

**Communicable Disease - 5865**

			<b>FY2020</b>	<b>FY2021</b>	<b>FY2022</b>	<b>FY2023</b>	<b>FY2023</b>	<b>FY 2024</b>
			<b>Actuals</b>	<b>Actuals</b>	<b>Actuals</b>	<b>Actuals 1.25.23</b>	<b>Budget 1.25.23</b>	<b>Projection</b>
<b>Expense</b>								
295865	9102	90 Part Time > 1000 Hours-Pharm	-	-	16,470	21,052	-	-
295865	9103	90 Part Time < 1000 Hours-Pharm	-	-	10,968	13,854	-	-
295865	9201	90 Social Security-Pharmacy	-	-	1,703	2,168	-	-
295865	9202	90 Medicare-Pharmacy	-	-	398	507	-	-
295865	9205	90 Group Hospital Ins - Pharmacy	-	-	56	112	-	-
295865	9210	90 Retirement - Pharmacy	-	-	1,891	2,562	-	-
295865	9230	90 Workers' Compensation-Pharm	-	-	18	98	-	-
295865	9447	90 Outsourced Services	-	-	7,689	7,494	-	36,000
295865	9640	90 Insurance & Bonds - Pharm	-	-	81	437	-	-
295865	9659	90 Unemployment Comp - Pharm	-	-	-	121	-	-
295865	9102	126 Part Time > 1000 Hours STD	123	-	-	-	-	-
295865	9201	126 Social Security STD	8	-	-	-	-	-
295865	9202	126 Medicare STD	2	-	-	-	-	-
295865	9205	126 Group Hospital Insurance STD	0	-	-	-	-	-
295865	9210	126 Retirement STD	11	-	-	-	-	-
295865	9101	131 Salaries & Wages-Intl Travel	21,816	95	5,882	11,464	39,418	26,283
295865	9102	131 Part Time > 1000 Hrs Intl Trav	7,521	-	-	-	-	-
295865	9109	131 Salary Adjustments-IntTravel	-	-	-	-	1,121	920
295865	9201	131 Social Security-Intl Travel	1,761	6	354	683	2,513	1,687
295865	9202	131 Medicare - Intl Travel	412	1	83	160	588	394
295865	9205	131 Group Hosp Ins - Intl Travel	3,522	0	550	1,184	4,390	2,955
295865	9206	131 HRA - International Travel	698	-	105	227	792	569
295865	9210	131 Retirement - Intl Travel	2,637	7	669	1,391	4,905	3,640
295865	9211	131 401K Match	214	-	118	229	811	544
295865	9230	131 Workers' Comp - Intl Travel	82	0	12	32	243	163
295865	9327	131 International Travel Vaccine	29,796	-	33,128	-	18,000	18,000
295865	9360	131 Medical Supplies-IT	-	-	-	-	100	-
295865	9630	131 Dues & Subs-IT	975	-	975	1,025	1,000	1,025
295865	9640	131 Insurance & Bonds	366	1	54	143	529	354
295865	9659	131 UnempComp-IntTravel	54	-	4	26	60	40
295865	9101	146 Salaries & Wages-Flu/Pneumonia	1,861	2,235	874	1,233	2,000	-
295865	9102	146 PT > 1000 Hrs-Flu/Pneumonia	862	406	-	-	-	-
295865	9103	146 PT < 1000 Hrs-Flu/Pneumonia	-	-	137	-	-	-
295865	9201	146 Social Security-Flu/Pneumonia	164	162	62	69	75	-
295865	9202	146 Medicare-Flu/Pneumonia	38	38	14	16	25	-
295865	9205	146 Group Hosp Ins-Flu/Pneumonia	163	24	67	134	300	-
295865	9206	146 HRA - Flu & Pneumonia	33	4	13	26	65	-
295865	9210	146 Retirement-Flu/Pneumonia	245	269	100	149	200	-

**Communicable Disease - 5865**

			<b>FY2020</b>	<b>FY2021</b>	<b>FY2022</b>	<b>FY2023</b>	<b>FY2023</b>	<b>FY 2024</b>
			<b>Actuals</b>	<b>Actuals</b>	<b>Actuals</b>	<b>Actuals 1.25.23</b>	<b>Budget 1.25.23</b>	<b>Projection</b>
295865	9211	146 401K Match	19	6	15	23	40	-
295865	9230	146 Workers' Comp-Flu/Pneumonia	8	7	3	3	5	-
295865	9365	146 Pharmacy-Flu & Pneumonia	-	7,777	10,316	9,996	10,300	10,000
295865	9640	146 Ins & Bonds-Flu/Pneumonia	34	33	12	15	25	-
295865	9659	146 UnempComp-Flu/Pneumonia	8	5	5	3	8	-
295865	9101	235 Salaries & Wages-PrEP	206	-	-	-	-	-
295865	9102	235 Part Time > 1000 Hours-PrEP	-	-	-	-	39,571	-
295865	9103	235 Part Time < 1000 Hrs - PrEP	-	-	-	-	22,752	-
295865	9201	235 Social Security - PrEP	12	-	-	-	7,500	-
295865	9202	235 Medicare - PrEP	3	-	-	-	2,500	-
295865	9205	235 Group Hospital Ins - PrEP	35	-	-	-	-	-
295865	9206	235 HRA - PrEP	7	-	-	-	-	-
295865	9210	235 Retirement - PrEP	19	-	-	-	7,500	-
295865	9211	235 401K Match	2	-	-	-	1,250	-
295865	9230	235 Workers' Comp - PrEP	1	-	-	-	500	-
295865	9304	235 Lab Supplies-PrEP Clinic	-	-	-	-	2,050	-
295865	9355	235 Other Operation Costs-PrEP	-	-	-	-	2,000	-
295865	9445	235 Purchased Services-PrEP Clinic	1,692	1,645	-	-	-	-
295865	9447	235 Outsourced Services	-	-	2,533	1,235	10,000	2,400
295865	9630	235 Dues & Sub - PrEP Clinic	682	-	180	-	1,000	-
295865	9640	235 Insurance & Bonds - PrEP	3	-	-	-	731	-
295865	9659	235 Unemployment Comp - PrEP	1	-	-	-	158	-
295865	9101	509 Salaries & Wages-CRC	29,323	645,906	-	-	-	-
295865	9102	509 Part Time > 1000 Hrs-CRC	28,023	116,353	-	-	-	-
295865	9103	509 Part Time < 1000 Hrs-CRC	123	1,862	-	-	-	-
295865	9104	509 Temp - Part & Full Time-CRC	-	12,247	-	-	-	-
295865	9201	509 Social Security-CRC	3,374	46,042	-	-	-	-
295865	9202	509 Medicare-CRC	789	10,876	-	-	-	-
295865	9205	509 Group Hospital Ins-CRC	6,800	68,838	-	-	-	-
295865	9206	509 HRA-CRC	1,524	14,104	-	-	-	-
295865	9210	509 Retirement-CRC	5,838	73,016	-	-	-	-
295865	9211	509 401K Match-CRC	387	5,400	-	-	-	-
295865	9230	509 Workers' Comp-CRC	-	2,149	-	-	-	-
295865	9355	509 Other Operation Costs-CRC	-	1	-	-	-	-
295865	9640	509 Insurance & Bonds-CRC	-	9,551	-	-	-	-
295865	9659	509 Unemployment Comp-CRC	183	1,596	-	-	-	-
295865	9101	511 Salaries & Wages-NCCU	-	13,243	-	-	-	-
295865	9102	511 Part Time > 1000 Hours-NCCU	-	192	-	-	-	-
295865	9201	511 Social Security-NCCU	-	808	-	-	-	-
295865	9202	511 Medicare-NCCU	-	189	-	-	-	-

**Communicable Disease - 5865**

			<b>FY2020</b>	<b>FY2021</b>	<b>FY2022</b>	<b>FY2023</b>	<b>FY2023</b>	<b>FY 2024</b>
			<b>Actuals</b>	<b>Actuals</b>	<b>Actuals</b>	<b>Actuals 1.25.23</b>	<b>Budget 1.25.23</b>	<b>Projection</b>
295865	9205	511 Group Hospital Ins - NCCU	-	1,183	-	-	-	-
295865	9206	511 HRA - NCCU	-	228	-	-	-	-
295865	9210	511 Retirement - NCCU	-	1,368	-	-	-	-
295865	9211	511 401K Match - NCCU	-	174	-	-	-	-
295865	9230	511 Workers' Comp - NCCU	-	38	-	-	-	-
295865	9445	511 Purchased Services-NCCU	-	2,412	-	-	-	-
295865	9640	511 Insurance & Bonds-NCCU	-	168	-	-	-	-
295865	9101	515 Salaries & Wages-CCRC	-	348,207	-	-	-	-
295865	9102	515 Part Time > 1000 Hours-CCRC	-	73,457	-	-	-	-
295865	9103	515 Part Time < 1000 Hours-CCRC	-	2,662	-	-	-	-
295865	9104	515 Temp - Part & Full Time-CCRC	-	15,693	-	-	-	-
295865	9201	515 Social Security-CCRC	-	26,146	-	-	-	-
295865	9202	515 Medicare-CCRC	-	6,115	-	-	-	-
295865	9205	515 Group Hospital Ins-CCRC	-	41,219	-	-	-	-
295865	9206	515 HRA-CCRC	-	8,050	-	-	-	-
295865	9210	515 Retirement-CCRC	-	43,256	-	-	-	-
295865	9211	515 401K Match-CCRC	-	2,618	-	-	-	-
295865	9230	515 Workers' Compensation-CCRC	-	1,415	-	-	-	-
295865	9640	515 Insurance & Bonds-CCRC	-	5,446	-	-	-	-
295865	9101	516 Salaries & Wages-PRF4	-	-	-	-	49,213	-
295865	9107	516 Contracted Personnel	-	-	9,416	16,844	3,000	-
295865	9171	516 Legal Fees	-	-	2,109	-	-	-
295865	9201	516 Social Security-PRF4	-	-	-	-	3,134	-
295865	9202	516 Medicare-PRF4	-	-	-	-	733	-
295865	9205	516 Group Hospital Insurance-PRF4	-	-	-	-	7,353	-
295865	9206	516 HRA-PRF4	-	-	-	-	1,320	-
295865	9210	516 Retirement-PRF4	-	-	-	-	6,117	-
295865	9211	516 401K Match-PRF4	-	-	-	-	1,011	-
295865	9230	516 Workers' Comp-PRF4	-	-	-	-	303	-
295865	9301	516 Office Supplies-PRF4	-	-	-	-	1,084	-
295865	9331	516 Minor Office Equip & Furn-PRF4	-	-	26,118	37,344	15,305	-
295865	9355	516 Other Operation Costs-PRF4	-	-	211	-	2,500	-
295865	9401	516 Building & Equip Leases-PRF4	-	-	63,383	84,000	117,541	-
295865	9412	516 Lights & Power	-	-	1,240	3,868	4,200	-
295865	9420	516 Telecommunications	-	-	659	1,637	1,935	-
295865	9445	516 Purchased Services	-	-	826	-	-	-
295865	9447	516 Outsourced Services-PRF4	-	-	26,926	20,917	17,719	-
295865	9501	516 Building & Ground Mainten-PRF4	-	-	439	1,534	2,500	-
295865	9570	516 Service Contracts-PRF4	-	-	-	-	3,102	-
295865	9640	516 Insurance & Bonds-PRF4	-	-	-	-	632	-

**Communicable Disease - 5865**

			<b>FY2020</b>	<b>FY2021</b>	<b>FY2022</b>	<b>FY2023</b>	<b>FY2023</b>	<b>FY 2024</b>
			<b>Actuals</b>	<b>Actuals</b>	<b>Actuals</b>	<b>Actuals 1.25.23</b>	<b>Budget 1.25.23</b>	<b>Projection</b>
295865	9659	516 Unemployment Compen-PRF4	-	-	-	-	100	-
295865	9820	516 Building Improvements	-	-	18,422	4,799	4,800	-
295865	9101	519 Salaries & Wages-Covid-CityCon	-	15,205	-	-	-	-
295865	9102	519 PT > 1000 Hours-CovidCityCon	-	7,435	-	-	-	-
295865	9201	519 Social Security-CovidCityCon	-	1,368	-	-	-	-
295865	9202	519 Medicare-CovidCityCon	-	320	-	-	-	-
295865	9205	519 Grp Hospital Ins-CovidCityCon	-	1,574	-	-	-	-
295865	9206	519 HRA-CovidCityCon	-	302	-	-	-	-
295865	9210	519 Retirement-CovidCityCon	-	2,167	-	-	-	-
295865	9211	519 401K Match-CovidCityCon	-	125	-	-	-	-
295865	9230	519 Workers' Compensation	-	109	-	-	-	-
295865	9640	519 Insurance & Bonds	-	280	-	-	-	-
295865	9659	519 Unemployment Compensation	-	54	-	-	-	-
295865	9101	45100 Salaries & Wages - CD	238,974	349,550	448,013	190,326	292,861	373,430
295865	9102	45100 Part Time > 1000 Hours-CD	29,562	22,211	4,732	1,846	6,000	-
295865	9103	45100 Part Time < 1000 Hours - CD	8,053	2,662	213	-	8,755	3,381
295865	9104	45100 Temporary-Part & Full Time CD	-	-	203	-	-	-
295865	9107	45100 Contracted Personal Svcs-CD	3,057	-	-	-	-	-
295865	9109	45100 Salary Adjustments-CD	-	-	-	-	8,630	14,417
295865	9201	45100 Social Security - CD	16,205	22,333	26,746	11,165	20,218	26,674
295865	9202	45100 Medicare - CD	3,866	5,236	6,351	2,682	4,728	6,238
295865	9205	45100 Group Hospital Ins - CD	23,232	30,752	41,648	17,842	31,096	39,765
295865	9206	45100 HRA - Comm Diseases	4,615	5,979	8,029	3,405	5,610	8,105
295865	9210	45100 Retirement - CD	23,213	37,465	50,817	23,078	38,398	57,096
295865	9211	45100 401K Match	1,777	3,660	6,717	2,831	6,347	8,535
295865	9230	45100 Workers' Compensation - CD	647	1,045	931	538	1,904	2,581
295865	9301	45100 Office Supplies-CD	1,898	928	616	437	1,400	1,000
295865	9320	45100 Printing & Binding-CD	49	112	505	857	300	1,000
295865	9325	45100 Postage-CD	684	796	536	12	500	100
295865	9331	45100 Minor Off Equip & Furn CD	-	2,806	2,119	-	100	-
295865	9347	45100 Med Records Supplies-CD	157	275	226	202	250	250
295865	9355	45100 Other Operation Costs	-	579	-	59	-	100
295865	9356	45100 Special Prog Supp-CD	-	14,073	-	-	-	-
295865	9360	45100 Medical Supplies - CD	2,475	8,379	3,633	2,687	4,200	5,000
295865	9365	45100 Pharmacy-CD	100	588	100	100	250	250
295865	9420	45100 Telecommunications-CD	4,992	4,929	4,846	2,367	3,700	3,700
295865	9445	45100 Purchased Svcs-CD	60,826	(8,943)	-	-	500	-
295865	9447	45100 Contracted Services-CD	452	1,662	3,827	1,301	1,500	2,000
295865	9560	45100 Minor Equip Mntnce-CD	-	975	445	-	250	200
295865	9570	45100 Service Contracts-CD	2,842	2,803	2,350	1,236	3,500	2,800

**Communicable Disease - 5865**

			<b>FY2020</b>	<b>FY2021</b>	<b>FY2022</b>	<b>FY2023</b>	<b>FY2023</b>	<b>FY 2024</b>
			<b>Actuals</b>	<b>Actuals</b>	<b>Actuals</b>	<b>Actuals 1.25.23</b>	<b>Budget 1.25.23</b>	<b>Projection</b>
295865	9611	45100 Mileage-CD	515	690	239	122	600	300
295865	9630	45100 Dues & Subscriptions-CD	-	41	888	-	-	-
295865	9635	45100 Training & Ed-CD	2,920	3,140	1,597	1,900	3,000	4,000
295865	9640	45100 Insurance & Bonds-CD	2,849	4,596	4,088	2,382	4,120	4,758
295865	9659	45100 UnempComp-CD	-	311	381	400	425	623
295865	9101	45140 Salaries & Wages-PH Prepared	358,538	18,474	24,305	41,957	88,878	91,083
295865	9102	45140 PartTime>1000 Hrs-PH Prepared	214,864	19	12,710	-	-	-
295865	9103	45140 PartTime<1000Hrs-PH Prepared	4,303	-	-	-	-	-
295865	9104	45140 Temporary-PT&FT- PH Prepared	910	-	-	-	-	3,905
295865	9201	45140 Social Security-PH Preparednes	34,253	1,150	2,289	2,593	5,511	5,891
295865	9202	45140 Medicare-PH Preparedness	8,015	269	535	606	1,289	1,378
295865	9205	45140 Grp Hosp Ins-PH Preparedness	45,136	2,219	2,235	3,620	10,960	11,153
295865	9206	45140 HRA-Preparedness	8,859	420	435	705	1,986	2,132
295865	9210	45140 Retirement-PH Preparedness	51,364	1,895	4,234	5,089	10,754	12,187
295865	9211	45140 401K Match-Preparedness	4,072	229	680	839	1,778	1,822
295865	9230	45140 Workers' Comp-PH Preparedness	838	52	77	117	533	570
295865	9301	45140 Office Supplies-PH Preparednes	-	-	60	-	200	200
295865	9320	45140 Printing & Binding-PH Prepared	380	305	28	1	200	200
295865	9356	45140 Special Program Sup-PH Prepare	29,055	45,012	1,887	1,479	2,876	4,000
295865	9420	45140 Telecommunications	-	-	456	228	456	456
295865	9447	45140 Outsourced Services-PHP	-	-	-	1,200	1,200	-
295865	9611	45140 Mileage- PH Preparedness	512	420	77	-	400	400
295865	9630	45140 Dues & Subscriptions	-	-	300	300	300	300
295865	9635	45140 Training & Education-PH Prepar	220	755	-	198	3,000	3,000
295865	9640	45140 Insurance&Bonds-PH Preparednes	3,092	229	344	524	1,111	1,188
295865	9659	45140 UnempComp-PH Preparedness	26	2	30	79	201	200
295865	9101	45510 Salaries & Wages - TB	74,080	48,241	64,470	49,024	95,921	112,092
295865	9102	45510 Part Time > 1000 Hours - TB	6,774	2,820	6,423	7,458	11,981	-
295865	9103	45510 Part Time < 1000 Hours - TB	2,184	1,535	-	-	-	-
295865	9109	45510 Salary Adjustments-TB	-	-	-	-	3,068	4,343
295865	9201	45510 Social Security - TB	5,164	3,156	4,249	3,368	6,880	7,963
295865	9202	45510 Medicare TB	1,208	738	995	788	1,609	1,862
295865	9205	45510 Group Hosp Ins TB	8,156	6,241	8,596	6,223	12,804	16,067
295865	9206	45510 HRA - TB	1,606	1,227	1,667	1,185	2,353	3,093
295865	9210	45510 Retirement - TB	7,385	5,226	8,092	6,850	13,427	17,185
295865	9211	45510 401K Match	301	295	955	885	2,219	2,569
295865	9230	45510 Workers' Compensation TB	192	145	142	158	666	771
295865	9360	45510 Medical Supplies - TB	651	-	61	-	200	-
295865	9445	45510 Purchased Svc-TB Grant	5,907	4,563	-	-	-	-
295865	9447	45510 Outsourced Services-TB	-	-	4,901	1,372	2,146	2,744

**Communicable Disease - 5865**

			<b>FY2020</b>	<b>FY2021</b>	<b>FY2022</b>	<b>FY2023</b>	<b>FY2023</b>	<b>FY 2024</b>
			<b>Actuals</b>	<b>Actuals</b>	<b>Actuals</b>	<b>Actuals 1.25.23</b>	<b>Budget 1.25.23</b>	<b>Projection</b>
295865	9611	45510 Mileage - TB	1,862	181	74	166	500	400
295865	9640	45510 Insurance & Bonds	859	650	632	706	1,457	1,683
295865	9659	45510 UnempComp-TB Grant	166	99	88	150	195	218
295865	9101	50115 Salaries & Wages-IPS	-	74,329	-	-	-	-
295865	9201	50115 Social Security-IPS	-	4,275	-	-	-	-
295865	9202	50115 Medicare-IPS	-	1,069	-	-	-	-
295865	9205	50115 Group Hospital Insurance-IPS	-	4,844	-	-	-	-
295865	9206	50115 HRA-IPS	-	927	-	-	-	-
295865	9210	50115 Retirement-IPS	-	7,559	-	-	-	-
295865	9211	50115 401K Match-IPS	-	439	-	-	-	-
295865	9230	50115 Workers' Compensation-IPS	-	208	-	-	-	-
295865	9301	50115 Office Supplies-IPS	-	2,220	-	-	-	-
295865	9320	50115 Printing & Binding-IPS	-	174	-	-	-	-
295865	9325	50115 Postage-IPS	-	1,690	-	-	-	-
295865	9331	50115 Minor Office Equip & Furn-IPS	-	88,696	-	-	-	-
295865	9355	50115 Other Operation Costs-IPS	-	46,519	-	-	-	-
295865	9447	50115 Contracted Services	-	14,423	-	-	-	-
295865	9640	50115 Insurance & Bonds-IPS	-	928	-	-	-	-
295865	9659	50115 Unemployment Comp-IPS	-	123	-	-	-	-
295865	9101	50539 Salaries & Wages-C19CA	-	54,944	-	-	-	-
295865	9201	50539 Social Security-C19CA	-	3,385	-	-	-	-
295865	9202	50539 Medicare-C19CA	-	792	-	-	-	-
295865	9205	50539 Group Hospital Ins-C19CA	-	4,647	-	-	-	-
295865	9206	50539 HRA-C19CA	-	889	-	-	-	-
295865	9210	50539 Retirement-C19CA	-	5,541	-	-	-	-
295865	9211	50539 401K Match-C19CA	-	709	-	-	-	-
295865	9230	50539 Workers' Comp-C19CA	-	154	-	-	-	-
295865	9640	50539 Insurance & Bonds-C19CA	-	680	-	-	-	-
295865	9659	50539 Unemployment Comp-C19CA	-	37	-	-	-	-
295865	9101	50543 Salaries & Wages-ELC	-	300,099	764,123	130,077	291,096	109,783
295865	9102	50543 Part Time>1000 Hours-ELC	-	-	46,940	5,279	23,531	-
295865	9103	50543 Part Time<1000 Hours-ELC	-	-	255	-	-	-
295865	9104	50543 Temporary-PT&FT- ELC	-	-	-	-	-	3,068
295865	9107	50543 Contracted Personal Serv-ELC	-	8,440	-	-	-	-
295865	9109	50543 Salary Adjustments_ELC	-	-	-	-	-	3,805
295865	9201	50543 Social Security-ELC	-	18,013	48,432	8,231	28,995	7,042
295865	9202	50543 Medicare-ELC	-	4,213	11,474	1,925	6,781	1,647
295865	9205	50543 Group Hospital Ins-ELC	-	27,908	86,778	16,215	57,362	16,621
295865	9206	50543 HRA-ELC	-	5,272	16,633	3,017	10,560	3,554
295865	9210	50543 Retirement-ELC	-	30,481	90,634	16,311	56,587	15,198

**Communicable Disease - 5865**

			<b>FY2020</b>	<b>FY2021</b>	<b>FY2022</b>	<b>FY2023</b>	<b>FY2023</b>	<b>FY 2024</b>
			<b>Actuals</b>	<b>Actuals</b>	<b>Actuals</b>	<b>Actuals 1.25.23</b>	<b>Budget 1.25.23</b>	<b>Projection</b>
295865	9211	50543 401K Match-ELC	-	2,306	7,103	1,020	9,353	2,272
295865	9230	50543 Workers' Compensation-ELC	-	840	1,862	379	2,806	682
295865	9301	50543 Office Supplies-ELC	-	6,023	3,001	140	5,535	5,357
295865	9320	50543 Printing & Binding-ELC	-	63	956	-	1,435	5,000
295865	9331	50543 Minor Office Equipment & Furn	-	-	10,994	-	7,350	5,000
295865	9355	50543 Other Oper Costs-ELC	-	29,467	21,164	161	122,486	20,000
295865	9360	50543 Medical Supplies-ELC	-	-	-	-	-	9,245
295865	9420	50543 Telecommunications-ELC	-	1,842	2,974	1,318	3,385	1,000
295865	9447	50543 Contracted Services	-	28,687	1,224	-	1,776	5,000
295865	9611	50543 Mileage	-	-	355	106	1,000	2,000
295865	9630	50543 Dues & Subscriptions	-	-	8,556	60	3,000	-
295865	9635	50543 Training & Education	-	3,100	290	150	9,828	2,000
295865	9640	50543 Insurance & Bonds-ELC	-	3,702	8,273	1,684	5,846	1,501
295865	9659	50543 Unemployment Comp-ELC	-	109	970	376	750	225
295865	9860	50543 Equipment & Furniture	-	-	51,745	-	116,748	-
295865	9101	50544 Salaries & Wages-IPC RT	-	84,066	-	-	-	-
295865	9201	50544 Social Security-IPC RT	-	4,870	-	-	-	-
295865	9202	50544 Medicare-IPC RT	-	1,189	-	-	-	-
295865	9205	50544 Group Hospital Ins-IPC RT	-	6,297	-	-	-	-
295865	9206	50544 HRA - IPC RT	-	1,195	-	-	-	-
295865	9210	50544 Retirement-IPC RT	-	6,756	-	-	-	-
295865	9211	50544 401K Match-IPC RT	-	443	-	-	-	-
295865	9230	50544 Workers' Comp-IPC RT	-	235	-	-	-	-
295865	9301	50544 Office Supplies-IPC RT	-	60,744	-	-	-	-
295865	9320	50544 Printing & Binding-IPC RT	-	41,629	-	-	-	-
295865	9355	50544 Other Oper Costs-IPC-RT	-	16,609	-	-	-	-
295865	9611	50544 Mileage-IPC RT	-	1,990	-	-	-	-
295865	9635	50544 Training & Education-IPC RT	-	140	-	-	-	-
295865	9640	50544 Insurance & Bonds-IPC RT	-	1,033	-	-	-	-
295865	9659	50544 Unemployment Comp-IPC RT	-	179	-	-	-	-
295865	9101	50545 Salaries & Wages-EDRegSupTeam	-	188,251	354,530	185,825	398,607	397,698
295865	9109	50545 Salary Adjustments-EDRST	-	-	-	-	-	12,739
295865	9201	50545 Social Security-EDRST	-	11,248	21,026	10,879	27,238	23,368
295865	9202	50545 Medicare-EDRST	-	2,630	4,917	2,544	7,435	5,465
295865	9205	50545 Group Hospital Ins-EDRST	-	24,456	44,350	23,819	58,972	51,962
295865	9206	50545 HRA-EDRST	-	4,658	8,458	4,565	12,740	9,951
295865	9210	50545 Retirement-EDRST	-	18,939	39,674	22,228	50,352	50,430
295865	9211	50545 401K Match-EDRST	-	1,137	3,465	2,354	8,496	7,538
295865	9230	50545 Workers' Compensation-EDRST	-	527	752	520	2,749	2,261
295865	9301	50545 Office Supplies-EDRST	-	1,199	3,029	1,939	21,148	30,000

**Communicable Disease - 5865**

			FY2020	FY2021	FY2022	FY2023	FY2023	FY 2024
			Actuals	Actuals	Actuals	Actuals 1.25.23	Budget 1.25.23	Projection
295865	9320	50545 Printing & Binding-EDRST	-	430	11,768	266	35,000	22,000
295865	9325	50545 Postage	-	-	3,000	-	3,000	3,000
295865	9331	50545 Minor Office Equipment & Furn	-	-	385	-	385	1,000
295865	9355	50545 Other Operation Costs-EDRST	-	1,231	12,670	8,326	62,315	75,000
295865	9447	50545 Outsourced Services-EDRST	-	-	2,000	-	-	5,000
295865	9611	50545 Mileage-EDRST	-	9,443	16,374	11,444	50,000	60,000
295865	9630	50545 Dues & Subscriptions	-	-	1,499	1,499	7,500	10,000
295865	9635	50545 Training & Education-EDRST	-	-	1,857	300	6,000	10,000
295865	9640	50545 Insurance & Bonds-EDRST	-	2,306	3,294	2,312	6,185	4,711
295865	9659	50545 Unemployment Comp-EDRST	-	-	396	558	1,900	700
295865	9101	50546 Salaries & Wages-CDPandemicRec	-	-	-	118,098	249,328	108,743
295865	9102	50546 PT > 1000 Hrs-CD PandemicRec	-	-	-	13,464	-	-
295865	9103	50546 PT < 1000 Hours CD PandemicRec	-	-	-	2,616	-	-
295865	9104	50546 Temporary-PT&FT- CD PandemicRec	-	-	-	-	-	3,068
295865	9109	50546 Salary Adjustments-CDPR	-	-	-	-	-	3,805
295865	9201	50546 Social Security-CD PandemicRec	-	-	-	8,140	15,458	6,978
295865	9202	50546 Medicare-CD PandemicRec	-	-	-	1,904	3,615	1,632
295865	9205	50546 Group Hospital Ins-CDPR	-	-	-	14,104	29,303	16,621
295865	9206	50546 HRA-CD PandemicRecovery	-	-	-	2,696	5,347	3,554
295865	9210	50546 Retirement-CD Pandemic Recover	-	-	-	15,935	30,191	15,059
295865	9211	50546 401K Match-CD Pandemic Recover	-	-	-	1,112	4,986	2,251
295865	9230	50546 Workers' Comp-CD PandemicRec	-	-	-	376	1,495	675
295865	9301	50546 Office Supplies-CDPR	-	-	-	-	20,000	5,000
295865	9320	50546 Printing & Binding-CDPR	-	-	-	113	3,000	5,000
295865	9331	50546 Minor Office Equipment & Furn	-	-	-	-	20,000	4,500
295865	9355	50546 Other Operation Costs-CDPR	-	-	-	40	50,000	18,401
295865	9360	50546 Medical Supplies-CDPR	-	-	-	-	-	3,000
295865	9447	50546 Outsourced Services-CDPR	-	-	-	2,788	-	10,000
295865	9611	50546 Mileage-CD Pandemic Recovery	-	-	-	89	-	2,000
295865	9630	50546 Dues & Subscriptions-CDPR	-	-	-	8,088	5,000	-
295865	9635	50546 Training & Education-CDPR	-	-	-	6,252	60,000	3,000
295865	9640	50546 Insurance & Bonds-CDPR	-	-	-	1,676	3,117	1,488
295865	9659	50546 Unemployment Compen-CDPR	-	-	-	375	400	225
295865	9860	50546 Equipment & Furniture-CDPR	-	-	-	23,706	50,000	-
295865	9101	50584 Salaries & Wages-VHP	-	-	21,157	33,809	48,497	45,781
295865	9109	50584 Salary Adjustments-VHP	-	-	-	-	-	1,603
295865	9201	50584 Social Security-VHP	-	-	1,306	2,081	3,119	2,938
295865	9202	50584 Medicare-VHP	-	-	305	487	729	687
295865	9205	50584 Group Hospital Insurance-VHP	-	-	524	727	7,243	7,387
295865	9206	50584 HRA-VHP	-	-	101	136	1,387	1,422

**Communicable Disease - 5865**

			<b>FY2020</b>	<b>FY2021</b>	<b>FY2022</b>	<b>FY2023</b>	<b>FY2023</b>	<b>FY 2024</b>
			<b>Actuals</b>	<b>Actuals</b>	<b>Actuals</b>	<b>Actuals 1.25.23</b>	<b>Budget 1.25.23</b>	<b>Projection</b>
295865	9210	50584 Retirement-VHP	-	-	2,420	4,101	6,101	6,340
295865	9211	50584 401K Match-VHP	-	-	138	186	1,006	948
295865	9230	50584 Workers' Compensation-VHP	-	-	9	95	302	284
295865	9301	50584 Office Supplies-VHP	-	-	140	-	150	191
295865	9320	50584 Printing & Binding-VHP	-	-	45	0	150	150
295865	9325	50584 Postage	-	-	-	-	15	-
295865	9331	50584 Minor Office Equipment & Furn	-	-	3,333	-	-	-
295865	9355	50584 Other Operation Costs	-	-	1,864	461	1,511	1,000
295865	9360	50584 Medical Supplies	-	-	139	-	150	500
295865	9447	50584 Outsourced Services-VHP	-	-	10,000	1,151	5,720	5,000
295865	9611	50584 Mileage-VHP	-	-	342	824	250	1,600
295865	9635	50584 Training & Education-VHP	-	-	543	268	100	600
295865	9640	50584 Insurance & Bonds-VHP	-	-	41	423	629	628
295865	9659	50584 Unemployment Comp-VHP	-	-	-	103	100	100
295865	9360	50610 MedicalSupplies-STD Prevention	770	-	99	-	100	100
295865	9101	50619 Salaries & Wages-C19CR	83,495	116,027	171,207	28,460	4,036	-
295865	9102	50619 Part Time > 1000 Hours-C19CR	51,689	22,489	183	-	-	-
295865	9103	50619 Part Time < 1000 Hours-c19CR	-	332	-	-	-	-
295865	9104	50619 Temp-Part & Full Time-C19CR	-	2,151	-	-	-	-
295865	9107	50619 Contracted Personal Services	-	161,301	77,377	-	-	-
295865	9201	50619 Social Security-C19CR	8,257	8,517	10,233	1,661	1,661	-
295865	9202	50619 Medicare-C19CR	1,931	1,992	2,393	388	389	-
295865	9205	50619 Group Hospital Insur-C19CR	6,390	11,939	14,810	2,673	2,673	-
295865	9206	50619 HRA-C19CR	1,086	2,228	2,848	520	521	-
295865	9210	50619 Retirement-C19CR	12,354	13,753	19,714	3,452	3,453	-
295865	9211	50619 401K Match-C19CR	1,078	1,297	3,219	569	570	-
295865	9230	50619 Workers' Compensation-C19CR	-	394	200	80	80	-
295865	9301	50619 Office Supplies-C19CR	-	242	333	-	-	-
295865	9320	50619 Printing & Binding-C19CR	-	-	323	420	420	-
295865	9335	50619 Food	-	-	1,208	-	-	-
295865	9355	50619 Other Operation Costs-C19CR	-	325	8,682	-	-	-
295865	9360	50619 Medical Supplies	-	-	250	-	-	-
295865	9420	50619 Telecommunications	-	-	190	-	-	-
295865	9445	50619 Purchased Services	-	78,970	-	-	-	-
295865	9447	50619 Contracted Services	-	-	6,534	220	220	-
295865	9611	50619 Mileage-C19CR	-	22	69	-	-	-
295865	9640	50619 Insurance & Bonds	-	1,743	893	356	356	-
295865	9659	50619 Unemployment Comp-C19CR	-	-	55	54	54	-
295865	9101	50621 Salaries & Wages-PH Reg WF	-	-	104,255	114,421	833,327	245,040
295865	9104	50621 Temp - Part&Full Time - PH Reg	-	-	2,768	6,810	12,000	20,000

**Communicable Disease - 5865**

			<b>FY2020</b>	<b>FY2021</b>	<b>FY2022</b>	<b>FY2023</b>	<b>FY2023</b>	<b>FY 2024</b>
			<b>Actuals</b>	<b>Actuals</b>	<b>Actuals</b>	<b>Actuals 1.25.23</b>	<b>Budget 1.25.23</b>	<b>Projection</b>
295865	9201	50621 Social Security-PH Reg WF	-	-	6,067	6,917	43,006	16,432
295865	9202	50621 Medicare-PH Reg WF	-	-	1,530	1,712	10,058	3,843
295865	9205	50621 Group Hospital Ins-PH Reg WF	-	-	4,732	6,208	29,827	22,162
295865	9206	50621 HRA-PH Reg WF	-	-	900	1,190	5,280	4,265
295865	9210	50621 Retirement-PH Reg WF	-	-	11,771	13,845	85,070	32,786
295865	9211	50621 401K Match-PH Reg WF	-	-	2,085	1,423	13,874	4,901
295865	9230	50621 Workers' Comp-PH Reg WF	-	-	167	339	4,322	1,590
295865	9301	50621 Office Supplies-PH Reg WF	-	-	-	1,060	6,170	1,548
295865	9320	50621 Printing & Binding-PH Reg WF	-	-	-	283	65,000	261
295865	9331	50621 Minor Office Equip & Furn-PH	-	-	-	3,169	365,500	3,169
295865	9355	50621 Other Oper Costs-PH Reg WF	-	-	-	-	95,000	120,000
295865	9420	50621 Telecommunications-PH Reg WF	-	-	-	114	10,000	266
295865	9447	50621 Outsourced Services-PH Reg WF	-	-	226	258,269	1,036,092	1,576,166
295865	9611	50621 Mileage-PH Reg WF	-	-	581	2,047	15,750	4,875
295865	9635	50621 Training & Education	-	-	7,125	59,120	515,402	-
295865	9640	50621 Insurance & Bonds-PH Reg WF	-	-	739	1,512	8,671	3,313
295865	9659	50621 Unemployment Comp-PH Reg WF	-	-	-	280	500	300
295865	9101	50716 Salaries & Wages-CDCVacProgram	-	30,897	246,301	91,331	306,713	-
295865	9102	50716 Part Time > 1000 Hours-CDCVP	-	6,723	10,678	5,760	-	-
295865	9103	50716 Part Time < 1000 Hours-CDCVP	-	266	168	-	-	-
295865	9104	50716 Temporary - Part & Full Time	-	199	94	-	-	-
295865	9107	50716 Contracted Personnel	-	-	-	4,687	-	-
295865	9201	50716 Social Security-CDCVP	-	2,313	15,427	5,881	19,564	-
295865	9202	50716 Medicare-CDCVP	-	541	3,621	1,375	4,575	-
295865	9205	50716 Group Hospital Ins-CDCVP	-	3,553	26,632	10,772	44,119	-
295865	9206	50716 HRA-CDCVP	-	810	5,446	2,066	7,920	-
295865	9210	50716 Retirement-CDCVP	-	3,921	28,091	11,723	38,181	-
295865	9211	50716 401K Match-CDCVP	-	231	2,913	1,149	6,311	-
295865	9230	50716 Workers' Comp-CDCVP	-	107	548	272	1,893	-
295865	9301	50716 Office Supplies	-	-	440	857	3,000	-
295865	9320	50716 Printing & Binding-CCVP	-	7,521	1,380	0	2,000	-
295865	9331	50716 Minor Office Equipment & Furn	-	-	3,723	620	4,000	-
295865	9355	50716 Other Operation Costs-CDCCVP	-	54,139	3,084	1,712	26,582	-
295865	9360	50716 Medical Supplies-CDCCVP	-	16,124	4,901	3,952	5,000	-
295865	9420	50716 Telecommunications	-	-	708	457	1,500	-
295865	9447	50716 Outsourced Services	-	-	82	-	-	-
295865	9570	50716 Service Contracts	-	-	584	759	10,000	-
295865	9611	50716 Mileage-CDCVP	-	1,023	647	48	1,500	-
295865	9635	50716 Training & Education	-	-	285	1,640	5,530	-
295865	9640	50716 Insurance & Bonds-CDCVP	-	475	2,436	1,211	3,944	-

**Communicable Disease - 5865**

			<b>FY2020</b>	<b>FY2021</b>	<b>FY2022</b>	<b>FY2023</b>	<b>FY2023</b>	<b>FY 2024</b>	
			<b>Actuals</b>	<b>Actuals</b>	<b>Actuals</b>	<b>Actuals 1.25.23</b>	<b>Budget 1.25.23</b>	<b>Projection</b>	
295865	9659	50716	Unemployment Comp-CDC CVP	-	-	276	275	600	-
295865	9365	50894	Pharmacy - STD Drugs	2,986	2,966	1,960	993	18,089	18,089
295865	9101	55410	Salaries & Wages-HIV/STD	80,465	96,514	118,028	55,074	95,849	132,078
295865	9102	55410	PT>1000Hrs-HIV/STD	29,735	35,467	23,277	11,670	47,923	-
295865	9103	55410	PT<1000Hrs-HIV/STD	18,452	20,547	11,866	1,753	22,123	-
295865	9109	55410	Salary Adjustments-HIV/STD	-	-	-	-	5,266	5,497
295865	9201	55410	Social Security-HIV/STD	7,820	9,246	9,226	4,129	11,808	10,080
295865	9202	55410	Medicare-HIV/STD	1,829	2,162	2,162	966	2,761	2,357
295865	9205	55410	GrpHospIns-HIV/STD	10,584	13,215	16,185	7,547	13,902	16,865
295865	9206	55410	HRA-HIV/STD	2,087	2,665	3,173	1,446	3,564	3,697
295865	9210	55410	Retirement-HIV/STD	9,901	13,486	16,118	8,085	20,291	21,752
295865	9211	55410	401K Match	761	1,134	1,952	867	3,354	3,251
295865	9230	55410	WrkrsComp-HIV/STD	284	425	341	192	1,143	975
295865	9360	55410	Medical Supplies-HIV/STD	1,644	1,502	1,785	1,208	1,900	1,800
295865	9445	55410	PurchasedSvcs-HIV/STD	50,307	52,402	-	-	-	-
295865	9447	55410	Outsourced Services	-	-	31,305	17,464	25,000	20,000
295865	9570	55410	Service Contracts-HIV/STD	1,556	1,533	1,610	1,062	155	1,500
295865	9635	55410	Trng&Ed-HIV/STD	275	336	55	-	500	-
295865	9640	55410	Insurance & Bonds-HIV/STD	1,267	1,896	1,521	855	2,478	2,130
295865	9659	55410	UnempComp-HIV/STD	302	270	253	194	370	273
295865	9101	57150	Salaries & Wages - Imm Action	93,041	94,728	137,571	99,940	177,180	160,069
295865	9102	57150	Part Time > 1000 Hours-Imm Act	19,806	6,752	2,294	-	2,500	-
295865	9103	57150	Part Time < 1000 Hours-Imm Act	-	-	253	-	-	-
295865	9109	57150	Salary Adjustments-IAP	-	-	-	-	5,039	6,508
295865	9201	57150	Social Security - Imm Act	6,700	6,016	8,244	5,842	11,298	11,931
295865	9202	57150	Medicare - Imm Act	1,569	1,407	1,927	1,366	2,642	2,790
295865	9205	57150	Group Hospital Ins - Imm Act	12,359	11,493	16,438	12,259	23,779	24,932
295865	9206	57150	HRA - Imm Action Plan	2,443	2,228	3,161	2,346	4,290	4,799
295865	9210	57150	Retirement - Imm Act	10,061	10,370	15,955	12,114	22,048	25,747
295865	9211	57150	401K Match	693	863	2,233	1,632	3,644	3,849
295865	9230	57150	Workers' Comp - Immun Action	276	283	299	280	1,093	1,155
295865	9356	57150	Spec Prog Supplies-IAP	-	6,969	-	-	-	-
295865	9365	57150	Pharmacy-IAP	153,784	107,750	113,701	104,536	110,000	150,000
295865	9640	57150	Insurance & Bonds-IAP	1,237	1,262	1,333	1,249	2,395	2,527
295865	9659	57150	UnempComp-IAP	253	170	180	270	325	338
295865	9101	4510A	Salaries & Wages-CD Rowan	26,608	2,938	-	-	-	-
295865	9201	4510A	Social Security - CD Rowan	1,643	181	-	-	-	-
295865	9202	4510A	Medicare - CD Rowan	384	42	-	-	-	-
295865	9205	4510A	Group Hosp Ins - CD Rowan	2,228	273	-	-	-	-
295865	9206	4510A	HRA - CD Rowan	476	53	-	-	-	-

**Communicable Disease - 5865**

			<b>FY2020</b>	<b>FY2021</b>	<b>FY2022</b>	<b>FY2023</b>	<b>FY2023</b>	<b>FY 2024</b>
			<b>Actuals</b>	<b>Actuals</b>	<b>Actuals</b>	<b>Actuals 1.25.23</b>	<b>Budget 1.25.23</b>	<b>Projection</b>
295865	9210	4510A Retirement - CD Rowan	2,402	299	-	-	-	-
295865	9211	4510A 401K Match	266	29	-	-	-	-
295865	9230	4510A Workers' Comp - CD Rowan	56	8	-	-	-	-
295865	9640	4510A Insurance & Bonds - CD Rowan	252	35	-	-	-	-
295865	9659	4510A UnemployComp - CD Rowan	39	6	-	-	-	-
<b>Total Expense</b>			<b>2,191,236</b>	<b>4,657,174</b>	<b>4,145,338</b>	<b>2,406,171</b>	<b>7,624,482</b>	<b>4,973,320</b>
<b>Net</b>			<b>(201,465)</b>	<b>523,193</b>	<b>332,303</b>	<b>(434,170)</b>	<b>-</b>	<b>-</b>

**Clinical Services - 5875**

			<b>FY2020</b>	<b>FY2021</b>	<b>FY2022</b>	<b>FY2023</b>	<b>FY2023</b>	<b>FY 2024</b>
			<b>Actuals</b>	<b>Actuals</b>	<b>Actuals</b>	<b>Actuals 1.25.23</b>	<b>Budget 1.25.23</b>	<b>Projection</b>
<b>Revenue</b>								
265875	6805	123 Contri & Pvt Donations-SIP	-	500	-	-	-	-
265875	6415	200 Medicaid-PedPC	319,155	268,799	58,890	17,965	80,000	45,000
265875	6417	200 Medicaid Managed Care-PPC	-	-	530,180	279,245	480,000	525,000
265875	6438	200 Medicaid Settlement-PPC	196,619	184,177	183,836	9,032	190,389	190,000
265875	6441	200 Carolina Access Case Mgmt	129,475	319,376	13,078	5,683	15,000	15,000
265875	6637	200 Private Ins-PedPC	27,510	19,646	10,445	5,127	23,578	12,000
265875	6672	200 Patient Fees-PedPC	17,164	11,357	11,580	8,705	14,260	16,000
265875	6675	200 Cabarrus County School System	780	4,550	4,680	2,340	4,680	4,680
265875	6676	200 Kannapolis City School System	390	2,340	1,950	1,170	1,560	1,560
265875	6803	200 MiscRevenue-PedPC	892	723	335	4,526	1,000	5,000
265875	6819	200 NE Medical Center	17,000	-	-	-	-	-
265875	6449	245 Cabarrus Youth Development Cen	431,753	489,989	465,752	176,248	843,398	-
265875	6415	275 Medicaid-Adult Primary Ca	19,613	30,101	12,254	9,620	10,000	18,000
265875	6417	275 Medicaid Managed Care-APC	-	-	34,344	21,104	31,440	42,000
265875	6438	275 Medicaid Settlement-APC	12,528	13,874	22,948	3,762	15,000	15,000
265875	6637	275 Private Insurance-APC	2,360	1,196	4,479	4,059	8,000	8,000
265875	6672	275 Patient Fees-Adult Prim Care	43,993	39,842	58,205	32,577	75,000	75,000
265875	6803	275 Miscellaneous Revenue-APC	570	1,713	3,895	3,875	3,000	5,000
265875	6415	285 Medicaid-PregnancyMedHome	13,900	9,900	1,270	600	1,000	1,200
265875	6417	285 Medicaid Managed Care-PMH	-	-	8,299	6,696	8,000	12,000
265875	6438	285 Medicaid Settlement-PMH	8,202	8	-	195	4,000	500
265875	6415	355 Medicaid Reimbursement-OB Clin	40,011	34,287	27,255	17,200	24,000	30,837
265875	6417	355 Medicaid Managed Care-OB	-	-	2,543	1,853	500	3,500
265875	6438	355 Medicaid Settlement-OB Clinic	18,997	28,517	24,947	9,916	23,757	20,000
265875	6637	355 Private Insurance-OB Clinic	(409)	178	-	-	-	-
265875	6672	355 Patient Fees-OB Clinic	76,869	68,167	80,631	39,888	65,000	75,274
265875	6415	357 Medicaid Reimb - GYN Clinic	207	309	1,302	112	-	350
265875	6417	357 Medicaid Managed Care-GYN	-	-	1,005	574	300	1,060
265875	6438	357 Medicaid Settlement - GYN Clin	569	1,063	1,519	937	1,000	2,000
265875	6637	357 Private Ins - GYN Clinic	582	699	836	524	1,200	1,000
265875	6672	357 Patient Fees - GYN Clinic	31,651	26,722	20,875	6,155	26,000	13,000
265875	6285	405 Office of Rural Health	-	111,700	146,940	61,100	150,000	150,000
265875	6415	420 Medicaid Reimb-Connections	516	-	-	-	-	-
265875	6417	420 Medicaid Managed Care-Connect	-	-	68	-	-	-
265875	6438	420 Medicaid Settlement	16	330	-	1	-	-
265875	6637	420 Private Insurance-Connections	165	181	-	-	-	-
265875	6803	420 Misc Revenue- Connections	60	80	-	-	-	-
265875	6415	430 Medicaid Reimb - Ped BH	16,498	7,139	597	1,142	1,600	2,000

**Clinical Services - 5875**

			<b>FY2020</b>	<b>FY2021</b>	<b>FY2022</b>	<b>FY2023</b>	<b>FY2023</b>	<b>FY 2024</b>
			<b>Actuals</b>	<b>Actuals</b>	<b>Actuals</b>	<b>Actuals 1.25.23</b>	<b>Budget 1.25.23</b>	<b>Projection</b>
265875	6417	430 Medicaid Managed Care-PBH	-	-	4,528	6,253	4,500	12,000
265875	6438	430 Medicaid Settlement-Ped BH	10,406	11,755	7,129	133	11,080	1,200
265875	6637	430 Private Insurance - Ped BH	6,275	3,517	302	-	700	500
265875	6672	430 Patient Fees - Ped BH	275	340	245	140	500	500
265875	6803	430 Miscellaneous Revenue_BH	-	2,500	-	-	-	-
265875	6823	480 Susan G Komen - BHOEP	40,664	-	-	-	-	-
265875	6442	507 CCoSP-PopulationHealth	-	-	136,960	196,015	139,227	168,876
265875	6200	50168 CHA Grant-MHI	-	7,500	-	-	-	-
265875	6250	50845 DHHS-NC Div of SS-FSI	129,129	129,399	-	-	-	-
265875	6200	51010 CHA Grant - Maternal Health	84,227	83,635	83,634	34,850	83,634	83,634
265875	6415	51010 Medicaid - Maternal Hlth	124,152	160,773	16,929	5,890	21,000	10,000
265875	6417	51010 Medicaid Managed Care-MH	-	-	46,667	35,660	65,000	74,448
265875	6438	51010 Medicaid Settlement-MH	87,477	96,673	114,248	10,793	92,075	80,000
265875	6637	51010 Private Insurance-Maternal Hlt	13,050	6,272	10,094	8,677	15,000	15,000
265875	6664	51010 Medicare Reimbursement - MH	-	341	-	-	-	-
265875	6672	51010 Patient Fees - MH	7,465	8,044	5,959	2,911	8,000	5,000
265875	6803	51010 Misc Revenue-MH	10,778	2,148	2,543	4,548	3,500	169,004
265875	6904	51010 Cont Cab Co - MH	200,000	200,000	200,000	116,667	200,000	200,000
265875	6200	54520 CHA Grant - BCCCP Federal	73,710	55,300	53,050	29,025	70,400	49,100
265875	6200	5101A CHA Grant-High Risk Mat -HRMC	34,960	10,722	26,413	11,008	26,413	26,413
265875	6415	5101A Medicaid - HRMC	-	-	24,035	8,850	30,000	25,000
265875	6417	5101A Medicaid Managed Care-HRMC	-	-	38,725	12,457	43,386	25,000
265875	6637	5101A Private Insurance - HRMC	-	-	1,779	153	4,000	2,000
265875	6200	5151A CHA Grant - Family Planning	121,622	115,887	109,798	47,223	115,411	115,411
265875	6415	5151A Medicaid - Family Plan	55,740	74,836	17,942	10,399	25,000	25,000
265875	6417	5151A Medicaid Managed Care-FP	-	-	42,426	23,859	48,000	45,000
265875	6438	5151A Medicaid Settlement-FP	45,689	56,266	80,341	4,695	50,977	45,000
265875	6637	5151A Private Insurance - Family PI	16,067	21,120	22,806	14,740	20,000	23,460
265875	6672	5151A Patient Fees - FP	7,493	14,867	13,759	9,972	16,000	16,000
265875	6803	5151A Misc Revenue-FP	178	92	253	15	100	100
265875	6850	5151A Upstream	-	10,000	-	15,000	15,000	-
265875	6200	5151B CHA Grant - TANF	17,383	13,541	17,386	-	16,476	16,476
265875	6200	5151E CHA Grant-FP Long Acting BC	14,200	14,200	14,265	9,015	14,200	14,200
265875	6200	5351A CHA Grant - Child Health	25,270	26,785	26,785	11,163	26,785	26,785
265875	6415	5351A Medicaid - Child Health	329,472	402,624	60,298	15,870	110,000	35,000
265875	6417	5351A Medicaid Managed Care-CH	-	-	375,361	174,589	384,285	380,000
265875	6438	5351A Medicaid Settlement-Child Hlth	216,376	273,234	682,388	37,012	244,805	240,000
265875	6637	5351A Private Insurance - Child Hlth	59,675	48,683	26,540	8,896	54,179	30,000
265875	6672	5351A Patient Fees - CH	12,470	12,171	8,823	7,673	11,000	15,000

**Clinical Services - 5875**

			FY2020	FY2021	FY2022	FY2023	FY2023	FY 2024
			Actuals	Actuals	Actuals	Actuals 1.25.23	Budget 1.25.23	Projection
265875	6803	5351A Misc Revenue-CH	2,207	2,126	4,739	351	5,000	2,000
265875	6200	5351B CHA Grant - Child Fatality	1,389	1,557	1,213	540	1,389	1,389
<b>Total Revenue</b>			<b>3,175,433</b>	<b>3,544,370</b>	<b>4,013,301</b>	<b>1,606,972</b>	<b>4,079,684</b>	<b>3,268,457</b>
<b>Expense</b>								
295875	9356	123 Special Prog Supplies-SIP	-	482	-	-	-	-
295875	9101	200 Salaries&Wages-Pediatric PC	144,283	308,748	403,604	257,796	320,783	423,183
295875	9102	200 PartTime>1000Hrs-PedPC	265,482	123,151	82,721	26,590	56,165	63,384
295875	9104	200 Temp-Part&FullTime-Ped PC	-	2,060	8,503	-	14,070	13,508
295875	9107	200 Contracted Personal Services	3,682	-	140	-	-	-
295875	9109	200 Salary Adjustments-PPC	-	-	-	-	14,901	17,820
295875	9201	200 Social Security-Ped PC	23,996	24,951	27,415	14,251	33,774	32,977
295875	9202	200 Medicare-Pediatric PC	5,717	6,046	6,945	3,996	7,899	7,712
295875	9205	200 GroupHospInls-PediatricPC	27,521	33,837	36,129	22,004	42,072	42,717
295875	9206	200 HRA - Pediatric Primary Care	6,124	6,903	7,197	3,899	7,854	8,177
295875	9210	200 Retirement-PediatricPC	36,422	43,115	54,933	34,281	64,212	69,297
295875	9211	200 401K Match	3,302	4,267	6,626	3,480	10,614	10,358
295875	9230	200 Workers'Comp-PedPC	917	1,210	1,020	797	3,268	3,107
295875	9301	200 OfficeSupplies-PedPC	245	353	30	-	400	400
295875	9304	200 Lab Supplies	-	-	-	-	-	3,000
295875	9320	200 Printing&BindingPedPC	13	46	103	49	300	300
295875	9325	200 Postage-PediatricPrimaryCare	627	668	186	12	200	150
295875	9331	200 Minor Office Equipment & Furn	-	3,199	-	-	200	200
295875	9347	200 MedRecordSupplies-PedPC	141	218	128	101	150	150
295875	9360	200 MedicalSupplies-PedPC	4,528	4,942	2,597	2,534	3,000	4,000
295875	9365	200 Pharmacy-PedPC	-	-	-	-	50	50
295875	9445	200 Purchased Services - PPC	1,933	2,025	-	-	-	-
295875	9447	200 Contracted Services-PPC	5,771	4,931	26,361	4,347	5,000	6,500
295875	9501	200 Building & Ground Maint	4,378	-	-	-	-	-
295875	9570	200 Service Contracts	619	613	635	478	800	900
295875	9611	200 Mileage-PedPC	-	-	-	-	150	100
295875	9630	200 Dues & Subscriptions-PPC	420	1,620	2,219	720	3,000	3,000
295875	9635	200 Training&Ed-PedPC	2,061	225	569	901	3,000	3,500
295875	9640	200 Insurance&Bonds-PedPC	4,076	5,353	4,508	3,533	7,050	6,649
295875	9659	200 UnempComp-PPC	656	425	380	569	608	645
295875	9101	245 Salaries & Wages-CabYDC	299,486	323,144	343,959	271,649	560,466	-
295875	9102	245 Part Time > 1000 Hrs - CabYDC	53,062	44,727	36,363	12,741	48,114	-
295875	9109	245 Salary Adjustments-CabYDC	-	-	-	-	16,220	-
295875	9201	245 Social Security-CabYDC	21,608	22,597	23,266	17,439	38,862	-

**Clinical Services - 5875**

			<b>FY2020</b>	<b>FY2021</b>	<b>FY2022</b>	<b>FY2023</b>	<b>FY2023</b>	<b>FY 2024</b>
			<b>Actuals</b>	<b>Actuals</b>	<b>Actuals</b>	<b>Actuals 1.25.23</b>	<b>Budget 1.25.23</b>	<b>Projection</b>
295875	9202	245 Medicare-CabYDC	5,054	5,285	5,458	4,078	9,089	-
295875	9205	245 Group Hospital Ins - CabYDC	28,002	27,319	29,970	22,667	57,362	-
295875	9206	245 HRA - CabYDC	5,498	5,202	5,719	4,345	10,560	-
295875	9210	245 Retirement - CabYDC	31,293	36,744	42,948	34,325	75,843	-
295875	9211	245 401K Match-CabYDC	3,163	3,500	5,405	3,107	12,536	-
295875	9230	245 Workers' Comp - CabYDC	734	1,024	755	796	3,761	-
295875	9420	245 Telecommunications	-	-	-	190	-	-
295875	9611	245 Mileage-CabYDC	115	-	-	-	-	-
295875	9635	245 Training & Education-CabYDC	460	177	-	-	2,000	-
295875	9640	245 Insurance & Bonds - CabYDC	3,238	4,517	3,337	3,537	7,835	-
295875	9659	245 UnemployComp - CabYDC	435	424	232	530	750	-
295875	9101	275 Salaries & Wages-APC	5,665	19,946	31,648	14,263	34,579	47,649
295875	9102	275 Part Time > 1000 Hours-APC	76	9,239	9,370	6,181	12,688	13,775
295875	9103	275 Part Time < 1000 Hours-APC	48,832	66,668	58,906	30,430	55,201	45,901
295875	9104	275 Temp-Part & Full Time APC	-	19	-	-	-	-
295875	9109	275 Salary Adjustments-APC	-	-	-	-	2,914	3,711
295875	9201	275 Social Security-APC	3,375	5,895	6,112	3,111	6,436	6,884
295875	9202	275 Medicare-APC	789	1,379	1,433	728	1,505	1,610
295875	9205	275 Group Hospital Insurance	936	2,906	3,873	1,663	4,390	7,280
295875	9206	275 Health Reimbursement Arrangeme	184	553	739	318	792	1,394
295875	9210	275 Retirement-APC	517	2,986	4,678	2,478	5,882	8,504
295875	9211	275 401K Match	57	375	659	303	972	1,271
295875	9230	275 Workers' CompensationAPC	121	266	210	142	623	867
295875	9360	275 Medical Supplies-APC	966	917	2,740	1,524	3,500	3,000
295875	9365	275 Pharmacy-APC	9	293	32	-	50	50
295875	9445	275 Purchased Services - APC	4,236	3,632	-	-	-	-
295875	9447	275 Contracted Services-APC	-	131	31,896	26,981	53,000	53,000
295875	9560	275 Minor Equipment Maint - APC	1,150	750	2,568	2,735	2,500	2,735
295875	9640	275 Insurance & Bonds	538	1,189	938	636	1,327	1,388
295875	9659	275 UnempComp-APC	78	69	89	111	70	154
295875	9102	285 PT>1000 Hrs-PregMedHome	186	-	-	-	-	-
295875	9201	285 Social Security-PregMedHome	12	-	-	-	-	-
295875	9202	285 Medicare-PregMedHome	3	-	-	-	-	-
295875	9205	285 GrpHospIns-PregMedHome	0	-	-	-	-	-
295875	9210	285 Retirement-PregMedHome	17	-	-	-	-	-
295875	9211	285 401K Match	2	-	-	-	-	-
295875	9230	285 WrkrsComp-PregMedHome	1	-	-	-	-	-
295875	9640	285 Ins&Bonds-PregMedHome	2	-	-	-	-	-
295875	9101	355 Salaries & Wages-OB Clinic	41,816	41,481	45,377	20,152	49,529	34,164

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			<b>FY2020</b>	<b>FY2021</b>	<b>FY2022</b>	<b>FY2023</b>	<b>FY2023</b>	<b>FY 2024</b>
			<b>Actuals</b>	<b>Actuals</b>	<b>Actuals</b>	<b>Actuals 1.25.23</b>	<b>Budget 1.25.23</b>	<b>Projection</b>
295875	9102	355 PT>1000 Hrs - OB Clinic	25,080	21,430	10,739	3,514	12,874	19,898
295875	9103	355 PT<1000 Hrs-OB Clinic	20,084	36,159	49,375	26,556	35,174	54,507
295875	9104	355 Temp-FT&PT - OB Clinic	581	80	-	-	-	-
295875	9109	355 Salary Adjustments-OBCL	-	-	-	-	2,775	3,800
295875	9201	355 Social Security-OB Clinic	5,318	6,036	6,430	3,040	6,160	6,967
295875	9202	355 Medicare-OB Clinic	1,244	1,412	1,504	711	1,441	1,629
295875	9205	355 Grp Hosp Ins-OB Clinic	6,395	6,110	6,485	2,803	7,683	6,537
295875	9206	355 HRA-OB Clinic	1,274	1,182	1,237	537	1,386	1,252
295875	9210	355 Retirement-OB Clinic	6,019	6,435	6,401	2,869	7,766	7,487
295875	9211	355 401K Match	511	585	857	357	1,284	1,119
295875	9230	355 Wrkrs Comp-OB Clinic	198	272	208	141	596	674
295875	9445	355 Purchased Services - OB Clinic	43,627	29,181	-	-	-	-
295875	9447	355 Contracted Svcs - OB Clinic	-	-	37,313	12,985	20,000	20,000
295875	9640	355 Insurance & Bonds-OB Clinic	883	1,213	929	628	1,287	1,405
295875	9659	355 UnempComp-OB Clinic	159	82	69	112	115	136
295875	9101	357 Salaries & Wages-GYN Clinic	22,486	33,573	40,546	19,235	45,879	34,164
295875	9102	357 PT > 1000 Hours-GYN Clinic	18,348	18,947	11,053	3,638	12,874	19,898
295875	9103	357 PT < 1000 Hours-GYN Clinic	533	535	-	-	-	-
295875	9104	357 Temp - PT&FT-GYN Clinic	358	139	-	-	-	-
295875	9109	357 Salary Adjustments-GYN Clinic	-	-	-	-	1,671	1,892
295875	9201	357 Social Security-GYN Clinic	2,529	3,191	3,090	1,356	3,746	3,469
295875	9202	357 Medicare-GYN Clinic	591	746	723	317	876	811
295875	9205	357 Grp Hosp Ins - GYN Clinic	3,520	4,745	5,480	2,702	6,951	6,537
295875	9206	357 HRA - GYN Clinic	697	903	1,044	518	1,254	1,252
295875	9210	357 Retirement-GYN Clinic	3,678	5,375	5,885	2,773	7,311	7,487
295875	9211	357 401K Match	277	469	696	354	1,208	1,119
295875	9230	357 Workers' Comp-GYN Clinic	103	141	100	64	363	336
295875	9445	357 Purchased Svcs-GYN Clinic	10,966	5,469	-	-	-	-
295875	9447	357 Contracted Svcs-GYN Clinic	-	-	4,568	993	1,500	1,500
295875	9640	357 Ins & Bonds - GYN Clinic	459	628	445	286	796	699
295875	9659	357 UnemployComp-GYN Clinic	96	42	39	67	105	92
295875	9101	405 Salaries & Wages - RH	-	16,078	77,437	44,621	75,700	102,494
295875	9102	405 Part Time > 1000 Hours - RH	-	18,722	8,931	-	-	-
295875	9104	405 Temporary-Part & Full Time-RH	-	14,364	25,092	14,345	25,775	-
295875	9109	405 Salary Adjustments	-	-	-	-	2,880	3,587
295875	9201	405 Social Security - RH	-	2,978	6,788	3,587	6,457	6,577
295875	9202	405 Medicare - RH	-	696	1,588	839	1,510	1,538
295875	9205	405 Group Hospital Insurance - RH	-	3,089	8,452	4,976	9,146	12,100
295875	9206	405 HRA - RH	-	649	1,658	969	1,650	2,317

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			<b>FY2020</b>	<b>FY2021</b>	<b>FY2022</b>	<b>FY2023</b>	<b>FY2023</b>	<b>FY 2024</b>
			<b>Actuals</b>	<b>Actuals</b>	<b>Actuals</b>	<b>Actuals 1.25.23</b>	<b>Budget 1.25.23</b>	<b>Projection</b>
295875	9210	405 Retirement - RH	-	3,535	9,844	5,413	9,394	14,194
295875	9211	405 401K Match	-	576	1,389	613	1,553	2,122
295875	9230	405 Workers' Compensation - RH	-	138	222	165	625	636
295875	9301	405 Office Supplies-ORH	-	-	-	123	250	-
295875	9320	405 Printing & Binding	-	-	302	58	450	100
295875	9335	405 Food-ORH	-	-	1,992	-	-	-
295875	9355	405 Other Operation Costs-ORH	-	5,614	3,364	-	-	-
295875	9356	405 Special Program Supplies-ORH	-	-	18	-	-	1,598
295875	9447	405 Contracted Services-ORH	-	-	9,785	2,430	9,938	6,724
295875	9611	405 Mileage-ORH	-	-	140	80	200	200
295875	9635	405 Training & Education - RH	-	-	1,275	290	3,000	3,000
295875	9640	405 Insurance & Bonds - RH	-	614	990	737	1,347	1,326
295875	9659	405 Unemployment Compensation-RH	-	40	99	192	125	163
295875	9102	420 PT > 1000 Hours-Connections	538	138	-	-	-	-
295875	9201	420 Social Security-Connections	32	8	-	-	-	-
295875	9202	420 Medicare-Connections	7	2	-	-	-	-
295875	9205	420 Group Hosp Ins-Connections	48	4	-	-	-	-
295875	9206	420 HRA - Connections	12	1	-	-	-	-
295875	9210	420 Retirement - Connections	48	7	-	-	-	-
295875	9211	420 401K Match	5	1	-	-	-	-
295875	9230	420 Workers' Comp-Connections	2	0	-	-	-	-
295875	9356	420 Special Prog Supp-Connections	107	-	-	-	-	-
295875	9640	420 Insurance & Bonds-Connections	7	1	-	-	-	-
295875	9659	420 UnemployComp - Connections	1	-	-	-	-	-
295875	9101	430 Salaries & Wages - Ped BH	53,877	32,602	17,747	11,107	26,000	27,323
295875	9109	430 Salary Adjustments-Ped BH	-	-	-	-	555	956
295875	9201	430 Social Security - Ped BH	3,283	1,965	1,073	674	1,658	1,753
295875	9202	430 Medicare - Ped BH	768	459	251	158	388	410
295875	9205	430 Group Hospital Ins - Ped BH	6,926	4,063	2,095	1,198	2,927	2,969
295875	9206	430 HRA - Ped BH	1,361	774	400	230	528	569
295875	9210	430 Retirement - Ped BH	4,865	3,319	2,031	1,347	3,235	3,784
295875	9211	430 401K Match	539	326	355	222	535	566
295875	9230	430 Workers' Comp - Ped BH	115	90	31	31	160	170
295875	9640	430 Insurance & Bonds - Ped BH	511	403	137	139	348	353
295875	9659	430 Unemploy Comp - Ped BH	-	-	-	26	40	40
295875	9101	480 Salaries & Wages - BHOEP	28,754	-	-	-	-	-
295875	9102	480 Part Time > 1000 Hours - BHOEP	11,450	11	-	-	-	-
295875	9201	480 Social Security - BHOEP	2,361	1	-	-	-	-
295875	9202	480 Medicare - BHOEP	567	0	-	-	-	-

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			FY2020	FY2021	FY2022	FY2023	FY2023	FY 2024
			Actuals	Actuals	Actuals	Actuals 1.25.23	Budget 1.25.23	Projection
295875	9205	480 Group Hospital Ins - BHOEP	3,427	2	-	-	-	-
295875	9206	480 HRA - BHOEP	429	0	-	-	-	-
295875	9210	480 Retirement - BHOEP	3,615	1	-	-	-	-
295875	9211	480 401K Match	354	0	-	-	-	-
295875	9230	480 Workers' Comp - BHOEP	112	-	-	-	-	-
295875	9355	480 Other Operation Costs - BHOEP	13	2,489	-	-	-	-
295875	9356	480 Special Program Supp - BHOEP	1,336	-	-	-	-	-
295875	9447	480 Contracted Services - BHOEP	17,729	-	-	-	-	-
295875	9611	480 Mileage - BHOEP	311	-	-	-	-	-
295875	9640	480 Insurance & Bonds - BHOEP	502	-	-	-	-	-
295875	9659	480 Unemployment Comp - BHOEP	91	0	-	-	-	-
295875	9101	507 Salaries & Wages-PopHealth	-	-	82,512	13	104,000	-
295875	9102	507 Part Time > 1000 Hrs-PopHealth	-	-	-	-	6,200	-
295875	9201	507 Social Security-PopHealth	-	-	4,876	1	1,450	-
295875	9202	507 Medicare-PopHealth	-	-	1,140	0	7,353	-
295875	9205	507 Group Hospital Ins-PopHealth	-	-	8,464	2	1,320	-
295875	9206	507 HRA-PopHealth	-	-	1,619	0	12,100	-
295875	9210	507 Retirement-PopHealth	-	-	9,331	2	4,729	-
295875	9211	507 401K Match-PopHealth	-	-	1,426	0	600	-
295875	9230	507 Workers' Comp-PopHealth	-	-	231	0	125	-
295875	9301	507 Office Supplies	-	-	159	-	-	-
295875	9331	507 Minor Office Equip&Furn-PopHea	-	-	-	2,325	-	-
295875	9355	507 Other Oper Costs-PopHealth	-	-	14,107	9,187	-	-
295875	9640	507 Insurance & Bonds-PopHealth	-	-	1,025	0	1,250	-
295875	9659	507 Unemployment Comp-PopHealth	-	-	70	0	100	-
295875	9331	50168 Minor Office Equip & Furn-MHI	-	5,427	-	-	-	-
295875	9355	50168 Other Operation Costs	-	2,090	-	-	-	-
295875	9101	50845 Salaries & Wages-FSI	17,558	35,843	-	-	-	-
295875	9102	50845 PT > 1000 Hrs-FSI	38,917	20,831	-	-	-	-
295875	9201	50845 Social Security-FSI	3,355	3,337	-	-	-	-
295875	9202	50845 Medicare-FSI	785	780	-	-	-	-
295875	9205	50845 GrpHospIns-FSI	3,583	5,493	-	-	-	-
295875	9206	50845 HRA-FSI	788	1,123	-	-	-	-
295875	9210	50845 Retirement-FSI	5,086	5,801	-	-	-	-
295875	9211	50845 401K Match	565	731	-	-	-	-
295875	9230	50845 Wrkrs Comp-FSI	119	158	-	-	-	-
295875	9325	50845 Postage-FSI	120	600	-	-	-	-
295875	9335	50845 Food-FSI	12,944	11,108	-	-	-	-
295875	9356	50845 SpecProgSupp-FSI	10,469	12,697	-	-	-	-

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			<b>FY2020</b>	<b>FY2021</b>	<b>FY2022</b>	<b>FY2023</b>	<b>FY2023</b>	<b>FY 2024</b>
			<b>Actuals</b>	<b>Actuals</b>	<b>Actuals</b>	<b>Actuals 1.25.23</b>	<b>Budget 1.25.23</b>	<b>Projection</b>
295875	9447	50845 Contracted Svcs-FSI	31,660	28,000	-	-	-	-
295875	9611	50845 Mileage-FSI	552	280	-	-	-	-
295875	9635	50845 Trng & Ed-FSI	1,503	894	-	-	-	-
295875	9640	50845 Ins & Bonds -FSI	531	705	-	-	-	-
295875	9659	50845 UnempComp-FSI	123	46	-	-	-	-
295875	9101	51010 Salaries & Wages - MH	139,001	170,534	214,701	120,856	205,853	204,203
295875	9102	51010 Part Time > 1000 Hrs - MH	87,040	59,885	46,429	18,699	36,183	46,386
295875	9103	51010 Part Time < 1000 Hrs - MH	37,329	42,554	56,549	28,225	39,552	56,198
295875	9104	51010 Temp-Part & Full Time - MH	1,021	339	536	-	-	-
295875	9107	51010 Contracted Personal Services	6,739	-	-	-	-	-
295875	9109	51010 Salary Adjustments-MH	-	-	-	-	7,989	10,737
295875	9201	51010 Social Security - MH	15,841	16,366	19,161	9,265	17,884	19,686
295875	9202	51010 Medicare - MH	3,718	3,831	4,485	2,364	4,183	4,604
295875	9205	51010 Group Hospital Insurance - MH	19,275	21,734	23,229	11,888	22,316	24,293
295875	9206	51010 HRA - Maternal Health	3,915	4,170	4,444	2,273	4,026	4,650
295875	9210	51010 Retirement - MH	20,227	23,253	29,686	16,887	30,117	34,702
295875	9211	51010 401K Match	1,707	2,082	3,380	1,577	4,978	5,187
295875	9230	51010 Workers' Compensation - MH	563	727	623	470	1,731	1,905
295875	9301	51010 Office Supplies - MH	1,412	1,801	100	51	500	400
295875	9308	51010 Patient Education Sup MH	249	2,078	-	-	250	200
295875	9320	51010 Printing & Binding - MH	42	113	1,068	748	500	1,000
295875	9325	51010 Postage - MH	1,227	1,168	536	12	300	150
295875	9331	51010 Minor Office Equip MH	-	2,383	992	-	500	200
295875	9347	51010 Med Records Supplies-Maternal	213	315	170	333	150	350
295875	9355	51010 Other Operation Costs	-	579	95	-	-	-
295875	9360	51010 Medical Supplies - MH	4,062	5,322	4,827	3,507	3,500	5,000
295875	9365	51010 Pharmacy - MH	850	1,056	1,727	847	2,000	1,500
295875	9420	51010 Telecommunications - MH	2,400	2,400	2,704	1,466	2,000	2,400
295875	9445	51010 Purchased Serv MH	15,277	11,140	-	-	-	-
295875	9447	51010 Contracted Services-MH	2,812	4,609	37,619	4,267	12,000	10,000
295875	9560	51010 Minor Equipment Maint MH	348	348	425	-	350	250
295875	9570	51010 Service Contracts/MH	2,953	2,912	3,049	2,071	2,200	3,000
295875	9611	51010 Mileage - MH	346	-	-	-	150	100
295875	9630	51010 Dues & Subscriptions - MH	1,480	1,830	4,375	2,123	3,000	3,000
295875	9635	51010 Training & Education - MH	3,029	914	957	1,463	3,000	3,500
295875	9640	51010 Insurance & Bonds	2,509	3,233	2,772	2,091	3,739	3,969
295875	9659	51010 UnempComp-MH	460	339	289	387	338	427
295875	9860	51010 Equip & Furn-MH	-	-	73,572	-	-	-
295875	9101	54520 Salaries & Wages BCCCP Screen	6,058	5,741	13,860	16,534	10,680	11,166

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			<b>FY2020</b>	<b>FY2021</b>	<b>FY2022</b>	<b>FY2023</b>	<b>FY2023</b>	<b>FY 2024</b>
			<b>Actuals</b>	<b>Actuals</b>	<b>Actuals</b>	<b>Actuals 1.25.23</b>	<b>Budget 1.25.23</b>	<b>Projection</b>
295875	9102	54520 PT > 1000 Hrs BCCCP Screen	1,040	1,251	829	819	2,028	2,192
295875	9109	54520 Salary Adjustments-BCCCP	-	-	-	-	361	468
295875	9201	54520 Social Security BCCCP Screen	415	405	859	1,035	810	857
295875	9202	54520 Medicare BCCCP Screen	97	95	202	242	190	200
295875	9205	54520 Group Hosp Ins BCCCP Screen	891	592	1,350	1,662	1,390	1,404
295875	9206	54520 HRA - BCCCP	182	118	264	322	264	270
295875	9210	54520 Retirement BCCCP Screen	639	713	1,680	2,102	1,581	1,850
295875	9211	54520 401K Match	42	30	185	262	261	277
295875	9230	54520 Workers' Comp BCCCP Screen	19	20	18	48	78	83
295875	9447	54520 Contracted Services-BCCCP	24,105	8,656	29,578	11,006	26,284	30,134
295875	9483	54520 BCCCP Screening Expense	60	0	-	-	-	-
295875	9611	54520 Mileage-BCCCP	207	-	-	-	-	-
295875	9640	54520 Insurance & Bonds	86	87	79	217	170	180
295875	9659	54520 UnempComp-BCCCP	18	6	11	37	18	19
295875	9101	5101A Salaries & Wages - HRMC	53,969	93,932	140,440	63,551	170,753	153,005
295875	9102	5101A Part Time > 1000 Hours-HRMC	48,319	40,625	27,752	12,972	25,377	32,980
295875	9103	5101A Part Time < 1000 Hours-HRMC	71,916	59,030	46,005	21,136	35,174	38,336
295875	9104	5101A Temporary - Part & Full HRMC	256	89	303	-	-	13,508
295875	9109	5101A Salary Adjustments-HRMC	-	-	-	-	6,578	8,813
295875	9201	5101A Social Security - HRMC	10,581	11,705	12,942	5,903	14,687	16,160
295875	9202	5101A Medicare - HRMC	2,482	2,739	3,032	1,380	3,435	3,779
295875	9205	5101A Group Hospital Ins - HRMC	8,227	12,788	17,348	8,460	21,219	21,314
295875	9206	5101A HRA - High Risk Maternity	1,753	2,580	3,332	1,621	3,828	4,081
295875	9210	5101A Retirement - HRMC	9,237	13,695	19,175	9,274	24,407	27,694
295875	9211	5101A 401K Match	817	1,102	1,882	874	4,034	4,140
295875	9230	5101A Workers' Comp - HRMC	358	519	443	273	1,421	1,564
295875	9640	5101A Insurance & Bonds	1,599	2,314	1,979	1,220	3,080	3,259
295875	9659	5101A UnempComp-HRMC	236	207	192	238	310	327
295875	9101	5151A Salaries & Wages-Family Plan	114,817	145,593	186,369	113,711	180,457	163,248
295875	9102	5151A PT > 1000 Hrs - Family Plan	68,411	45,447	35,598	18,404	35,533	46,386
295875	9103	5151A PT < 1000 Hrs - Family Plan	7,410	5,628	3,591	1,513	4,377	1,691
295875	9104	5151A Temp-PT & Full Time Family Pl	1,238	299	849	-	-	-
295875	9107	5151A Contracted Personal Services	6,739	-	-	-	-	-
295875	9109	5151A Salary Adjustments-FP	-	-	-	-	6,178	7,396
295875	9201	5151A Social Security-Family Plan	11,431	11,711	13,480	7,171	14,038	13,561
295875	9202	5151A Medicare - Family Planning	2,682	2,742	3,157	1,871	3,283	3,171
295875	9205	5151A Group Hospital Ins-Family Plan	15,844	16,366	17,907	10,745	17,560	17,612
295875	9206	5151A HRA - Family Planning	3,167	3,063	3,385	2,042	3,168	3,370
295875	9210	5151A Retirement - Family Planning	16,155	18,873	24,864	15,901	26,867	29,031

**Clinical Services - 5875**

			<b>FY2020</b>	<b>FY2021</b>	<b>FY2022</b>	<b>FY2023</b>	<b>FY2023</b>	<b>FY 2024</b>
			<b>Actuals</b>	<b>Actuals</b>	<b>Actuals</b>	<b>Actuals 1.25.23</b>	<b>Budget 1.25.23</b>	<b>Projection</b>
295875	9211	5151A 401K Match	1,411	1,726	2,777	1,551	4,441	4,339
295875	9230	5151A Workers' Comp - Family Plan	436	495	397	375	1,359	1,312
295875	9301	5151A Office Supplies - Family Plan	1,310	1,325	5	93	500	400
295875	9308	5151A Patient Education Sup Fam Pl	15	1,914	-	-	200	200
295875	9320	5151A Printing & Binding - Fam Plan	-	87	1,068	672	500	1,000
295875	9325	5151A Postage - Family Planning	1,227	1,168	536	12	300	150
295875	9347	5151A Med Records Supplies-Fam Plan	221	349	179	114	150	150
295875	9355	5151A Other Operation Costs	-	579	-	18	-	-
295875	9360	5151A Medical Supplies - Fam Plan	2,415	6,964	3,721	3,297	4,000	5,000
295875	9365	5151A Pharmacy - Family Planning	29,934	21,997	25,009	9,435	37,081	20,000
295875	9420	5151A Telecommunications-FP	2,220	2,220	2,220	1,110	2,000	2,220
295875	9445	5151A Purchased Serv Family Plan	5,185	7,531	-	-	-	-
295875	9447	5151A Contracted Services-FP	172	371	8,217	5,467	3,000	9,000
295875	9570	5151A Service Contracts/FP	730	722	750	554	1,000	1,000
295875	9611	5151A Mileage - Family Planning	202	-	-	-	150	100
295875	9630	5151A Dues & Subscriptions - Fam Pl	255	575	697	-	500	500
295875	9635	5151A Training & Education-Fam Pl	-	29	285	-	3,000	3,500
295875	9640	5151A Insurance & Bonds	1,916	2,171	1,747	1,655	2,940	2,734
295875	9659	5151A UnempComp-FP	411	258	199	326	273	293
295875	9101	5151B Salaries & Wages - TANF	4,048	5,924	7,500	-	-	-
295875	9102	5151B Part Time > 1000 Hours-TANF	12,005	6,339	6,212	-	12,318	12,909
295875	9103	5151B Part Time < 1000 Hours - TANF	1,089	-	586	-	-	-
295875	9109	5151B Salary Adjustments	-	-	-	-	350	452
295875	9201	5151B Social Security - TANF	1,054	707	878	-	785	828
295875	9202	5151B Medicare - TANF	247	165	205	-	184	194
295875	9205	5151B Group Hospital Ins - TANF	152	650	315	-	-	-
295875	9206	5151B HRA - TANF	28	123	58	-	-	-
295875	9210	5151B Retirement - TANF	1,443	1,248	1,560	-	1,533	1,788
295875	9211	5151B 401K Match	137	55	71	-	253	267
295875	9230	5151B Workers' Compensation-TANF	23	34	-	-	76	80
295875	9640	5151B Insurance & Bonds	101	153	-	-	165	174
295875	9659	5151B UnempComp-TANF	16	22	-	-	10	16
295875	9365	5151E Pharmacy-FP Long Acting BC	15,454	14,539	14,265	9,015	14,200	14,200
295875	9101	5351A Salaries & Wages - Child Hlth	168,346	315,016	402,582	247,618	439,774	435,642
295875	9102	5351A PT > 1000 Hrs - Child Health	258,960	112,099	89,370	33,165	54,136	60,152
295875	9104	5351A Temp-PT & Full Time Child Hlth	-	2,801	8,659	-	14,070	-
295875	9107	5351A Contracted Personal Services	3,682	-	140	-	-	-
295875	9109	5351A Salary Adjustments-CH	-	-	-	-	14,017	17,353
295875	9201	5351A Social Security - Child Health	25,407	24,753	28,326	14,250	32,431	31,815

**Clinical Services - 5875**

			FY2020	FY2021	FY2022	FY2023	FY2023	FY 2024
			Actuals	Actuals	Actuals	Actuals 1.25.23	Budget 1.25.23	Projection
295875	9202	5351A Medicare - Child Health	6,023	5,993	7,023	3,945	7,585	7,441
295875	9205	5351A Group Hospital Insurance - CH	29,210	33,906	37,260	20,677	41,780	42,791
295875	9206	5351A HRA - Child Health	6,397	6,881	7,457	3,661	7,788	8,191
295875	9210	5351A Retirement - Child Health	38,027	42,624	55,874	33,960	61,590	68,659
295875	9211	5351A 401K Match	3,468	4,105	6,661	3,558	10,180	10,263
295875	9230	5351A Workers' Comp - Child Health	944	1,198	1,033	786	3,138	3,015
295875	9301	5351A Office Supplies CH	1,285	1,717	112	-	500	400
295875	9308	5351A Patient Education Sup CH	251	202	300	-	300	200
295875	9320	5351A Printing & Binding - CH	46	126	1,099	672	500	1,000
295875	9325	5351A Postage - CH	1,327	1,168	536	12	300	150
295875	9331	5351A Minor Office Equip - CH	-	385	992	-	500	200
295875	9347	5351A Med Records Supplies-Child Hlt	188	187	101	225	150	250
295875	9355	5351A Other Operation Costs	-	579	-	-	-	-
295875	9360	5351A Medical Supplies - CH	4,962	7,600	7,464	4,812	3,500	6,500
295875	9365	5351A Pharmacy - CH	-	-	-	-	300	50
295875	9420	5351A Telecommunications- CH	2,700	2,700	2,700	1,350	2,000	2,700
295875	9447	5351A Contracted Services-CH	1,569	2,786	4,580	603	2,600	1,200
295875	9560	5351A Minor Equipment Maint CH	458	458	687	195	350	750
295875	9570	5351A Service Contracts/CH	2,398	2,365	2,474	1,692	2,500	2,500
295875	9611	5351A Mileage - CH	131	-	72	-	150	100
295875	9630	5351A Dues & Subscriptions - CH	555	2,041	3,136	1,923	3,500	3,500
295875	9635	5351A Training & Education - CH	4,198	1,004	2,940	2,793	3,000	3,500
295875	9640	5351A Insurance & Bonds	4,170	5,301	4,592	3,504	6,778	6,414
295875	9659	5351A UnempComp-CH	699	469	393	550	605	646
295875	9478	5351B Child Fatality Task Force Exp	1,381	1,557	1,609	314	1,389	1,389
295875	9447	5452C Contr Svcs-BCCCP State \$	57,490	15,575	32,370	-	26,285	-
<b>Total Expense</b>			<b>3,129,082</b>	<b>3,220,341</b>	<b>3,816,726</b>	<b>2,038,521</b>	<b>4,079,684</b>	<b>3,268,457</b>
<b>Net</b>			<b>46,351</b>	<b>324,030</b>	<b>196,575</b>	<b>(431,549)</b>	<b>-</b>	<b>-</b>

**Behavioral Health - 5877**

			<b>FY2020</b>	<b>FY2021</b>	<b>FY2022</b>	<b>FY2023</b>	<b>FY2023</b>	<b>FY 2024</b>
			<b>Actuals</b>	<b>Actuals</b>	<b>Actuals</b>	<b>Actuals 1.25.23</b>	<b>Budget 1.25.23</b>	<b>Projection</b>
<b>Revenue</b>								
265877	6344	374 Department of Justice-COSSAP	-	-	23,629	71,289	300,000	684,000
265877	6854	398 Cabarrus PH Interest-DGBH	-	-	-	150,000	150,000	-
265877	6903	399 Cabarrus County ARP Funding-BH	-	-	107,646	172,767	444,820	447,848
265877	6417	409 Medicaid Managed Care-LW	-	-	-	387	-	110,492
265877	6637	409 Private Insurance-LiVeWell	-	-	-	293	-	11,988
265877	6672	409 Patient Fees-LiVeWell	-	-	-	1,170	-	5,400
265877	6902	410 Cabarrus County Grant Funds -SUN	-	-	-	6,071	236,100	206,100
265877	6902	520 Vital Strategies-County	-	-	-	-	-	70,000
265877	6904	521 Jail-Based Services	-	-	-	-	-	408,520
265877	6902	522 Opioid Settlement-County	-	-	-	-	-	70,000
<b>Total Revenue</b>			-	-	<b>131,275</b>	<b>401,977</b>	<b>1,130,920</b>	<b>2,014,348</b>
<b>Expense</b>								
295877	9101	374 Salaries & Wages-COSSAP	-	-	18,478	40,823	160,733	265,493
295877	9102	374 Part Time > 1000 Hours-COSSAP	-	-	1,202	276	2,000	62,625
295877	9103	374 PartTime<1000 Hours COSSAP	-	-	-	-	-	45,577
295877	9109	374 Salary Adjustments-COSSAP	-	-	-	-	-	13,149
295877	9201	374 Social Security	-	-	1,128	2,461	9,965	23,013
295877	9202	374 Medicare-COSSAP	-	-	264	575	2,331	5,002
295877	9205	374 Group Hospital Ins-COSSAP	-	-	936	6,090	18,523	27,481
295877	9206	374 HRA-COSSAP	-	-	197	1,178	3,300	5,262
295877	9210	374 Retirement-COSSAP	-	-	2,138	4,952	19,449	43,352
295877	9211	374 401K Match-COSSAP	-	-	108	67	3,215	7,424
295877	9230	374 Workers' Comp-COSSAP	-	-	-	114	964	2,227
295877	9301	374 Office Supplies-COSSAP	-	-	168	136	150	150
295877	9320	374 Printing & Binding-COSSAP	-	-	36	111	150	150
295877	9331	374 Minor OfficeEquip&Furn-COSSAP	-	-	4,035	-	-	2,000
295877	9355	374 Other Operation Costs-COSSAP	-	-	360	393	24,000	34,985
295877	9360	374 Medical Supplies	-	-	118	3,290	8,578	20,000
295877	9420	374 Telecommunications-COSSAP	-	-	-	-	1,500	-
295877	9447	374 Outsourced Services-COSSAP	-	-	-	4,077	-	35,000
295877	9570	374 Service Contracts	-	-	-	-	8,578	-
295877	9611	374 Mileage-COSSAP	-	-	165	404	300	-
295877	9635	374 Training & Education	-	-	19	80	6,000	17,500
295877	9640	374 Insurance & Bonds-COSSAP	-	-	-	510	2,009	4,640
295877	9659	374 Unemployment Comp-COSSAP	-	-	-	134	255	570
295877	9101	398 Salaries & Wages-DGBH	-	-	-	20,702	80,334	-
295877	9201	398 Social Security-DGBH	-	-	-	1,250	4,981	-
295877	9202	398 Medicare-DGBH	-	-	-	292	1,165	-

**Behavioral Health - 5877**

			FY2020	FY2021	FY2022	FY2023	FY2023	FY 2024
			Actuals	Actuals	Actuals	Actuals 1.25.23	Budget 1.25.23	Projection
295877	9205	398 Group Hospital Ins-DGBH	-	-	-	1,132	7,193	-
295877	9206	398 HRA-DGBH	-	-	-	274	1,320	-
295877	9210	398 Retirement-DGBH	-	-	-	2,511	9,620	-
295877	9211	398 401K Match-DGBH	-	-	-	414	167	-
295877	9230	398 Workers' Compen-DGBH	-	-	-	58	482	-
295877	9447	398 Outsourced Services-DGBH	-	-	-	-	29,998	-
295877	9640	398 Insurance & Bonds-DGBH	-	-	-	259	1,004	-
295877	9659	398 Unemployment Compen-DGBH	-	-	-	31	100	-
295877	9101	399 Salaries & Wages-BH	-	-	69,461	134,368	274,783	281,978
295877	9102	399 Part Time > 1000 Hours-BH	-	-	-	276	-	13,046
295877	9103	399 PartTime<1000 Hours BH	-	-	-	-	-	3,117
295877	9109	399 Salary Adjustments-BH	-	-	-	-	-	10,474
295877	9201	399 Social Security	-	-	4,266	8,179	15,028	19,134
295877	9202	399 Medicare-BH	-	-	998	1,913	3,781	4,468
295877	9205	399 Group Hospital Ins-BH	-	-	5,628	14,023	25,059	32,294
295877	9206	399 HRA-BH	-	-	1,098	2,720	5,460	6,184
295877	9210	399 Retirement-BH	-	-	8,018	16,250	29,377	40,861
295877	9211	399 401K Match-BH	-	-	604	292	4,525	6,108
295877	9230	399 Workers' Compensation-BH	-	-	93	377	1,358	1,854
295877	9301	399 Office Supplies-BH	-	-	739	166	250	-
295877	9320	399 Printing & Binding	-	-	-	77	1,108	200
295877	9331	399 Minor Office Equip & Furn-BH	-	-	4,206	-	-	-
295877	9351	399 Hardware	-	-	-	100	100	-
295877	9355	399 Other Operation Costs	-	-	644	48	2,322	-
295877	9447	399 Outsourced Services-BH	-	-	1,055	-	-	-
295877	9570	399 Service Contracts-BH	-	-	-	15,265	21,123	16,764
295877	9611	399 Mileage-BH	-	-	-	86	450	-
295877	9630	399 Dues & Subscriptions-BH	-	-	-	-	428	-
295877	9635	399 Training & Education-BH	-	-	2,283	507	8,250	7,073
295877	9640	399 Insurance & Bonds-BH	-	-	412	1,675	3,328	3,858
295877	9659	399 Unemployment Compen-BH	-	-	-	326	900	435
295877	9101	409 Salaries & Wages-LiveWell	-	-	-	-	-	26,728
295877	9201	409 Social Security-LiveWell	-	-	-	-	-	1,656
295877	9202	409 Medicare-LiveWell	-	-	-	-	-	388
295877	9205	409 Group Hospital Insurance-LiveWell	-	-	-	-	-	1,874
295877	9206	409 HRA-LiveWell	-	-	-	-	-	240
295877	9210	409 Retirement-LiveWell	-	-	-	-	-	3,440
295877	9211	409 401K Match-LiveWell	-	-	-	-	-	535
295877	9230	409 Workers' Compensation-LiveWell	-	-	-	-	-	160
295877	9355	409 Other Operation Costs-LiveWell	-	-	-	-	-	1,500

**Behavioral Health - 5877**

			FY2020	FY2021	FY2022	FY2023	FY2023	FY 2024
			Actuals	Actuals	Actuals	Actuals 1.25.23	Budget 1.25.23	Projection
295877	9401	409 Building & Equip Leases	-	-	-	-	-	41,000
295877	9640	409 Insurance & Bonds-LiveWell	-	-	-	-	-	334
295877	9659	409 Unemployment Comp-LiveWell	-	-	-	-	-	25
295877	9101	410 Salaries & Wages-SUN	-	-	-	-	115,296	132,537
295877	9109	410 Salary Adjustments- SUN	-	-	-	-	-	4,679
295877	9201	410 Social Security-SUN	-	-	-	-	7,148	8,507
295877	9202	410 Medicare-SUN	-	-	-	-	1,672	1,990
295877	9205	410 Group Hospital Insurance-SUN	-	-	-	-	14,486	16,464
295877	9206	410 HRA-SUN	-	-	-	-	2,774	17,158
295877	9210	410 Retirement-SUN	-	-	-	-	13,985	18,360
295877	9211	410 401K Match-SUN	-	-	-	-	2,306	2,744
295877	9230	410 Workers' Compensation-SUN	-	-	-	-	692	823
295877	9301	410 Office Supplies-SUN	-	-	-	-	2,100	-
295877	9331	410 Minor Office Equip & Furn-SUN	-	-	-	480	10,000	-
295877	9335	410 Food-SUN	-	-	-	-	5,000	-
295877	9355	410 Other Operation Costs-SUN	-	-	-	1,464	24,000	816
295877	9447	410 Outsourced Services-SUN	-	-	-	-	15,000	-
295877	9635	410 Training & Education-SUN	-	-	-	-	20,000	-
295877	9640	410 Insurance & Bonds-SUN	-	-	-	-	1,441	1,715
295877	9659	410 Unemployment Comp-SUN	-	-	-	-	200	307
295877	9101	520 Salaries & Wages-Vital Str	-	-	-	-	-	6,561
295877	9109	520 Salary Adjustments-Vital Str	-	-	-	-	-	259
295877	9201	520 Social Security-Vital Str	-	-	-	-	-	423
295877	9202	520 Medicare-Vital Str	-	-	-	-	-	99
295877	9205	520 Group Hospital Ins-Vital Str	-	-	-	-	-	965
295877	9206	520 HRA - Vital Strategies	-	-	-	-	-	185
295877	92010	520 Retirement-Vital Strategies	-	-	-	-	-	913
295877	9211	520 401K Match-Vital Strategies	-	-	-	-	-	136
295877	9230	520 Workers' Comp-Vital Strategies	-	-	-	-	-	41
295877	9320	520 Printing & Binding-Vital Str	-	-	-	-	-	90
295877	9351	520 Hardware-Vital Str	-	-	-	-	-	100
295877	9352	520 Software-Vital Strategies	-	-	-	-	-	2,826
295877	9355	520 Other Operation Costs-VitalStr	-	-	-	-	-	10,194
295877	9360	520 Medical Supplies-Vital Str	-	-	-	-	-	34,994
295877	9420	520 Telecommunications-VitalStr	-	-	-	-	-	456
295877	9447	520 Outsourced Services-Vital Str	-	-	-	-	-	840
295877	9611	520 Mileage-Vital Strategies	-	-	-	-	-	300
295877	9635	520 Training & Education-VitalStr	-	-	-	-	-	4,160
295877	9640	520 Insurance & Bonds-Vital Str	-	-	-	-	-	85
295877	9659	520 Unemployment Compensation	-	-	-	-	-	9

**Behavioral Health - 5877**

			<b>FY2020</b>	<b>FY2021</b>	<b>FY2022</b>	<b>FY2023</b>	<b>FY2023</b>	<b>FY 2024</b>
			<b>Actuals</b>	<b>Actuals</b>	<b>Actuals</b>	<b>Actuals 1.25.23</b>	<b>Budget 1.25.23</b>	<b>Projection</b>
295877	9101	521 Salaries & Wages- Jail-Based	-	-	-	-	-	275,081
295877	9201	521 Social Security	-	-	-	-	-	18,508
295877	9202	521 Medicare-Jail Based	-	-	-	-	-	3,774
295877	9205	521 Group Hospital Ins-Jail Based	-	-	-	-	-	30,111
295877	9206	521 HRA-Jail Based	-	-	-	-	-	5,757
295877	9210	521 Retirement-Jail Based	-	-	-	-	-	32,980
295877	9211	521 401K Match-Jail Based	-	-	-	-	-	4,930
295877	9230	521 Workers' Comp-Jail Based	-	-	-	-	-	1,479
295877	9301	521 Office Supplies-Jail Based	-	-	-	-	-	300
295877	9355	521 Other Operation Costs-Jail Based	-	-	-	-	-	669
295877	9447	521 Outsourced Services-Jail Based	-	-	-	-	-	2,000
295877	9570	521 Service Contracts	-	-	-	-	-	5,886
295877	9611	521 Mileage-Jail Based	-	-	-	-	-	500
295877	9635	521 Training & Education	-	-	-	-	-	7,000
295877	9640	521 Insurance & Bonds-Jail Based	-	-	-	-	-	3,100
295877	9659	521 Unemployment Comp-Jail Based	-	-	-	-	-	445
295877	9101	522 Salaries & Wages-COS	-	-	-	-	-	48,659
295877	9201	522 Social Security-COS	-	-	-	-	-	3,017
295877	9202	522 Medicare-COS	-	-	-	-	-	706
295877	9205	522 Group Hospital Ins-COS	-	-	-	-	-	7,664
295877	9206	522 HRA - COS	-	-	-	-	-	1,468
295877	9210	522 Retirement-COS	-	-	-	-	-	6,510
295877	9211	522 401K Match-COS	-	-	-	-	-	973
295877	9230	522 Workers' Compensation-COS	-	-	-	-	-	292
295877	9640	522 Insurance & Bonds-COS	-	-	-	-	-	608
295877	9659	522 Unemployment Comp-COS	-	-	-	-	-	103
295877	9356	374A SpecProgSupp-COSSAP-Indirect	-	-	-	2,883	30,000	68,400
295877	9356	398A Special Program Supplies-Indir	-	-	-	-	13,636	-
295877	9356	399A Special Program Supplies-BH	-	-	19,110	3,563	44,719	-
295877	9420	399A Telecommunications	-	-	-	202	471	-
295877	9356	520A Special Program Supplies-Vital Strategic	-	-	-	-	-	6364
295877	9356	521 SpecProgSupp-Jail Based Services-Indir	-	-	-	-	-	16,000
<b>Total Expense</b>			-	-	<b>147,966</b>	<b>297,835</b>	<b>1,130,920</b>	<b>1,964,348</b>
<b>Net</b>			-	-	<b>(16,690)</b>	<b>104,141</b>	-	<b>50,000</b>

**WIC - 5880**

			<b>FY2020</b>	<b>FY2021</b>	<b>FY2022</b>	<b>FY2023</b>	<b>FY2023</b>	<b>FY 2024</b>
			<b>Actuals</b>	<b>Actuals</b>	<b>Actuals</b>	<b>Actuals 1.25.23</b>	<b>Budget 1.25.23</b>	<b>Projection</b>
<b>Revenue</b>								
265880	6286	179 SmartStart-WIC BFPS	50,422	57,656	38,486	-	-	-
265880	6803	508 Miscellaneous Revenue	-	10,000	-	-	-	-
265880	6839	508 WIC - Hopkins	80,823	60,603	13,574	-	-	-
265880	6200	54030 CHA Grant - WICCS	394,680	406,640	366,224	159,235	380,733	443,200
265880	6200	54040 CHA Grant - WICNE	130,931	161,355	218,235	74,740	225,316	281,754
265880	6200	54050 CHA Grant - WICAdmin	57,530	53,198	61,300	24,999	67,432	70,956
265880	6200	54090 CHA Grant - WICBF	29,618	54,499	63,431	41,529	72,589	52,682
265880	6200	54150 CHA Grant-WICBFPC	26,073	33,607	52,931	7,459	62,370	62,370
<b>Total Revenue</b>			<b>770,077</b>	<b>837,558</b>	<b>814,181</b>	<b>307,962</b>	<b>808,440</b>	<b>910,962</b>
<b>Expense</b>								
295880	9101	54030 Salaries & Wages - WICCS	188,654	179,998	164,683	88,702	162,518	203,201
295880	9102	54030 Part Time > 1000 Hours - WICCS	53,493	48,198	47,015	25,682	47,843	50,339
295880	9104	54030 Temporary-PT & Full Time-WICCS	9,353	8,637	7,688	3,927	5,319	26,547
295880	9201	54030 Social Security - WICCS	15,032	13,992	13,218	7,149	13,635	17,365
295880	9202	54030 Medicare - WICCS	3,515	3,272	3,091	1,672	3,189	4,061
295880	9205	54030 Group Hospital Ins-WICCS	34,086	32,573	29,717	17,164	34,055	39,268
295880	9206	54030 HRA - WIC CS	-	2,394	6,003	3,478	6,455	7,520
295880	9210	54030 Retirement - WICCS	21,792	23,100	23,675	13,816	25,966	33,924
295880	9211	54030 401K Match	1,675	1,472	1,436	655	4,292	5,071
295880	9230	54030 Workers' Compensation - WICCS	-	-	458	331	1,320	1,681
295880	9301	54030 Office Supplies-WIC CS	30,991	62,349	933	1,779	2,000	2,000
295880	9320	54030 Printing & Binding/WIC CS	1,448	709	1,572	299	300	450
295880	9325	54030 Postage/WIC CS	4,265	10,902	6,572	1,610	3,032	2,400
295880	9331	54030 MinorOffEquip-WICCS	-	355	2,574	7,534	7,860	1,000
295880	9352	54030 Software - WICCS	-	-	-	-	-	5,943
295880	9355	54030 Other Operation Costs-CS	-	1,200	3,023	11,859	14,000	3,210
295880	9360	54030 Medical Supplies	-	-	917	4,329	5,200	3,000
295880	9401	54030 Building & Equipment Rental	-	-	-	-	-	12,820
295880	9420	54030 Telecommunications-WIC CS	4,792	4,500	4,500	2,250	4,500	4,500
295880	9447	54030 Contracted Services-WICCS	20,560	13,456	39,081	9,509	28,448	13,800
295880	9611	54030 Mileage - WIC CS	91	28	37	15	50	100
295880	9630	54030 Dues & Subscriptions	-	-	968	150	20	170
295880	9635	54030 Training & Education - WICCS	909	273	3,304	225	855	800
295880	9640	54030 Insurance & Bonds - WICCS	-	-	2,040	1,473	2,749	3,501
295880	9659	54030 UnempComp-WICCS	-	443	324	451	900	529
295880	9860	54030 Equipment & Furniture-WICCS	-	-	-	6,226	6,227	-
295880	9101	54040 Salaries & Wages - WICNE	69,585	77,643	108,511	52,409	112,099	147,722

**WIC - 5880**

			<b>FY2020</b>	<b>FY2021</b>	<b>FY2022</b>	<b>FY2023</b>	<b>FY2023</b>	<b>FY 2024</b>
			<b>Actuals</b>	<b>Actuals</b>	<b>Actuals</b>	<b>Actuals 1.25.23</b>	<b>Budget 1.25.23</b>	<b>Projection</b>
295880	9102	54040 Part Time > 1000 Hours WICNE	23,475	28,233	34,414	19,104	34,139	35,918
295880	9104	54040 Temp-Part & Full Time WICNE	4,206	12,309	15,704	7,650	12,063	15,054
295880	9201	54040 Social Security - WICNE	5,862	7,314	9,620	4,791	10,249	12,319
295880	9202	54040 Medicare-WICNE	1,371	1,711	2,250	1,121	2,397	2,881
295880	9205	54040 Group Hospital Ins WICNE	13,164	14,960	18,551	8,857	21,476	26,129
295880	9206	54040 HRA - WIC NE	2,724	-	3,719	1,797	4,026	5,004
295880	9210	54040 Retirement - WICNE	8,446	11,156	16,064	8,673	18,543	24,571
295880	9211	54040 401K Match	702	570	675	257	3,065	3,673
295880	9230	54040 Workers' Compensation-WICNE	-	-	325	222	992	1,192
295880	9301	54040 Office Supplies/WIC NE	494	2,119	173	-	-	-
295880	9355	54040 Other Operation Costs	-	-	7,626	2,558	4,000	4,000
295880	9611	54040 Mileage - WIC NE	5	-	-	-	-	-
295880	9630	54040 Dues & Subscriptions	-	-	239	-	-	255
295880	9635	54040 Training & Education - WICNE	37	1,911	-	-	200	200
295880	9640	54040 Insurance & Bonds - WICNE	-	-	1,453	989	2,067	2,484
295880	9659	54040 UnempComp-WICNE	-	208	262	312	-	352
295880	9101	54050 Salaries & Wages-WICAd	44,543	40,941	45,735	25,480	49,507	51,698
295880	9201	54050 Social Security - WICAd	2,530	2,306	2,523	1,414	3,070	3,205
295880	9202	54050 Medicare-WICAd	592	539	590	331	718	750
295880	9205	54050 Group Hospital Ins-WICAd	4,388	3,907	4,368	2,453	5,148	5,196
295880	9206	54050 HRA - WIC Ad	867	-	840	473	924	995
295880	9210	54050 Retirement - WICAd	4,021	4,176	5,217	3,090	5,991	6,917
295880	9211	54050 401K Match	446	518	874	475	991	1,034
295880	9230	54050 Workers' Comp-WICAd	-	-	96	71	298	310
295880	9320	54050 Printing & Binding	-	-	116	52	116	60
295880	9611	54050 Mileage-WICAd	150	-	-	30	50	75
295880	9640	54050 Insurance & Bonds - WICAd	-	-	427	319	619	646
295880	9659	54050 UnempComp-WICAd	-	42	48	54	-	70
295880	9101	54090 Salaries & Wages - WICBF	13,929	22,597	35,820	29,716	49,851	29,401
295880	9102	54090 Part Time > 1000 Hours-WICBF	1,912	2,233	2,859	1,452	2,627	2,763
295880	9104	54090 Temp-Part & Full Time WICBF	3,239	4,054	3,342	2,183	1,887	1,158
295880	9201	54090 Social Security - WICBF	1,142	1,716	2,497	2,012	2,385	2,066
295880	9202	54090 Medicare - WICBF	267	401	584	471	558	483
295880	9205	54090 Group Hospital Ins - WICBF	2,339	3,395	4,728	2,372	2,517	4,231
295880	9206	54090 HRA - WIC Breastfeeding	470	-	932	461	1,043	810
295880	9210	54090 Retirement - WICBF	1,428	2,536	4,407	3,780	4,427	4,303
295880	9211	54090 401K Match	130	193	278	140	732	643
295880	9230	54090 Workers' Compensation WICBF	-	-	80	93	231	200
295880	9305	54090 Breast Feeding Grant Expense	4,910	14,985	5,614	3,801	4,250	2,000

**WIC - 5880**

			<b>FY2020</b>	<b>FY2021</b>	<b>FY2022</b>	<b>FY2023</b>	<b>FY2023</b>	<b>FY 2024</b>
			<b>Actuals</b>	<b>Actuals</b>	<b>Actuals</b>	<b>Actuals 1.25.23</b>	<b>Budget 1.25.23</b>	<b>Projection</b>
295880	9355	54090 Other Operation Costs	-	-	-	446	-	2,600
295880	9611	54090 Mileage - WICBF	39	-	94	29	-	50
295880	9635	54090 Training & Education - WICBF	-	2,086	1,495	2,500	1,500	1,500
295880	9640	54090 Insurance & Bonds - WICBF	-	-	358	417	481	417
295880	9659	54090 UnempComp-WICBF	-	76	80	132	100	57
295880	9101	54150 Salaries & Wages-WICBFPC	16,968	20,218	38,015	12,682	44,338	42,244
295880	9102	54150 PT>1000Hrs -WICBFPC	539	205	282	-	-	-
295880	9104	54150 Temp-PT&FT-WICBFPC	1,549	2,861	-	-	-	-
295880	9201	54150 Social Security-WICBFPC	1,151	1,370	2,188	767	2,750	2,619
295880	9202	54150 Medicare-WICBFPC	269	320	512	179	643	613
295880	9205	54150 GrpHospIns-WICBFPC	3,050	2,792	5,475	963	5,241	7,572
295880	9206	54150 HRA-WICBFPC	602	-	1,068	184	1,677	1,450
295880	9210	54150 Retirement-WICBFPC	1,588	2,089	4,354	1,538	5,366	5,652
295880	9211	54150 401K Match	52	149	136	45	887	845
295880	9230	54150 WrksComp-WICBFPC	-	-	89	36	267	253
295880	9301	54150 Office Supplies-BFPC	92	2,977	16	-	-	-
295880	9611	54150 Mileage-WICBFPC	341	-	-	29	80	50
295880	9635	54150 Trng&Ed-WICBFPC	-	400	-	-	566	442
295880	9640	54150 Ins&bonds-WICBFPC	-	-	398	158	555	528
295880	9659	54150 UnempComp-WIC BFPC	-	38	39	48	-	102
295880	9355	508A Other Oper - WICH Indirect	7,228	-	-	-	-	-
<b>Total Expense</b>			<b>767,128</b>	<b>832,770</b>	<b>811,156</b>	<b>419,901</b>	<b>808,440</b>	<b>910,962</b>

# Behavioral Health Department

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## DEPARTMENT FUNCTION:

The Behavioral Health Department was formally established in late 2021 but CHA has been providing behavioral health services since the beginning of the High-Risk Maternity Clinic, prior to 1992. The department is made up of services ranging from education and prevention to therapeutic treatment and intervention. The department staff is interdisciplinary and includes individuals with a variety of skill sets. The department is intended to address the behavioral health needs of individuals from all sectors of our community with a particular emphasis on individuals from marginalized communities and who are un or underinsured, address the opiate epidemic, promote harm reduction practices within the community, provide education about mental wellness and the risks of substance misuse and advocate for policy and service enhancements which will address the issues of mental wellness and access to care at a systems level. The BH department currently receives federal, state and local funding as well as private donations and 3<sup>rd</sup> party reimbursements across the various service lines. The Behavioral Health Department is comprised of Programs in the areas of *Prevention and Education*, *Harm Reduction*, *Jail-based Services*, and *Clinical Services*.

## 5832 Prevention and Education:

Positive Parenting Program funded by DHHS-NC Division of Social Service- 186

### PROGRAM DISCRIPTIONS:

The Positive Parenting Program is an evidence-based curriculum that is implemented by accredited facilitators. Through a grant from DHHS - NC DSS two CHA staff were trained and are delivering Triple P level 4 group and individual sessions. Community providers have also been trained and are engaged in providing additional group and individual sessions of Level 4 Triple P to promote access to this evidenced based practice across Cabarrus and Rowan counties. Our Triple P program attempts to eliminate barriers by offering family meals, transportation stipends and incentives for participation. Outcome data is collected and reported to Prevent Child Abuse North Carolina, The Center for the Study of Social Policy and NCDSS.

### OBJECTIVES:

- Coordinate and execute 2- Level 4 Triple P groups impacting approximately 19 caregivers, 23 youth and 15 families
- Provide individual sessions of Level 4 Triple P to identified families
- Support community partners in providing additional Level 4 sessions to families to reach 31 caregivers, 37 youth and 25 families
- Ensure all required training and reporting are completed according to grant standards.
- Administer ARPA funds allocated from DHHS NC DSS to support concrete needs of families with children.

### FTE HISTORY

Position	2023 Actual	Budgeted 2024
Program Director	.08	.02
Operations Manager	0	.10
Program Coordinator	.30	.37
Public Health Educator	.5	.70

**PPP EXPENDETURES:**

Cost Category	Actual 2023 to date	2023 Budgeted	Budgeted 2024	2024 % Change
Salary & Fringe	\$38,264	\$69,621	\$91,411	31.6%
Other Operational	\$10,214	\$70,556	\$63,589	-9.9%
Indirect	\$0	\$0	\$12,573	100%

## 5845 Prevention and Education:

Drug Free Communities (DFC) funded by CDC- 504

**PROGRAM DISCRIPTIONS:**

The purpose of the Drug Free Communities (DFC) Support Program is to establish and strengthen collaboration to support the efforts of community coalitions working to prevent and reduce substance use among youth ages 18 and younger. DFC funds support the Healthy Cabarrus Substance Use Coalition that focuses on the prevention of underage drinking and misuse of prescription medications. The Coalition’s **prevention initiatives** are funded by the [Drug Free Communities Program](#) until September 29, 2027. The [Healthy Cabarrus Substance Use Coalition](#) was launched in 2013 in response to the identification of mental health and substance use as a priority issue. The DFC grant program requires awardees to take a comprehensive, multi-sector and data driven approach to prevent and reduce youth substance use/abuse in their community. Each DFC awardee is required to administer a survey to middle school and high school students that includes youth past 30-day use/non-use, perception of risk of use, and perception of parent and peer disapproval of use associated with four key substances (alcohol, tobacco, marijuana, and illicit use of prescription drugs) every two years. The findings from all DFC awarded communities are compiled into the [DFC National Evaluation](#).

**OBJECTIVES:**

- By September 30, 2024, Coalition members will improve coalition dynamics by strongly agreeing or agreeing that there is sufficient level of participation by coalition members to promote “ownership” of decisions from 82.4% to 84% as measured by the Annual Coalition Satisfaction Survey.
- By 09/30/2024, the percentage of youth who report that alcohol is stored in a secure manner in their homes will increase from 4% to 7%, as indicated in the Cabarrus Youth Substance Use Survey.

- By 09/30/2024, the percentage of youth reporting that they could obtain alcohol by the end of the day will decrease from 100% to 90%, as evidenced by focus group data.
- By 09/30/2024, the total number of nicotine vaping related school disciplinary incidents will reduce 5% from the final 2021-2022 school year count, as evidenced by PowerSchool data.
- By 09/30/2024, the percentage of youth reporting they could obtain nicotine/tobacco by the end of the day will decrease from 100% to 90%, as evidenced by focus group data.

**ACCOMPLISHMENTS:**

The Healthy Cabarrus Substance Use Coalition works closely with a variety of community partners to implement strategies across sectors to address the prevention of substance use in youth. While not listed in its entirety, much of the program accomplishments are due to the support of partners.

- Partnered the North Carolina County Commissioner Association (NCCA), County Managers Office, EMS, the Sheriff and Commissioner Morris to host a breakout session for the yearly NCCA conference
- Partnered with the Attorney General’s Office to host a visit at CHA to raise awareness about opioids and how opioid settlement funds could be used highlighting the SUN project, EMS initiatives, syringe services programs and post overdose response teams.
- Presented a webinar for UNC School of Government and the Injury and Violence prevention branch on partnerships, coalition work and effective initiatives to address the opioid epidemic.
- Administered the preferred amended Cabarrus Youth Substance Use Survey that the coalition advocated for.
- Implemented a youth specific substance use prevention messaging campaign. The campaign had 11,26,493 impressions.
- Cabarrus county schools with the help of the Latino coalition were able to bring 30 agencies together to inform Latino families of resource available in the community including substance use prevention materials. 300 families were reached during this event.
- The coalition provided support to the Positive Alternative to Student Suspension by donating lock boxes, alcohol bottle locks, medication disposal pouches and handouts on substance use prevention. Additionally, parents and students participated in skill building to strengthen their relationship as a protective factor

**FTE HISTORY**

Position	FY19	FY20	FY21	FY 2022	FY 2023	Budgeted 2024
Program Manager	.2	.075	.075	.075	.075	.30
Program Coordinator	1.0	1.0	.90	.90	.90	.92

**DFC EXPENDETURES:**

Cost Category	Actual 2023 to date	Budgeted 2023	Budgeted 2024	% Change
Salary & Fringe	\$41,667	\$90,974	\$99,441	9.3%
Other Operational	\$10,995	\$22,662	\$14,195	- 37.4%
Indirect	\$3,209	\$11,364	\$11,364	2.0%

## 5845 Prevention and Education:

Prevent Drug Overdose (PDO) funded by NC-DHHS-Division of MH/DD/SA- 50472

**PROGRAM DISCRIPTION:**

The purpose of this program is to reduce the number of prescription drug/opioid overdose-related deaths and adverse events among individuals 18 years of age and older by training first responders and other key community sectors on the prevention of prescription drug/opioid overdose-related deaths and implementing secondary prevention strategies, including the purchase and distribution of naloxone to first responders, prescriber and dispenser education training, paramedicine, naloxone distribution to community groups and first responders, linkage to treatment/recovery services, and NC Lock Your Meds campaign.

**OBJECTIVES:**

- Reduce the rate of opioid overdose in high-need communities
- Decrease the rate of opioid related emergency department visits by 10% by 2026.
- Decrease the rate of opioid related deaths by 10% by 2026.
- Identify and train first responders (EMS, volunteer firefighters, law enforcement, etc.) and others in the use of naloxone in high-need communities.
- Increase the number of first responders trained on the use of naloxone by 20% by 2026. Increase the number of public health professionals, substance misuse coalition members, and other community members trained in the use of naloxone by 20% by 2026.
- Supply naloxone for first responders and others in high-need communities.
- Increase naloxone availability by at least 20% per year through purchasing of naloxone.
- Distribute naloxone to at least 25% of locations with attempted reversals each year
- Refer individuals to treatment and recovery services in high-need communities.
- Increase the percentage of individuals referred to treatment after a successful reversal by 20% by 2026.
- Increase the percentage of individuals receiving treatment after a successful reversal by 10% by 2026.
- Work with medical professionals on the risks of overprescribing to young adults in high-need communities.
- Increase the number of medical professionals trained on the risks of overprescribing by 10% by 2026.

- Increase PDMP utilization by 10% by 2026.
- Decrease high risk prescribing among young adults ages 18-25 years old by 10% by 2026.
- Raise awareness about the dangers of sharing medications in high-need communities.
- Increase secure medication storage by 10% by 2026. 3b.2: Increase safe medication disposal by 10% by 2026.

**ACCOMPLISHMENTS:**

- Two staff were trained in Narcan administration and are now Narcan trainers.
- Co-hosted medication take-back events.
- Prevention education resources provided at a parent education program for the Boy Scouts. 14 parents and troop leaders were in attendance.
- Prevention education and program was given to eleven boy scouts.
- Naloxone training was provided to RHA intensive outpatient department.

**FTE HISTORY**

Position	Actual 2023	Budgeted 2024
Program Manager	.05	.15
Operations Manager	N/A	.05
Program Coordinator	.18	.08

**PDO EXPENDETURES:**

Cost Category	Actual 2023 to date	Budgeted 2023	Budgeted 2024	% Change
Salary & Fringe	\$8,005	\$17,636	\$25,791	46.2%
Other Operational	\$0	\$27,819	\$19,664	-29.3%
Indirect	\$1,151.99	\$4,545	\$4,545	0%

## 5877 Harm Reduction:

Vital Strategies funded by NC Community Foundation- 520

**PROGRAM DISCRIPTION:**

Vital Strategies funding serves as a catalyst for local communities across the state to directly address the opioid crisis by working collaboratively to build sustainable, impactful programs for the most vulnerable populations in their communities. Harm reduction, or harm minimization refers to a range of public health policies designed to lessen the negative social and physical consequences associated with various human behaviors. In this instance the focus is on reducing the consequences of substance use and behaviors often associated with substance use. Vital Strategies and Opioid Settlement funds support Harm Reduction efforts through certified peer support services, communicable disease testing, wellness programs and syringe services within CHA.

The harm reduction program strives to engage individuals in services which will allow them the opportunity to access safe use supplies until they become ready to enter recovery. Support from certified peer support specialists will continue throughout the beginning stages of recovery as they access the treatment best suited to their needs and readiness level.

**OBJECTIVES:**

- Distribute at least 2,850 Naloxone kits (5,700 units) to individuals who participate in our service community
- Serve at least 1,120 unique individuals through Peer-led overdose prevention education  
Enact at least one Harm Reduction policy/procedural change to improve access to Harm Reduction services for people of color.
- Increase in the percentage of syringe service participants reporting fewer medical emergencies (from 82% to 87%), and an increase in the percentage who report saving a life using Naloxone (from 71% to 75%).

**ACCOMPLISHMENTS:** N/A New FY 23 Funding

**FTE HISTORY**

Position	Budgeted 2024
Program Manger	.05
Peer Support	.08

**VITAL STRATEGIES EXPENDETURES:**

Cost Category	Budgeted 2024
Salary & Fringe	\$9,676
Other Operational	\$53,960
Indirect	\$6,364

## 5877 Harm Reduction:

Opioid Settlement- county allocation- TBD

Harm reduction, or harm minimization refers to a range of public health policies designed to lessen the negative social and physical consequences associated with various human behaviors. In this instance the focus is on reducing the consequences of substance use and behaviors often associated with substance use. Vital Strategies and Opioid Settlement funds support Harm Reduction efforts through certified peer support services, communicable disease testing, wellness programs and syringe services within CHA.

The harm reduction program strives to engage individuals in services which will allow them the opportunity to access safe use supplies until they become ready to enter recovery. Support from certified peer support specialists will continue throughout the beginning stages of recovery as they access the treatment best suited to their needs and readiness level.

**PROGRAM DISCRIPTION:**

This funding will provide personnel and fringe support for harm reduction programming. This funding is a match for Vital Strategies

**OBJECTIVES:** N/A

**ACCOMPLISHMENTS:** N/A

**FTE HISTORY**

Position	Budgeted 2024
Program Director	.125
Program Manager	.10
Peer Support	.92

**VITAL STRATEGIES EXPENDETURES:**

Cost Category	Budgeted 2024
Salary & Fringe	\$70,000
Other Operational	\$0
Indirect	\$0

## 5877 Harm Reduction:

Private Donation-906

**PROGRAM DISCRIPTION:** An annual gift from Lauren Cobb is received annually to support harm reduction programs and initiatives.

**OBJECTIVES:** N/A

**ACCOMPLISHMENTS:**

- With the private donation and grants received, little programmatic costs have come from CHA since 2018.

**FTE HISTORY**

Position	Actual 2023	Budgeted 2024
N/A	N/A	N/A

**PRIVATE DONATION EXPENDETURES:**

Cost Category	Actual 2023 to date	Budgeted 2023	Budgeted 2024	% Increase
Salary & Fringe	NA	\$0	\$0	NA
Other Operational	\$11,023.93	\$37,750	\$24,000	-36.4%
Indirect	\$0	\$0	\$0	0

## 5877 Clinical BH Services:

RISE Program funded by Department of Justice Comprehensive Opioid and Stimulant Substance Abuse Program- 374

### PROGRAM DISCRIPTIONS:

The Department of Justice funded Comprehensive Opioid and Stimulant Substance Abuse Program grant funds CHA's comprehensive Medication for Opioid Use Disorder (MOUD) treatment program. The program is operated through the Adult Health/CD clinic and is called the RISE program. The Rise program is rooted in the principles of harm reduction and wellness. The program components include clinical social work services, certified peer support services, medication evaluation and management, harm reduction equipment, and no cost medication. The goals of the program include increasing access to medication for opioid use disorder; reducing the incidence of overdose; increasing capacity for comprehensive opioid treatment within the community.

### OBJECTIVES:

- Expand the capacity of our comprehensive system of care beyond pregnant women with OUD to adults with OUD, ages 18 years and older.
- Increase the number of individuals with OUD receiving MAT in combination with comprehensive OUD behavioral health services.
- Decrease fatal and non-fatal opioid overdose among participants of the MAT program.
- Reduce suicidality and crime during treatment.

### ACCOMPLISHMENTS:

- Expansion of CHA's adult health/CD clinic to include provision of services to individuals with Opioid Use Disorder.
- Provision of services to more than 20 individuals
- No overdoses or suicide attempts were reported among individuals while receiving services through the RISE clinic.

### FTE History:

Position	Actual FY23	Budgeted FY 24
Program Director	.30	.03
Program Manager	.25	.40
LCSW	1.0	1.0
CPSS	1.0	1.0
DNP	n/a	.75
PA	n/a	.08
Support Staff	n/a	1.0

### COSSAP Expenditures:

Cost Category	Actual FY 23	Budgeted FY23	Budgeted FY24	%Change
Salary and Wages	\$57,180	\$222,744	\$508,115	128%
Other Operational	\$8,411	\$49,256	\$109,785	122.9%
Indirect	\$2822	\$30,000	\$68,400	128%

## 5877 Clinical BH Services:

LiVe Well - Outpatient therapy services funded by County ARP funds- 399

### PROGRAM DESCRIPTION

LiVe Well Counseling was developed as a strategy to assure clinical counseling services are available for all residents of Cabarrus County, particularly our most vulnerable populations. LiVe Well Counseling is the division of the Behavioral Health department that provides community based behavioral health services that include: outpatient psychotherapy, school-based therapy, mental wellness groups, support groups and behavioral health consultation to community partners serving vulnerable populations.

### OBJECTIVES:

- Ensure access to quality behavioral health services for Cabarrus County residents.
- Promote the benefits of behavioral health services within communities where there are disproportionately fewer individuals seeking services.
- Combat myths regarding mental illness and seeking behavioral health services to increase the likelihood that minority populations will seek services.

### ACCOMPLISHMENTS:

- Three full-time therapists have full caseloads.
- Expansion into Cabarrus County and Kannapolis City Schools
- Three-hundred distinct individuals have received at least 1 session.

### FTE History:

Position	Actual FY23	Budgeted FY 24
Program Director	.30	.35
Clinician	1.0	1.0
Clinician	1.0	1.0
Clinician	1.0	1.0
AC Tech	1.0	1.0
DNP	n/a	prn
Nutritionist	n/a	prn

### LiVe Well Expenditures:

Cost Category	Actual FY 23	Budgeted FY23	Budgeted FY24	% change
Salary and Wages	\$180,399	\$365,599	\$423,811	15.9%

<b>Other Operational</b>	\$16,249	\$34,031	\$24,037	-29.4%
<b>Indirect</b>	\$3,766	\$45,190	0	-100%

## 5877 Clinical BH Services:

Sun funded by directed state allocation through county- 410

### PROGRAM DESCRIPTION

The SUN clinic serves pregnant and postpartum women who with Substance Use Disorder (SUD), most often Opioid Use Disorder (OUD). The clinic provides comprehensive Medication for Opioid Use Disorder (MOUD) treatment including maternity and postpartum care by an OBGYN, licensed clinical social work services, access to certified peer support specialists and on-site lab. The clinic is part of a larger cross-sector network of partners who are able to provide complete wrap around services. Through a direct allocation from the state to the county CHA received funding to oversee and support the clinical service delivery for SUN Project clients who seek care at the Cabarrus Health Alliance (CHA). Funding is used to support staffing/contracting and operating costs associated with the clinic and to provide support directly for patients to address social determinants of health (transportation, housing, emergency assistance).

### OBJECTIVES:

- Support the SUN clinic with non-medical support services provided through the women’s health high risk clinic specific to women with a SUD.
- Provide concrete supports to women receiving services through the SUN clinic.

### ACCOMPLISHMENTS:

- An operations manager has been hired to develop policies and protocols within the clinic.
- A behavioral health clinical office assistant has been hired to support the medical provider, LCSW and women’s health nurses in their work with women in the SUN clinic.
- We have provided concrete support to one fourth of the SUN clinic population.

### FTE History:

<b>Position</b>	<b>Actual FY23</b>	<b>Budgeted FY 24</b>
<b>Program Director</b>	.10	.10
<b>Operations Manager</b>	.80	.80
<b>BH MOA</b>	1.0	1.0
<b>Women’s Health Staff</b>	n/a	.27

### SUN Directed Expenditures:

<b>Cost Category</b>	<b>Actual FY 23</b>	<b>Budgeted FY23</b>	<b>Budgeted FY24</b>	<b>% change</b>
<b>Salary and Wages</b>	\$0	\$160,000	\$205,284	28.3%

<b>Other Operational</b>	\$1,943	\$76,100	\$816	-98.9%
<b>Indirect</b>	\$0	\$0	\$0	0

## 5877 Jail-Based Services:

Jail-Based Services- 521

### PROGRAM DISCRIPTION:

Jail Based Services are currently being provided by the county. It is the intention of CHA, in accepting the transfer of this program, to improve access to behavioral health services within the detention center, support detention staff and the sheriff in the development of a MOUD program within the detention center and expand the Stepping Up program which currently exists.

The Stepping Up program is a national initiative reducing overincarceration of people with mental illness. This program focuses on assistance within detention, transfer to residential or hospital-based treatment if appropriate and linkage to community-based treatment post incarceration.

### OBJECTIVES:

- Improve and expand current behavioral health services within the Cabarrus County Detention Center.

**ACCOMPLISHMENTS:** N/A

### FTE History:

<b>Position</b>	<b>Budgeted FY 24</b>
<b>Operations Manger</b>	.05
<b>Program Manager</b>	1.0
<b>LCSW</b>	1.0
<b>Case Manager</b>	1.0
<b>Case Manager</b>	1.0
<b>PT Case Manager</b>	.50

### Jail-Based Expenditures:

<b>Cost Category</b>	<b>Budgeted FY24</b>
<b>Salary and Wages</b>	\$376,165
<b>Other Operational</b>	\$16,355
<b>Indirect</b>	\$16,000

## Triple P- 5845 – 58760

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The Behavioral Health Department is comprised of several programs including: LiVe Well Counseling, The Rise Program, Positive Parenting Program, and Triple P.

### **PROGRAM DISCRIPTIONS/OBJECTIVES:**

#### **Triple P- 58760**

Triple P – Positive Parenting Program gives parents the skills they need to raise confident, healthy children and teenagers, and to build stronger family relationships. It helps parents manage misbehavior and prevent problems from occurring in the first place.

Triple P seeks to:

- Promote the independence and health of families by enhancing parents' knowledge, skills, confidence, and self-sufficiency
- Promote the development of non-violent, protective, nurturing environments for children
- Promote the development, growth, health, and social competence of young children
- Reduce the incidence of child maltreatment and behavioral/emotional problems in childhood and adolescence

Triple P offers five levels of intervention.

*Level 1* – media-based parent information campaign;

*Level 2* – provide specific advice (20 minute sessions) to parents on solving common child developmental issues and minor behavioral problems;

*Level 3* – provide brief programs (80 minutes over four sessions) combining advice with rehearsal and self-evaluation as required to teach parents to manage discrete child problem behaviors;

*Level 4* – provide a broad focus program (about 10 hours over 8-10 sessions) for parents requiring intensive training in positive parenting skills, generalization enhancement strategies and application of parenting skills to a range of target behaviors;

*Level 5* – provide an intensive individually tailored program (up to 11 sessions) for families with child behavior problems and family dysfunction

In 2012, Cabarrus Health Alliance was awarded \$1.2 million from the NC Department of Health and Human Services to implement Triple P (Positive Parenting Program), a multi-tiered system of evidence-based education and support for parents and caregivers of children and adolescents. CHA, in partnership with Triple P America, has trained over 313 professionals across multiple sectors in Cabarrus County to deliver evidence-based Triple P interventions to

parents. Due to its success, additional funding was awarded to CHA to support the program through the present fiscal year.

Cabarrus is one of only two counties that receive this funding. All other counties are funded and served at a regional level. The funding to Cabarrus County has consistently been reduced although the deliverables have not been changed. Strategic conversations will be needed over the coming year to determine the benefit and feasibility of continuing to accept this AA rather than recommending Cabarrus County be served as part of a regional group.

As the Lead Implementation Agency of Triple P in Cabarrus County, the Cabarrus Health Alliance is responsible for:

- recruiting and training Triple P providers,
- promoting marketing and community outreach related to Triple P,
- convene organizational leaders of Triple P quarterly,
- attending quarterly state level meetings,
- monitoring the quality and fidelity of Triple P interventions, and
- collecting and evaluating data for Triple P interventions.

**FTE HISTORY**

<b>Position</b>	<b>FY 2022</b>	<b>FY 2023</b>	<b>FY 2024</b>
Program Director	.05	.06	.05
Program Coordinator	.75	.7	.67

**Triple P EXPENDITURES**

<b>Cost Category</b>	<b>Actual 2023 to date</b>	<b>Budgeted 2023</b>	<b>Budgeted 2024</b>	<b>% change FY 24</b>
<b>Salary &amp; Fringe</b>	\$48,256	\$65,364	\$63,592	-2.7%
<b>Other Operational</b>	\$613,15	\$12,081	\$7,301	-39.6%

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# NC Minority Diabetes Prevention Program “Journey to a Healthier Me”

## HEALTHY LIVING DEPARTMENT - 45

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### **PROGRAM DESCRIPTION**

In the United States, more than 1 in 3 adults have prediabetes, and less than 20 percent know they have it. Prediabetes is a serious health condition where blood sugar levels are elevated, and if no lifestyle changes are made, may lead to type 2 diabetes, heart disease, and stroke. Journey to a Healthier Me program participants greatly reduce their risk of developing type 2 diabetes by losing 5% of their starting body weight and exercising for 150 minutes or more weekly.

Cabarrus Health Alliance is partnering with health departments, community businesses & organizations in the counties of Cabarrus, Lincoln, Cleveland, Stanly, Union, Rowan, Gaston, Catawba, Mecklenburg, Alexander and Iredell to provide Journey to a Healthier Me, using “Prevent T2”, an evidence-based diabetes prevention curriculum. Prevent T2 is part of the National Diabetes Prevention Program, led by the Centers for Disease Control and Prevention (CDC).

### **PROGRAM ACCOMPLISHMENTS- June 2022 to Current (March 2023):**

- We have received the CDC’s Full Plus Recognition until 2/29/28.
- We are currently offering 1 virtual Spanish class, 1 virtual English class, and 1 in-person English class (39/60 participants currently enrolled).
- 1 in-person Spanish class will begin on 3/21/23 and it has 20 registered participants. We are recruiting for an additional in-person English class.
- We have exceeded our screening goal (221/200 screenings completed).
- FY 23 marks the first year that we have held a class in Union County. We have been working towards this goal since FY 19.

**FTE HISTORY**

<b>Job Title</b>	<b>Actual 2023</b>	<b>Budgeted 2024</b>
Program Director	0.2	0.1
Program Coordinator II	1.0	1.0
Bilingual Lifestyle Coach	0.5	0.5
Lifestyle Coach	0.625	0.75
Contracted Lifestyle Coach	0.1	0.1
Vacant Position: Contracted Lifestyle Coach	0	0.1

**NC MDPP EXPENDITURES:**

<b>Cost Category</b>	<b>Actual 2023 (As of March 10, 2023)</b>	<b>Budgeted 2024</b>
<b>Salary &amp; Fringe</b>	\$126,483.19	\$195,439.00
<b>Other Operational</b>	\$2,141.28	\$15,373.00

**FY 2024 PROGRAM OBJECTIVES:**

- Continue to implement the NC MDPP in accordance with the Agreement Addendum
- Continue to build referral partnerships within each of the Region 4 counties (medical clinics, non-profits, and community agencies) to maximize program impact
- To screen a minimum of 100 individuals and recruit at least 30 program participants for English and Spanish classes (100% of participants will be eligible based on A1c/fasting blood glucose/history of gestational diabetes)
- To maintain the following retention rates:
  - During the first six months of the program:
    - 50% of NC MDPP participants complete four lifestyle classes
    - 33% of NC MDPP participants complete eight lifestyle classes
    - 25% of NC MDPP participants complete nine or more lifestyle classes
  - During the last six months of the program:
    - 50% of NC MDPP participants complete three of the monthly lifestyle classes
    - 33% of NC MDPP participants complete six of the monthly lifestyle classes
- To maintain program data within the Wake Forest Database data and to submit data to the CDC at 6 month intervals
- To conduct a targeted marketing and awareness campaign to increase knowledge of prediabetes
- To conduct a diabetes prevention community conversation that increases community awareness of prediabetes and knowledge of how to reduce one’s risk of developing diabetes

- To conduct at least two Living Healthy with Chronic Disease workshops in accordance with the updated guidance provided by The Office of Health Equity

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# Lifestyle Medicine (347)

## COMMUNITY IMPACT - 45

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### **PROGRAM DESCRIPTION- July 2022 to Current (March 2023):**

Lifestyle Medicine (LM) is the use of evidence-based therapeutic approaches to prevent, treat, and reverse chronic diseases like diabetes, hypertension, and obesity. It focuses on 6 areas to improve health: healthy eating, physical activity, stress, healthy relationships, sleep, and tobacco. LM utilizes upstream strategies to identify the root cause of disease rather than treating symptoms.

The Lifestyle Medicine (347) project consists of two short term initiatives: Lifestyle Medicine with PrEP patients in partnership with the CHA’s Communicable Disease department and North Carolina Central University and a Med South Lifestyle Nutrition Education/Coaching Pilot in partnership with the North Carolina Central University.

### **PROGRAM ACCOMPLISHMENTS – (To date)**

- Integration of Lifestyle Medicine into the Communicable disease setting
- Development of a CureMD embedded Lifestyle Medicine Assessment
- Engaged 15+ employees via the Med South Pilot
- Integrated an additional employee wellness offering available in Spanish and English

### **FY 2024 PROGRAM OBJECTIVES:**

- To support personnel coverages needs in the Healthy Living Department

### **FTE HISTORY**

<b>Job Title</b>	<b>Actual FY23</b>	<b>Budgeted FY23</b>	<b>Projected FY24</b>
Program Director	.20	.20	.1
Public Health Educator	0	.1	.125

**LIFESTYLE MEDICINE EXPENDITURES:**

<b>Line Item</b>	<b>Budget Code</b>	<b>FY23 Budget</b>	<b>2022 - 2023 Total Spent</b>	<b>Projected FY24 Budget</b>
<b>Personnel - Salaries</b>	9101-9104	\$ 24,255.00	\$ 10,200.23	\$ 14,717.00
<b>Fringe</b>	9201-9659	\$ 9,957.00	\$ 3,110.55	\$ 5,450.00
<b>Office Supplies</b>	9301	\$ 240.00	\$ -	\$ 100.00
<b>Printing</b>	9320	\$ 60.00	\$ 130.85	\$ 133.00
<b>Other Operational Costs</b>	9355	\$ 7,066.00	\$ 2,463.57	\$ 1,000.00
<b>Special Program Supplies</b>	9356	\$ -	\$ -	\$ -
<b>Outsourced Services</b>	9447	\$ -	\$ -	\$ -
<b>Mileage</b>	9611	\$ 672.00	\$ -	\$ 100.00
<b>Training &amp; Education</b>	9635	\$ 1,500.00	\$ 179.00	\$ 500.00
		<b>\$ 43,750.00</b>	<b>\$ 16,084.20</b>	<b>\$ 22,000.00</b>

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# Public Health Department

## DEPARTMENT - 45

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*Healthy Cabarrus, Healthy Communities, NC Behavioral Health Equity Initiative*

### **DEPARTMENT FUNCTION:**

1. **Healthy Cabarrus** is a community health initiative with the mission of uniting and mobilizing community partners to identify and address health needs. More than 100 community partners participate in the collaborative work of the partnership. Cabarrus Health Alliance and Atrium Health Cabarrus joined forces in creating this community health initiative with additional financial supporter from Cabarrus County Government. Healthy Cabarrus conducted the Community Needs Assessment in 2020 and submitted the final report June 1, 2021. The years outside of the needs assessment require documentation and submission of the State of the County Health Report. Healthy Cabarrus staff also convene community partners to develop action plans for each of the identified priority areas and input population indicator and program performance measure data on identified interventions.

## **Healthy Cabarrus Program**

### **Program Accomplishments:**

Healthy Cabarrus works very closely with a variety of community partners to implement strategies across sectors to address the identified priority needs. While not listed in its entirety, much of the program accomplishments are due to outstanding support of partners through the collaboration of Healthy Cabarrus.

- Begin implementation of Community Health Improvement Plans (CHIPs) for each priority need: mental health, early childhood education and development, and housing/homelessness.
- Monitor online CHIP documents through Clear Impact Scorecard: housing and mental health. In FY23 the Early Childhood CHIP was development and uploaded to the online platform.
- Healthy Cabarrus Executive Director supervises the Latino Engagement and Relations Coordinator, CHA's Marketing Coordinator, PMQI Manager, and the Centralized Services and PH Informatics Manager.
- Continued to oversee the Cabarrus Housing Collaborative which includes representation from across the public, private, and non-profit housing sectors, with the goal to create a cross-sector, multi-faceted plan to address housing challenges in Cabarrus County. Plan is in completion phase and will be released to the collaborative in April 2023
- Serves as chair of the Cabarrus County Early Childhood Task Force and oversees the Data and Assessment Task Force for the Mental Health Advisory Board.

### **FTE History:**

<b>Job Title</b>	<b>FY18 Actual</b>	<b>FY 19 Actual</b>	<b>FY 20 Actual</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY23 Budgeted</b>
Program Manager	1.0	1.0	.75	.75	1.0	.9
Latino Engagement and Relations Coordinator (Part-Time)		.5	.5	.5	.5	.58
CabWellCo Coordinator				.2		
Administrative Assistant	.5					

**Capital Outlay:** None

**Minor Office Equipment:** None

**FY2024 Program Objectives:**

- Continue to implement and monitor the Community Health Improvement Plans (Coalition Action Plans) and support of existing community task forces or coalitions.
- Work with Early Childhood Task Force to formalize action plan and present to County Commissioners.
- Share 2022 State of the County Health Report findings to local elected leaders, community stakeholders, and community members.
- Host monthly Healthy Cabarrus Executive Committee meetings and bi-monthly Healthy Cabarrus Advisory Board meetings to provide updates on the identified priority areas.
- Assist with the reorganization and shift in direction of Cabarrus Wellness Coalition.
- Continue to participate in the Cabarrus County’s behavioral health facility design team meetings.

**Healthy Communities**

**Program Overview**

The Healthy Communities is a North Carolina Agreement Addendum that enables Cabarrus Health Alliance to implement community-based interventions that address two of the priority focuses areas: poor nutrition, physical inactivity, tobacco use, substance use, violence and unintentional injury. For FY23, the priority areas that staff focused efforts on were 100% tobacco free behavioral health facilities and/or government grounds, and healthy food retail designation. Interventions should strive to provide opportunities for everyone in North Carolina to achieve their optimal level of health, regardless of race, ethnicity, gender, socioeconomic status, geographic location, education status, disability status or sexual orientation.

**Program Accomplishments:**

- Worked with 2 local Cabarrus County Corner Stores to achieve the North Carolina Health Food Retail Designation: Glory Mini Mart, Cancun Supermarket
- Supported 7 retail venues in adding 1 additional required element of the NC Healthy Food Retail Designation: Glory Mini Mark, Que Onda Supermarket, Gail Minimart, City Food Mart, Stars Mart, Family V Mini Mart, Sara Food Mart

- Provided education and support to corner store owners on importance of providing healthy options.
- Supported stores with new signage to highlight any new health food items.
- Connect local corner store owners with farmers markets to purchase local, fresh produce.
- Worked with Region 4 Tobacco Manager to provide education to local behavioral health facilities on the updated Medicaid requirement that facilities must be 100% Tobacco Free by June 2022.
- Paid for two staff (Substance Use Prevention Coordinator and Community Mobile Dental) to attend Adolescent and Young Adult Tobacco Treatment training to learn strategies to incorporate into work flow.
- Supported and oversaw CHA agency adoption of 100% Tobacco Free Campus policy to align with NC Medicaid Requirements.
- Provided Quitline and Policy card resources to participating behavioral health facilities to support patients who have chosen to quit or need education on updated policies.

**FTE History:**

<b>Job Title</b>	<b>FY 17 Actual</b>	<b>FY18 Actual</b>	<b>FY 19 Actual</b>	<b>FY 20 Actual</b>	<b>FY 21 Actual</b>	<b>FY22 Actual</b>	<b>FY23 Actual</b>	<b>FY24 Budgeted</b>
Program Manager	.25	.25	.25	.15	.22		.15	
Equity Coordinator								.3
Coordinator (Part-Time)				.2		.5	.25	.1

**Capital Outlay:** None

**Minor Office Equipment:** None

**FY2024 Program Objectives:**

To promote equitable and safe opportunities for physical activity, collaborate with local partners to develop and/or implement new and/or existing jurisdiction-wide plans that support walking, biking, and rolling. Plans should focus on improving the routes which connect to everyday locations (e.g., work, school, grocery, parks, other essential services, etc.). Routes that connect to essential services and create opportunities for community connection, are strongly encouraged.

- Increased number of new or existing jurisdiction-wide plans with active transportation (walking, biking, rolling, and public transit) goals adopted, and/or
- Increased number of active transportation goals implemented from adopted jurisdiction-wide plans.

**NC Behavioral Health Equity Initiative**

**PROGRAM FUNCTION:**

The NCBHEI's goal is to promote sustainable change to improve the social and economic conditions for North Carolina communities experiencing the greatest need. Improving the conditions where people live, learn, work, pray, and play will create healthier, more equitable North Carolina communities.

To do so, CHA and el Puente Hispano are joining forces on an initiative that aims to increase preventive care access for undocumented, uninsured, and underinsured Latino individuals to improve their overall health and reduce ED visits. Through advocacy strategies, CHA and El Puente will deploy a 10-step policy adoption model to create or change healthcare providers' policies or practices to be able to serve more Latino patients who cannot otherwise afford care.

**Program Accomplishments:**

- One of the main goals of the grant this year is to build a leadership group to drive the work. We were able to convene leaders from Atrium Health, Free Clinic, Community clinics, local pharmacies, local government, and more.
- Another benchmark required is to connect with the targeted population, so we also conduct a monthly meeting with different sectors of the Latino community to gather their feedback on the issues affecting uninsured/undocumented Latinos accessing health.
- We administered a survey to the Latino community to gather their experiences when accessing health. 97 people participated. Also, we gathered data on the specific health needs of the local Latino population to help us drive the work.
- We are paving the way for an impactful initiative by developing meaningful partnerships:
  - We are collaborating with Flywheel and their Health Equity Innovation Challenge. This business idea competition encourages entrepreneurs to submit scalable and investable solutions to problems that lead to or create significant healthcare outcome disparities associated with Social Determinants of Health. Being part of their Advisory Board and Selection Committee will allow us to ensure that there are solutions targeting the specific needs of the local Latino community.
  - We also joined forces with the City of Concord and will be participating in the Government Language Access Collaborative, a program developed by UNC at Chapel Hill. This is a one-year interactive course designed to build capacity for North Carolina local governments to communicate with residents in community languages. In this initiative, staff members from the City and El Puente will form a team to design a language access plan for the city.

**FTE History:**

<b>Job Title</b>	<b>FY 20 Actual</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Budgeted</b>	<b>FY 24 Projected</b>
Program Coordinator (Part-Time)	.125	.125	.125	.125	.37

**Capital Outlay:** None

**Minor Office Equipment:** None

**FY2024 Program Objectives:**

- Create and facilitate a community member and partner group is build and drive the work plan development.
- Use and improve local data that is collected to identify needs and community assets
- Problem selection will be determined with resident input and collective agreement among the agencies and partners engaged in the community/partner group.
- Draft a logic model and work plan for future implementation.

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# Community Health Worker Program

## COMMUNITY IMPACT - 45

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Community Health Workers are described as by the Centers for Disease Control and Prevention as “a frontline public health worker who is a trusted member or has a particularly good understanding of the community served. A CHW serves as a liaison between health and social services and the community to facilitate access to services and to improve the quality and cultural competence of service delivery (CDC, 2023). Through funding provided by Health and Hums Services/CDC, CHA is wiring to eliminating racial and ethnic disparities found in the rates of COVID-19 infection and chronic disease.

### **PROGRAM DISCRIPTIONS/OBJECTIVES:**

#### **Community Health Workers**

##### Program Accomplishments:

- Six (6) CHWs have begun education and training through Edgecombe Community College's CHW training program. This program began in January 2022 and is scheduled to end April 2022. Once completed, the CHWs will receive a certification showing their successful completion.
- The CHW's attended six (6) trainings that focused on the CHWs role in delivering services and conducting activities. These trainings included: Trusted Messengers: Community Health Workers; Making social connections for community health workers; Scope of Work, Skills, And Roles of Community Health Workers; The Evolving Role of Community Health Workers as Trusted Messengers; Improving CHW-Client Relationships; Community Health Worker Regional Outreach and Engagement Model.
- CHWs were deployed to partner agencies including:
  - One (1) CHW is deployed at the Community Free Clinic (CFC). CFC has been meeting the healthcare needs of the most vulnerable populations in Cabarrus County. CFC seeks to remove barriers of limited resources/lack of health insurance to provide health services to their patients.
  - One (1) CHW is deployed to the Cabarrus County Department of Human Services (CCDHS) working in the Food & Nutrition Services; Adult, Family, & Children's Medicaid Services.
  - One (1) CHW is deployed to El Puente Hispano, a local non-profit organization that focuses on the needs and struggles of the Latino community in Cabarrus County. El Puente offers social services, vaccination campaigns, and English classes.
  - One (1) CHW is deployed to Cooperative Christian Ministry (CCM), another local non-profit organization in Cabarrus County that focuses on food relief, financial assistance, housing, and education services for our residents.

- There are two (2) CHWs deployed at departments within the Cabarrus Health Alliance. One CHW will be in the Communicable Disease (CD) department while the other CHW will be deployed in the Women's clinic.

Total FY 23 Annual Program Budget: \$703,447

FTE History:

<b>Job Title</b>	<b>FY22 Actual</b>	<b>FY23 Actual</b>	<b>FY24 Projected</b>
Program Director	0.20	0.20	0.20
Program Manager	1.00	1.00	1.00
Program Evaluator	1.00	1.00	1.00
Community Health Worker	5.00	6.00	6.00
Internal Referrals Manager			.55
Healthy Communities Specialist			1.00

Project Objectives:

- Increased skills/capacity/roles of CHWs to provide services and support for COVID-19 public health response efforts among priority populations within communities
- Increased workforce of CHWs delivering services to manage the spread of COVID-19
- Increased utilization of community resources and clinical services for those at highest risk for poor health outcomes among priority populations within communities

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# General Aid to the Counties: 10 Essential Services (4110C)

## COMMUNITY IMPACT - 45

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### **PROGRAM DESCRIPTION-**

This funding is the only unrestricted state funding for local health departments that they may use for locally determined needs or purposes. The General Aid-to-Counties Activity was begun in the early 1970s with a fiscal year allocation of slightly less than \$5 million. The total allocation for FY 2023-24 is \$11,306,871. The funding provided by this Activity is to support the delivery of the 10 Essential Public Health Services (<https://publichealth.nc.gov/mission.htm>), the core functions of public health, and the specific health needs or health status indicators selected by each local health department.

This Agreement Addendum enhances the Local Health Department's ability to deliver the essential services that it should provide to those living in the community it serves and to meet locally determined needs for which there is no or not enough categorical funding.

The North Carolina General Statute § 130A-1.1(b) states: a local health department shall ensure that the following 10 Essential Public Health Services are available and accessible to the population in each county served by the local health department:

1. Monitoring health status to identify community health problems.
2. Diagnosing and investigating health hazards in the community.
3. Informing, educating, and empowering people about health issues.
4. Mobilizing community partnerships to identify and solve health problems.
5. Developing policies and plans that support individual and community health efforts.
6. Enforcing laws and regulations that protect health and ensure safety.
7. Linking people to needed personal health care services and ensuring the provision of health care when otherwise unavailable.
8. Ensuring a competent public health workforce and personal health care workforce.
9. Evaluating effectiveness, accessibility, and quality of personal and population-based health services.
10. Conducting research.

### **FY 2024 PROGRAM OBJECTIVES:**

- To support the delivery of the 10 Essential Public Health Services. The Local Health Department must report at the end of the fiscal year how the funds were spent related to the 10 Essential

Public Health Services and locally determined needs. These funds may NOT be used to supplant current state, federal or local funding to the agency.

**FTE HISTORY**

<b>Job Title</b>	<b>Actual FY23</b>	<b>Budgeted FY23</b>	<b>Projected FY24</b>
Community Impact Director	.5		
Healthy Living Director	.4	.4	
Healthy Communities Specialist	.125	.125	.5
Program Coordinator (Worksite Wellness)		.8	
Data Analyst			.5
Program Coordinator (Equity)			.55

**GENERAL AID TO THE COUNTIES EXPENDITURES:**

<b>Line Item</b>	<b>Budget Code</b>	<b>FY23 Budget</b>	<b>FY23 Budget Total Spent</b>	<b>FY24 Projected Budget</b>
<b>Personnel Salary &amp; Fringe</b>	9101-9104; 9201-9659	\$ 125,791.00	\$ 88,263.59	\$ 125,791.00
		\$ 125,791.00	\$ 88,263.59	\$ 125,791.00

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# Regional Infection Prevention Support Team Communicable Disease - 50545

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## **PROGRAM FUNCTION:**

As part of the "Coronavirus Aid, Relief, and Economic Security Act" or the "CARES Act" of 2020, the Centers for Disease Control and Prevention's (CDC's) Epidemiology and Laboratory Capacity (ELC) CARES cooperative agreement awarded a total of nearly \$631 million to our recipient base in a program-initiated component funding under the Emerging Issues (E) Project of CK19-1904, henceforth "ELC CARES." The intention of this funding is to rapidly establish and monitor key activities related to COVID-19 in the areas of epidemiology, laboratory, and informatics. Being a high-risk setting, Long Term Care Facilities (LTCFs) must have very strong infection prevention policies and procedures to prevent the spread of communicable diseases. This initiative provides fundings for Regional Infection Prevention Support (RIPS) Teams in each of North Carolina's 10 public health regions to provide on-site infection prevention and control training and consultation to all types of LTCFs and behavioral health facilities. The goal of the RIPS Teams is to reduce the introduction of disease through on-site training and assessments with facility staff through the use of evidence-based infection control procedures consistent with applicable CDC, CMS and DHHS guidance. This initiative is particularly important for residential facilities that do not typically have health care professionals on staff.

Cabarrus Health Alliance serves as the lead agency for the Region 4 RIPS Team, providing oversight to 11 counties (Alexander, Cabarrus, Catawba, Cleveland, Gaston, Iredell, Lincoln, Mecklenburg, Rowan, Stanly, and Union). The RIPS Team includes a Program Manager and 6 Public Health Educators. With training provided by the North Carolina Division of Public Health (NC DPH) and North Carolina's Statewide Program for Infection Control and Epidemiology (NC SPICE), RIPS provide a summary with identified gaps utilizing an Infection Control Assessment and Response (ICAR) survey, ensure facility policies align with state and federal guidance, and present targeted infection prevention training based on identified gaps.

## **2022-23 PROGRAM ACCOMPLISHMENTS:**

- RIPS Team has completed outreach attempts to all 257 long term care facilities and all 500 behavioral health facilities in Region 4.
- RIPS Team has conducted an initial and second ICAR visit to over 78% of facilities in the region service area; most facilities are now scheduling third and fourth visits.
- RIPS Team has completed targeted educational sessions (in person and virtually) to over 50% of the Region; topics include chain of infection, hand hygiene, PPE, environmental cleaning, employee health, storage of supplies, fit testing, and other infectious diseases.
- RIPS Team has provided support and assistance for LTCFs (Nursing Homes, Assisted Living, Adult Care and Behavioral Health) through weekly communication efforts on communicable diseases, infection prevention practices, testing and vaccine resources.

- RIPS Team has provided outbreak response to facilities experiencing an outbreak of any communicable condition through consultation, technical assistance, and access to resources.
- Established collaboration with the Metrolina Healthcare and Preparedness Coalition (MHPC) to facilitate facility needs and resources.
- Collaborated with NC SPICE and DPH to conduct joint infection prevention assessments and educational visits to provide enhanced infection prevention knowledge and practices.
- Established relationships with key point of contacts within each county's health department.
- Maintained 100% feedback from customer satisfaction survey ratings.

**RIPS EXPENDITURES:**

<b>COST CATEGORY</b>	<b>2021 BUDGET</b>	<b>2022 BUDGET</b>	<b>2023 BUDGET</b>	<b>2023 % CHANGE</b>
<b>Salary &amp; Fringe</b>	\$192,168	\$535,427	\$574,674	+7%
<b>Operational Expense</b>	\$14,524	\$60,631	\$185,348	+101%
<b>Capital Outlay</b>	0	0	0	0
<b>Department Total</b>	<b>\$206,692</b>	<b>\$596,058</b>	<b>\$760,022</b>	<b>+24.18%</b>

**FTE HISTORY:**

<b>Fiscal Year end June 30</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>
<b>Positions</b>	8	7	6	7

**2023 BUDGET NARRATIVE AND OBJECTIVES:**

The RIPS Team agrees to maintain a workload of 757 nursing, assisted living, family care homes, and behavioral health facilities in Region 4 and utilize funding allocated by the state.

**PROGRAM OBJECTIVES:**

- Meet or exceed outreach and at least quarterly visits to 257 LTCFs.
- Meet or exceed outreach and at least quarterly visits to 500 behavioral health facilities.
- Collaborate with NC SPICE and MHPC to perform site assessments and provide recommendations to facilities.
- Conduct educational sessions for at least 75% of skilled nursing facilities, adult care homes, family care homes, and behavioral health facilities' staff based on gaps identified during site visits to these facility types in our region.
- Provide outbreak assistance and response as required by NC DPH.
- Utilize guidance on evidence-based infection control procedures consistent with applicable, CDC, CMS, and NC DHHS guidance to bolster infection prevention knowledge and practices.
- Meet or exceed customer satisfaction ratings of 95%; reports are provided monthly by the state Communicable Disease Branch Program Manager.
- Report monthly performance and financial reports via the state Smartsheet dashboard.
- Maintain expenses at or below approved budget.
- Retain employees for RIPS Team.

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# COMMUNICABLE DISEASE DEPARTMENT - 65

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## DEPARTMENT FUNCTION:

**Reportable Disease Investigation and Control:** There are ~ 74 reportable diseases which include: Hepatitis A, B, and C; Sexually transmitted diseases such as Syphilis and Gonorrhea; food borne diseases such as Salmonellosis and Shigellosis, which may require collaboration with the Environmental Health Department, depending on the circumstances of the infection and the capacity of the outbreak; and, vaccine-preventable illnesses, such as Mumps, Rubella, Pertussis, and bacterial meningitis. CD nurses receive reports of these diseases from various sources, including hospitals, doctor's offices, laboratories, urgent cares, blood donation centers and through the NC EDSS. Clients who are suspected/diagnosed with these diseases must be contacted and interviewed. Often client contacts must be interviewed and sometimes treated prophylactically to prevent further spread of the disease. This involves telephone calls, home, hospital, or site visits, and office visits/interviews here in the agency. Guidelines set by the NC General Communicable Disease Control Branch and CDC are used. CD nurses often consult with the state Epidemiology Branch for specific guidance, as disease, treatment and isolation guidelines are not always clear. Communicable Disease Control is a state mandated program to control the spread of communicable disease in the community by detecting, investigating and monitoring the occurrence of new cases. With the onset of one of the most communicable disease we have seen in decades in 2020, it was quickly obvious that novel coronavirus 19 (COVID) was going to overwhelm the normal CD staff at CHA. So from March, 2020 forward, nearly all COVID operational function has been carried out by the designated COVID Department. The "traditional" CD functions remained the same throughout the entirety of the pandemic, carried out by the CD Department. During the FY 23, COVID functions started integrating back into traditional CD services.

**NC Tuberculosis Program** is a state mandated program which involves surveillance, assessment, diagnosis, and treatment of Tuberculosis (TB) disease and infection. Tuberculosis can be extremely contagious if found to be in an infectious stage. When a person is found to be infectious, treatment must be strictly based on CDC guidelines, overseen by a provider experienced in working with TB, and monitored by the CHA TB nurse. For a specified amount of time, medications must be taken while being directly observed, either outside or in the patient's home. After a period of adherence, this observation can take place via video, or FaceTime, as therapy for infectious TB lasts approximately six to twelve months. In addition to working with infectious cases, CD nurses also: work with and monitor people who are experiencing latent tuberculosis, and are receiving drug therapy for the condition; provide skin

test and/or blood tests for contacts of active TB cases, as well as for persons requiring testing for employment or educational purposes; and, assist Employee Health and Safety Nurse with testing and data related to internal TB testing and Cabarrus county rates.

CHA contracts with a local infectious disease physician for medical consultation.

**Immunization Program:** The goal of the state mandated Immunization Program is to eliminate vaccine-preventable diseases by assuring that individuals are age-appropriately immunized, and by managing outbreaks of vaccine-preventable diseases. Upon the receipt of any suspected vaccine-preventable disease or condition, investigation of circumstances surrounding the occurrence of the disease or condition begins to determine authenticity of the report. The CD staff notifies the Immunization Branch, identifies persons for which control measures may be required, and follows the most current CDC guidelines and recommendations for the prevention of the vaccine-preventable disease.

Another key component of this program is the Immunization Cohort Tracking. CHA, as the public health provider, is held responsible for the immunization rate of Cabarrus County's two year olds and seventh graders. Each year, a consultant from NC DPH audits data from every health department to determine the level of compliance with the recommended immunization schedules for two year olds and seventh graders. Preparing for this audit is one responsibility of the primary CHA immunization nurse; however, since CHA participates in the Vaccines for Children (VFC) program (meaning that any child under 18 who has no payer source can receive all recommended immunizations free of charge at CHA) this standard is applicable.

Another component to the Immunization Program is the International Travel Vaccine Program. This particular program was on hiatus between March 2020 and August 2021, when the US State Department lifted all travel restrictions. An individual or group of individuals who are traveling overseas on business, pleasure and/or mission trips to areas where there are vaccine preventable diseases can schedule an appointment with CHA's International Travel (IT) clinic. Here, a nurse reviews the client's travel itinerary and provides destination specific education and recommended vaccines. Advice is also given on how clients can protect themselves from food-borne and mosquito borne-illnesses that may be endemic to the area of travel.

There is a fee for this service, which many insurance plans covers.

**HIV/STD (Sexually Transmitted Disease) Program** is a state-mandated program that provides screening, exams, testing, and treatment, if needed, for sexually transmitted infections to any person requesting those services, most at no cost to the client. In addition, CHA is responsible for ensuring follow-up treatment to positive results that have occurred in other settings (ER, urgent cares, MD offices) but those providers have been unable to contact. Many clients who utilize these services at CHA have no insurance and are unable to seek medical care on a regular basis. In addition, they may be at high risk for other reasons, such as multiple sexual partners, IVDU, etc., and view CHA as a trusted source of care.

CHA employs a nurse practitioner and PA, who see STD clients, performing full histories, physical exams, testing, and treatment as appropriate. In addition, specially trained enhanced role nurses are able to perform histories, exams, and treat specific STDs, under the guidance of standing orders. The enhanced role nurse follows up with all persons who have a lab-confirmed STD, either seen at CHA or at other providers, to ensure that proper treatment has been provided and partners have been referred for testing/treatment.

HIV and syphilis testing/counseling is offered daily on a walk-in basis. This requires only a blood draw, and not a physical exam. Clients receive counseling regarding the spread of HIV/AIDS and syphilis.

**Pre-Exposure Prophylactic (PrEP) Treatment for HIV Clinic**— the goal of this program is to provide prophylactic treatment to HIV negative individuals that engage in high risk behaviors in order to prevent new HIV infections. Every client who tests for HIV and or STD is educated regarding PrEP. Those who are at high risk for contracting HIV are encouraged to consider prophylactic medication. Potential participants are given a full physical by a nurse practitioner or PA; lab tests are done, along with a health and social history. Thanks to a 340B pharmacy program, as well as a grant through Mecklenburg County, payer source has not been an issue this past FY, either for the visits (typically ~ \$65, without insurance) or the medication.

These programs often overlap, and are not truly separate from each other, but rather work together to help ensure a healthier population. For example, increased reporting of Hepatitis A in a particular population in early 2021 led CD nurses to initiate vaccinating participants in the Syringe Care Center, as well as the Cabarrus County Detention Center, the highest risk populations.

**Regional Infection and Prevention Support Team**-- As part of the “Coronavirus Aid, Relief, and Economic Security Act” or the “CARES Act” of 2020, the Centers for Disease Control and Prevention’s (CDC’s) Epidemiology and Laboratory Capacity (ELC) CARES cooperative agreement awarded a total of nearly \$631 million to our recipient base in a program-initiated component funding under the Emerging Issues (E) Project of CK19-1904, henceforth “ELC CARES.” The intention of this funding is to rapidly establish and monitor key activities related to COVID-19 in the areas of epidemiology, laboratory, and informatics. Being a high-risk setting, Long Term Care Facilities (LTCFs) must have very strong infection prevention policies and procedures to prevent the spread of communicable diseases. This initiative provides funding for Regional Infection Prevention Support (RIPS) Teams in each of North Carolina’s 10 public health regions to provide on-site infection prevention and control training and consultation to all types of LTCFs and behavioral health facilities. The goal of the RIPS Teams is to reduce the introduction of disease through on-site training and assessments with facility staff through the use of evidence-based infection control procedures consistent with applicable CDC, CMS and DHHS guidance. This initiative is particularly important for residential facilities that do not typically have health care professionals on staff.

Cabarrus Health Alliance serves as the lead agency for the Region 4 RIPS Team, providing oversight to 11 counties (Alexander, Cabarrus, Catawba, Cleveland, Gaston, Iredell, Lincoln, Mecklenburg, Rowan, Stanly, and Union). The RIPS Team includes a Program Manager and 6 Public Health Educators. With training provided by the North Carolina Division of Public Health (NC DPH) and North Carolina’s Statewide Program for Infection Control and Epidemiology (NC SPICE), RIPS provide a summary with identified gaps utilizing an Infection Control Assessment and Response (ICAR) survey, ensure facility policies align with state and federal guidance, and present targeted infection prevention training based on identified gaps.

## 2023 DEPARTMENT ACCOMPLISHMENTS:

- Totally unified the COVID Integration Team with the *traditional* Communicable Disease department, with the addition of some value-added projects:
  - COVID, flu, and Hepatitis A immunizations monthly at Cabarrus County Detention Center
  - Initiative with Pediatrics to attempt to increase uptake of COVID vaccines
  - Initiative with Dental to increase uptake/catch up of HPV vaccines
- Received continuation grant of \$14,000 from Mecklenburg County for PrEP participants with no payer source, covering their office visits, labs
- Collaborating with Behavioral Health Department to carry out RISE Program, an integrated, behavioral health, harm reduction model of MAT (Medication Assisted Therapy)
- Collaboration with School Health to provide multiple “back to school” clinics and physicals for Cabarrus County children.
- RIPS Team has completed outreach attempts to all 257 long term care facilities and all 500 behavioral health facilities in Region 4.
- RIPS Team has conducted an initial and second ICAR visit to over 78% of facilities in the region service area; most facilities are now scheduling third and fourth visits.
- RIPS Team has completed targeted educational sessions (in person and virtually) to over 50% of the Region; topics include chain of infection, hand hygiene, PPE, environmental cleaning, employee health, storage of supplies, fit testing, and other infectious diseases.

## RIPS Team

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<b>COST CATEGORY</b>	<b>2021 BUDGET</b>	<b>2022 BUDGET</b>	<b>2023 BUDGET</b>	<b>2023 % CHANGE</b>
<b>Salary &amp; Fringe</b>	\$192,168	\$535,427	\$574,674	+7%
<b>Operational Expense</b>	\$14,524	\$60,631	\$185,348	+101%
<b>Capital Outlay</b>	0	0	0	0
<b>Department Total</b>	<b>\$206,692</b>	<b>\$596,058</b>	<b>\$760,022</b>	<b>+24.18%</b>

### FTE HISTORY:

<b>Fiscal Year end June 30</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>
<b>Positions</b>	8	7	6	7

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# Lifestyle Medicine

## HEALTHY LIVING DEPARTMENT - 45

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### **PROGRAM DESCRIPTION-**

Lifestyle Medicine (LM) is the use of evidence-based therapeutic approaches to prevent, treat, and reverse chronic diseases like diabetes, hypertension, and obesity. It focuses on 6 areas to improve health: healthy eating, physical activity, stress, healthy relationships, sleep, and tobacco. LM utilizes upstream strategies to identify the root cause of disease rather than treating symptoms.

The goal of the Lifestyle Medicine program is to raise the bar for primary and preventative care for uninsured chronic disease patients, so that Lifestyle Medicine becomes an integrated and sustainable part of medical practice and culture in at least two safety net provider agencies. CHA proposes to leverage its existing community relationships to encourage systems change in patient care at Atrium Health Cabarrus Family Medicine—Kannapolis (AHCFMK) and the Community Free Clinic (CFC).

### **PROGRAM OBJECTIVES:**

- Reach 150 unduplicated patients
- 29% increase of patients who have a diagnosis of hypertension (HTN) and whose Blood Pressure (BP) was adequately controlled (less than 140/90 mmHg)
- 11% increase of patients with documented BMI; if outside normal parameters, 100% receive documented follow-up plan.
- 6% increase of patients screened for tobaccos use; if identified as tobacco user, 100% receive a documented cessation intervention.
- 8% decrease of patients 18-75 years of age with diabetes who have hemoglobin A1c (HbA1c) greater than 9.0 percent; if no test is conducted, 100% receive a HbA1c test.
- 100% patient enrollment in one or more Lifestyle Medicine prescription opportunities
- 90% patient-reported overall satisfaction with care
- 50% patient completion of Healthy Living with Chronic Disease workshop

CHA will provide the following services to uninsured patients who are referred to Lifestyle Medicine programming: Living Healthy with Chronic Disease Workshops, Cooking Class, Walking Group, Lifestyle Medicine @ Home (LM@Home), and any referrals to programs such as the Minority Diabetes Prevention Program (MDPP) or behavioral health.

### **PROGRAM ACCOMPLISHMENTS-**

Despite the complications that the COVID-19 pandemic has imposed upon programming and patient return, the following were accomplished:

- 40 patients served in Lifestyle Medicine @ Home model YTD
- 1 Living Healthy with Chronic Disease Workshop
- 3 In-Person Cooking Classes
- 1 “Exercise for the Mind and Body” Stretching Class Series (Four 30-minute sessions recorded)

- 6 Taste Testings at Cabarrus Health Alliance
- 22 participants enrolled in exercise sessions at the Cabarrus County Senior Center – Concord

**FTE HISTORY**

<b>Job Title</b>	<b>Actual 2023</b>	<b>Budgeted 2024</b>
Program Director	.10	.10
Program Coordinator I	1.0	1.0
Public Health Educator	.5	.5

**LIFESTYLE MEDICINE EXPENDITURES:**

<b>Cost Category</b>	<b>Actual 2023 – 1.25.23</b>	<b>Budgeted 2024</b>
<b>Salary &amp; Fringe</b>	\$49,586.00	\$124,360.00
<b>Office Supplies</b>	\$134	\$300.00
<b>Patient Education Supplies</b>	\$1,340.00	\$2,582.00
<b>Printing</b>	\$27.00	\$541.00
<b>Other Operations</b>	\$3,392.00	\$2,630.00
<b>Medical Supplies</b>	\$1,083.00	\$700.00
<b>Outsources Services</b>	\$141.00	\$16,580.00
<b>Mileage</b>	\$167.00	\$537.00
<b>Training/Education</b>	1,113	\$1,500.00
<b>Total</b>	<b>56,983.00</b>	<b>\$150,000.00</b>

**FY 2024 BUDGET NARRATIVE:** Funding is provided by the NC DHHS- Office of Rural Health. This is a three-year grant cycle with continuation application process for each FY. Total award is \$150,000.00 with a request for the same funding in FY 24.

**FY 2024 PROGRAM OBJECTIVES:**

- Continue to implement the Lifestyle Medicine program at the Community Free Clinic and AHCFMK.
- To support the facilitation of Living Healthy with Chronic Disease Workshops, physical activity opportunities, and Food as Medicine Cooking Classes.
- Development of additional educational sessions and programs to promote healthy lifestyles through the Lifestyle Medicine framework for staff and patients.

# Human Resources Department

## DEPARTMENT FUNCTION:

The human resources department is responsible for a wide range of tasks, including, but not limited to, recruiting, and hiring employees, compensation, safety, training and development, employee relations, etc.



## Employee Relations:

HR helps prevent and resolve problems or disputes between employees and management and manages the progressive discipline process. Also, HR is responsible for creating and enforcing policies that are fair and consistent for everyone in the workplace.

## Employee Engagement:

HR is responsible for ensuring involvement, enthusiasm, and sense of belonging for employees by soliciting and acting on feedback given by employees through a variety of methods, such as employee engagement surveys.

## Recruitment and Retention:

Create processes that CHA uses to attract qualified individuals on a timely basis and in sufficient numbers and to encourage them to apply for jobs in the organization. HR works to ensure the

## Human Resources Department

success of retention programs by maximizing the ability of CHA to correctly determine the causes of turnover and to enact strategies that appropriately mitigate these causes.

### Workforce Development/Training:

We offer employment initiatives and training that help create, sustain, and retain a viable workforce by focusing the employees' ability to grow their skills and develop the tools they need to be successful. The end goal is to help employees be as productive, engaged, and prosperous as possible in the workplace, which benefits both the employer and the employee.

### Employee Health & Safety:

We strive to promote and maintain highest degree of physical, mental, and social well-being of employees. The main objectives are the promotion of employees' health and safety and the development of a "zero-harm" work culture.

### Benefits Administration & Total Compensation

We engage in the process of assembling and managing all of the benefits that CHA provides to employees. Including health, dental, vision, disability, and life insurance, paid time off, and paternity leave. Total compensation includes all forms of pay and benefits an employee receives. It can include base salary, overtime pay, bonuses, commissions, benefits, and any other cash or non-cash compensation.

### Risk Management:

HR identifies potential employee-related risks to CHA to minimize any problems before they arise. We do this in variety of ways including managing our various insurance policies, such as liability, medical malpractice, auto, workers compensation, etc.

### Accomplishments:

- Implemented recruitment and retention initiatives, bonus structure school nurses to fill critical roles
- Implemented interpreter training and testing to ensure competency, compliance, and ability to provide more culturally competent services
- Implemented online performance evaluations, a new learning management system, and secured a new human resources information system
- Launched Leadership Development Trainings
- Launched EJ4 on demand DEI training
- Implemented CHA Core Competency Model
- Initiated class and grade restructure
- Increased benefit levels while minimizing cost
- Completed Safe Driver Audit

## Human Resources Department

	FY 22 Actuals	FY23 Budgeted	FY24 Budgeted
Salaries & Wages- HR	401,910	581,378	594,092
Operational Expenses	232,967	396,504	461,476
Dept. Total	634,877	977,882	1,025,360

### FY24 Objectives:

The primary goal of CHA's HR department is to become an employer of choice by helping our employees become the best trained workforce possible while providing them with a safe and secure environment. The most important methods that will be utilized are:

- Developing all employees to their full potential
- Creating a feeling of inclusivity and belonging
- Recruiting and retaining top talent
- Establishing clear and consistent personnel policies

# WORKSITE WELLNESS HEALTHY LIVING DEPARTMENT - 45

## PROGRAM FUNCTION:

Worksite Wellness is a workplace wellness program consisting of health seminars and experiential learning opportunities. The sessions are designed to engage CHA staff on healthy lifestyle themes like nutrition, physical activity, and stress management. Employees will be encouraged to model healthy behaviors and turn their work environment into healthy spaces. Educational topics can range from ergonomics, mindfulness, and physical activity. Most staff services are offered free of charge for example, yoga, Zumba, therapy dogs, and lunch and learns.

## 2022-23 ACCOMPLISHMENTS:

- **Free services promoting employee well-being**
  - **Yoga, Zumba, Virtual Mindfulness**
- **New services offered**
  - **Therapy Dogs**
  - **On-site Massage Services**
- **Continued Wellness-time policy for all staff varying by FTE**
- **Update to the Healthy Food and Beverage Policy**

## WORKSITE WELLNESS EXPENDITURES:

<b>COST CATEGORY</b>	<b>2020 ACTUAL</b>	<b>2021 ACTUAL</b>	<b>2022 ACTUAL</b>	<b>2023 ACTUAL</b>	<b>2023 BUDGET</b>	<b>2024 BUDGET</b>	<b>2024 % CHANGE</b>
<b>Operational Expense</b>	\$ 4,385	\$ 195	\$ 21,099	\$ 2,179	\$ 10,000	\$ 7,800	<b>-22%</b>
<b>Capital Outlay</b>	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	<b>0%</b>
<b>Department Total</b>	<b>\$ 4,385</b>	<b>\$ 195</b>	<b>\$ 21,099</b>	<b>\$ 2,179</b>	<b>\$ 10,000</b>	<b>\$ 7,800</b>	<b>-22%</b>

## 2023 BUDGET NARRATIVE

The CHA Worksite Wellness Program receives funding from General Administration. Funds are used to support special program supplies, chef time, and outsourced services for all employee wellness events sponsored by Cabarrus Health Alliance.

## OBJECTIVES:

- Improve health and wellbeing of all employees
- Provide educational opportunities to all employees around health and wellness

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# CULINARY INNOVATIONS (cooking classes)

## HEALTHY LIVING DEPARTMENT - 45

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### DEPARTMENT FUNCTION:

As a component of the Healthy Living Department cooking classes are offered in English and Spanish, monthly, in the Wellness Kitchen of the Cabarrus Health Alliance. Classes are conducted with a focus on healthy eating and dietary restrictions. CHA cooking classes are taught by professional chefs on a rotating basis, one class offered in the evening and another during the day for adults. Additionally, Kids' Cooking classes are offered in the evenings on a monthly basis. The Kids' Classes focus on safety and healthy child friendly recipes equipping children in the age range of 8-12 years of age with a lifelong skillset. Finally, a Kids' Cooking Camp is offered on an annual basis in the summer in the months of July and August. The camp sessions are a week-long half day experiential opportunity which offers a variety of activities such as access to the rooftop garden, preparation of meals, and guest speakers surrounding topics associated with healthy living.

### 2022-23 ACCOMPLISHMENTS:

- **8 Adult Cooking Classes- English**
- **6 Bilingual Streaming Sessions**
- **56 Adult Attendees**
- **19 Kids' Classes**
- **140 Kids' Cooking Class Attendees**

### COOKING CLASS EXPENDITURES:

COST CATEGORY	2020 ACTUAL	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2024 Budget	2024 % CHANGE
<b>Operational Expense</b>	\$ 4,639	\$ 2,403	\$ 7,763	\$ 8,156	<b>\$ 7,590</b>	<b>-6%</b>
<b>Capital Outlay</b>	\$ 0	\$ 0	\$ 0	\$ 0		<b>0%</b>
<b>Department Total</b>	<b>\$ 9,094</b>	<b>\$ 2,621</b>	<b>\$ 7,763</b>	<b>\$ 8,156</b>	<b>\$7,590</b>	<b>-6%</b>

### 2023 BUDGET NARRATIVE:

The CHA Culinary Innovation Program receives funding from General Administration. Funds are used to support special program supplies, chef time, and food for all cooking class events sponsored by Cabarrus Health Alliance.

### OBJECTIVES:

- To promote healthy living in Cabarrus County
- To educate the public on healthy eating options

# CHILDREN WIN PROGRAM- HEALTHY LIVING DEPT. -45

**PROGRAM FUNCTION:**

Children WIN is a program focused on addressing childhood obesity which is an increasing trend in many communities, including Cabarrus County. When the work began, approximately 34% of Cabarrus County residents ages 0-18 years were overweight or obese. Recognizing the potential impact of such a trend, Carolinas HealthCare System Northeast commissioned development of a plan of action to study and make suggestions for changing this trend. With the help of professors from The University of North Carolina at Charlotte College of Health and Human Services Department of Public Health, an action plan was developed and presented that outlined general suggestions for addressing the problem.

**2023-24 PROGRAM STRUCTURE:**

The work is facilitated through Healthy Cabarrus, a local health coalition that has a strong history of success with implementing positive community changes. The Executive Steering Committee directs the work and commits resources to assure its success. The interventions are designed by Cabarrus Wellness Coalition Workgroups according to area of focus. Parent, Youth, and Business Advisory Councils inform the workgroups. A Resource Group of loaned experts in their respective fields, who can help with research, tracking, measuring, funding, and messaging, assists their work.

**CHILDREN WIN EXPENDITURES:**

<b>COST CATEGORY</b>	<b>2020 ACTUAL</b>	<b>2021 ACTUAL</b>	<b>2022 ACTUAL</b>	<b>2023 BUDGET</b>	<b>2024 Budget</b>	<b>2024 % CHANGE</b>
<b>Salary &amp; Fringe</b>	\$ 42,538.00	\$ 41,468	\$39,997.00	\$ 0	\$0	<b>0%</b>
<b>Operational Expense</b>	\$10,735.00	\$ 1.00	\$7.00	\$ 10,000.00	\$17,467.00	<b>+74%</b>
<b>Capital Outlay</b>	\$ 0	\$ 0	\$ 0	\$ 0	0	<b>0%</b>
<b>Total</b>	<b>\$ 53,273.00</b>	<b>\$ 42,468.00</b>	<b>\$ 40,004</b>	<b>\$ 10,000.00</b>	<b>\$17,467.00</b>	<b>+ 74%</b>

**FTE HISTORY:**

<b>Fiscal Year end June 30</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>
<b>Positions</b>	1.5	1.5	1.5	0.0	0.0

**2023 BUDGET NARRATIVE:**

The Children WIN program receives grant funding from Atrium Foundation Invest to achieve the following objectives:

**OBJECTIVES:**

- Integrate more health/physical education and nutrition education throughout grades K-12
- Develop messages around the benefits of healthy eating and being physically active

- Implement parent, caregiver and healthcare provider education and other interventions in the areas of nutrition and physical activity
- Expand greenways and increase accessibility to parks
- Implement/expand policies that incentivize a decrease in the consumption of sugar-sweetened beverages.

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# ENVIRONMENTAL HEALTH DEPARTMENT - 5805

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## DEPARTMENT FUNCTION:

The overall purpose of Environmental Health, is to safeguard and prevent illness and disease and environmental contaminants from affecting the health of our community. This is achieved through the implementation of state rules and regulation of applicable programs within Cabarrus County. These programs include:

**Food, Lodging and Institutions (FLI) 15A NCAC 18A**

.100, .1300, .1500, .1600, .1800, .2600, .3300, .3500, .3600

This program permits and inspects a variety of food and lodging facilities and the combination thereof. Included in these categories, but not limited to, are restaurants, food stands, meat markets, temporary food events, limited food service, hotels, nursing homes, assisted living, public and private school lunchrooms, hospitals, jails, residential cares, mobile food units, and pushcarts. Also included in this program is the review of plans for new or upfit facilities.

**On-site Wastewater (OSWW) 15A NCAC 18A .1900**

This program evaluates the soil suitability for a sub-surface septic system initial installation, the repair of malfunctioning systems or the expansion of existing systems. Permits or denial letters are issued and a cooperative link with the county permitting department allows building permits to be issued, reviewed or denied.

**Public Swimming Pools (PSP) 15A NCAC 18A .2500**

This program permits and inspects public pools, spas, spray grounds and water features that meet the definition of a recirculating water for recreational purposes. This also include the review of plans for new facilities.

**Child Care and School buildings (CCSS) 15A NCAC 18A .2800, .2400**

Inspections of child care facilities are performed, but the license for the establishment is issued by Department of Health and Human Services and Early Education. This collaborative effort of inspections from different agencies works to keep child in these programs safe and healthy. The school building program also only provides inspections, as Department of Public Instruction is the lead agency school's compliance to regulations.

**Childhood Lead Prevention Program (CLPP) 15A NCAC 18A .3100**

This program offers or requires, depending of the case definition, to perform lead investigations into a child’s home and environmental for those that have been screened as having an elevated blood lead level. This investigation includes a meticulous sampling of the child’s home environment including dust wipe samples, lead paint readings, soil samples, water samples, food, spice and cooking utensil samples, toy readings, and other possible sources of lead exposure. After identification of the source, a plan to abate the exposure is discussed, documented and enforced within the limits of the rules.

**Tattoos (TATT) 15A NCAC 18A .3200**

This program issues the permit and inspects any person that applies for a tattooing permit, including microblading and permanent make-up. The permit is issued to the person at that particular establishment and is not transferable to another location or to another person.

**Private Wells (Wells) 15A NCAC 18A .1700**

This program permits, inspects and samples drinking well water that meet the construction standards set forth within the rules. Irrigation wells are not included with in this program.

**Migrant Housing (MH) 15A NCAC 18A .1800**

There are no migrant housing facilities in this county.

**Vector Control (VC)**

This program is not mandated, but is a public health program that is funded through local municipalities. It provides services of breeding source identification, adult and larval collection and species identification, education on breeding source reduction and basic invertebrate biology.

**PROGRAM GOALS/OBJECTIVES/PERFORMANCE MEASURES:**

The goal for all programs is to implement and efficiently document activity codes in all programs for the 2023-2024 fiscal year. This will provide data for analysis of workforce needs and efficiency of program implementation.

Current performance measures include:

<b>PROGRAM</b>	<b>MEASURE</b>	<b>GOAL</b>
Food, Lodging and Institutions Program	Percentage of Category 4 restaurants which receive the appropriate number of sanitation inspections	100%
	Percentage of complains received and verified within 72 hours	100%
	Percentage of foodborne-outbreak related complains that begin investigation within 24 hours	100%

On-Site Wastewater Program	Average number of weeks for a new soil evaluation to be performed after being received	2 weeks
	Average time for initial visits to evaluated property for non-emergency new wells performed once assigned	2 weeks
	Percentage of complaints received and verified within 72 hours	100%

**FTE/PTE WORKFORCE**

Job Title	Full – time	Part-time
Director	1	
FLI Supervisor	1	
PSP Supervisor	1	
OSWW Supervisor	1	
Environmental Health Specialists	11	3
Front desk Admin	1	

**ENVIRONMENTAL HEALTH DEPARTMENT EXPENDITURES:**

Cost Category	2019	2020	2021	2022	2023
<b>TOTAL BUDGET</b>	\$940,537	\$942,173	\$1,124,681	\$729,911	\$1,511,789

**Y 2022 DEPARTMENT BENCHMARKS:**

- Year One of the FDA grant with 100% completion of requirements
- CDC PHAP on-boarded to do Climate Change work for Cabarrus
- Filled last open position in FLI program; EH now fully staffed
- Began scanning project of all of the septic files
- Video production through ARPA grant funds to promote EH career field
- Secured Accela access for all applicable staff
- Installed three new workstations within office area

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# CLINICAL SERVICES

## DEPARTMENT - 75

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### **DEPARTMENT FUNCTION:**

The Clinical Services Department represent the following programs in Women's Health: Maternal Health; High Risk Maternity; Family Planning; Breast and Cervical Cancer Control Program; and, Integrated Behavioral Health. Child Health programs include: Child Health/Well Child Preventive Care; Pediatric Primary Care; and, Integrated Behavioral Health. All of these programs utilize the support services of Medical Records/Registration and Interpreting.

### **Maternal Health/High Risk Maternity:**

This program provides routine and high-risk prenatal care and related services to pregnant women. Our OB/GYN oversees the care team consisting of a family practitioner, nurse practitioners, registered nurses, clinic office assistants, a Registered Dietitian, and a Licensed Clinical Social Worker.

Women who are pregnant and using substances are welcomed for prenatal care in the SUN (Substance Use Network) Clinic, incorporated into the CHA High Risk Maternity Clinic. Here, they are treated sensitively and non-judgmentally, in an atmosphere that is caring and accommodating. Our physicians are able to prescribe Medication Assisted Therapy (MAT) in the HR clinic, preventing the need for multiple clinic visits and further increasing the likelihood for compliance and the success for a healthy pregnancy.

The Cabarrus Health Alliance is the county's only source of prenatal care available on sliding fee scale (~40% of clients).

In addition to comprehensive prenatal care, the wrap-around services offered within the Maternity Clinic include:

- Non-stress testing
- Nutrition counseling
- Lab services – by LabCorp
- Health/Behavioral Counseling
- Medication Assisted Therapy (MAT)
- Connections (a group for women with peripartum mood disorder)
- Ultrasound – offered on-site two days/week by an experienced technician, and read by a CHA Board-certified MD
- Interpreter services
- Case Management services

## **Family Planning:**

The family planning program staff assists individuals – both men and women - in planning and spacing children according to their individual needs. Services within the scope of this program include: physical exams; lab testing; STI screening; cervical cancer and breast cancer screenings; mental health screenings; counseling regarding lifestyle choices; education and counseling related to contraceptive method choices; prescribing or insertion of contraceptive method or devices. Again, we are the only Cabarrus County provider that offers family planning services on a sliding scale basis. For many women, we are their sole source of healthcare. Confidential care for family planning services is state-mandated at the Cabarrus Health Alliance, regardless of age.

## **Pediatrics:**

Our Pediatric Care Team consists of a pediatrician, family practitioner, nurse practitioners, registered nurses, clinic office assistants, a full-time Licensed Clinical Social Worker, and a Registered Dietician.

The services encompass the state funded Child Health program, which provides funding for preventive well-child exams for children with no payer source, as well as a full-scope primary care pediatric clinic, where children aged 0-21 years are cared for. Mothers who give birth at Atrium-Cabarrus and have chosen CHA as their child's caregiver receive visits in the hospital within 24 hours, and before discharge. In addition, if a mother is receiving prenatal care at CHA, they have the opportunity to meet with a member of the pediatric team before giving birth. We accept a wide range of payer sources, and employ Spanish/English interpreters full-time. Since evidence shows that the behavioral health component is as important to a child's growth and development as their physical health, CHA has integrated an LCSW into the pediatric clinic model of care. She accepts warm hand-offs, provides individual therapy, handles referrals to specialty agencies when needs are outside her scope of practice, and collaborates with other providers, such as school counselors, DHS, etc.

## **BCCCP:**

Through funding from the Breast and Cervical Cancer Control Program (BCCCP) from the CDC and the NCDPH, women aged 40 and over who are uninsured or underinsured, or whose insurance co-pay prohibits breast or cervical cancer screenings, are eligible for free breast exams, screening mammograms, and cervical cancer screenings (PAP). Eligibility can be determined over the phone, may be self-declared, and no residency proof is required. Unfortunately, the demand for this program typically far exceeds the amount of funding provided. This is an area of tremendous health disparity within our county, as breast cancers has a higher morbidity and mortality rate in African-American women, yet they are more apt to have cancers found at later stages, and are traditionally more hesitant to seek screening.

## **Funding Sources:**

The Clinical Services budget is derived from multiple components and revenue sources. Both low and high-risk Maternal Health programs receive some state dollars, which then constitutes a

working relationship, requiring adherence to state guidelines. Family Planning dollars are also tied to both federal and state requirements, some of which inhibit collecting payments. Child Health money is made available from the state, enabling children with no other payer source access to preventive health care. State funding for the women's health programs has remained stagnant, while the cost of providing care continues to rise exponentially. CHA also bills Medicaid and private third-party insurance, when applicable. All of these programs, with the exception of Pediatric Primary Care, are provided on a sliding scale fee, as determined by financial eligibility.

## **2023 DEPARTMENT ACCOMPLISHMENTS:**

- Continued the work that was enabled with a grant from the Office of Rural Health. Because of this grant, behavioral health services rendered by LCSWs, and nutritional services rendered by a Registered Dietician, can be provided, as these would not normally be reimbursed by Medicaid or another payer source. This grant has shown tremendous success, and a similar model has been applied for to maintain the same level of service for the coming three years.
- The Pediatric Lifestyle Medicine team has continued their visits, primarily employing a multi-disciplinary model of a physician, LCSW, and RD. These visits employ the six pillars of LM, and are tailored toward the needs of primarily low-income, Hispanic pediatric clients and their families.
- The on-site ultrasonography, which started late November 2021, is extremely successful. This FY alone, approximately 400 ultrasounds have been completed in the one to two days/week the sonographer is in clinic, with results read within hours by a CHA physician.
- The SUN Clinic has continued to see tremendous success caring for pregnant women with OUD (Opioid Use Disorder). To date, the SUN Clinic participants have given birth to 39 full-term babies, and 7 pre-term babies, ranging in gestational age from 31 weeks to 36.6 weeks.
- After seventeen years as Medical Director for CHA, Dr. Suda passed the baton to Dr. Easterday on January 1<sup>st</sup>. She has embraced her role as Medical Director, overseeing and working in both WH and Pediatric clinical areas. She joins Dr. Suda in prescribing MAT, along with two APPs in the Adult Health clinic, furthering CHA's contribution to stem the opioid crisis in Cabarrus County.

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# WIC

# DEPARTMENT - 80

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## **DEPARTMENT FUNCTION:**

The Special Supplemental Nutrition Program for Women, Infants, and Children (WIC) is a federally funded program that serves low and moderate income pregnant, breastfeeding, and postpartum women, infants, and children up to age 5 who have a nutrition-related health problem. Applicants are referred to WIC from CHA clinics, private physicians, social service agencies, or by the applicants themselves. A review of the medical data, identification, residence and income is conducted to determine eligibility. If the applicant is eligible, he/she will receive benefits for supplemental foods that can be purchased at local grocery stores and/or pharmacies. During the summer months, the Cabarrus Health Alliance WIC Program provides some of our age eligible children and women fruit and vegetable coupons to use at a local Farmer's Market. The WIC Program provides a combination of nutrition education, supplemental foods, breastfeeding promotion and support, and referrals to health care and community agencies. The Breastfeeding Peer Counselor Program at the CHA was initiated in 2010 to promote and support our breastfeeding mothers.

Pregnant, breastfeeding, or postpartum women, infants, or children under five years of age that have a medical or nutritional risk and meet the income guidelines are eligible for this program. The state assigned caseload for the Cabarrus Health Alliance WIC program was 3,552 people. Due to significant increases in WIC participation, the base caseload was increased temporarily June-September 2022 to 4,132 and again January-May 2023 to 4,260 people. Through nutrition education and supplemental foods, WIC participants and their families are a captive audience to hear these important health messages. National studies have shown a decrease in infant mortality, morbidity, and low birth weight and a decrease in the prevalence of anemia. The WIC Program also provides an economic benefit to the community with about 3.3 million dollars' worth of WIC food benefits redeemed annually at WIC's 37 vendors in Cabarrus County.

## **2022-23 DEPARTMENT ACCOMPLISHMENTS:**

- Continuation of some work from home opportunities for staff with the ongoing Federal Waivers due to COVID-19. Specifically, waiving the requirement for physical presence and measurements.
- Low-risk participants continue to utilize the WICHealth.org website for nutrition education. Families call our office after the completion of their lesson and benefits are issued to their account remotely.
- Participated in the Summer Farmer's Market Nutrition Program.
- The Breastfeeding Peer Counselor program is currently serving approximately 276 pregnant and parenting women. We are staffed with one full-time Breastfeeding Peer Counselors, who is bilingual. We also have one part-time Breastfeeding Peer Counselor
- We are continuing to use an online appointment scheduling system. Allowing families to book their appointments any time of day.
- We continue to use an educational text messaging program about breastfeeding for pregnant women and new moms. This text message platform also allows us to complete required contacts within the Breastfeeding Peer Counselor program.

- Provided an internship opportunity for 2 Nutrition students during the summer.

**WIC DEPARTMENT EXPENDITURES:**

<b>COST CATEGORY</b>	<b>2022 ACTUAL</b>	<b>2022 BUDGET</b>	<b>2023 ACTUAL As of 1/23</b>	<b>2023 BUDGET</b>	<b>2024 BUDGET</b>	<b>2024 % CHANGE</b>
<b>Salary &amp; Fringe</b>	\$ 680,134	\$ 645,711	\$ 364,672	\$ 725,186	\$ 849,537	<b>+17.1%</b>
<b>Operational Expense</b>	\$ 78,855	\$ 57,210	\$ 55,229	\$ 83,254	\$ 61,425	<b>-26.2%</b>
<b>Capital Outlay</b>	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	<b>0%</b>
<b>Department Total</b>	<b>\$ 758,989</b>	<b>\$ 702,921</b>	<b>\$ 419,901</b>	<b>\$ 808,440</b>	<b>\$ 910,962</b>	<b>+12.7%</b>

**FTE HISTORY:**

<b>Fiscal Year end June 30</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>
<b>Positions</b>	11.4	10.1	9.5	9.6	10.2	12.5

**2024 BUDGET NARRATIVE AND OBJECTIVES:**

The CHA WIC Program receives \$16.60 per participant per month. Our assigned caseload for 2023-2024 is 4,260. We agree to maintain 97% of our caseload which is 4,132 participants.

**OBJECTIVES:**

- Meet or exceed the processing standards for WIC applicants (10 days for pregnant women & infants less than 6 months old).
- Meet or exceed customer satisfaction ratings of 96% (very good/excellent) for WIC services.
- Maintain expenses at or below approved budget and maintain or exceed revenue projections of approved budget.
- Show rate average of 90% or greater.
- Maintain/reduce employee turnover rate of 17% or less for WIC personnel.
- Nutritionists will meet 95% of their assigned productivity level each month.
- Meet or exceed caseload utilization of 85%.

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# SCHOOL HEALTH DEPARTMENT - 40

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## **DEPARTMENT FUNCTION:**

The School Health Department provides school nurse services to Cabarrus County Schools (CCS) and Kannapolis City Schools (KCS) as well as consultation services for private and charter schools within Cabarrus County. The revenue sources for the school nurse program include Cabarrus County government, donations, a state grant – School Nurse Funding Initiative (SNFI), and fees for service from CCS and KCS for nursing coverage during summer sessions and from CCS for nursing oversight of Kids Plus before and after school programs.

The mission of the School Health Nurse program is to achieve the highest level of well-being, academic success and lifelong learning for school-aged students in our county. CHA employs 49 registered nurses who work within Cabarrus County Schools and Kannapolis City Schools. These nurses serve 46 traditional public schools, 1 preschool, 3 Early Colleges and 3 nontraditional/alternative schools (Performance Learning Center, the CCS Opportunity School, and the CCS Virtual Academy).

In each of these school settings, the school nurse collaborates with school staff, students, parents or guardians, and medical providers to facilitate positive health outcomes for students which directly impacts a student's ability to achieve optimal learning outcomes. School Nurse responsibilities include: the development of individualized health plans for emergency and daily management of chronic health conditions; health promotion, education, and counseling; assessment and treatment for acute illness and injury; referral to community resources; prevention and control of communicable diseases; administration of medications; provision of care for students with special health care needs; care coordination for students with chronic health conditions; and participation in crisis/emergency preparedness and response.

## **2022-23 DEPARTMENT ACCOMPLISHMENTS:**

- School Health transitioned to a new electronic medical record, SNAP Health Center. Training was developed and support systems for nurses were put in place to facilitate the process.
- When immunization reports were submitted to the State after the 30<sup>th</sup> day, 99.7% of students met immunization requirements for school attendance.
- 68% of students who were identified by the school nurse as having health needs that needed to be evaluated by a health care provider and were subsequently referred for medical care actually secured care.
- 87% of students assessed by a school nurse were able to return to class and continue learning.

<b>COST CATEGORY</b>	<b>2020 ACTUAL</b>	<b>2021 ACTUAL</b>	<b>2022 ACTUAL</b>	<b>2023 Actual as of 1/2023</b>
<b>Salary &amp; Fringe</b>	\$3,071,017	\$3,793,869	\$4,067,275	2,073,967
<b>Operational Expense</b>	\$46,654	\$171,847	\$111,474	33,527
<b>Capital Outlay</b>	0	0	0	0
<b>Department Total</b>	\$3,117,671	\$3,965,716	\$4,178,750	\$2,107,194

**FTE HISTORY:**

<b>Fiscal Year end June 30</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>
<b>Positions</b>	41.04	48 school nurses	48 school nurses	49 school nurses

**2023 BUDGET NARRATIVE AND OBJECTIVES:**

Maintain the current School Health team: 1 Director, 2 Assistant Directors, 2 School Nurse Supervisors, 1 School Health Department Coordinator, and 49 School Nurse positions. SNFI grant funds partially support one CCS school nurse position.

**OBJECTIVES:**

**Recurring Objectives:**

- To review all new student immunization records within 30 days of enrollment
- To perform community disease surveillance:
  - To identify communicable diseases and dismiss from school and re-admit after appropriate care
  - To aggregate data collected by school nurses in the field to compile the monthly health trend report to share with local providers and stakeholders
- To review all student medication orders prior to administration at school
- To ensure all students with special health care needs have an Emergency Plan and delegation of care to unlicensed personnel (teacher, secretary, etc.) as needed
- To identify students with chronic illnesses and provide intervention by school nurse as needed
- To promote health and wellness in the school community (students, staff, parents, siblings)
- To utilize data obtained from SNAP to drive decisions for School Health metrics, performance, and future goals

**New Objectives:**

- To provide ongoing continuing education opportunities for the School Health team
- To focus efforts on recruitment and retention of school nurses
- To develop creative strategies to meet the needs of school partners while addressing current nursing shortages and staffing issues

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# COMMUNITY HEALTH (SDOH) DEPARTMENT - 32

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The Community Health & Social Determinants of Health (SDOH) Department, formally Family Care Coordination Department, is comprised of several programs supporting this foundational capability. Program include: Care Management for High Risk Pregnancy (CMHRP), Care Management for At-Risk Children (CMARC), Newborn Postpartum Home Visits (NBPP HV), Community Health Workers (CHW), Innovative Approaches (IA), Adolescent Parenting Program – Project M.O.R.E. (APP), Teen Pregnancy Prevention Initiative (TPPI), and STOP School Violence Program. Each program must comply with organizational and operational mandates as established by federal and state law. The programs provide care management, referrals, support and education to families in Cabarrus County. CHA is partnering with Family Support Network of the Southern Piedmont to carry out Innovative Approaches initiative in Gaston and Union counties.

CMHRP & CMARC programs are reimbursed through a Medicaid PMPM rate on a monthly basis from five Prepaid Health Plans as well as state funds for clients ineligible for Medicaid. Medicaid eligible NBPP Home Visit claims are submitted electronically to the state system on a fee per visit basis. All other programs are grant funded for which funding is received from the NC Department of Health and Human Services, Center for Disease Control, Department of Justice, or the Office of Population Affairs.

## **PROGRAM DISCRPTIONS/OBJECTIVES:**

### **Care Management for High Risk Pregnancy (CMHRP)**

Care Management for High Risk Pregnancy, previously Pregnancy Care Management (OBCM), is a statewide program in North Carolina to provide prenatal and postpartum care management services to women, who qualify for Medicaid coverage, who are at high risk for poor birth outcomes, including low birth weight babies and premature delivery. The overall goal of CMHRP services is to prevent adverse pregnancy outcomes and improve birth outcomes.

A NCDHHS grant provides services to uninsured, low income women ineligible for Medicaid to also receive these care management services.

Program Measures include:

- Percentage of members (patient given a case status and goal developed) engaged in CMHRP services who had a care plan signed within 15 days of the patient being engaged in a CMHRP episode: Benchmark of 85%

- Percentage of members referred for care management who had a completed care management encounter with the member within 7 days or 3 or more attempted encounters with the member within 7 business days of the current OB episode being open: No benchmark is currently set by the NC Department of Health and Human Services.
- Percentage of women ages 14-44 that are in an OB episode with a completed encounter: Bench of 1.23%

#### Program Accomplishments:

- 100% Compliance for AmeriHealth PHP Chart Audits in 2022
- Hosted the first CHA Community Health Baby Shower for pregnant women in Cabarrus County receiving Medicaid and uninsured with a goal to continue this event annually
- Continue to strengthen partnerships with other agencies that provide services for the pregnancy population including *GATE Pregnancy Center* and *Mint to Be of the Carolinas*

### **Care Management for At-Risk Children (CMARC)**

Care Management for At-Risk Children (CMARC), previously Care Coordination for Children (CC4C), is a statewide program in North Carolina which provides care management to children from birth to five years of age, who have long-term medical conditions, are in long-term stressful situations (been exposed to adverse childhood experiences or adversely affected by social determinants of health), children in foster care, and/or were in a Neonatal Intensive Care Unit and qualify for Medicaid coverage. Care Management is provided by a registered nurse and a social worker. The Care Manager, in collaboration with the child's family, coordinates the child's care to ensure they obtain appropriate medical care, social services and other supports.

A NCDHHS grant provides funding to assure care management services are provided to all non-Medicaid children in the CMARC target population.

#### Program Measures include:

- Percentage of members (patient given a case status and goal developed) engaged in CMARC services who had a care plan signed within 30 days of the patient being engaged in a CMARC episode: Benchmark of 85%
- Percentage of members referred for care management who had a completed care management encounter with the member within 7 days or 3 or more attempted encounters with the member within 7 business days of the current CMARC episode being open: Benchmark of 85%
- Percentage of members ages 0-5 that are in a CMARC episode with a completed encounter: Bench of 1.85%

### **Newborn Postpartum Home Visiting**

Home visits by a registered nurse are made to mothers and newborns who are receiving Medicaid benefits or are receiving Pregnancy Care Management services. Visits are encouraged

within seven to ten days following discharge from the hospital, but no later than 60 days after delivery.

**Teen Pregnancy Prevention Initiative (TPPI) –  
TRAIL (Taking Responsible Actions in Life) Program**

Program Accomplishments:

- Implemented the evaluation component of the in-school curriculum *Making Proud Choices* to assess participant knowledge, beliefs and attitudes regarding sexual risk reduction
- School wide service learning project around mental health
- Continued to strengthen community partnerships through the Community Advisory Council (CAC)
- Partnership with The Boys & Girls Club of Cabarrus County to have participants in the summer program

Total estimated number of Program Participants: 110

Total Annual Program Budget: \$75,000.00

FTE History:

<b>Job Title</b>	<b>2010 Actual</b>	<b>2011 Actual</b>	<b>2012 Actual</b>	<b>2013 Actual</b>	<b>2014 Actual</b>	<b>2015 Actual</b>	<b>2016 Actual</b>	<b>2017 Actual</b>	<b>2018 Actual</b>
Program Manager	.61	.40	.00	.00	.06	.00	0.00	0.00	0.00
Program Coordinator II	1.00	1.00	1.00	1.00	.65	.00	0.00	0.00	0.00
Program Coordinator I	2.00	1.00	.00	.00	.00	1.00	1.00	1.00	1.00
Program Coordinator I – <i>Parent Coordinator</i>	.50	.50	.00	.00	.00	.00	0.00	0.00	0.00
Program Specialist	1.00	1.00	.00	.00	.00	.00	0.00	0.00	0.00
Health Educ Asst / Intern	-	-	-	.33	.67	0.25	.25	.25	.25

<b>Job Title</b>	<b>2019 Actual</b>	<b>2020 Actual</b>	<b>2021 Actual</b>	<b>2022 Actual</b>
Program Manager	0.00	0.00	0.00	0.00
Program Coordinator II	0.00	0.00	0.00	0.00
Program Coordinator I	1.00	1.00	1.00	1.00
Program Coordinator I – <i>Parent Coordinator</i>	0.00	0.00	0.00	0.00
Program Specialist	0.00	0.00	0.00	
Health Educ Asst / Intern	.25	.25	.25	

Program Objectives:

- Objective 1: Increase in knowledge that supports the prevention of pregnancy and/or STIs.
- Objective 2: Increase in attitudes and beliefs that support the delay of sexual activity for the prevention of pregnancy and/or STIs.
- Objective 3: Increase in attitudes and beliefs that support the use of condoms for the prevention of pregnancy and/or STIs.

**Innovative Approaches**

Program Accomplishments:

- Resource CAFE Website and Conference
- Connection with Regional IA Parents/Collaborative Partners
- Continued to increase awareness of health disparities experienced by children, youth and adults with special health care needs or disabilities
- Continued engagement of families with CYSHCN in advocacy and leadership training – including those utilizing birth to 5 services
- Advocacy and leadership training for youth with special health care needs or disabilities in the schools

Total Annual Program Budget:

\$168,950

FTE History:

<b>Job Title</b>	<b>2010 Actual</b>	<b>2011 Actual</b>	<b>2012 Actual</b>	<b>2013 Actual</b>	<b>2014 Actual</b>	<b>2015 Actual</b>	<b>2016 Actual</b>	<b>2017 Actual</b>	<b>2018 Actual</b>
Program Director	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Program Manager	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Program Coordinator II	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00

<b>Job Title</b>	<b>2019 Actual</b>	<b>2020 Actual</b>	<b>2021 Actual</b>	
Program Director	0.00	0.00	0.00	
Program Manager	0.00	0.00	0.00	
Program Coordinator II	1.00	1.00	1.00	

Program Objectives:

- Families of children and youth with special health care needs will partner in decision making at all levels, and will be satisfied with the services they receive.
- All children and youth with special health care needs will receive coordinated, ongoing, comprehensive care within a medical home.
- All children will be screened early and continuously for special health care needs.

- Families of children with special health care needs have adequate health insurance and financing to pay for needed services.
- Services for children and youth with special health care needs and their families will be organized in ways that families can use them easily.
- All children and youth with special health care needs will receive the services necessary to make appropriate transitions.

**Adolescent Parenting Program (APP) –  
Project MORE (Making Opportunities for Responsible Parenting and Education)**

Program Accomplishments:

- Hired new program coordinator, Sarai Gomez BSW
- Trained in Parents as Teachers
- Continued to strengthen community partnerships through the Community Advisory Council (CAC)
- Building adequate case load
- Establishing strong partnerships with the school health department and community health department. Working with school nurses and pregnancy care managers on referral process

Total estimated number of Program Participants: 15

Total Annual Program Budget: \$100,000

FTE History:

<b>Job Title</b>	<b>2019 Actual</b>	<b>2020 Actual</b>	<b>2021 Actual</b>	<b>2022 Actual</b>	
Program Manager	0.00	0.00	0.00	0.00	
Program Coordinator I	1.00	1.00	1.00	1.00	

Program Objectives:

- Increase the self-sufficiency outcomes for APP participants by:
  - Increasing the delay of a subsequent pregnancy;
  - Increasing graduation from high school with diploma or completion of GED;
- Improve child welfare and school readiness outcomes for the children of APP participants by:
  - Increasing incidence of positive parenting among APP participants to support their child’s cognitive development and mental health;
  - Increasing incidence of child’s physical well-being by establishing the child’s medical home and creating a safe home environment.

**STOP School Violence Program**

Program Accomplishments:

- Sub-recipient agreements finalized
  - Dr. Turner-Program Evaluator

- Resources for Resilience-Reconnect for Resilience Training vendor
- Nashville STARS-Restorative Practices, Restorative Circles and Conferencing Training vendor
- Completed Educator trainings – Reconnect for Resilience
- Built and fostered partnerships with both Cabarrus County and Kannapolis City Schools
- Worked diligently with DOJ-BJA and partners to complete deliverables even with a significant delay in funding from the feds

Total estimated number of Program Participants: 32 (school personnel)

Total Annual Program Budget: \$281,184

FTE History:

Job Title	2021 Actual	2022 Actual	
Program Manager	0.20	0.00	
Program Coordinator I	1.00	1.00	

Program Objectives:

- By September 30, 2023, 90% of targeted educators from 100% of targeted schools will have been trained in Reconnect for Resilience, as evidenced by training logs.
- By September 30, 2023, 80% of targeted educators from 100% of targeted schools will have been trained in restorative practices (days 1&2), as evidenced by training logs.
- By September 30, 2023, 135 educators (total) from 100% of targeted schools will have been trained in restorative practices (days 3&4), as evidenced by training logs.
- At training post-test, 80% of educators trained in Reconnect for Resilience will have increased their knowledge of practices shown to increase student resiliency, and have indicated an intention to implement those practices.
- By September 30, 2023, 80% of targeted educators trained in restorative practices (days 3&4) training will have implemented restorative conferencing techniques with students.
- By September 30, 2023, rates of middle school bullying, harassment, and victimization will have decreased 20% from baseline, as measured by school data collection instruments.
- By September 30, 2023, the annual number of middle school office referrals for violence will have decreased 20% from baseline, as measured by school data collection instruments.

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# Public Health Emergency Preparedness Program

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## **PROGRAM DESCRIPTION**

Since 2002, the Centers for Disease Control and Prevention (CDC) has provided funding through the Public Health Emergency Preparedness (PHEP) cooperative agreement to help health departments build and strengthen their abilities to effectively respond to a range of public health threats, including infectious diseases, natural disasters, and biological, chemical, nuclear, and radiological events. PHEP is a critical source of funding for state, local, and territorial public health departments. The COVID-19 pandemic confirmed the importance of dedicating resources (staff and supplies) to planning for public health emergencies to ensure Cabarrus Health Alliance (CHA) can efficiently and effectively mitigate risks for Cabarrus residents.

CHA partners with various first responder agencies including emergency management, hospital, pharmacies, EMS, fire, law enforcement, as well as healthcare agencies and community entities like churches, schools, and non-profit organizations to ensure a comprehensive, equitable and timely response. The PHEP Program will continue to strengthen existing partnerships and develop new partnerships to enhance our capability to meet the needs of our residents during a public health emergency.

## **PROGRAM ACCOMPLISHMENTS- June 2022 to Current (March 2023):**

- Completed and submitted the full NACCHO Project Public Health Ready application and evidence for review in August 2022 and submitted additional requested information in November 2022. Successfully achieved the 5-year re-recognition status in January 2023, completing the 18-month process.
- Reviewed the CHA Emergency Operations Plan and annexes, updating plans along the way to incorporate COVID lessons learned. This entailed collaborating with CHA supervisors and subject matter experts, as well as community partners. Worked with volunteer coordinator to ensure all requirements for disaster volunteers were planned for in the agency's volunteer management plan.
- Planned and coordinated 2 ICS 300 trainings and 1 ICS 400 training for public health command staff and other staff in lead response roles.
- Developed and presented CHA's severe weather response plans across the state via the 4 PHP&R region's quarterly meetings (October) and hosted the November Severe Weather Tabletop Exercise (November).
- Actively participated in Epi Task Force (quarterly) and Community Surveillance Task Force (monthly) meetings. Facilitated the Integrated Preparedness Planning Workshop with the Community Surveillance Task Force, embracing the whole community approach and documenting all major exercises and training needs across public health, emergency

management and healthcare, resulting in the development of a multi-year training and exercise schedule for 2023-2027.

- Continued enhancing planning capacity by participating in FEMA, TEEX and CDC trainings and sharing the knowledge with staff for planning purposes.

**FTE HISTORY**

<b>Job Title</b>	<b>Actual 2022</b>	<b>Budgeted 2022</b>	<b>Actual 2023</b>	<b>Budgeted 2023</b>
Program Manager	1	1	1	1
Program Support Specialist (Nov-May)	0.5	0.5	0	0

**PHEP EXPENDITURES:**

<b>Cost Category</b>	<b>Actual 2023 (As of March 3, 2023)</b>	<b>Budgeted 2023</b>
<b>Salary &amp; Fringe</b>	\$120,658	\$131,509
<b>Other Operational</b>	\$10,975	\$ 8,556

**FY 2023 PROGRAM OBJECTIVES:**

- Continue to implement PHEP in accordance with the Agreement Addendum, especially with changing requirements due to ongoing COVID-19 pandemic response efforts.
- Actively participate in county-wide shelter planning task force by collaborating closely with county emergency management, training public health staff, supporting plan revisions and exercise implementation.
- Support county emergency management in various priorities such as mass fatality planning, McGuire facility exercises, community resilience and preparedness education, and inclusion planning for our access and functional needs population.
- Continue providing preparedness subject matter expertise to CHA programs/departments and LHD colleagues across NC.
- Migrate from training site to production site within Everbridge. Train additional users and provide opportunities to practice conducting notifications. Build out subgroups for accurate notifications and efficient data analysis.
- Review CHA’s Emergency Operations Plan and annexes for annual updates.
- Conduct annual IPPW with Epi Task Force and critical response partners, and implement IPP by coordinating staff trainings, planning meetings, and exercises.
- Continue to strengthen community partnerships and explore new innovative partnerships to ensure efficient and organized planning and emergency response. Leverage the momentum gained with convening local leaders and emergency response partners through COVID-19 to enhance planning and recovery efforts.

# INFORMATION TECHNOLOGY DEPARTMENT

## DEPARTMENT FUNCTION:

Information Technology (IT) is responsible for the automated systems that support all areas of public health. It can be helpful to think of IT services according to their functions below.

### (New) Technology Consulting and Implementation

IT staff consult with program managers to assess their needs for technology solutions. A department's needs can be as simple as needing a new device, a process change, or data report. They can be as complex as starting a new line of business, procuring and implementing a software application, or opening a new location. IT project performance measures like "percent of projects on schedule" along with this document and narrative reports like those given to the CHA board and leadership team capture the details of our accomplishments in this area.

### Technology Infrastructure

A significant portion of the IT budget and IT time is used to maintain and upgrade existing infrastructure. This includes computers, servers, network infrastructure, hosted applications, etc. When we do this well, no one notices. Their technology just works. The most direct performance measures for this area are those measuring system uptime, the percentage of time that each application or service is up and running.

### End User Support / Customer Service

This is what most people think of when they hear IT. CHA staff request help when things don't work or when they want to use technology in a new way. We use a help desk ticketing system to track all requests. Performance measures include number of tickets, percent of tickets within service level agreement (time to respond and resolve the issue), and customer satisfaction.

### Risk Mitigation

IT staff create policies & procedures, conduct new employee orientations and training, and provide security services. These functions can make it harder for employees to do their jobs, but they are necessary to ensure we comply with the law and protect patient and customer data.

# INFORMATION TECHNOLOGY DEPARTMENT

## ORGANIZATIONAL STRUCTURE:



## 2023 DEPARTMENT ACCOMPLISHMENTS:

### Security Enhancements

- Implemented endpoint detection and response (EDR) for all computers and servers, for enhanced, proactive response to security threats.
- Setup extended detection and response (XDR) for monitoring and rapid response to security incidents on CHA networks.
- Upgraded VPN software, adding vulnerability scanning and patching for all computers.
- Implemented multi-factor authentication for all internal administrative functions.
- Rewrote and tested our cyber security incident response plan (and policies).
- Implemented immutable cloud backups protected by multi-factor authentication.

### Other Accomplishments

- Connected our electronic health record system to the North Carolina health information exchange, NC HealthConnex.
- Worked with clinical staff and electronic health record vendor to streamline our use of technology in the clinical setting.
- Supported back to school vaccination clinics in multiple community locations.
- Setup additional infrastructure for expansion of Cabarrus Creamery site.
- Provided support for CHAsm Summit – promoting equity-based practices into public, private and non-profit sector work.

## INFORMATION TECHNOLOGY DEPARTMENT

- Assisted with technology needs of CHA’s centralized services in order to break-down barriers faced by community members and link people to CHA and community services.
- Upgraded portable dental clinic computers, including improvements to the x-ray scanning process.
- Provided project management and consulting for the human resource information system implementation.

### INFORMATION TECHNOLOGY: EXPENDITURES BY CHARACTER

COST CATEGORY	2020 ACTUAL	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2024 BUDGET	2024 % CHANGE
Salary & Fringe	\$553,120	\$596,994	\$637,732	\$701,346	\$802,418	14%
Operational Expense	\$307,599	\$354,090	\$478,517	\$516,350	\$410,100	-21%
Capital Outlay	\$292,705	\$-	\$42,724	\$75,000	\$-	-100%
<b>Department Total</b>	<b>\$1,153,424</b>	<b>\$951,084</b>	<b>\$1,158,973</b>	<b>\$1,292,696</b>	<b>\$1,212,518</b>	<b>-6%</b>

### 2023 BUDGET NARRATIVE AND OBJECTIVES:

In fiscal year 2023, we used grant funding to upgrade our security posture. These funds are included in the 2023 column above. We replaced outdated software and services with ones that are more effective and more costly. While we saved \$16,000 in annual expenses for software and services we no longer use, the net to CHA is \$28,000 in additional annual expenses. Those expenses are reflected in the proposed 2024 IT budget.

In fiscal year 2023, we used grant funding to pay for an additional IT staff position. This funding is not reflected in the 2023 budget above, but it is reflected in the proposed 2024 budget. The ratio of IT staff to end users is at its lowest level since we began tracking this measure in 2010. The number one priority for the 2024 budget is to keep this critically low staffing level from declining further.

At the request of the CHA leadership team, we have extended the replacement cycle for staff computers, an annual cost savings of approximately \$30,000.

# INFORMATION TECHNOLOGY DEPARTMENT

## Objectives:

- Assess CHA's security posture and mitigate the risk to the agency
- Support agency priority projects with IT resources
- Deploy integration technologies as needed to support centralized customer experience across CHA programs
- Engage in quality improvement within IT and support the QI work of other departments
- Contribute to CHA's Public Health 3.0 work, particularly in the areas of accreditation and access to data

## TECHNOLOGY PROJECTS AND DATA SYSTEMS IN DEPARTMENTAL BUDGETS:

Increasingly, CHA departments are funding data and information technology projects within their departmental budgets. The level of IT support needed for these projects varies widely, from IT led implementations to minimal support. They are included here as part of our regular assessment of technology and information systems.

### Human Resources

In fiscal year 2023, CHA purchased a single human resource information system from ADP to handle all HR and payroll functions. The system integrates with their new learning management platform called Absorb. We plan to complete both implementations in fiscal year 2024.

### Dental Health

The Dental Health department uses the dental electronic health record, Dentrix. They automated and enhanced several processes in 2023, most notably a patient engagement system which includes two-way text messaging for appointment reminders.

### Performance Management

The performance management department including the epidemiology team uses a variety of systems to analyze and share population health data as well as CHA program data. These include Clear Impact scorecards to share population health indicator data and program performance data with the public and our partners; ArcGIS to create maps that help us understand health issues geospatially; and Tableau dashboards to help share information in a way that's easily understandable.

# INFORMATION TECHNOLOGY DEPARTMENT

## **Environmental Health**

The Environmental Health department uses three primary information systems, Digital Health Department for restaurant inspections, Accela and ArcGIS for onsite wastewater services.

In 2022, the department began using Accela for all onsite wastewater documentation, including permitting. They also scanned all historical (paper) permits. We are working on a solution to make those scanned permits available to the public.

The department is investigating alternative information systems for restaurant and other permitted facility inspections.

## **School Health**

The school health team uses SNAP Health electronic health record to capture school nursing information. The department has rolled-out system features over time and plans to utilize all SNAP functionality by the end of fiscal year 2024.

## **Behavioral Health**

The Behavioral Health Program began using the Patagonia Health electronic health record in fiscal year 2023. They plan to make improvements in the practice management area, with a focus on billing.

## **Community Health**

Community Health uses the Apricot system to document the work done by community health workers and the lifestyle medicine team.

**ENVIRONMENTAL HEALTH FEE SCHEDULE**

Application for Soil Evaluation (first acre)			300.00	Pay online through Accela	
Additional Acre – when applicable			60.00	Pay online through Accela	
<b>Repair Permit</b>			<b>100.00</b>	Pay online through Accela	
<b>Engineered Option Permit Review</b>			<b>30% of CA equivalent</b>	Pay online through Accela	
<b>Improvement Permit</b>			<b>125.00</b>	Pay online through Accela	
Construction Authorization (CA) - new system “Septic Tank Permit”	Gallons Per Day	Equivalent # of Bedrooms		Pay online through Accela	
	≤ 360	2 – 3 Bedrooms	300.00		
	≤ 600	4 – 5 Bedrooms	450.00		
	≥ 601	≥ 6 Bedrooms	550.00		
Any system with a pump has an additional fee			125.00		
Construction Authorization (CA) for an addition or relocation of any part of the septic system - not a repair			175.00	Pay online through Accela	
Repeat layout/Redesign of system			100.00	Pay online through Accela	
Septic Inspection - Existing System Report			75.00	Pay online through Accela	
Drinking Water Well Permit			425.00	Pay online through Accela	
<b>Drinking Water Well abandonment or Well repair permit</b>			<b>100.00</b>	Pay online through Accela	
Existing Well Head Inspection			60.00	Pay online through Accela	
Private Well Water Sampling		Initial Sample	Repeat Sample	Pay online through Accela	
	Well Full Panel – includes bacteriological, inorganic and nitrates		150.00		N/A
	Bacterial		70.00		25.00
	Inorganic Chemical		130.00		N/A
	Petroleum		100.00		75.00
	Pesticide		100.00		75.00
	Volatile Organic		100.00		75.00
	Nitrate (anion)		55.00		35.00
	Sulfate Reducing		55.00		35.00
	Fluoride		55.00		35.00
<b>Plan Review for Pool Construction</b>			<b>350.00</b>	Pay at Environmental Health	
Seasonal Swimming Pool Permit			250.00		
Annual Swimming Pool Permit			300.00		
Spa Permit			100.00		
Wading Pool Permit			60.00		
Pool night light check/Permitting return visit			50.00	Pay at Environmental Health	
Tattoo Artist Initial Permit			300.00	Pay at Environmental Health	
Renewal of existing permit			250.00		
<b>Guest/event permit</b>			<b>75.00</b>		
Food Service Plan Review			250.00	Pay at Environmental Health/	
Food Service Plan Review of Mobile Food Unit/Pushcart Shared Use Kitchen Application Remodel/ additions to existing facilities			150.00	Pay at Environmental Health	
Temporary Food Event or Limited Food Service Permit			75.00	Pay at Environmental Health	

## Fee Schedule Data Export

\*Insurance Type Master Fee Schedule

\*Location LiVe Well Counseling

#\*Year 2022

\*Start Date 1/1/2022

\*End Date 12/31/2022

NOTE: 01: CPT charge entries are read from the 11th Row onwards(excluding header). The reading terminates at a record having empty CPTCode. By default 50 records are provided. You can add or delete rows.

02: Only the first tab of a multi-tabbed template will be imported.

03: (\*) For Import Template reference only.Not used during import, (#) indicates year from the end-date

Serial Number	CPTCode	CPTTitle	MOD1	MOD2	MOD3	MOD4	Units	ChargeAmount	AllowedChargeAmount
1	RECOR	Copy of Medical Records up to 10 pages					1	6.5	6.5
2	90846	Family psytx w/o patient; 50 minutes					1	109	109
3	90847	Family psytx with patient; 50 minutes					1	135	135
4	90853	Group psychotherapy					1	45	45
5	G2074	Medication assisted treatment, weekly bundle; not including the drug					1	0	0
6	G2076	Opioid use Disorder; evaluation and treatment					1	0	0
7	90791	Psychiatric diagnostic evaluation					1	132	132
8	90840	Psychotherapy for crisis; each additional 30 minutes					1	45	45
9	90839	Psychotherapy for crisis; first 60 minutes					1	130	130
10	90832	Psychotherapy, 30 minutes with patient					1	55	55
11	90832	Psychotherapy, 30 minutes with patient and/or family member	GT				1	55	55
12	90834	Psychotherapy, 45 minutes with patient					1	70	70
13	90834	Psychotherapy, 45 minutes with patient and/or family member	GT				1	70	70
14	90837	Psychotherapy, 60 minutes with patient					1	105	105
15	90837	Psychotherapy, 60 minutes with patient and/or family member	GT				1	105	105

# DENTAL FEE SCHEDULE

Report Date: 4/18/2023

Report Generated By: PHSIMPSON

Page 1 of 15

CODE	DESCRIPTION	1 CHA-Fee	LAB EXP	MATERIAL
		0.00	0.00	0.00
REFERRED	Referred/Behavior 4	0.00	0.00	0.00
0140		0.00	0.00	0.00
15000	Drifting - Mesial	0.00	0.00	0.00
15001	Drifting - Distal	0.00	0.00	0.00
15002	Impacted - Distal	0.00	0.00	0.00
15003	Impacted - Mesial	0.00	0.00	0.00
15004	Bleeding	0.00	0.00	0.00
15005	Rotated	0.00	0.00	0.00
15006	Periodontal abscess	0.00	0.00	0.00
15007	Calculus	0.00	0.00	0.00
15008	Plaque	0.00	0.00	0.00
15009	Watch Tooth	0.00	0.00	0.00
15010	Primary - Permanent Change	0.00	0.00	0.00
15011	Hypersensitivity	0.00	0.00	0.00
15012	Recession	0.00	0.00	0.00
15015	Excavate Caries	0.00	0.00	0.00
15100	Missing tooth, more than a year	0.00	0.00	0.00
15101	Missing tooth	0.00	0.00	0.00
15102	Prem. loss, pri tooth, > a year	0.00	0.00	0.00
15103	Prem. loss, primary tooth	0.00	0.00	0.00
15104	Deep dentinal/cemental caries	0.00	0.00	0.00
15105	Caries/decay	0.00	0.00	0.00
15106	Watch Surface	0.00	0.00	0.00
15107	Recurring caries/surface restor	0.00	0.00	0.00
15108	Restoration,poor marg.integrity	0.00	0.00	0.00
15109	Fractured restoration	0.00	0.00	0.00
15110	Fractured th, needs restoration	0.00	0.00	0.00
15111	Non-functional tooth	0.00	0.00	0.00
15112	Open contact - Mesial	0.00	0.00	0.00
15113	Open contact - Distal	0.00	0.00	0.00
15114	Unerupted tooth	0.00	0.00	0.00
15115	Periapical abscess	0.00	0.00	0.00
15116	Impacted	0.00	0.00	0.00
15117	Rotated	0.00	0.00	0.00
15118	Soft Tissue Impacted	0.00	0.00	0.00
15201	Dentition Change Flag Template #1	0.00	0.00	0.00
15202	Dentition Change Flag Template #2	0.00	0.00	0.00
15203	Dentition Change Flag Template #3	0.00	0.00	0.00
15204	Dentition Change Flag Template #4	0.00	0.00	0.00
15205	Dentition Change Flag Template #5	0.00	0.00	0.00
15206	Dentition Change Flag Template #6	0.00	0.00	0.00
15207	Dentition Change Flag Template #7	0.00	0.00	0.00
15220	Tooth Treatment Plan Reset	0.00	0.00	0.00
20999	Orthopedic splint (orthotic)	0.00	0.00	0.00
209999	Mandibular kinesiograph record	0.00	0.00	0.00

CODE	DESCRIPTION	1 CHA-Fee	LAB EXP	MATERIAL
64550	Transcutan. electric. stimulat.	0.00	0.00	0.00
90620	Exam and consultation	0.00	0.00	0.00
95831	Muscle testing	0.00	0.00	0.00
95868	Electromyography	0.00	0.00	0.00
97700	Adjust orthotic/splint	0.00	0.00	0.00
AlgImp	Impression (Alginate)	0.00	0.00	0.00
BEH-4	UNABLE TO EXAM	0.00	0.00	0.00
BH BIRT	BH BIRT	0.00	0.00	0.00
BHScreen	BH Screening	0.00	0.00	0.00
BILL	BILLED THIS DATE	0.00	0.00	0.00
CA/ST	CANCELLED/STAFF	0.00	0.00	0.00
CANC	CANCELLED	0.00	0.00	0.00
Clini	First Visit this Clinic	0.00	0.00	0.00
COL	COLLECTIONS	0.00	0.00	0.00
ContRCT	Continue RCT	0.00	0.00	0.00
Copay	\$40 Copay	20.00	0.00	0.00
COPY	Medical Records Copy	10.00	0.00	0.00
CP-NO	Caries Prevalence - NO	0.00	0.00	0.00
CP-YES	Caries Prevalence - YES	0.00	0.00	0.00
D001	Perio Risk Assessment - Low	0.00	0.00	0.00
D002	Perio Risk Assessment - Moderate	0.00	0.00	0.00
D003	Perio Risk Assessment - High	0.00	0.00	0.00
D0120	Periodic oral evaluation	54.00	0.00	0.00
D0140	Limited oral evaluation	79.00	0.00	0.00
D0145	Exam child <3 yrs	73.00	0.00	0.00
D0150	Comprehensive Oral Evaluation	91.00	0.00	0.00
D0160	Detailed & extensive oral exam	170.00	0.00	0.00
D0170	Re-exam limited, prob. focused	75.00	0.00	0.00
D0180	Comprehensive perio evaluation	0.00	0.00	0.00
D0190	Screening	0.00	0.00	0.00
D0210	Intraoral-complete series (bw)	138.00	0.00	0.00
D0220	Intraoral periapical 1st film	31.00	0.00	0.00
D0230	Intraoral-periapical-each add'l	27.00	0.00	0.00
D0240	Intraoral-occlusal film	41.00	0.00	0.00
D0250	Extraoral-first film	64.00	0.00	0.00
D0260	Extraoral-each additional film	46.00	0.00	0.00
D0270	Bitewing-single film	31.00	0.00	0.00
D0272	Bitewings-two films	48.00	0.00	0.00
D0273	Bitewings 3 films	57.00	0.00	0.00
D0274	Bitewings-four films	68.00	0.00	0.00
D0277	Vertical bitewings-7 to 8 films	0.00	0.00	0.00
D0290	Skull &facial bone survey film	140.00	0.00	0.00
D0310	Sialography	382.00	0.00	0.00
D0320	TMJ arthrogram, incl injection	715.00	0.00	0.00
D0321	Other TMJ films, by report	0.00	0.00	0.00
D0322	Tomographic survey	0.00	0.00	0.00
D0330	Panoramic film	118.00	0.00	0.00
D0340	Cephalometric film	122.00	0.00	0.00
D0350	Photographic Image Intra/Extra Orally	0.00	0.00	0.00
D0360	Cone beam ct-craniofacial data	0.00	0.00	0.00
D0362	Cone beam-2D multi img reconst	0.00	0.00	0.00
D0363	Cone beam-3D multi img reconst	0.00	0.00	0.00
D0412	Blood Glucose Level Test	0.00	0.00	0.00
D0415	Collection of microorg culture	0.00	0.00	0.00
D0416	Viral Culture	0.00	0.00	0.00

CODE	DESCRIPTION	1 CHA-Fee	LAB EXP	MATERIAL
D0417	Collection of saliva sample	0.00	0.00	0.00
D0418	Analysis of saliva sample	0.00	0.00	0.00
D0421	Genetic test-suscept oral dis	0.00	0.00	0.00
D0425	Caries susceptibility tests	0.00	0.00	0.00
D0431	Adjunc pre-diag test-detect muc	0.00	0.00	0.00
D0460	Pulp vitality tests	59.00	0.00	0.00
D0470	Diagnostic casts	119.00	0.00	0.00
D0471	Diagnostic photographs	0.00	0.00	0.00
D0472	Accession of tiss, gr exam/rpt	0.00	0.00	0.00
D0473	Acc of tissue, gr mic exam/rpt	0.00	0.00	0.00
D0474	Acc of tiss-gr mic ex surg mar	0.00	0.00	0.00
D0475	Decalcification Procedure	0.00	0.00	0.00
D0476	Special stains for microorg	0.00	0.00	0.00
D0477	Special stains-not for microorg	0.00	0.00	0.00
D0478	Immunohistochemical stains	0.00	0.00	0.00
D0479	Tissue in-situ hybrid-inclu int	0.00	0.00	0.00
D0480	Process/interpret exf cyt smear	0.00	0.00	0.00
D0481	Electron microscopy-diagnostic	0.00	0.00	0.00
D0482	Direct immunofluorescence	0.00	0.00	0.00
D0483	Indirect immunofluorescence	0.00	0.00	0.00
D0484	Consult on slides prp elsewhere	0.00	0.00	0.00
D0485	Consult inc prep/slides biop mt	0.00	0.00	0.00
D0486	Examination of Cytologic Sample	0.00	0.00	0.00
D0501	Histopathologic examinations	55.00	0.00	0.00
D0502	Other oral path procedure, B/R	0.00	0.00	0.00
D0601	Caries Risk Assessment - Low	0.00	0.00	0.00
D0602	Caries Risk Assessment - Moderate	0.00	0.00	0.00
D0603	Caries Risk Assessment - High	0.00	0.00	0.00
D0999	Teledentistry - telephone/audio only	153.00	0.00	0.00
D1110	Prophylaxis-Adult	94.00	0.00	0.00
D1120	Prophylaxis-child	73.00	0.00	0.00
D1201	Prophylaxis w/ fluoride-child	69.00	0.00	0.00
D1203	Fluoride - Child	36.00	0.00	0.00
D1204	Fluoride - Adult	38.00	0.00	0.00
D1205	Prophylaxis with fluoride-adult	69.00	0.00	0.00
D1206	Fluoride Varnish Application	44.00	0.00	0.00
D1310	Nutritional Counseling	0.00	0.00	0.00
D1320	Tobacco counseling	0.00	0.00	0.00
D1330	Oral hygiene instruction	0.00	0.00	0.00
D1351	Sealant-per tooth	61.00	0.00	0.00
D1352	Preventive Restoration, Perm Th	0.00	0.00	0.00
D1354	Interim Caries Arresting Medicament	81.00	0.00	0.00
D1355	Caries Prevent Med App Per Tooth	81.00	0.00	0.00
D1510	Space maint-fixed-unilateral	320.00	0.00	0.00
D1515	Space maint-fixed-bilateral	428.00	0.00	0.00
D1516	Space maint-fixed-bilateral, maxillary	428.00	0.00	0.00
D1517	Space maint-fixed-bilateral- mandibular	428.00	0.00	0.00
D1520	Space maint-remov-unilateral	390.00	0.00	0.00
D1525	Space maint-remov-bilateral	485.00	0.00	0.00
D1550	Recementation of space maint	88.00	0.00	0.00
D1555	Removal fixed spacemaintainer	87.00	0.00	0.00
D1556	Removal of unilateral space maintainer	87.00	0.00	0.00

CODE	DESCRIPTION	1 CHA-Fee	LAB EXP	MATERIAL
D1557	Removal of bilateral space maintainer	87.00	0.00	0.00
D2110	Amalgam-1 surface, primary	61.00	0.00	0.00
D2120	Amalgam-2 surface, primary	91.00	0.00	0.00
D2130	Amalgam-3 surface, primary	111.00	0.00	0.00
D2131	Amalgam-4+ surface, primary	123.00	0.00	0.00
D2140	Amalgam-1 surf. prim/perm	151.00	0.00	0.00
D2150	Amalgam-2 surf. prim/perm	191.00	0.00	0.00
D2160	Amalgam-3 surf. prim/perm	233.00	0.00	0.00
D2161	Amalgam-4+ surf. prim/perm	278.00	0.00	0.00
D2210	Silicate cement-per restorat.	36.00	0.00	0.00
D2330	Resin-one surface, anterior	178.00	0.00	0.00
D2331	Resin,two surf. ant.	214.00	0.00	0.00
D2332	Resin-three surfaces, anterior	260.00	0.00	0.00
D2335	Resin-4+ w/incis angle-anterior	320.00	0.00	0.00
D2336	Compos resin crwn-anterior-prim	175.00	0.00	0.00
D2380	Resin-1 surface, poster-primary	92.00	0.00	0.00
D2381	Resin-2 surface, poster-primary	110.00	0.00	0.00
D2382	Resin->2 surface, post-primary	135.00	0.00	0.00
D2385	Resin-1 surface, post-permanent	110.00	0.00	0.00
D2386	Resin-2 surface, post-permanent	150.00	0.00	0.00
D2387	Resin-3 surface +, post-perm	180.00	0.00	0.00
D2388	Resin -4 surface,post-perm	250.00	0.00	0.00
D2390	Resin base composite crown, ant	468.00	0.00	0.00
D2391	Resin-one, posterior	191.00	0.00	0.00
D2392	Resin - two surface posterior	241.00	0.00	0.00
D2393	Resin -3-surface, posterior	297.00	0.00	0.00
D2394	Resin four+ surfaces, posterior	378.00	0.00	0.00
D2410	Gold foil 1 surface	0.00	0.00	0.00
D2420	Gold foil-two surfaces	0.00	0.00	0.00
D2430	Gold foil-three surfaces	0.00	0.00	0.00
D2510	Inlay-metallic-one surface	0.00	0.00	0.00
D2520	Inlay-metallic-two surfaces	0.00	0.00	0.00
D2530	Inlay-metallic-three + surfaces	0.00	0.00	0.00
D2542	Onlay-metallic-two surfaces	0.00	0.00	0.00
D2543	Onlay-metallic-three surfaces	0.00	0.00	0.00
D2544	Onlay-metallic-four + surfaces	0.00	0.00	0.00
D2610	Inlay-porcel/ceramic-1 surface	0.00	0.00	0.00
D2620	Inlay-porcel/ceramic-2 surface	0.00	0.00	0.00
D2630	Inlay-porcel/ceramic-3+ surface	0.00	0.00	0.00
D2642	Onlay-porcel/ceram-2 surface	0.00	0.00	0.00
D2643	Onlay porcelain ceramic 3 surfa	0.00	0.00	0.00
D2644	Onlay-porcel/ceram-4 + surface	0.00	0.00	0.00
D2650	Inlay-resin based composite-1s	0.00	0.00	0.00
D2651	Inlay-resin based composite-2s	0.00	0.00	0.00
D2652	Inlay-resin based composite-3+s	0.00	0.00	0.00
D2662	Onlay-resin based composite-2s	0.00	0.00	0.00
D2663	Onlay-resin based composite-3s	0.00	0.00	0.00
D2664	Onlay-resin based composite-4+s	0.00	0.00	0.00
D2710	Crown-resin composite(indirect)	0.00	0.00	0.00
D2712	Crown-3/4 resin-based comp-ind	0.00	0.00	0.00

CODE	DESCRIPTION	1 CHA-Fee	LAB EXP	MATERIAL
D2720	Crown-resin w/high noble metal	0.00	0.00	0.00
D2721	Crown-resin w/ most base metal	0.00	0.00	0.00
D2722	Crown resin w/noble metal	0.00	0.00	0.00
D2740	Crown-porcelain/ceramic substr	0.00	0.00	0.00
D2750	Crown-porc fuse high noble mtl	1,165.00	0.00	0.00
D2751	Crown-porc fused to base metal	0.00	0.00	0.00
D2752	Crown-porc fused noble metal	0.00	0.00	0.00
D2780	Crown-3/4 cast high noble metal	0.00	0.00	0.00
D2781	Crown-3/4 cast most base metal	0.00	0.00	0.00
D2782	Crown-3/4 cast noble metal	0.00	0.00	0.00
D2783	Crown-3/4 porcelain/ceramic	0.00	0.00	0.00
D2790	Crown-full cast high noble mtl	1,212.00	0.00	0.00
D2791	Crown-full cast base metal	0.00	0.00	0.00
D2792	Crown-full cast noble metal	0.00	0.00	0.00
D2794	Crown-titanium	0.00	0.00	0.00
D2799	Provisional crown	0.00	0.00	0.00
D2810	Crown-3/4 cast metallic	0.00	0.00	0.00
D2910	Recement inlay/onlay/partial	122.00	0.00	0.00
D2915	Recemnt cast or prefab pst/cor	120.00	0.00	0.00
D2920	Recement crown	119.00	0.00	0.00
D2930	Prefab stain steel crn-primary	274.00	0.00	0.00
D2931	Prefab stain steel crown-perm	325.00	0.00	0.00
D2932	Prefabricated resin crown	358.00	0.00	0.00
D2933	Prefab stl crown w/resin window	368.00	0.00	0.00
D2934	Esthetic coated SSC	372.00	0.00	0.00
D2940	Protective Restoration	134.00	0.00	0.00
D2950	Crown buildup, includ any pins	275.00	0.00	0.00
D2951	Pin retention-/tooth, (+ rest)	85.00	0.00	0.00
D2952	Cast post & core in add to crown	423.00	0.00	0.00
D2953	Each add'l cast post-same tooth	0.00	0.00	0.00
D2954	PreFbPost&Core In Addt to Crown	348.00	0.00	0.00
D2955	Post removal (not in conjunctio	0.00	0.00	0.00
D2957	Each + prefab post-same tooth	0.00	0.00	0.00
D2960	Labial veneer(laminate)-chairsd	0.00	0.00	0.00
D2961	Labial veneer (resin lamin)-lab	0.00	0.00	0.00
D2962	Labial veneer (porceln lam)-lab	0.00	0.00	0.00
D2970	Temporary crown (fractured th)	368.00	0.00	0.00
D2971	Add'l prc-new crn undr exs dent	0.00	0.00	0.00
D2975	Coping	0.00	0.00	0.00
D2980	Crown repair, by report	304.00	0.00	0.00
D2999	Unspecif restorative proced B/R	0.00	0.00	0.00
D3110	Pulp cap-direct, (exclud rest)	88.00	30.00	0.00
D3120	Pulp cap-indirect,(exclud rest)	88.00	0.00	0.00
D3220	Therapeutic pulpotomy(exc rest)	212.00	0.00	0.00
D3221	Pulpal debridemnt-prim/perm th	240.00	0.00	0.00
D3222	Patrial pulpotomy - perm tooth	0.00	0.00	0.00
D3222	Partial pulpototomy apexogen	0.00	0.00	0.00
D3230	Pulpal therapy-anterior,primary	282.00	0.00	0.00
D3240	Pulpal therapy-posterior, prim	312.00	0.00	0.00
D3310	Root canal therapy - anterior	778.00	0.00	0.00
D3320	Root canal therapy - bicuspid	885.00	0.00	0.00

CODE	DESCRIPTION	1 CHA-Fee	LAB EXP	MATERIAL
D3330	Root canal therapy - molar	1,065.00	0.00	0.00
D3331	Treatmnt of root canal obstruct	0.00	0.00	0.00
D3332	Incomplnt endo ther-inopbl/unres	0.00	0.00	0.00
D3333	Int root repair of perf defects	0.00	0.00	0.00
D3346	Retreat, prev RCT - anterior	892.00	0.00	0.00
D3347	Retreat, prev RCT - bicuspid	1,014.00	0.00	0.00
D3348	Retreat, prev RCT - molar	1,206.00	0.00	0.00
D3351	Apexification/recalcif, initial	380.00	0.00	0.00
D3352	Apexification/recalcif, interim	277.00	0.00	0.00
D3353	Apexification/recalcif, final	559.00	0.00	0.00
D3354	Pulpal Regeneration	0.00	0.00	0.00
D3410	Apicoectomy/Periradic surg-ant	723.00	0.00	0.00
D3421	Apicoect/Perirad-bicus/1st root	799.00	0.00	0.00
D3425	Apicoect/Perirad-molar/1st root	892.00	0.00	0.00
D3426	Apicoect/Perirad (each + root)	444.00	0.00	0.00
D3430	Retrograde filling-per root	297.00	0.00	0.00
D3450	Root amputation-per root	526.00	0.00	0.00
D3460	Endodontic endosseous implant	0.00	0.00	0.00
D3470	Intentional replant, inc splint	0.00	0.00	0.00
D3910	Surg isolation of th w/rub dam	0.00	0.00	0.00
D3920	Hemisection, no root can ther	484.00	0.00	0.00
D3950	Canal prep/fit of dowel/post	0.00	0.00	0.00
D3960	Bleaching of discolored tooth	350.00	0.00	0.00
D3999	Unspecified endo procedure, B/R	0.00	0.00	0.00
D4210	Gingivectomy-4+ per quadrant	648.00	0.00	0.00
D4211	Gingivectomy-1-3 contig th/quad	346.00	0.00	0.00
D4220	Gingiv curettage,surgical /quad	0.00	0.00	0.00
D4230	Anatomical crwn exp,4+teeth/qu	0.00	0.00	0.00
D4231	Anatomical crwn exp,1-3 th/quad	0.00	0.00	0.00
D4240	Ging flap,root pln, 4+ per quad	769.00	0.00	0.00
D4241	Ging flap rt pln 1-3 cntg th/qu	0.00	0.00	0.00
D4245	Apically positioned flap	0.00	0.00	0.00
D4249	Clinic crown lengthen-hard tiss	799.00	0.00	0.00
D4250	Mucogingival surgery-per quad	0.00	0.00	0.00
D4260	Osseous surgery-4+ per quad	0.00	0.00	0.00
D4261	Osseous surg- 1-3 contg th/quad	0.00	0.00	0.00
D4263	Bone replace graft-1st site/qu	0.00	0.00	0.00
D4264	Bone replace graft-each add/qu	0.00	0.00	0.00
D4265	Bio mat, sft&osseous tiss regen	0.00	0.00	0.00
D4266	Guided tiss regen-resorb-per	0.00	0.00	0.00
D4267	Guided tiss regen-nonresorb-per	0.00	0.00	0.00
D4268	Surg revision proc, per tooth	0.00	0.00	0.00
D4270	Pedicle soft tissue graft proc	0.00	0.00	0.00
D4271	Free soft tissue graft proced	0.00	0.00	0.00
D4273	Subepithelial con tis graft/th	0.00	0.00	0.00
D4274	Distal/proximal wedge procedure	0.00	0.00	0.00
D4275	Soft tissue allograft	0.00	0.00	0.00
D4276	Comb cnct tiss&dbl pedicle grft	0.00	0.00	0.00
D4320	Provisional splinting-intracor	0.00	0.00	0.00
D4321	Provisional splinting-extracor	488.00	0.00	0.00
D4341	Perio scale&root pln-4+per quad	266.00	0.00	0.00
D4342	Perio scale&root pln-1-3th,quad	200.00	0.00	0.00

CODE	DESCRIPTION	1 CHA-Fee	LAB EXP	MATERIAL
D4355	Full mouth debridemnt,eval/diag	187.00	0.00	0.00
D4381	Local deliv antimicrb ag-th B/R	0.00	0.00	0.00
D4910	Periodontal maintenance	143.00	0.00	0.00
D4920	Unscheduled dressing change	0.00	0.00	0.00
D4999	Unspecified perio proced, B/R	0.00	0.00	0.00
D5110	Complete denture - maxillary	1,831.00	0.00	0.00
D5120	Complete denture - mandibular	2,054.00	0.00	0.00
D5130	Immediate denture - maxillary	1,932.00	0.00	0.00
D5140	Immediate denture - mandibular	1,953.00	0.00	0.00
D5211	Maxillary Partial Resin Base	1,478.00	0.00	0.00
D5212	Mandibular partial - resin base	1,448.00	0.00	0.00
D5213	Maxil partial-metal Base W/sdls	1,883.00	0.00	0.00
D5214	Mand partial-metal base w/sdls	1,889.00	0.00	0.00
D5225	Maxil partial-flex base incl cl	0.00	0.00	0.00
D5226	Mand partial-flex base incl cl	0.00	0.00	0.00
D5281	Removable unilat part denture	0.00	0.00	0.00
D5410	Adjust complete denture-maxil	95.00	0.00	0.00
D5411	Adjust complete denture-mand	93.00	0.00	0.00
D5421	Adjust partial denture-maxil	93.00	0.00	0.00
D5422	Adjust partial denture-mand	93.00	0.00	0.00
D5510	Repair complete denture base	226.00	0.00	0.00
D5520	Replace teeth-comp dent (ea th)	302.00	0.00	0.00
D5610	Repair resin denture base	220.00	0.00	0.00
D5620	Repair cast framework	302.00	0.00	0.00
D5630	Repair or replace broken clasp	280.00	0.00	0.00
D5640	Replace broken teeth-per tooth	207.00	0.00	0.00
D5650	Add tooth to exist part denture	239.00	0.00	0.00
D5660	Add clasp, exist part denture	275.00	0.00	0.00
D5670	Replace all th&acrylic-maxil	0.00	0.00	0.00
D5671	Replace all th&acrylic-mand	0.00	0.00	0.00
D5710	Rebase complete maxil denture	608.00	0.00	0.00
D5711	Rebase complete mand denture	607.00	0.00	0.00
D5720	Rebase maxil partial denture	585.00	0.00	0.00
D5721	Rebase mand partial denture	586.00	0.00	0.00
D5730	Reline complete maxil-chairside	410.00	0.00	0.00
D5731	Reline complete mand-chairside	390.00	0.00	0.00
D5740	Reline maxil partial-chairside	377.00	0.00	0.00
D5741	Reline mand partial-chairside	381.00	0.00	0.00
D5750	Reline complete maxillary (lab)	483.00	0.00	0.00
D5751	Reline complete mand (lab)	489.00	0.00	0.00
D5760	Reline maxillary partial (lab)	480.00	0.00	0.00
D5761	Reline mandibular partial (lab)	480.00	0.00	0.00
D5810	Interim comp denture (maxil)	0.00	0.00	0.00
D5811	Interim comp denture (mand)	0.00	0.00	0.00
D5820	Interim partial denture (maxil)	754.00	0.00	0.00
D5821	Interim partial denture (mand)	0.00	0.00	0.00
D5850	Tissue condition, maxillary	222.00	0.00	0.00
D5851	Tissue condition, mandibular	215.00	0.00	0.00
D5860	Overdenture-complete, B/R	0.00	0.00	0.00
D5861	Overdenture-partial, by report	0.00	0.00	0.00
D5862	Precision attachment, B/R	0.00	0.00	0.00
D5867	Replcmt prec attachmt-part/full	0.00	0.00	0.00
D5875	Mod of remvble prosth-post surg	0.00	0.00	0.00

CODE	DESCRIPTION	1 CHA-Fee	LAB EXP	MATERIAL
D5876	Add Metal Substructure	0.00	0.00	0.00
D5899	Unspecified remove prosth, B/R	1,091.00	0.00	0.00
D5911	Facial moulage (sectional)	0.00	0.00	0.00
D5912	Facial moulage (complete)	0.00	0.00	0.00
D5913	Nasal prosthesis	0.00	0.00	0.00
D5914	Auricular prosthesis	0.00	0.00	0.00
D5915	Orbital prosthesis	0.00	0.00	0.00
D5916	Ocular prosthesis	0.00	0.00	0.00
D5919	Facial prosthesis	0.00	0.00	0.00
D5922	Nasal septal prosthesis	0.00	0.00	0.00
D5923	Ocular prosthesis, interim	0.00	0.00	0.00
D5924	Cranial prosthesis	0.00	0.00	0.00
D5925	Facial augmentat implant,prosth	0.00	0.00	0.00
D5926	Nasal prosthesis, replacement	0.00	0.00	0.00
D5927	Auricular prosthesis,replacemen	0.00	0.00	0.00
D5928	Orbital prosthesis, replacement	0.00	0.00	0.00
D5929	Facial prosthesis, replacement	0.00	0.00	0.00
D5931	Obturator prosthesis, surgical	0.00	0.00	0.00
D5932	Obturator prosthesis,definitive	0.00	0.00	0.00
D5933	Obturator prosthesis, modificat	0.00	0.00	0.00
D5934	Mandibular resection w/ flange	0.00	0.00	0.00
D5935	Mandibular resection w/o flange	0.00	0.00	0.00
D5936	Obturator prosthesis, interim	0.00	0.00	0.00
D5937	Trismus appliance (not TMD)	0.00	0.00	0.00
D5951	Feeding aid	0.00	0.00	0.00
D5952	Speech aid prosthesis,pediatric	0.00	0.00	0.00
D5953	Speech aid prosthesis, adult	0.00	0.00	0.00
D5954	Palatal augmentation prosthesis	0.00	0.00	0.00
D5955	Palatal lift prosth, definitive	0.00	0.00	0.00
D5958	Palatal lift prosthesis,interim	0.00	0.00	0.00
D5959	Palatal lift prosth, modificat	0.00	0.00	0.00
D5960	Speech aid prosth, modification	0.00	0.00	0.00
D5982	Surgical stent	0.00	0.00	0.00
D5983	Radiation carrier	0.00	0.00	0.00
D5984	Radiation shield	0.00	0.00	0.00
D5985	Radiation cone locator	0.00	0.00	0.00
D5986	Fluoride gel carrier	215.00	0.00	0.00
D5987	Commissure splint	0.00	0.00	0.00
D5988	Surgical splint	0.00	0.00	0.00
D5991	Topical medicament carrier	0.00	0.00	0.00
D5992	Adj Max'facial Prosth, Report	0.00	0.00	0.00
D5993	Maint Max'facial Prosth, Report	0.00	0.00	0.00
D5999	Unspec maxillofacial prosth B/R	0.00	0.00	0.00
D6010	Surg place implant: endosteal	0.00	0.00	0.00
D6012	Plcmnt of intrm impl: endosteal	0.00	0.00	0.00
D6020	Abut place/subst:endost implant	0.00	0.00	0.00
D6040	Surgic place: eposteal implant	0.00	0.00	0.00
D6050	Surg place: transosteal implant	0.00	0.00	0.00
D6053	Imp/abut remov,comp edent arch	0.00	0.00	0.00
D6054	Imp/abut remov,part edent arch	0.00	0.00	0.00
D6055	Dent implant sup connecting bar	0.00	0.00	0.00
D6056	Prefab abutment-incl placement	0.00	0.00	0.00

CODE	DESCRIPTION	1 CHA-Fee	LAB EXP	MATERIAL
D6057	Custom abutment-incl placement	0.00	0.00	0.00
D6058	Abutment supported porc/cer crn	0.00	0.00	0.00
D6059	Abtmt supp porc fused to hi-nob	0.00	0.00	0.00
D6060	Abtmt supp porc fused-base metl	0.00	0.00	0.00
D6061	Abtmt supp porc fused-mtl crown	0.00	0.00	0.00
D6062	Abtmt supp cast mtl crown-hinob	0.00	0.00	0.00
D6063	Abtmt supp cast mtl crown-base	0.00	0.00	0.00
D6064	Abtmt supp cast mtl crown-noble	0.00	0.00	0.00
D6065	Implant supp porc/cer crown	0.00	0.00	0.00
D6066	Implant supp porc fused mtl crn	0.00	0.00	0.00
D6067	Implant supported metal crown	0.00	0.00	0.00
D6068	Abtmt supp ret for porc/cer FPD	0.00	0.00	0.00
D6069	Abut sup ret-porc fsd mtl FPDhn	0.00	0.00	0.00
D6070	Abut sup ret-porc fsd mtl FPDbm	0.00	0.00	0.00
D6071	Abut sup ret-porc fsd mtl FPDno	0.00	0.00	0.00
D6072	Abut sup ret-cast mtl FPD-hinob	0.00	0.00	0.00
D6073	Abut sup ret-cast mtl FPD-base	0.00	0.00	0.00
D6074	Abut sup ret-cast mtl FPD-noble	0.00	0.00	0.00
D6075	Implant supp ret-ceramic FPD	0.00	0.00	0.00
D6076	Implnt supp ret-prc fuse mtlFPD	0.00	0.00	0.00
D6077	Implant supp ret-cast metal FPD	0.00	0.00	0.00
D6078	Implnt/abut supp fxd comp edent	0.00	0.00	0.00
D6079	Implnt/abut supp fxd part edent	0.00	0.00	0.00
D6080	Implant maintenance procedures	0.00	0.00	0.00
D6090	Repair implant sup prosth, B/R	0.00	0.00	0.00
D6091	Rpl atchmt imp/abt sup prosth	0.00	0.00	0.00
D6092	Recement impl/abut sup crown	0.00	0.00	0.00
D6093	Recement impl/abut sup FPD	0.00	0.00	0.00
D6094	Abutment supp crown - titanium	0.00	0.00	0.00
D6095	Repair implant abutment, B/R	0.00	0.00	0.00
D6100	Implant removal, by report	0.00	0.00	0.00
D6190	Radiograph/surg impl index B/R	0.00	0.00	0.00
D6194	Abut sup ret-cast mtl FPD-titan	0.00	0.00	0.00
D6199	Unspecified implant proced, B/R	0.00	0.00	0.00
D6205	Pontic-indirect res based comp	0.00	0.00	0.00
D6210	Pontic-cast high noble metal	0.00	0.00	0.00
D6211	Pontic-cast predominantly base	0.00	0.00	0.00
D6212	Pontic-cast noble metal	0.00	0.00	0.00
D6214	Pontic-titanium	0.00	0.00	0.00
D6240	Pontic-porcelain fused to hnob	0.00	0.00	0.00
D6241	Pontic-porcelain fused to base	0.00	0.00	0.00
D6242	Pontic-porcelain fused to nobl	0.00	0.00	0.00
D6245	Pontic-porcelain/ceramic	0.00	0.00	0.00
D6250	Pontic-resin w/ high noble met	0.00	0.00	0.00
D6251	Pontic-resin w/ predomnt base	0.00	0.00	0.00

CODE	DESCRIPTION	1 CHA-Fee	LAB EXP	MATERIAL
D6252	Pontic-resin with noble metal	0.00	0.00	0.00
D6253	Provisional pontic	0.00	0.00	0.00
D6254	Interim Pontic	0.00	0.00	0.00
D6520	Inlay-metallic-two surfaces	0.00	0.00	0.00
D6530	Inlay-metallic-three+ surfaces	0.00	0.00	0.00
D6543	Onlay-metallic-three surfaces	0.00	0.00	0.00
D6544	Onlay-metallic-four + surfaces	0.00	0.00	0.00
D6545	Retainer-cast for resin bonded	0.00	0.00	0.00
D6548	Ret-porc/cer-resin bnd fxd pros	0.00	0.00	0.00
D6600	Inlay-porcelain/ceramic, 2 surf	0.00	0.00	0.00
D6601	Inlay-porcelain/ceramic, 3+surf	0.00	0.00	0.00
D6602	Inlay-cast high noble met,2surf	0.00	0.00	0.00
D6603	Inlay-cast high nob met, 3+surf	0.00	0.00	0.00
D6604	Inlay-cast predomnt base, 2surf	0.00	0.00	0.00
D6605	Inlay-cast predomnt base,3+surf	0.00	0.00	0.00
D6606	Inlay-cast noble metal, 2 surf	0.00	0.00	0.00
D6607	Inlay-cast noble metal, 3+ surf	0.00	0.00	0.00
D6608	Onlay-porcelain/ceramic, 2 surf	0.00	0.00	0.00
D6609	Onlay-porcelain/ceramic, 3+surf	0.00	0.00	0.00
D6610	Onlay-cast high noble met,2surf	0.00	0.00	0.00
D6611	Onlay-cast high nob met, 3+surf	0.00	0.00	0.00
D6612	Onlay-cast predomnt base, 2surf	0.00	0.00	0.00
D6613	Onlay-cast predomnt base,3+surf	0.00	0.00	0.00
D6614	Onlay-cast noble metal, 2 surf	0.00	0.00	0.00
D6615	Onlay-cast noble metal, 3+ surf	0.00	0.00	0.00
D6624	Inlay-titanium	0.00	0.00	0.00
D6634	Onlay-titanium	0.00	0.00	0.00
D6710	Retainer crn-indir res-bas comp	0.00	0.00	0.00
D6720	Retainer crn-res w/ hi nob met	0.00	0.00	0.00
D6721	Retainer crn-resin w/ base met	0.00	0.00	0.00
D6722	Retainer crn-resin w/ nob met	0.00	0.00	0.00
D6740	Crown-porcelain/ceramic	0.00	0.00	0.00
D6750	Retainer crn-porc fused-hi nob	0.00	0.00	0.00
D6751	Retainer crn-porc fuse-base met	0.00	0.00	0.00
D6752	Retainer crn-porc fused-nob met	0.00	0.00	0.00
D6780	Retainer crn-3/4 cast h nob met	0.00	0.00	0.00
D6781	Crown-3/4 cast most base metal	0.00	0.00	0.00
D6782	Crown-3/4 cast noble metal	0.00	0.00	0.00
D6783	Crown-3/4 porcelain/ceramic	0.00	0.00	0.00
D6790	Retainer crn-full cast hi nob	0.00	0.00	0.00
D6791	Retainer crn-full cast base	0.00	0.00	0.00
D6792	Retainer crn-full cast nob met	0.00	0.00	0.00
D6793	Provisional retainer crown	0.00	0.00	0.00
D6794	Retainer crown-titanium	0.00	0.00	0.00
D6795	Interim Retainer Crown	0.00	0.00	0.00
D6920	Connector bar	0.00	0.00	0.00
D6930	Recement Fixed Partial Denture	178.00	0.00	0.00
D6940	Stress breaker	0.00	0.00	0.00
D6950	Precision attachment	0.00	0.00	0.00
D6970	Cast post/core, + brdg retainer	0.00	0.00	0.00
D6971	Cast post/part of brdg retainer	0.00	0.00	0.00

CODE	DESCRIPTION	1 CHA-Fee	LAB EXP	MATERIAL
D6972	Prefab post/core+ brdg retainer	0.00	0.00	0.00
D6973	Core buildup for retain,inc pin	0.00	0.00	0.00
D6975	Coping-metal	0.00	0.00	0.00
D6976	Each add'l cast post-same tooth	0.00	0.00	0.00
D6977	Each + prefab post-same tooth	0.00	0.00	0.00
D6980	Fixed partial dent. repair, B/R	0.00	0.00	0.00
D6985	Pediatric part'l denture, fixed	883.00	0.00	0.00
D6999	Unspec fixed prosth proced, B/R	0.00	0.00	0.00
D7110	Extraction-single tooth	90.00	0.00	0.00
D7111	Extraction crnl remnts-decid th	143.00	0.00	0.00
D7120	Extraction-each additional	90.00	0.00	0.00
D7130	Ext- Root removal-exposed root	125.00	0.00	0.00
D7140	Extract,erupted th/exposed rt	186.00	0.00	0.00
D7210	Extraction-surgical/erupt tooth	289.00	0.00	0.00
D7220	Extraction-impacted/soft tis	328.00	0.00	0.00
D7230	Extraction-impacted/part bony	408.00	0.00	0.00
D7240	Extraction-impacted/compl bony	493.00	0.00	0.00
D7241	Remov impact-comp bony w/ comp	570.00	0.00	0.00
D7250	Surgic removl resid tooth root	321.00	0.00	0.00
D7251	Coronectomy-part tooth removal	0.00	0.00	0.00
D7260	Oral antral fistula closure	1,197.00	0.00	0.00
D7261	Prim closure sinus perforation	0.00	0.00	0.00
D7270	Stabilization / Reimplantation	577.00	0.00	0.00
D7272	Tooth transplantation	0.00	0.00	0.00
D7280	Surgical access unreupted tooth	494.00	0.00	0.00
D7281	Expos impact/unerupt-aid erupt	402.00	0.00	0.00
D7282	Mobiliz erupt/malpos th-erupt	0.00	0.00	0.00
D7283	Plcmnt of devc fo facil erup th	0.00	0.00	0.00
D7285	Biopsy of oral tissue-hard	513.00	0.00	0.00
D7286	Biopsy of oral tissue-soft	375.00	0.00	0.00
D7287	Exfoliative cyt sample collectn	0.00	0.00	0.00
D7288	Brush biopsy-transepith sample	0.00	0.00	0.00
D7290	Surgical reposition of teeth	0.00	0.00	0.00
D7291	T/SC Fiberotomy, B/R	0.00	0.00	0.00
D7292	Plcmnt: temp anch scrw rtnd plt	0.00	0.00	0.00
D7293	Plcmnt: temp anch w/ surg flap	0.00	0.00	0.00
D7294	Plcmnt: temp anch w/o surg flap	0.00	0.00	0.00
D7295	Bone Harvest for Grafting	0.00	0.00	0.00
D7310	Alveoloplasty w/extract /quad	310.00	0.00	0.00
D7311	Alveoloplasty w/ext 1-3 th/quad	319.00	0.00	0.00
D7320	Alveoloplasty w/o extract /quad	458.00	0.00	0.00
D7321	Alveoloplasty w/o ex 1-3 th/quad	430.00	0.00	0.00
D7340	Vestibuloplasty-ridge ext -2nd	1,281.00	0.00	0.00
D7350	Vestiplasty-ridge ext (inc)	2,333.00	0.00	0.00
D7410	Excision benign lesion<=1.25cm	439.00	0.00	0.00
D7411	Excision benign lesion>1.25 cm	646.00	0.00	0.00
D7412	Excision benign lesion,complic	0.00	0.00	0.00
D7413	Excision malig lesion<=1.25cm	0.00	0.00	0.00
D7414	Excision malig lesion>1.25cm	0.00	0.00	0.00
D7415	Excision malig lesion,complic	0.00	0.00	0.00
D7420	Radical excis-diam > 1.25 cm	875.00	0.00	0.00

CODE	DESCRIPTION	1 CHA-Fee	LAB EXP	MATERIAL
D7430	Ex benign tumor-diam <= 1.25cm	600.00	0.00	0.00
D7431	Ex benign tumor-diam > 1.25 cm	975.00	0.00	0.00
D7440	Ex malig tumor-diam <= 1.25 cm	742.00	0.00	0.00
D7441	Ex malig tumor-diam > 1.25 cm	1,367.00	0.00	0.00
D7450	Rem benign odont-diam<=1.25cm	625.00	0.00	0.00
D7451	Rem benign odont-diam>1.25 cm	844.00	0.00	0.00
D7460	Rem benign nonodont-di<=1.25cm	576.00	0.00	0.00
D7461	Rem benign nonodont-diam>1.25cm	940.00	0.00	0.00
D7465	Destruct lesion-phys/chem B/R	0.00	0.00	0.00
D7470	Rem exostosis-maxilla/mandible	0.00	0.00	0.00
D7471	Removal of exostosis-per site	0.00	0.00	0.00
D7472	Removal of torus palatinus	0.00	0.00	0.00
D7473	Removal of torus mandibularis	847.00	0.00	0.00
D7480	Part ostectomy(guttering/sauc)	0.00	0.00	0.00
D7485	Surg reduc, osseous tuberosity	0.00	0.00	0.00
D7490	Rad resectn-maxilla or mandible	7,592.00	0.00	0.00
D7510	Incis&drain abscess-intra soft	256.00	0.00	0.00
D7511	Incis&drain absces-int soft comp	0.00	0.00	0.00
D7520	Incis&drain abscess-extra soft	477.00	0.00	0.00
D7521	Incis&drain absces-ext soft comp	0.00	0.00	0.00
D7530	Remove foreign body from tissue	369.00	0.00	0.00
D7540	Remove foreign body from bone	671.00	0.00	0.00
D7550	Partial ostect/sequestrectomy	1,609.00	0.00	0.00
D7560	Maxill sinusotomy-rem foreign	0.00	0.00	0.00
D7610	Maxilla-open red (teeth immob)	4,580.00	0.00	0.00
D7620	Maxilla-closed red(teeth immob)	3,493.00	0.00	0.00
D7630	Mandible-open red (teeth immob)	4,545.00	0.00	0.00
D7640	Mandible-closed red (th immob)	3,423.00	0.00	0.00
D7650	Malar/zygomat arch-open reduc	3,815.00	0.00	0.00
D7660	Malar/zygo arch-closed reduc	3,163.00	0.00	0.00
D7670	Alveolus-closed reduction	1,780.00	0.00	0.00
D7671	Alveolus-open reduction	0.00	0.00	0.00
D7680	Facial bone-complicated reduct	6,874.00	0.00	0.00
D7710	Maxilla-open reduction	4,469.00	0.00	0.00
D7720	Maxilla-closed reduction	3,427.00	0.00	0.00
D7730	Mandible-open reduction	5,071.00	0.00	0.00
D7740	Mandible-closed reduction	3,565.00	0.00	0.00
D7750	Malar/zygomatic arch-open red	4,218.00	0.00	0.00
D7760	Malar/zygomatic arch-close red	5,909.00	0.00	0.00
D7770	Alveolus-stabilize teeth, open	2,770.00	0.00	0.00
D7771	Alveolus-stabilize teeth,closed	0.00	0.00	0.00
D7780	Facial bones-complicated reduc	8,547.00	0.00	0.00
D7810	Open reduction of dislocation	4,400.00	0.00	0.00
D7820	Closed reduction of dislocate	671.00	0.00	0.00
D7830	Manipulation under anesthesia	1,012.00	0.00	0.00
D7840	Condylectomy	0.00	0.00	0.00
D7850	Surgical dissect:w/ w/o implant	0.00	0.00	0.00
D7852	Disc repair	0.00	0.00	0.00

CODE	DESCRIPTION	1 CHA-Fee	LAB EXP	MATERIAL
D7854	Synovectomy	0.00	0.00	0.00
D7856	Myotomy	0.00	0.00	0.00
D7858	Joint reconstruction	0.00	0.00	0.00
D7860	Arthrotomy	0.00	0.00	0.00
D7865	Arthroplasty	0.00	0.00	0.00
D7870	Arthrocentesis	0.00	0.00	0.00
D7871	Non-arthroscopic lysis & lavage	0.00	0.00	0.00
D7872	Arthroscopy-diag, w/ w/o biopsy	0.00	0.00	0.00
D7873	Arthroscopy-surgical: adhesions	0.00	0.00	0.00
D7874	Arthroscopy-surgical: disc rep	0.00	0.00	0.00
D7875	Arthroscopy-surgic: synovectomy	0.00	0.00	0.00
D7876	Arthroscopy-surgical:discectomy	0.00	0.00	0.00
D7877	Arthroscopy-surgic: debridement	0.00	0.00	0.00
D7880	Occlusal orthotic device	0.00	0.00	0.00
D7899	Unspecified TMD therapy, B/R	0.00	0.00	0.00
D7910	Suture of small wounds to 5cm	310.00	0.00	0.00
D7911	Complicated suture-up to 5 cm	531.00	0.00	0.00
D7912	Complicated suture-over 5 cm	842.00	0.00	0.00
D7920	Skin grafts, by report	2,872.00	0.00	0.00
D7940	Osteoplasty-orthognathic defor	0.00	0.00	0.00
D7941	Osteotomy-mandibular rami	0.00	0.00	0.00
D7942	Osteotomy-ramus, open	0.00	0.00	0.00
D7943	Osteotomy-mand rami w/ graft	0.00	0.00	0.00
D7944	Osteotomy-segment/subap- s/quad	0.00	0.00	0.00
D7945	Osteotomy-body of mandible	0.00	0.00	0.00
D7946	LeFort I (maxilla-total)	0.00	0.00	0.00
D7947	LeFort I (maxilla-segmented)	0.00	0.00	0.00
D7948	LeFort II/III-no bone graft	0.00	0.00	0.00
D7949	LeFort II/III-with bone graft	0.00	0.00	0.00
D7950	Osseous/cartilage graft- mandB/R	0.00	0.00	0.00
D7951	Sinus augmentation w/bone	0.00	0.00	0.00
D7953	Bone repl grft ridge prsv/site	0.00	0.00	0.00
D7955	Rpr maxillofac soft/hard tissue	3,460.00	0.00	0.00
D7960	Frenulectomy-separate procedur	459.00	0.00	0.00
D7963	Frenuloplasty	0.00	0.00	0.00
D7970	Excision, hyperplast tiss-arch	0.00	0.00	0.00
D7971	Excision-pericoronal ging /arch	285.00	0.00	0.00
D7972	Surg reduc, fibrous tuberosity	0.00	0.00	0.00
D7980	Sialolithotomy	850.00	0.00	0.00
D7981	Excision of salivary gland, B/R	625.00	0.00	0.00
D7982	Sialodochoplasty	1,760.00	0.00	0.00
D7983	Closure of salivary fistula	0.00	0.00	0.00
D7990	Emergency tracheotomy	1,628.00	0.00	0.00
D7991	Coronoidectomy	0.00	0.00	0.00
D7995	Synthetic graft-mand/facial,B/R	0.00	0.00	0.00
D7996	Implant- mandib/augmentation,B/R	0.00	0.00	0.00
D7997	Appliance removal-incl archbar	0.00	0.00	0.00
D7998	Plcmnt of devc w/o fracture	0.00	0.00	0.00
D7999	Unspecified oral surg proc, B/R	437.00	0.00	0.00
D8010	Limited ortho trt, primary dent	0.00	0.00	0.00
D8020	Limited ortho trt, transitional	0.00	0.00	0.00
D8030	Limited ortho treat, adolescent	0.00	0.00	0.00
D8040	Limited ortho treat, adult dent	0.00	0.00	0.00

CODE	DESCRIPTION	1 CHA-Fee	LAB EXP	MATERIAL
D8050	Intercep orth trt, primary dent	0.00	0.00	0.00
D8060	Intercep orth trt, transitional	0.00	0.00	0.00
D8070	Comprehensive orth,transitional	0.00	0.00	0.00
D8080	Comprehensive ortho, adolescent	5,293.00	0.00	0.00
D8090	Comprehensive ortho, adult dent	0.00	0.00	0.00
D8210	Removable appliance therapy	0.00	0.00	0.00
D8220	Fixed appliance therapy	0.00	0.00	0.00
D8660	Pre-orthodontic treatment visit	0.00	0.00	0.00
D8670	Periodic ortho visit (contract)	291.00	0.00	0.00
D8680	Orthodontic retention	529.00	0.00	0.00
D8690	Ortho treatment (bill/contract)	0.00	0.00	0.00
D8691	Repair of orthodontic appliance	529.00	0.00	0.00
D8692	Retainer replacemnt-lost/broken	529.00	0.00	0.00
D8693	Rebond/repair of fixed retainer	0.00	0.00	0.00
D8999	Unspec ortho procedure, B/R	470.00	0.00	0.00
D9110	Emerg treatment, palliative	138.00	0.00	0.00
D9120	Fixed partl denture sectioning	250.00	0.00	0.00
D9210	Local anesthesia not op/surg	75.00	0.00	0.00
D9211	Regional block anesthesia	0.00	0.00	0.00
D9212	Trigeminal division blk anesth	0.00	0.00	0.00
D9215	Local anesthesia	66.00	0.00	0.00
D9220	Deep sedat/gen anesth-1st 30m	375.00	0.00	0.00
D9221	Deep sedat/gen anesth-ea+15m	165.00	0.00	0.00
D9230	Analgesia	80.00	0.00	0.00
D9241	Intravn cons sed/analg-1st 30m	399.00	0.00	0.00
D9242	IV conscious sed/analg-ea15m+	0.00	0.00	0.00
D9248	Non IV conscious sedation	0.00	0.00	0.00
D9310	Consult Only	143.00	0.00	0.00
D9410	House/extended care facility	236.00	0.00	0.00
D9420	Hospital Call	310.00	0.00	0.00
D9430	Office visit for observation	0.00	0.00	0.00
D9440	Office visit-after regular hrs	179.00	0.00	0.00
D9450	Case present,detailed/extens tx	0.00	0.00	0.00
D9511	Crown Delivery	0.00	0.00	0.00
D9610	Therapeutic drug injection, B/R	111.00	0.00	0.00
D9612	Therap parenteral drugs, 2+	0.00	0.00	0.00
D9613	Infiltration of sustained release therapeutic	0.00	0.00	0.00
D9630	Other drugs/medicaments, B/R	44.00	0.00	0.00
D9910	Application of desensitize med	65.00	0.00	0.00
D9911	Apply desensitiz' resin, per th	0.00	0.00	0.00
D9920	Behavior management, by report	0.00	0.00	0.00
D9930	Treat complications-postsurgic	0.00	0.00	0.00
D9940	Occlusal guards, by report	609.00	0.00	0.00
D9941	Fabricate athletic mouthguards	0.00	0.00	0.00
D9942	Repair/Reline of occlusal guard	0.00	0.00	0.00
D9950	Occlusal analysis-mounted case	0.00	0.00	0.00
D9951	Occlusal adjustment-limited	0.00	0.00	0.00
D9952	Occlusal adjustment-complete	0.00	0.00	0.00
D9970	Enamel microabrasion	0.00	0.00	0.00
D9971	Odontoplasty 1-2 teeth-rmv enam	0.00	0.00	0.00
D9972	External Bleaching - per arch	0.00	0.00	0.00
D9973	External bleaching-per tooth	0.00	0.00	0.00

CODE	DESCRIPTION	1 CHA-Fee	LAB EXP	MATERIAL
D9974	Internal bleaching-per tooth	0.00	0.00	0.00
D9992	Dental Case Mgmt-Care Coordination	0.00	0.00	0.00
D9993	Dental Case Mgmt - Motivational Interviewing	0.00	0.00	0.00
D9994	Dental Case Mgmt - Patient Education	0.00	0.00	0.00
D9995	Teledentistry Synchronous Real- time Encounter	102.00	0.00	0.00
D9996	Teledentistry - Asynchronous	102.00	0.00	0.00
D9999	Unspecified adjunct. proced,B/R	0.00	0.00	0.00
DA	DELINQUENT ACCOUNT	0.00	0.00	0.00
Dismissed	DISMISSED FROM PRACTICE	0.00	0.00	0.00
ED PACK	Education Packet	0.00	0.00	0.00
ELIG100	100% SFS ELIGIBILITY	0.00	0.00	0.00
ELIG40	40% SFS ELIGIBILITY	0.00	0.00	0.00
ELIG60	60% SFS ELIGIBILITY	0.00	0.00	0.00
ELIG80	80% SFS ELIGIBILITY	0.00	0.00	0.00
ELIGREQ	ELIGIBILITY REQUESTED	0.00	0.00	0.00
F/U	Follow-Up-RCT	0.00	0.00	0.00
FA	FAILED-Specialist Appt	0.00	0.00	0.00
FA-RCT	FAILED-RCT	0.00	0.00	0.00
FAIL	FAILED APPOINTMENT	0.00	0.00	0.00
First	First Visit to a Dentist	0.00	0.00	0.00
FollowUp	Follow/up (treatment)	0.00	0.00	0.00
HAPPY	Happy Visit	0.00	0.00	0.00
HIPPA	HIPPA FORM	0.00	0.00	0.00
hosp call	Professional hospital call	0.00	0.00	0.00
HS Exam	Head Start Exam	0.00	0.00	0.00
JawRec	Jaw Record of Denture	0.00	0.00	0.00
LATE	LATE	0.00	0.00	0.00
LEFT	LEFT W/O BEING SEEN	0.00	0.00	0.00
Mobil	Mobile Unit	0.00	0.00	0.00
MSAPT	MISSED APPT CONSULT	0.00	0.00	0.00
NOTX	No Treatment	0.00	0.00	0.00
ORTHO	ORTHODONTIST REFERRAL	0.00	0.00	0.00
ORTHO REF	ORTHODONTIST REFERRAL	0.00	0.00	0.00
PENALTY	1-YEAR PENALTY	0.00	0.00	0.00
PolySiloV	Polysiloxane Vinyl Impression	0.00	0.00	0.00
POST-XRAY	POST-OP XRAY	0.00	0.00	0.00
Postop	Postop	0.00	0.00	0.00
Probing	Periodontal Probing and Charting	0.00	0.00	0.00
PURGED04	PURGED 2004	0.00	0.00	0.00
QUIETRM	Quiet Room	0.00	0.00	0.00
R/S	RESCHEDULED	0.00	0.00	0.00
REDO	Redo of Procedure	0.00	0.00	0.00
Ref-CHA	REFERRAL w/in CHA	0.00	0.00	0.00
REFER	Refer to Oral Surgeon	0.00	0.00	0.00
RS	REFER TO SPECIALIST	0.00	0.00	0.00
RS/S	RESCHEDULED BY STAFF	0.00	0.00	0.00
SCREEN	Screening	25.00	0.00	0.00
SDFPostOP	SDF Post OP	0.00	0.00	0.00
SMG - Set	Self Management Goal Set	0.00	0.00	0.00
SMG-Comp	Self Management Goal - Completed	0.00	0.00	0.00
StartRCT	Start RCT	0.00	0.00	0.00
TRANS	Transferred/Other Care	0.00	0.00	0.00
Try In	Try In of Denture	0.00	0.00	0.00
TX-REPEAT	Treatment of Same Tooth	0.00	0.00	0.00

<b>CODE</b>	<b>DESCRIPTION</b>	<b>1 CHA-Fee</b>	<b>LAB EXP</b>	<b>MATERIAL</b>
TXComp	Treatment Complete	0.00	0.00	0.00
TXREJ	TREATMENT REJECTED	0.00	0.00	0.00
U/E	Unable to exam	0.00	0.00	0.00
WAIT	WAIT APPT	0.00	0.00	0.00
WRAP	Protective Stablization Wrap	0.00	0.00	0.00
Y2005	Medicaid Encounter	100.00	0.00	0.00

Clinical Services Fee Schedule March 2023

CPT	Modifier	Outpatient Charges
0001A		65.00
0002A		65.00
0003A		65.00
0004A		65.00
0011A		65.00
0012A		65.00
0013A		65.00
0031A		65.00
0034A		65.00
0041A		65.00
0042A		65.00
0051A		65.00
0052A		65.00
0053A		65.00
0054A		65.00
0064A		65.00
0071A		65.00
0072A		65.00
0073A		65.00
0074A		65.00
0081A		65.00
0082A		65.00
0083A		65.00
0091A		65.00
0094A		65.00
0111A		65.00
0112A		65.00
0113A		65.00
0124A		65.00
0134A		65.00
0144A		65.00
0154A		65.00
0164A		65.00
0173A		65.00
1003F	SE	0.00
1003F	TS	0.00
1003F		0.00
10060		159.00
10080		245.00
10081		308.00
10120		177.00
10121		281.00
10140		216.00
10160		165.00
10180		275.00
11200		141.75

CPT	Modifier	Outpatient Charges
86762	RL	33.00
86762		60.00
86765	NC	0.00
86765	RL	15.00
86765		74.00
86769		45.00
86777	NC	0.00
86777		47.00
86780	NC	0.00
86780		52.00
86787		75.00
86787	NC	0.00
86787	RL	15.00
86794		80.00
86803	NC	0.00
86803	PR	0.00
86803	RL	15.00
86803		67.00
86803	RE	10.00
86850	NC	0.00
86850		27.00
86870		54.00
86870	NC	0.00
86880		22.00
86880	NC	0.00
86900	NC	0.00
86900		8.00
86901		8.00
86901	NC	0.00
87040	NC	0.00
87040		40.00
87045		18.00
87045	NC	0.00
87046	NC	0.00
87046		18.00
87070	NC	0.00
87070		35.00
87075	NC	0.00
87075		49.00
87081	NC	0.00
87081	PR	0.00
87081		32.00
87086		27.00
87086	NC	0.00
87101	NC	0.00
87101		25.00

CPT	Modifier	Outpatient Charges
11201		95.00
11308		161.00
11400		162.00
11401		227.00
11402		239.00
11420		126.00
11424		250.00
11720		46.75
11730		135.00
11732		104.50
11750		322.00
11976		285.00
11981		270.00
11982		270.00
11983		368.00
12002		260.00
12005		378.00
12011		262.00
12013		281.00
12015		406.00
12031		256.00
12032		335.00
12034		406.00
12035		500.00
12041		310.00
12042		390.00
12044		475.00
12045		540.00
12051		350.00
12052		425.00
12053		455.00
12054		465.00
12055		585.00
13160		900.00
16000		112.00
16020		127.00
17000		104.00
17003		25.75
17110	NC	0.00
17110		130.00
17111	NC	0.00
17111		150.00
17250		92.00
20600		92.00
20605		100.00
20610		125.00

CPT	Modifier	Outpatient Charges
87102	NC	0.00
87102		29.00
87110	NC	0.00
87110		37.00
87116	NC	0.00
87116		75.00
87140		27.50
87140	NC	0.00
87150		47.00
87150	NC	0.00
87172	NC	0.00
87172		22.50
87177	NC	0.00
87177		23.50
87184	NC	0.00
87184		24.00
87186		0.00
87205		32.00
87205	NC	0.00
87206	NC	0.00
87206		23.00
87209	NC	0.00
87209		11.00
87210		25.00
87210	PR	0.00
87210	NC	0.00
87220		0.00
87230	NC	0.00
87230		70.00
87252	NC	0.00
87252		83.00
87255		27.00
87265		22.00
87265	NC	0.00
87275		0.00
87324		41.00
87338	NC	0.00
87338		89.00
87340	NC	0.00
87340	PR	0.00
87340		36.00
87350		40.00
87350	NC	0.00
87389	PR	0.00
87389	NC	0.00
87389		57.00

CPT	Modifier	Outpatient Charges
24200		242.00
24640		279.00
30300		74.00
36406		65.00
36410		45.00
36415	NC	0.00
36415	PR	0.00
36415		20.00
36416		19.00
36416	NC	0.00
49000		1,400.00
51701		115.00
51702		145.00
54150		300.00
54160		375.00
56405		250.00
56420		250.00
56441		172.00
56501		185.00
56515		296.00
56605		156.00
56820		168.00
56821		212.00
57022		325.00
57061		195.00
57065		330.00
57170		138.00
57420		181.00
57421		222.00
57452		180.00
57454		170.00
57455		180.00
57456		170.00
57460		340.00
57461		380.00
57500		261.00
57505		160.00
57511		185.00
57520		399.00
57700		700.00
57720		350.00
58100		208.00
58110		80.00
58120		550.00
58146		2,220.00
58150		2,991.00

CPT	Modifier	Outpatient Charges
87400		0.00
87425	NC	0.00
87425		66.50
87427	NC	0.00
87427		25.00
87490	NC	0.00
87490		34.00
87491	NC	0.00
87491	PR	0.00
87491		24.00
87521	NC	0.00
87521		365.00
87522		176.00
87522	NC	0.00
87536		110.00
87556		0.00
87591		24.00
87591	NC	0.00
87591	PR	0.00
87593		0.00
87624		45.00
87635	NC	0.00
87635		100.00
87636		147.00
87661	NC	0.00
87661	PR	0.00
87661		24.00
87798	NC	0.00
87798		145.00
87804		85.00
87804	NC	0.00
87806	PR	0.00
87808	NC	0.00
87808	QW	17.00
87808		17.00
87811	NC	0.00
87880	QW	34.00
87905	NC	0.00
87905	QW	18.00
87905		18.00
88141	NC	0.00
88141		25.00
88142	NC	0.00
88142		50.00
88175		56.00
88305		65.00

CPT	Modifier	Outpatient Charges
58300		195.00
58300	NC	0.00
58301		190.00
58301	NC	0.00
58605		1,031.00
58611		627.00
58661		1,114.00
58670		917.00
58671		957.00
58720		1,600.00
58740		637.00
58805		793.00
58999		0.00
59000		195.00
59025		150.00
59051		130.00
59151		2,062.00
59160		462.00
59300		460.00
59320		615.00
59400		3,350.00
59409		1,860.00
59410		2,198.00
59412		275.00
59414		340.00
59425		825.00
59426		1,510.00
59430		300.00
59510		3,800.00
59514		2,300.00
59515		2,655.00
59525		1,254.00
59612		1,900.00
59614		2,400.00
59620		2,481.00
59622		2,764.00
59812		886.00
59820		886.00
59821		925.00
59841		920.00
59870		1,050.00
59899		300.00
62270		560.00
69200		156.00
69209		30.00
69210		93.00

CPT	Modifier	Outpatient Charges
88307		80.00
88342		118.00
88346	NC	0.00
88346		80.00
89055		23.50
90281		175.00
90371		0.00
90378		0.00
90460		22.00
90461		11.00
90471		22.00
90472		22.00
90473		22.00
90474	EP	22.00
90474		22.00
90581		0.00
90585		0.00
90611	SL	0.00
90619		170.00
90619	SL	0.00
90620	SL	0.00
90620		185.00
90622		0.00
90632		75.00
90632	SL	0.00
90633		42.00
90633	SL	0.00
90634		65.00
90636		114.00
90636	SL	0.00
90647		36.00
90647	SL	0.00
90648		0.00
90649		165.00
90650		165.00
90651		274.86
90651	SL	0.00
90655		22.00
90656		22.00
90657		22.00
90662		66.00
90670		210.00
90670	SL	0.00
90672		30.00
90672	SL	0.00
90675		455.00

CPT	Modifier	Outpatient Charges
76801		200.00
76802		75.00
76805		210.00
76810		120.00
76811		300.00
76813		165.00
76814		100.00
76815		140.00
76816		135.00
76817		160.00
76818		185.00
76819		160.00
76820		130.00
76821		130.00
76830		160.00
76856		160.00
76857		100.00
76872		140.00
76942		200.00
80048	NC	0.00
80048		21.00
80050		0.00
80051	NC	0.00
80051		14.50
80053	NC	0.00
80053	PR	0.00
80053		26.00
80061	NC	0.00
80061		37.00
80069	NC	0.00
80069		22.75
80074	PR	0.00
80074	NC	0.00
80074		48.00
80076	NC	0.00
80076		15.00
80156	NC	0.00
80156		48.00
80164	NC	0.00
80164		37.00
80175		135.00
80177		40.00
80178	NC	0.00
80178		30.00
80184	NC	0.00
80184		44.00

CPT	Modifier	Outpatient Charges
90677		300.00
90680		120.00
90681		120.00
90681	SL	0.00
90685		25.00
90685	SL	0.00
90686	SL	0.00
90686		22.00
90688	SL	0.00
90688		22.00
90690		60.00
90691		120.00
90696		60.00
90696	SL	0.00
90697		170.00
90698		92.00
90698	SL	0.00
90700		35.00
90700	SL	0.00
90702		0.00
90707		95.00
90707	SL	0.00
90707	NC	0.00
90710		245.00
90710	SL	0.00
90713		45.00
90713	SL	0.00
90714		40.00
90714	SL	0.00
90715		45.00
90715	SL	0.00
90716		160.00
90716	SL	0.00
90717		175.00
90723		85.00
90723	SL	0.00
90732		120.00
90732	SL	0.00
90733		132.00
90733	SL	0.00
90734		150.00
90734	SL	0.00
90736		250.00
90739	SL	0.00
90739		110.00
90739	NC	0.00

CPT	Modifier	Outpatient Charges
80185	NC	0.00
80185		57.75
80198	NC	0.00
80198		61.00
80307		100.00
80307	NC	0.00
80500		40.00
81001	RH	0.00
81001		27.00
81002		16.00
81003	PR	0.00
81003	QW	16.00
81015		25.00
81025	PR	0.00
81025	NC	0.00
81025		30.00
81220	NC	0.00
81220		165.00
81329		134.00
81420		349.00
82017	NC	0.00
82017		85.00
82040	NC	0.00
82040		16.00
82043		12.00
82043	NC	0.00
82105		0.00
82140	NC	0.00
82140		28.00
82150	NC	0.00
82150		41.25
82239	NC	0.00
82239		31.00
82247		0.00
82248		0.00
82270		20.00
82274		50.00
82306	NC	0.00
82306		56.00
82310	NC	0.00
82310		20.00
82330	NC	0.00
82330		34.00
82374	NC	0.00
82374		15.00
82379	NC	0.00

CPT	Modifier	Outpatient Charges
90744		36.00
90744	SL	0.00
90746		65.00
90746	NC	0.00
90748		0.00
90749		0.00
90750		182.00
90759	SL	0.00
90785		18.00
90791		132.00
90832	NC	0.00
90832		55.00
90834		70.00
90837		105.00
90839		93.96
90840		45.00
90846		109.00
90847		135.00
90853		45.00
91122		140.00
91300	SL	0.00
91301	SL	0.00
91303	SL	0.00
91304	SL	0.00
91305	SL	0.00
91306	SL	0.00
91307	SL	0.00
91308	SL	0.00
91309	SL	0.00
91311	SL	0.00
91312	SL	0.00
91313	SL	0.00
91314	SL	0.00
91316	SL	0.00
92551	EP	0.00
92551	TJ	30.00
92551		30.00
92552	EP	0.00
92552	TJ	52.00
92552		52.00
92587	EP	0.00
92587	TJ	75.00
92587		75.00
93000		60.00
93005		38.00
94010		70.00

CPT	Modifier	Outpatient Charges
82379		75.00
82435	NC	0.00
82435		11.00
82465	NC	0.00
82465		11.75
82533	NC	0.00
82533		50.00
82565	NC	0.00
82565	PR	0.00
82565		10.00
82570		15.00
82570	NC	0.00
82575		18.00
82575	NC	0.00
82607	NC	0.00
82607		46.00
82627	NC	0.00
82627		42.00
82670	NC	0.00
82670		45.00
82677	NC	0.00
82677		46.00
82728		26.00
82728	NC	0.00
82746		28.00
82746	NC	0.00
82784	NC	0.00
82784		44.00
82785	NC	0.00
82785		42.00
82947	QW	25.00
82947		0.00
82950	QW	39.00
82951		61.50
82952		22.00
82955		81.25
82955	NC	0.00
82977	NC	0.00
82977		14.00
83001	NC	0.00
83001		52.25
83002	NC	0.00
83002		51.00
83010	NC	0.00
83010		43.00
83021		0.00

CPT	Modifier	Outpatient Charges
94060		112.00
94640		37.00
94664		37.00
94760		14.00
95115		20.00
95117		21.00
96110		25.00
96127		12.00
96150		41.00
96151		40.00
96152		45.00
96154		45.00
96156		41.00
96158		45.00
96159		18.00
96160	NC	0.00
96160		26.00
96161	NC	0.00
96161		26.00
96372		26.00
97802		45.00
97803		45.00
97804		40.00
98966	CR	55.00
98967	CR	70.00
98968	CR	100.00
99000	R1	100.00
99000	R2	50.00
99000	R3	35.00
99000	R4	25.00
99000	R9	10.00
99000		25.00
99000	NC	0.00
99024		0.00
99051		34.00
99053		40.00
99058		28.00
99070		22.00
99078		112.75
99082		227.75
99170		200.00
99173	EP	0.00
99173	TJ	28.00
99173		28.00
99188		44.00
99202		145.00

CPT	Modifier	Outpatient Charges
83036	QW	45.00
83498		35.00
83520		75.00
83525	NC	0.00
83525		24.00
83540	NC	0.00
83540		13.00
83550	NC	0.00
83550		17.00
83615	NC	0.00
83615		12.00
83630		0.00
83631	NC	0.00
83631		71.00
83655	NC	0.00
83655		23.00
83690	NC	0.00
83690		13.00
83718	NC	0.00
83718		16.00
83735	NC	0.00
83735		20.00
83919	NC	0.00
83919		75.00
83930	NC	0.00
83930		32.00
83935	NC	0.00
83935		32.00
83970	NC	0.00
83970		85.00
83986	NC	0.00
83986		13.50
84030	NC	0.00
84030		78.00
84075	NC	0.00
84075		12.50
84100	NC	0.00
84100		11.25
84105		10.00
84132	NC	0.00
84132		18.00
84144	NC	0.00
84144		64.00
84146	NC	0.00
84146		65.00
84153	NC	0.00

CPT	Modifier	Outpatient Charges
99202	PR	65.00
99202	OB	0.00
99203	PR	65.00
99203	OB	0.00
99203		200.00
99204		290.00
99204	PR	65.00
99204	OB	0.00
99205	PR	65.00
99205	OB	0.00
99205		375.00
99211	PR	65.00
99211	OB	0.00
99211		55.00
99212	PR	65.00
99212	OB	0.00
99212		85.00
99213		120.00
99213	PR	65.00
99213	OB	0.00
99214	PR	65.00
99214	OB	0.00
99214		185.00
99215		270.00
99215	PR	65.00
99215	OB	0.00
99217		145.00
99218		165.00
99219		225.00
99220		325.00
99221		185.00
99222		255.00
99223		340.00
99231		100.00
99232		140.00
99233		185.00
99234		240.00
99235		320.00
99236		405.00
99238		145.00
99239		195.00
99241		135.00
99242		200.00
99243		225.00
99244		300.00
99245		360.00

CPT	Modifier	Outpatient Charges
84153		45.50
84155	NC	0.00
84155		17.75
84156	NC	0.00
84156		33.00
84295	NC	0.00
84295		13.25
84377	NC	0.00
84377		21.50
84403	NC	0.00
84403		65.00
84436	NC	0.00
84436		20.00
84439	NC	0.00
84439		18.50
84443		31.00
84443	NC	0.00
84450		16.00
84450	NC	0.00
84460	NC	0.00
84460		13.50
84466	NC	0.00
84466		24.00
84478	NC	0.00
84478		19.50
84479	NC	0.00
84479		19.25
84480	NC	0.00
84480		42.00
84481	NC	0.00
84481		32.00
84520	NC	0.00
84520		15.00
84550	NC	0.00
84550		9.00
84681	NC	0.00
84681		43.00
84702	NC	0.00
84702		23.75
85018	QW	17.00
85018	EP	0.00
85025	NC	0.00
85025		16.50
85027	NC	0.00
85027		12.50
85041		8.75

CPT	Modifier	Outpatient Charges
99251		135.00
99252		180.00
99253		225.00
99254		290.00
99255		375.00
99281		110.00
99282		145.00
99283		205.00
99284		330.00
99285		365.00
99291		480.00
99292		210.00
99341		100.00
99342		150.00
99343		185.00
99347		112.00
99348		115.00
99349		170.00
99354		160.00
99355		155.00
99356		120.00
99357		160.00
99358		135.00
99360		185.00
99381		155.00
99382		165.00
99383		185.00
99384		250.00
99385		246.00
99386		295.00
99387		320.00
99391		137.00
99392		145.00
99393		186.00
99394		215.00
99395		210.00
99396		235.00
99397		260.00
99401	PR	0.00
99401		65.00
99401	NC	0.00
99402	PR	0.00
99402		110.00
99403	PR	0.00
99403		150.00
99404	PR	0.00

CPT	Modifier	Outpatient Charges
85045	NC	0.00
85045		8.75
85049	NC	0.00
85049		13.00
85240	NC	0.00
85240		110.00
85245	NC	0.00
85245		110.00
85246	NC	0.00
85246		110.00
85247		180.00
85302	NC	0.00
85302		91.50
85384		24.25
85384	NC	0.00
85520	NC	0.00
85520		156.25
85610	NC	0.00
85610		11.00
85652	NC	0.00
85652		16.50
85730	NC	0.00
85730		21.00
86038	NC	0.00
86038		39.00
86039		25.00
86039	NC	0.00
86140	NC	0.00
86140		27.50
86147	NC	0.00
86147		39.00
86148	NC	0.00
86148		170.00
86162	NC	0.00
86162		49.50
86225	NC	0.00
86225		45.00
86304	NC	0.00
86304		30.00
86308	NC	0.00
86308		17.00
86317	NC	0.00
86317	RL	15.00
86317		65.00
86336		0.00
86376		26.00

CPT	Modifier	Outpatient Charges
99404		200.00
99406		25.00
99407		45.00
99408		60.00
99409		93.00
99412		60.00
99417	NC	0.00
99417		85.00
99441	CR	80.00
99441		80.00
99442	CR	105.00
99442		105.00
99443	CR	165.00
99443		165.00
99460		198.00
99461		165.00
99462		90.00
99463		190.00
99499	AA	40.00
99499		52.00
99501		140.00
99502		168.00
A4217		2.75
A7002		5.00
A7003		4.25
ADHDS		0.00
ADHDT		0.00
ASTHM		0.00
D0145		39.64
D1206		17.48
EDCRE		1.00
G0008		22.00
G0009		22.00
G0010		22.00
G0102		0.00
G0108		28.00
G0109		17.00
G2023		25.00
G9012		29.50
G9919	NC	0.00
G9919		45.17
G9920		0.00
G9921		0.00
IMMUN		0.00
IMREC		5.00
IMRIT		10.00

CPT	Modifier	Outpatient Charges
86382		80.00
86430	NC	0.00
86430		27.50
86431	NC	0.00
86431		12.00
86480		80.00
86480	NC	0.00
86580		30.00
86580	NC	0.00
86592	NC	0.00
86592	PR	0.00
86592		33.00
86593		16.00
86593	NC	0.00
86593	PR	0.00
86611	NC	0.00
86611		95.00
86618		55.00
86644	NC	0.00
86644		54.50
86645	NC	0.00
86645		54.50
86663	NC	0.00
86663		54.50
86665	NC	0.00
86665		56.00
86677	NC	0.00
86677		27.50
86687		39.00
86687	NC	0.00
86688		38.00
86688	NC	0.00
86694	NC	0.00
86694		43.22
86695	NC	0.00
86695		52.00
86696	NC	0.00
86696		48.00
86701	PR	0.00
86701	NC	0.00
86701		50.00
86702		50.00
86702	NC	0.00
86703		0.00
86704	NC	0.00
86704		41.00

CPT	Modifier	Outpatient Charges
J0171		6.00
J0290		14.00
J0561		10.00
J0696	NC	0.00
J0696		10.00
J0715		60.00
J1050	UD	0.01
J1050		22.88
J1200		18.00
J1726		0.00
J1750		45.00
J1815		0.50
J2300		14.50
J2550		12.50
J2790		124.75
J2930		12.50
J3420		11.25
J3490	UD	4.34
J3490		25.00
J7030		14.00
J7040		13.50
J7297	UD	47.00
J7297		710.00
J7298	UD	330.50
J7298		830.00
J7298	NC	0.00
J7300	UD	295.12
J7300		825.00
J7301	UD	529.00
J7301		845.00
J7303		35.00
J7307	UD	410.57
J7307	NC	0.00
J7307		944.00
J7611		5.15
J7613		5.15
MISAP		0.00
PPDRD		20.00
PREGC		22.00
RECOR		6.50
RETCK		25.00
ROARB		0.00
S0280		50.00
S0281		150.00
S4993		3.42
S5001	UD	4.34

CPT	Modifier	Outpatient Charges
86705	NC	0.00
86705		45.00
86706	NC	0.00
86706	PR	0.00
86706		24.00
86707	NC	0.00
86707		42.00
86708	NC	0.00
86708	RL	10.00
86708		71.00
86709	NC	0.00
86709		36.00
86735	NC	0.00
86735		60.00
86756	NC	0.00
86756		45.00
86762	NC	0.00

CPT	Modifier	Outpatient Charges
S5001		4.34
S9442		13.00
S9445		16.50
S9465		50.00
S9470		50.00
STDFA		0.00
STDFM		0.00
STDMA		0.00
STDMM		0.00
T1001		88.00
T1002		27.33
T1002	NC	0.00
T1016		30.00
T1017		29.50
TBTNT		20.00
TNTNC		0.00
WATER		0.00

**BE IT ORDAINED** by the Executive Board of the Cabarrus Health Alliance of Cabarrus County, North Carolina:

Section I. Cabarrus Health Alliance Revenues

A. It is estimated that the following revenues will be available in the Cabarrus Health Alliance for fiscal year beginning July 01, 2023, and ending June 30, 2024:

Environmental Health	414,592
Information Technology Services	-
General Administration	2,260,304
Family Care Coordination	1,778,371
School Health	106,700
Public Health Solutions	2,657,436
Dental Public Health	6,068,373
Vital Records	-
Communicable Disease	4,000,500
Clinical Services	3,068,457
Behavioral Health	1,605,828
Women, Infants, & Children	910,962
Cabarrus County Contribution	10,994,141
Fund Balance Appropriated	-
<b>TOTAL REVENUES</b>	<b><u>33,865,664</u></b>

B. The following appropriations are made in the Cabarrus Health Alliance for its operation and activities for the fiscal year beginning July 01, 2023, and ending June 30, 2024:

Environmental Health	1,849,405
Information Technology Services	1,077,468
General Administration	5,344,675
Family Care Coordination	1,778,371
School Health	4,868,140
Public Health Solutions	2,766,378
Dental Public Health	4,988,480
Vital Records	75,660
Communicable Disease	4,973,320
Clinical Services	3,268,457
Behavioral Health	1,964,348
Women, Infants, & Children	910,962
<b>TOTAL EXPENDITURES</b>	<b><u>33,865,664</u></b>

Section II.

A.

The total requested contribution from Cabarrus County is \$10,994,141.

Section III.

A. The Health Director is hereby authorized to transfer appropriations within a fund as contained herein under the following conditions:

1. The Health Director may transfer amounts between objects of expenditures and revenues within a department without limitation.
2. The Health Director may transfer amounts up to \$25,000 between departments of the same fund.
3. The Health Director may not transfer any amounts between funds nor from any contingency appropriation within any fund without action of the Cabarrus Health Alliance Board.
4. Additional authority is granted to the Health Director to transfer amounts within and between funds for the sole purpose of funding salary and benefits adjustments consistent with the Cabarrus Health Alliance Personnel Ordinance.
5. The Health Director may award and execute contracts which are not required to be bid or which G.S. 143-131 allows to be let on informal bids so long as the annual budget contains sufficient appropriated but unencumbered funds for such purposes.
6. The Health Director may increase or decrease the number of positions in the Cabarrus Health Alliance depending on market demand for services. The Health Director may also adjust compensation levels in order to ensure competitiveness. Additional positions may only be established under this subsection if revenues are available to offset the expenditures. Following such actions where a budget amendment is required; it will be submitted for approval at the next regular meeting of the Cabarrus Health Alliance Board.

Section IV.

A. This ordinance and the budget documents shall be the basis for the financial plan for the Cabarrus Health Alliance for the 2023-2024 Fiscal Year. The Health Director shall administer the budget. The Health Director shall establish and maintain all records which are in concurrence with this budget and Budget Ordinance and the appropriate Statutes of the State of North Carolina.

Adopted this 20th day of June, 2023.

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Dr. Lara Pons, Chairman

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Erin Shoe, Health Director