



Public Health Authority of Cabarrus County
Board Meeting Minutes
May 17, 2022

A regular meeting of The Public Health Authority Board was held on Tuesday, May 17, 2022.

Board members attended in-person at CHA and virtually via Microsoft TEAMS. The meeting was live streamed on YouTube.

Members Present:

- Lara Pons, MD, Chair
- Mark Spitzer, Vice-Chair
- Dan Hagler, MD
- Daryle Adams
- Cecilia Plez
- Steve Morris
- Asha Rodriguez

Members Absent: Dr. Kimberly Dehler

Staff Present: Dr. Bonnie Coyle, Erin Shoe, Sue Yates, Ryan McGhee, Tammy Alexander, Marcella Beam, Julia Patterson, Ryan McGhee, Raquesha Franklin, Elly Steel, Wendy Harsch, Dr. Alicia McDaniel, Dr. Chip Buckwell.

CALL TO ORDER

Chairperson Lara Pons called the meeting to order at 5:34 pm.

BOARD MEMBER INSTALLATION

Raquesha Franklin administered the Oath of Office to Dr. Daron “Chip” Buckwell.

ADOPTION OF THE AGENDA

Chairperson Lara Pons requested a motion to approve the agenda. Cecilia Plez motioned. Daryle Adams seconded. Motion and approval carried unanimously.

APPROVAL OF THE MINUTES

Chairperson Lara Pons asked for a motion to approve the March 15, 2022 meeting minutes. Dr. Daron Buckwell motioned. Cecilia Plez seconded. Motion and approval carried unanimously.

INFORMAL PUBLIC COMMENTS

No public comments.

REPORTS

Sue Yates presented the CHA Financial Reports (Financial Summary Report, CHA Snapshot, and Variance Analysis Year-to-Date).

Financial Summary Report: Sue Yates presented the Financial Summary Report as of the end of April 2022. Sue advised revenues will exceed expenses and CHA is waiting on the Medicaid Cost Settlement which is estimated to be around \$3 million.

CHA Snapshot: Sue Yates presented the budgets for all CHA departments. Sue provided status updates on Clinical Services and Behavioral Health departments. CHA has received funding resources that can roll into the next year. Sue and Dr. Coyle confirmed that the Medicaid Transformation is an issue statewide and is still being worked through.

Variance Analysis Year-to-Date: Sue Yates presented the Variance Analysis Report comparing April 2021 to April 2022. She advised that revenues and expenses are higher this fiscal year due to more funding sources.

Healthy Living Scorecard: Dr. Alicia McDaniel presented the Healthy Living Scorecard for MDPP and WIC. Dr. McDaniel provided data updates on Population Accountability, and Performance Accountability.

Next steps:

- Return to traditional community outreach efforts.
- Continue virtual program and service delivery.
- Disaggregate Data to identify “Turn the Curve” opportunities.
- Establish new partnerships and enhance existing collaborations.

School Health: Tammy Alexander presented updates for the School Health Department. She shared the current scorecard and data and a brief synopsis of future plans. Tammy advised that the disaggregated data of *Immunization compliance on the first day and Vision Screenings* were collected for comparison.

Next steps for School Health:

- *Intentionality in the collection of data.*
- *Focus on recovery and resiliency.*
- *Building and strengthening partnerships.*

Dr. Bonnie Coyle advised that she has had the opportunity to participate in site visits with the school nurses.

COVID-19 Update: Erin Shoe presented the CHA COVID updates. Erin shared the Cabarrus Case Data, North Carolina Cases, Hospitalizations in the Metrolina Region, Variant Tracking, and CDC Community levels. Erin also shared a chart that shows the Vaccine Status of Permanent Employees at CHA.

Asha Rodriguez advised everything is stable at Atrium Health.

Erin advised that CHA started the Cabarrus County Community Recovery and Resiliency Coalition. The next meeting is Thursday, June 9th @ 6pm at CHA.

Dr. Bonnie Coyle shared that Erin Shoe received the Reynolds Award as the most impactful person in Public Health in the state over the past year.

Health Director's Report: Dr. Bonnie Coyle presented the Health Directors Report.

CONSENT AGENDA

Budget Revisions: Sue Yates presented the budget revisions. She advised the revisions are for May and June and the majority of the revisions for May are from rollover funds.

Chairperson Lara Pons requested a motion to adopt budget revisions. Mark Spitzer motioned. Stephen Morris seconded. Motion and approval carried unanimously.

BUSINESS AGENDA

Financial Policies: Sue Yates presented 4 financial policies.

Chairperson Lara Pons requested a motion to approve Financial Policies.

Dr. Chip Buckwell made the motion to approve. Daryle Adams seconded. Motion and approval carried unanimously.

Board Governing Document Review: Dr. Bonnie Coyle advised these governing documents are in the process of being updated.

- Bylaws – Dr. Bonnie Coyle advised there has been an update under ARTICLE II which now reads “One member who is a practicing dentist or has previously practiced dentistry in Cabarrus County”.

Cecilia Plez made the motion to approve the Bylaws. Stephen Morris seconded. Motion and approval carried unanimously.

- Corporate Resolution - Dr. Bonnie Coyle advised the Corporate Resolution needs re-authorization. No changes, this requires annual review.

Chairperson Lara Pons requested a motion to approve the Corporate Resolution. Daryle Adams made the motion to approve. Mark Spitzer seconded. Motion and approval carried unanimously.

- Operating Procedures - Dr. Bonnie Coyle advised the operating procedures will be updated to reflect the current meeting dates and will be re-presented at the June Board of Health meeting.

Chairperson Lara Pons advised the Operating Procedures will be updated and presented at the June 14th meeting.

Preliminary Budget: Dr. Bonnie Coyle presented a high-level overview of the Preliminary Budget, which was recommended by the Finance Committee. The current budget of FY22 is almost \$25million and the FY23 Preliminary budget presented tonight is almost \$36million. Dr. Bonnie Coyle advised that additional funding was received from priority areas such as COVID, ARPA, Equity, SDOH and Behavioral Health programs.

Dr. Bonnie Coyle shared the salary increases for CHA, new positions, and other projects such as the Regional ARPA Workforce Grant, Medicaid Settlement Projection and Dental Capital projects.

Dr. Bonnie Coyle shared the breakdown of Revenues for FY23, reiterated the focus on priority areas (Behavioral Health, Equity, Social Determinants of Health - SDOH, and Healthy Living), and reviewed the cost settlement allocations for excess revenue.

Sue advised the detailed budget is in the packet and the final budget will be presented for approval at the June 14th meeting.

Board Member Appointments

The board discussed board membership and members whose terms are nearing completion. The board discussed reappointments from interested members to serve another term.

Reappointment nominations for the following board of health members will be sent to Cabarrus County Commissioners for review and approval: Dr. Kim Dehler, Daryle Adams, Asha Rodriguez, and Stephen Morris.

Chairperson Lara Pons requested a motion to approve the reappointment of four Board members. Dr. Chip Buckwell made the motion to approve. Cecilia Plez seconded. Motion and approval carried unanimously.

ANNOUNCEMENTS

Mark Spitzer shared information about an entrepreneurial program that will help with Social Determinants of Health (SDOH) and is a partnership between CHA, Atrium and Fly Wheel.

Chairperson Lara Pons advised the Attorney General visited CHA.

Cecilia Plez advised there is an upcoming community resource fair.

MOTION TO ADJOURN

No further business to come before the Board.

Chairperson Lara Pons requested a motion to adjourn the meeting. Stephen Morris moved. Dr. Chip Buckwell seconded the motion. Motion and approval carried unanimously. The meeting was adjourned at 7:16pm.

The next meeting of the board will be June 14, 2022 at 5:30pm.

Lara Pons, MD, Chair
Public Health Authority Board of Commissioners

ATTEST

Bonnie Coyle, MD
Public Health Director

Raquesha Franklin

Minutes Taken by Raquesha B. Franklin