



Public Health Authority of Cabarrus County
Board Meeting Minutes
March 15, 2022

A regular meeting of The Public Health Authority Board was held on Tuesday, March 15, 2022.

All board members attended virtually via Microsoft TEAMS except for Chairperson Lara Pons, MD who attended at CHA. The meeting was live streamed on YouTube.

Members Present:

- Lara Pons, MD, Chair
- Mark Spitzer, Vice-Chair
- Kimberly Dehler, DDS
- Dan Hagler, MD
- Daryle Adams
- Cecilia Plez
- Steve Morris
- Asha Rodriguez

Staff Present: Dr. Bonnie Coyle, Erin Shoe, Sue Yates, Ryan McGhee, Tammy Alexander, Marcella Beam, Julia Patterson, Ryan McGhee, Raquesha Franklin.

CALL TO ORDER

Chairperson Pons called the meeting to order at 5:41 pm, and offered the invocation.

ADOPTION OF THE AGENDA

Chairperson Pons requested a motion to approve the agenda. Cecilia Plez made the motion; Steve Morris seconded the motion. Motion approved and carried unanimously.

APPROVAL OF THE MINUTES

Chairperson Pons asked for a motion to approve the January 18, 2022 meeting minutes. Kim Dehler made a motion and Cecilia Plez seconded the motion. Motion and approval carried unanimously.

INFORMAL PUBLIC COMMENTS

No public comments.

NOMINATION AND APPROVAL OF NEW OFFICERS

Bonnie Coyle advised that the Board would need to nominate a new Vice-Chair. Chairperson Pons nominated Mark Spitzer as Vice-Chair. Stephen Morris made the motion to accept Chairperson Pons seconded. Motion and approval carried unanimously.

REPORTS

Sue Yates presented the CHA Financial Reports (Financial Summary Report, CHA Snapshot, and Variance Analysis Year-to-Date).

Financial Summary Report: Sue advised that the monthly financial summary report. Original budget started at \$24 million; current budget is \$33 million. Sue advised that expenditures will not exceed revenues.

CHA Snapshot: Sue Yates presented the budgets for all CHA departments - Environmental Health, IT, General Administration, Family Care Coordination, School Health, Community Impact, Dental Health, Vital Records, Communicable Disease, Clinical Services, Behavioral Health, and WIC.

Variance Analysis Year-to-Date: Sue Yates presented the Variance Analysis Report from February previous year to February of the current year.

State of the County's Health: Marcella Beam presented the State of the County Health (SOTCH) report. She shared information about the Cabarrus County Profile, and provided updates on Homelessness & Housing (scorecard), Behavioral Health (scorecard), Early Childhood and Development, Mortality & Morbidity Updates, Emerging Issues, Response to Resiliency, and New Initiatives (Expanded Dental Services, Public, Private, Partnership (PPP), Lifestyle Medicine).

Dr. Bonnie Coyle advised the state has publicly acknowledged Cabarrus Health Alliance and Marcella Beam for producing a state of the art Community Health Needs Assessment and report; an award will be presented to Marcella and CHA later this summer.

Healthy Cabarrus- Community Needs/Substance Use Scorecard: Marcella shared the Housing & Homelessness Scorecard, Mental & Behavioral Health Scorecard

Kristin Klinglesmith presented the Substance Use Scorecard which includes Prevention & Harm Reduction. Marcella advised all of the Scorecards are available online.

Marcella presented the Marketing Updates which includes Strategic Priority and Goals. Marketing's Strategic Priority is to transform agency capacity, culture and practices.

Goals:

- Maintain a culture of quality improvement.
- Enhance the existing workforce development.
- Program Marketing Training for internal processes and procedures.

Health Director's Report: Dr. Bonnie Coyle presented the Health Directors Report. The report includes updates from Human Resources, Finance, Grants, IT, Clinical Services, Dental Health, School Health, COVID Response, Healthy Living Programs, Equity, Marketing, Substance Use,

Community Health/Social Determinants of Health, Performance/Quality Improvement and Accreditation, BOH Activities, National/State/Local Updates.

Dr. Bonnie Coyle advised COVID status is in the green and inquired about how members feel about going back to in-person meetings. Members approved unanimously. In-person meetings will resume in May.

CONSENT AGENDA

Budget Revisions: Sue Yates presented the budget revisions. Sue advised there is a total of seven revisions which include County ARPA Funds for IT and the \$4 million dollar agreement addendum for the School Health ELC budget.

Chairperson Pons request a motion to adopt budget revisions. Mark Spitzer motioned. Daryl Adams seconded. Motion and approval carried unanimously.

BUSINESS AGENDA

Financial Policies: Sue Yates presented four financial policies. The policies are as follows. Reserve Policy, Dental Clinic Fee Policy, Dental Clinic Debt Management Policy, NEW Community Based Behavioral Health Eligibility Policy & Fee Waiver form.

The Dental Clinic Fee Policy will be presented at the May Board of Health meeting after some revisions have been made; Sue Yates will work with Dr. Steel and Marcella Beam to provide more definition to Section 2.3.

Chairperson Pons requested a motion to approve 3 of 4 Financial Policies. Dr. Kim Dehler made the motion to approve. Mark Spitzer seconded. Motion and approval carried unanimously.

COVID-19 Update, Recovery and Resiliency: Erin Shoe presented COVID-19 updates. The updates include Cabarrus Case Data, CHA COVID-19 Testing Data, Total Cabarrus Cases (Active), Vaccine Tracking, Protocol & Policy Changes, CDC Update: Community Levels, StrongSchools & ChildcareStrong Toolkits, Case Investigation Prioritization, CHA Status: Green, Employee Vaccinations, CHA Positive Cases, Vaccination Status of Positive CHA Employees, Recovery & Resiliency.

Erin Shoe shared the foundation and purpose of Cabarrus Health Alliance (CHA) which includes the mission statement and values. An overview of Public Health Funding, Funding Diversification, Innovative & Responsive Grant Writing, Comparison of Duties, the Board Role, and Organizational Structure: Foundational Public Health Services, and Community Needs Assessment, were also presented.

ANNOUNCEMENTS

No announcements.

MOTION TO ADJOURN

No further business to come before the Board.

Dr. Pons requested a motion to adjourn the meeting. Mark Spitzer motioned. Daryle Adams seconded the motion. Motion and approval carried unanimously. The meeting was adjourned at 7:16pm.

Lara Pons, MD, Chair
Public Health Authority Board of Commissioners

ATTEST

Bonnie Coyle, MD
Public Health Director

Minutes Taken by Raquesha B. Franklin