



Public Health Authority of Cabarrus County
Board Meeting Minutes
November 9, 2021

A regular meeting of The Public Health Authority Board was held on Tuesday, November 11, 2021.

All board members attended virtually via Microsoft TEAMS with the exception of Chairman James Mack who attended at CHA. The meeting was live streamed on YouTube.

Members Present: James T. Mack, Jr., Chairman
Lara Pons, MD, Vice-Chair
Mark Spitzer
Steve Morris
Daryle Adams
Kimberly Dehler, DDS
Dan Hagler, MD
Cecilia Plez

Members Absent:

Staff Present: Dr. Bonnie Coyle, Dr. Steve Cathcart, Erin Shoe, Suzanne Knight, Sue Yates, Betty Foh, Ryan McGhee, Barbara Shepard, Marcus Misenheimer, Medjatu Kuyateh, Tamara Staehler, Rolanda Patrick

CALL TO ORDER

Chairman Mack called the meeting to order at 5:30 pm, and offered the invocation.

ADOPTION OF THE AGENDA

Chairman James Mack asked for approval of the agenda. Cecilia Plez made a motion to approve the agenda. Mark Spitzer made a second motion. Motion and approval carried unanimously.

APPROVAL OF THE MINUTES

Chairman James Mack asked for approval of the meeting minutes from October 12th & 19th 2021. Stephen Morris made the motion to approve meeting. The motion was seconded Cecilia Plez. Motion and approval carried unanimously.

REPORTS

Financial Summary Reports-, Financial Summary Report, CHA Snapshot, Variance Analysis Year-to-Date Sue Yates presented the CHA Financial Reports.

Financial Summary Report: The monthly financial summary report covers the original budget at the beginning of the year, which is over 24 million at the end of October CHA was at 31.7 million. As revenues and expenses come in at the end of the year we are projected to be 101,000. Mrs. Yates

explained that due to the increase in vaccine boosters and children vaccines the budget will change slightly. There were no questions for the financial summary report.

CHA Snapshot: All program indicators were trending green. Dental is highlighted light green due to the dental community program not being in the schools yet. The plan is to start with kindergarten screening on Monday in Kannapolis city but there has not been any revenue thus far. Clinical services is also light green, while revenues and expenses are still tracking together there is a statewide issue with billing due to our transition to managed care for Medicaid. We are working through it as a health department and with our partners across the state. Dr. Coyle mentioned “while dental and clinic are showing a net negative revenue to expense at this moment it does not include the cost settlement dollars for dental health but there will be some other correction factors and additional funding to offset the negative and will be green at the end of year”.

Variance Analysis Year-to-Date: This report compares where we are at the end of October this year to last year. 85-90% of our programs get reimbursed in the rear. Expenses were more than last year and the budget has grown significantly.

Comprehensive Audit Report: The annual comprehensive audit report was approved by the State Treasurer Office and has been sent it off to the Government Finance Officers Association for feedback. There were no audit findings and we passed. Dr. Pons thanked Sue for all the hard work.

COVID Scorecard: Dr. Coyle informed the Board that CHA has been in a multi-use process in adopting and implementing results-Based Accountability. This will assist in moving towards a more outcome oriented work. Last year each division discussed their strategic plan to become more outcome oriented and also their plans to identify health disparities. Tamara Staehler presented the COVID-19 Department scorecard highlighting weekly changes in case count, case investigations, vaccines and regional covid-19 support team. Future initiatives will be around 5-11 year old vaccine clinics. The department will also focus on testing gaps and develop a plan based on recovery versus response.

Communicable Disease Scorecard: Marcus Misenheimer presented the top 5 STDs in the county discussing using PREP funds to cover cost to address the disparities amongst men with Chlamydia. The report highlighted significant increase in Hepatitis A cases due to intravenous drug use. The Hepatitis A vaccine was offered by adding a nurse in syringe exchange and working with the COVID-19 department in the jail. Dr. Coyle also included the past five year of reportable diseases is included in the packet. Mark Spitzer asked if the most common diseases are higher in the younger population. Dr. Coyle told him yes. He asked to know how much attention is being paid to the older population. Dr. Hagler asked if the five year report can be shown by rates, Dr. Coyle explained that the charts that highlight Chlamydia and Gonorrhea are by rates.

Regional Funding Opportunities: Dr. Coyle stated NC is looking at a regional model for Public Health Funding and CHA will be the lead health department in leading a regional effort for the ARPA COVID-19 Public Health Workforce Grant and Hepatitis C- Bridge Counselor Grant. Mark Spitzer asked about the \$3 million grant was just for CHA or all 11 counties. Dr. Coyle said the grant is across the 11 counties.

Health Director’s Report: Dr. Coyle delivered the Health Director report and commended the support services (IT, Finance and HR).

Dental has started their community mobile health dental program in Kannapolis, and we are back out in the community

Women’s Health Department had a good audit with minor findings

School Health is onboarding a large amount of staff due to surge in cases it has been a very busy month

COVID-19: Numbers have decreased, the department has seen a slight uptick in percent positivity and the team is cautiously watching

Environmental Health: Restaurants are understaffed due to the pandemic which is creating an issue for them in terms of adhering to the requirements.

Healthy Cabarrus: Moving forward with strategic plans

Performance/Quality Improvement and Accreditation:

Report cards are currently be assessed and the BOH committee has met and will review scorecards.

BOH Activities:

Dr. Coyle has stated the BOH informed the BOH that Chairman Mack has turned in his resignation and will stay until January. Dr. Coyle thanked Mr. Mack for his years of service along with Mr. Morris and Mr. Spitzer

CONSENT AGENDA

The **Budget Revisions** were presented by Sue Yates. She noted there were eight revisions this month. These revisions add another \$500,000 to CHA's total budget. Mark Spitzer asked about the Behavioral Health grant from the county. The grant will allow for four licensed clinical social workers to provide counseling for the uninsured for Mental Health services. Dan Hagler made the motion to approve the budget revisions as presented, Mark Spitzer seconded. Passed unanimously.

BUSINESS AGENDA

Cabarrus County ARPA Funding

Sue Yates presented the Cabarrus County ARPA Funding

Cecilia Plez moved to approve, Mark Spitzer seconded. Passed unanimously.

Finance Policies

Public Health & Primary Care Services Fee Policy

Sue Yates presented updates to the policy after the Women's Health Audit. No questions. Steve Morris moved to approve, Daryle Adams seconded. Passed unanimously.

Resolution for Electronic Advertisement Formal Bidding, Cecilia Plez moved to approve, Daryle Adams seconded.

INFORMAL COMMENTS/SPEAKERS FROM THE FOOR

Chairman Mack called for comments from the floor. There were none.

ANNOUNCEMENTS

Dr. Coyle reported the Board Membership will change and Asha Rodriguez submitted her Board Application the Committee will like to recommend that Asha Rodriguez replace Chris Bowe.

There were no questions. Chairman Mack asked for a motion to accept the application Cecilia Plez and Mark Spitzer second.

The County Commissioners will receive the application for approval to add Asha Rodriguez onto the Board. Dr. Coyle shared that Mr. Mack's position will need to be replaced since he has submitted his resignation. Cecilia Plez said she will be able to sit on the committee to review applications.

Mr. Mack thanked the Board during his years of service. Steve Morris thanked Mr. Mack for his years of service and volunteered to be on the committee to review replacement activities.

Dr. Coyle reminded the board the Dr. Lara Pons is the current co-chair and can facilitate leading the board if overlap with Mr. Mack's resignation and new board member installation and new officer selection.

Dr. Coyle Shared the next meeting is January 18th, 2022 (3rd Tuesday of Month). Board meetings in 2022 will be every other month with committee meetings will be in the off months.

Dr. Coyle discussed the December celebration. Erin Shoe gave some insight and Cecilia Plez agrees that this should be good for staff. Dr. Hagler informed everyone that CHA needs to be conservative, he stated he is in favor in doing it but needs to be consistent. Mark Spitzer also agreed that we should do something and we need to recognize the staff. Daryle Adams and Chairman Mack also agreed.

No other announcements.

ADJOURN

There being no further business to come before the Board, Vice Chair Laura Pons made a motion to adjourn the meeting, Mark Spitzer second. The motion was seconded by Celia Plez. Unanimously approved. The meeting was adjourned at 6:44pm.

James T. Mack, Jr., Chairman
Public Health Authority Board of Commissioners

ATTEST

Bonnie Coyle, MD
Public Health Director

Minutes Taken by Betty Foh