



Public Health Authority of Cabarrus County
Board Meeting Minutes
September 8, 2020

A regular meeting of The Public Health Authority of Cabarrus County Board of Commissioners was held on Tuesday, September 8, 2020 at 5:30 p.m.

Chairman James T. Mack, Jr., conducted the meeting from the Board Room. Board members participated electronically via Microsoft TEAMS.

Members Present: James T. Mack, Jr., Chairman

Members Present: Chris Bowe
Dr. Chip Buckwell
Dan Hagler, MD
Kimberly Dehler, DDS
Lara Pons, MD, Vice-Chair
Mark Spitzer

Members Absent: Steve Morris
Tom Kincaid

Staff Present: Dianne Berry Dr. Bonnie Coyle Ryan McGhee
Erin Shoe Sue Yates
Chrystal Swinger (via video conference)

CALL TO ORDER

Chairman Mack called the meeting to order at 5:32 pm, and offered the invocation.

ADOPTION OF THE AGENDA

Dr. Lara Pons made a motion to approve the agenda. The motion was seconded by Dr. Kim Dehler, and approved by unanimous vote.

APPROVAL OF THE MINUTES – August 11, 2020

Dr. Dehler noted a date error on the regular meeting minutes. The correction was made. Mark Spitzer made the motion to approve the *revised* August 11, 2020 regular meeting minutes and August 11, 2020 Closed Session meeting minutes. The motion was seconded by Dr. Chip Buckwell, and approved 7:0.

REPORTS

Quarterly Fiscal Monitoring Report for period ended 6/30/2020)

Sue Yates reviewed the Quarterly Fiscal Monitoring Report for period ended 6/30/20, which reflected a current estimated unrestricted fund balance and percent of budgeted expenditures of \$4,184,625.83

CHA Budget Snapshot

Sue stated that she was excited to share this new report which is a breakdown by department. She noted that currently there is no school-based Dental work being offered. Sue noted that the budget difference in this report is because some programs were paid on a reimbursement basis. Dr. Dehler asked how the Dental program has revised their service delivery during COVID. Sue responded that currently there are 6 Dental staff members still working with the COVID response team. She stated that updates will be in future meeting agendas for the Board to see.

CONSENT AGENDA

Budget Revisions

Sue Yates reviewed budget revisions with the Board. She referenced the summary sheet which was broken down by each dollar amount received and how it affected CHA's bottom line. She noted that some of the revisions reflected monies in and out, with no effect on the budget. She noted good progress in aligning revenue and expenses. Sue referenced several other reports in the Board packet which contained more detailed budget information for review. Dr. Kim Dehler made the motion to approve the Consent Agenda. The motion was seconded by Dr. Lara Pons and approved 7:0.

BUSINESS AGENDA

Environmental Health Update

Chrystal Swinger, Environmental Health Director, stated that a lot has happened over the course of the last few months. Environmental Health has gone through several phases. Phase 1: An abrupt halt to all inspections, but a number of Environmental Health staff did assist with COVID response. Onsite workload increased during this time and still continues to be going strong. Phase 2: Due to some restrictions still in place, Environmental Health staff were still less able to return to restaurant inspections, or to provide resources for child care or pool inspections. But they did get to re-introduce and open facilities. Chrystal stated that Environmental Health is now under normal operations. Staff are no longer doing lead investigations, but ensuring a 'face' in the community, seeing an increased number of food truck applications, and working with new restaurant constructions. She stated that Environmental Health is moving forward with a new fee schedule. Dr. Dehler asked Chrystal about the facilities inspected by her staff, and if they see the guidelines for each facility. Chrystal responded that they receive orders from the Governor, staff knows what they are supposed to be doing, and all protocols are laid out for each phase.

ENVIRONMENTAL HEALTH FEE INCREASES

Chrystal Swinger shared her proposal for Environmental Health fee increases. She pointed out the comparisons of where the department is now, and where it would like to be. She stated that she looked at staffing, service and county comparisons. Chris Bowe made the motion to approve the new Environmental Health fee increases. The motion was seconded by Dr. Chip Buckwell and approved 7:0.

COVID UPDATE

Erin Shoe and Dr. Coyle shared COVID data as of 9/8/20. Erin noted that the numbers may not match the county dashboard, but she has pulled for the Board a 'moment in time'. 3500 total confirmed cases and 59 deaths, to date. She noted that in the report, active vs. not active was broken down in long term care facilities. She added that currently, no one has an active confirmed case that is staying in a county provided shelters. Erin noted that she, Dr. Coyle and staff, host calls every week and Dr. Coyle reports test results weekly. Erin also reviewed data on recent positive cases based on race and age, noting that the greatest increase in numbers had been for ages 20-24. She pointed out that you can see growth over time, with local hospitalizations. Erin thanked CHA Information Technology staff for creating a system to provide information to the community every day.

RACISM AS A PUBLIC HEALTH CRISIS PROCLAMATION

Dr. Coyle presented the draft proclamation to the Board for review. She noted that with the Board's approval, and official signing of the document by the Board Chairman, CHA would invite other local leaders to the table, get them involved and signed on or let them choose their own. She stated that there will be a collective conversation with all who want to be engaged. Mark Spitzer voiced that he agreed with that approach. Dr. Coyle stated that she sees Chairman Mack signing the proclamation on behalf of the Board, which is the standard protocol for Board policies. Dr. Lara Pons, Board Vice-Chair, offered to sign the proclamation, as well. Chris Bowe agreed that Racism is a Public Health Crisis, but this is not meant to be a political statement. "What we have, he explained, is inequities." The Board approved the proclamation 7:0

ANNOUNCEMENTS

Chairman Mack stated he wants to continue to thank the CHA staff for their hard work. He noted that he is happy to drop by anytime to share that message with them.

MOTION TO ADJOURN

There being no further business to come before the Board, Chris Bowe motioned to adjourn the the meeting at 6:30 p.m. The motion was seconded by Dr. Chip Buckwell and approved 7:0.



James T. Mack, Jr., Chairman
Public Health Authority Board of Commissioners

ATTEST



Dianne P. Berry, CMC, NCCMC
Clerk to the Board