



Public Health Authority of Cabarrus County
Board Meeting Minutes
April 14, 2020

The Cabarrus County Public Health Authority Board held a virtual meeting on Tuesday, April 14, 2020 at 5:30 p.m. Chairman James T. Mack, Jr. and several staff members were in attendance in the Board Room at Cabarrus Health Alliance, 300 Mooresville Road, Kannapolis, NC.

Members Present: James T. Mack, Jr., Chairman

Members Present: *Via GoTo Meeting® online*
Tedra Claytor, Vice-Chair
Chris Bowe
Dr. Chip Buckwell
Kimberly Dehler, DDS
Lara Pons, MD
Mark Spitzer
Tom Kincaid
Steve Morris

Staff Present: Dianne Berry, Clerk to the Board, Dr. Bonnie Coyle, Erin Shoe, Jamie Newman, Ryan McGhee [providing IT/virtual meeting support]

CALL TO ORDER

Chairman Mack called the meeting to order at 5:36 pm, and offered the invocation.

Chairman Mack welcomed to the meeting Dr. Bonnie Coyle, Public Health Director, CEO and Chris Bowe, Senior Vice-President, Atrium Health – Cabarrus, new Board member appointed to fill the unexpired term of Phyllis Wingate.

ADOPTION OF THE AGENDA

Mr. Kincaid made the motion to adopt the April 14, 2020 meeting agenda, as presented. With a second by Dr. Pons, the motion passed 9:0.

APPROVAL OF THE MINUTES

Dr. Pons made the motion to approve the February 11, 2020 minutes, as presented. With a second by Mr. Bowe, the motion passed 9:0.

REPORTS

Sue Yates presented the Financial Summary Report (for period ended 3/31/20) with an estimated net year-to-date balance of \$956,253. She noted that Medicaid Cost Settlement funds are in process and should be received within the next month.

Erin Shoe presented the Employee Separations Report (3rd Quarter FY20) with a quarterly rate of 1.7% and total of 4 separations. She stated that she saw no trends or issues for the quarter.

CONSENT AGENDA

Budget Revisions

Mrs. Yates presented the budget revisions reflected through the end of March 2020, which included revisions in response to COVID-19. She noted that Food and Lodging increased for the amount of inspections completed in 2019. Dr. Dehler made the motion to approve the Consent Agenda as presented. With a second by Dr. Pons, the motion passed 9:0.

MOTION TO ENTER INTO CLOSED SESSION

Dr. Dehler made the motion for the Board to enter into Closed Session pursuant to N.C.G.S. 143-318.11 (a)(1) for the discussion of personnel matters at 5:50 pm. With a second by Dr. Pons, the motion passed 9:0.

Chairman Mack reconvened the Board into Regular Session at 7:20 pm. Mr. Spitzer made the motion to approve the personnel related recommendations discussed in Closed Session through May 7, 2020. With a second by Dr. Pons, the motion passed 9:0.

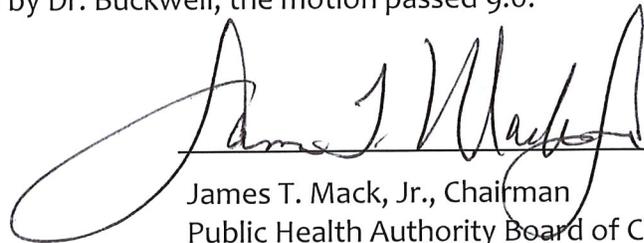
Chairman Mack requested an update on COVID-19. Erin Shoe responded that as of April 14th Cabarrus County had 194 confirmed cases, 3 deaths, 10 hospitalizations, and more than 40 had recovered. Erin discussed the recent outbreak at Five Oaks Manor and Rehab, and noted that the CHA COVID-19 Response Team has been working closely with this facility’s site administrator throughout CHA’s response and follow-up efforts.

Mr. Spitzer stated that the Board is looking to CHA Administration for suggestions on how best to communicate their appreciation to CHA staff. He said that the Board would be happy to do whatever is most appropriate.

Dr. Coyle stated that she had only been at CHA full-time for a few days, but Erin Shoe’s leadership this past weekend and all her time spent getting everything done, had been phenomenal. She also acknowledged Jamie Newman and Sue Yates for all their preparations for the information shared in the Closed Session meeting. Dr. Coyle concluded, “This team is an amazing group of people.”

Chairman Mack encouraged everyone to stay safe, and reminded the Board that they are scheduled to meet again on Tuesday, May 12, 2020 at 5:30 pm.

There being no further business to come before the Board, Dr. Pons motioned to adjourn the meeting at 7:29 pm. With a second by Dr. Buckwell, the motion passed 9:0.


James T. Mack, Jr., Chairman
Public Health Authority Board of Commissioners

ATTEST


Dianne P. Berry, CMC, NCCMC
Clerk to the Board