



Public Health Authority of Cabarrus County
Board Meeting Minutes
January 14, 2020

The Cabarrus County Public Health Authority Board met on Tuesday, January 14, 2020 at 5:30 p.m. in the Board Room at Cabarrus Health Alliance, 300 Mooresville Road, Kannapolis, NC.

Members Present: James T. Mack, Jr., Chairman
Tedra Claytor, MD, Vice-Chairman
Dr. Chip Buckwell
Kimberly Dehler, DDS
Lara Pons, MD
Steve Morris
Mark Spitzer
Tom Kincaid

Staff Present: Dianne Berry, Clerk to the Board, Tammy Alexander, Betty Foh, Wendy Harsch, Suzanne Knight, Alice Luttmann, Alicia McDaniel, Ryan McGhee, Jamie Newman, Kim Ragan, Erin Shoe, Dr. Russell Suda, Janie Woodie, Sue Yates

CALL TO ORDER

Chairman Mack called the meeting to order at 5:35 p.m., and offered the invocation.

ADOPTION OF THE AGENDA

Chairman Mack announced a revision to the agenda as the Cabarrus Medical Society Alliance would not be presenting. Mr. Kincaid motioned to adopt the revised agenda. Upon a second by Dr. Dehler, the motion passed 8:0.

APPROVAL OF THE MINUTES

Dr. Dehler noted an error in the November 12, 2019 meeting minutes. A motion was tabled and revised minutes will be presented at the February 11, 2020 Board meeting for review and approval.

REPORTS

Mrs. Shoe presented the employee separations reports for 1st and 2nd quarters FY 2020. Mrs. Yates presented the financial summary report for period ending 12/31/2019.

THREE MINUTE SNAPSHOT

Janie Woodie, Dental Director, presented an overview of the CHA Dental Program, which included the history, who is eligible for services, patient demographics, and statistics on the percent of Cabarrus County children in kindergarten with untreated tooth decay.

CONSENT AGENDA

Mrs. Yates presented the budget revisions for approval. Mr. Kincaid motioned to adopt the Consent Agenda/Budget Revisions, as presented. Upon a second by Mr. Spitzer, the motion passed 8:0.

BUSINESS AGENDA

Finance Policies Review

Mrs. Yates reviewed the Whistleblowers Policy and Report (review only, no changes), and the Conflict of Interest Policy (reviewed, minor changes with acknowledgment page removed). Mr. Spitzer motioned to approve the finance policies as presented. Upon a second by Dr. Buckwell, the motion passed 8:0.

Personnel Policy Revisions

Jamie Newman, Human Resources Manager, presented eight revisions to the CHA Personnel Policy. She pointed out that one recommendation was to allow employees who previously worked at other organizations where they were contributing members of LGERS or TSERS to have their years of service credited here at Cabarrus Health Alliance in calculating employee's annual leave accrual rates. She noted this would be a low-cost recruiting tool for new employees. Dr. Buckwell motioned to approve the Personnel Policy Revisions, as presented. Upon a second by Mr. Kincaid, the motion passed 8:0.

Results Based Accountability

Betty Foh, QI/Accreditation and Ryan McGhee, Information Technology Director, presented on Results-Based Accountability at Cabarrus Health Alliance. They reviewed our previous dot chart system and the movement from population to performance accountability. They explained that this new method also affected our customer satisfaction surveys, measuring quantity, quality, effort and effect. Betty gave each board member a binder with new RBA-based performances measures for every program at CHA and asked for their review and feedback.

Concord Data Center Generator

Mr. McGhee stated that at the November 12, 2019 Board meeting, the Board awarded a bid to Philotek to replace our IT storage, backup and disaster recovery systems. At that meeting, we also discussed the fact that the Concord data center which is used for IT systems disaster recovery does not have a back-up power generator. The Board asked that we get a quote for a back-up generator to power the IT systems/data center, only. He presented a proposal from Hinson Electrical Contractors for approximately \$40,000 plus incidental expenses (permits, drawings, and utility fees). Mr. McGhee stated that if the Board felt the need to mitigate this risk and move forward, he would send out RFP's for a minimum of three (3) bids to be submitted for the FY2021 budget. Dr. Buckwell advised that new gas lines for power generators, especially long ones, can be quite costly. He advised that we determine their cost prior to purchasing a gas generator. The Board approved Mr. McGhee to move forward with securing quotes.

INFORMAL PUBLIC COMMENTS/SPEAKERS FROM THE FLOOR

Chairman Mack called for comments from the floor. There were none.

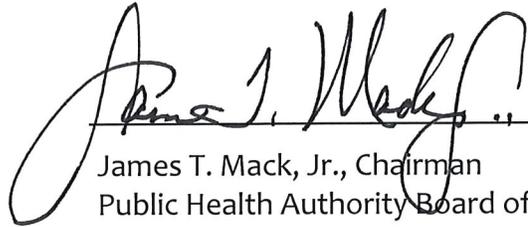
ANNOUNCEMENTS

Chairman Mack announced the Dr. Bonnie Coyle, Public Health Director Candidate, had been visiting Cabarrus Health Alliance the past two days. He thanked staff who participated in the team meetings, with Dr. Coyle, and for their input.

Erin Shoe announced that an employee event is being planned for May. This will be an outing for staff and family members. More information to come.

MOTION TO ENTER INTO CLOSED SESSION

There being no further business to come before the Board, Vice-Chairman Claytor motioned to enter into Closed Session pursuant to N.C. G. S. 143-318-11 (a) (6) for the purpose of discussing personnel matters at 6:28 pm. Upon a second by Mr. Kincaid, the motion passed 8:0.



James T. Mack, Jr., Chairman
Public Health Authority Board of Commissioners

ATTEST



Dianne P. Berry, CMC, NCCMC
Clerk to the Board