



**CABARRUS
HEALTH
ALLIANCE**

Public Health Authority of Cabarrus County
Board Meeting Minutes
October 8, 2019

The Cabarrus County Public Health Authority Board met on Tuesday, October 8, 2019 at 5:30 p.m. in the Board Room at Cabarrus Health Alliance, 300 Mooresville Road, Kannapolis North Carolina.

Members Present: James T. Mack, Jr., Chairman
Dr. Chip Buckwell
Steve Morris
Mark Spitzer

Members Absent: Tedra Claytor, MD, Vice-Chairman
Lara Pons, MD
Phyllis Wingate
Tom Kincaid

Staff Present: Dianne Berry, Clerk to the Board,
Marcella Beam, Betty Foh, Wendy Harsch, Suzanne Knight, Alice Luttmann, Alicia McDaniel, Ryan McGhee, Rolanda Patrick, Kim Ragan, Erin Shoe, Janie Woodie, Sue Yates

CALL TO ORDER

Chairman Mack called the meeting to order at 5:30 pm and offered the invocation. He announced that because there was no quorum present for this meeting, all action items would have to be tabled until November 12, 2019. He requested that we move on with Dr. Buckwell's Oath of Office and reports or presentations.

OATH OF OFFICE FOR DR. CHIP BUCKWELL

Dianne Berry, Clerk to the Board, administered the Oath of Office to Dr. Chip Buckwell, Superintendent of Kannapolis City Schools.

ADOPTION OF THE AGENDA

The agenda was adopted for review of items and reports which did not require a motion. Chairman Mack announced that all action items will be tabled until the November 12, 2019 Board meeting.

APPROVAL OF THE MINUTES

No action was taken due to lack of a quorum. Tabled until November 12, 2019 Board meeting.

REPORTS

Medicaid Transformation Update

Ryan McGhee, Chief Technology Officer, provided a Medicaid Transformation Update. He reviewed the managed Care Timeline, Changes to the Medicaid Cost Study, What's New with the AUBPs (Additional Utilization Based Payments), and presented information on how recipients can review and compare Medicaid Plans. He also discussed the Provider Directory. He noted that CHA is listed as a primary care physician group with 4 of the 5 PHPs in this region. United Health Care Medicaid is currently in the process of loading all providers affiliated with Community Care Physician (including

CHA). Mr. Spitzer expressed concerns if everyone would be able to understand all this information provided to them. Mr. McGhee responded that Cabarrus County Department so Social Services is providing education, CHA staff are helping with outreach and with the current Medicaid population. Mr. McGhee added that after February 1, 2020, participants have a 90-day opportunity to change their plan.

DPHFMR Report (period ended June 30, 2019)

Mrs. Yates presented the Division of Public Health Local health Department Quarterly Fiscal Monitoring Report for period ended June 30, 2019. She noted that FY2019 ended well, with a 94% revenue and 94% expenses. She also noted that the FY2019 financial audit concluded last week and that a final report should be available for the January or February 2020 Board meeting.

Financial Summary Report

Mrs. Yates reviewed the Financial Summary Report for the period ended 9/30/19. She noted that she budget included a fund balance appropriation for Community Care of Southern Piedmont.

School Health Benefits Update

Dianne Berry presented a School Health Benefits Update in follow-up to a unanimous vote on September on August 13, 2019 to increase all School Health Nurses' work schedules to 40 hours power week, which also allowed them to sign up for healthcare at no cost. She reported that feedback from the School Health Nurses had been extremely positive, all were happy to have the additional 2.5 hours to get their paperwork completed. She conveyed to the Board the gratitude expressed by the School Health Nurses for approving this change.

THREE MINUTE SNAPSHOT

Marcella Beam, Chief Community Health Officer, presented an introduction to the Community Needs Assessment and CPC 2020, noting that this report is required every 4 years. She explained what a community needs assessment is and the 8 phases involved in the process. She explained that this process involves working with community partners who guide CHA's work in the community, a Community Planning Council. The process includes collecting data, utilizing key informants, and analyzing data. Mrs. Beam also shared upcoming meeting dates and topics through May 2020. She noted that the report will be due in March 2021, and will be presented to the Public Health Authority Board at that time. In follow-up to the report, members of the Community Planning Council then disseminate this report out into the community.

CONSENT AGENDA

No action was taken on Budget Revisions due to lack of a quorum. Tabled until November 12, 2019 Board meeting.

BUSINESS AGENDA

No action was take on Business items due to lack of a quorum. Tabled until November 12, 2019 Board meeting.

INFORMAL PUBLIC COMMENTS/SPEAKERS FROM THE FLOOR

Chairman Mack called for comments from the floor. There were none.

ANNOUNCEMENTS

Report from August 22, 2019 Listening Session with the Board Chair

Chairman Mack reported on his August 22, 2019 Listening Session with the Board Chairman. He stated that he heard a lot of passion for Cabarrus Health Alliance from employees and about their jobs/work. He noted that some had concerns for the future of Cabarrus Health Alliance and potential

changes. He stated that he assured employees that the Board will ensure that things are kept on track and in process, but that no drastic changes were anticipated. He also stated that employees discussed management style, and the perception of fear-based management within the organization, and some had retaliation concerns. He cautioned all CHA Supervisors/Managers to be aware of that perception. Lastly, Chairman Mack noted that there were conversations about cultural changes. Chairman Mack shared that he understand the perception from employees, but he doesn't know the reality. He encouraged all supervisors/managers to open themselves up to employees.

Board Strategic Planning Recommendations

Mr. Spitzer discussed the North Carolina Research Campus and new opportunities coming. He thanked Dianne Berry for eloquently commenting at the October 7, 2019 Kannapolis City Council Meeting about the value of Cabarrus Health Alliance in this future opportunity, as she invited potential investors at NCRC to get look into CHA's potential contributions to the project, as well. Mr. Spitzer stated that the North Carolina Research Campus is reaching out to the community and they want to partner with Cabarrus Health Alliance and others to better understand what we do. He noted that the NCRC is keenly aware that they have not done enough to make sure that every one of us are meeting the entire community's needs. Mr. Spitzer shared that a group affiliated with the Olympics is having conversations with the NCRC and City of Kannapolis. "This could be great, with the NCRC providing the research. We could all pull together, engage culinary, and provider better support. He stated that NC Central University wants a community research project here in Kannapolis. He asked "Let us know your thoughts. We want to see closer partnerships in every element of this community, which will allow all of us to expand even further."

Dr. Buckwell added that with transition, he's lived it. He encouraged CHA Supervisors/Executive Management Team to visit and speak to employees. Build bridges. Speak to everyone. Decide what you would like to change, and change it! Decide what you have to keep, and keep it. Just talk to people. Be approachable.

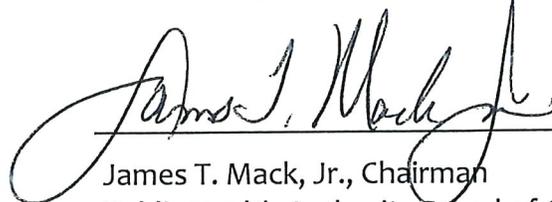
Chairman Mack added that the recent employee comments from his Listening Session may not be the perception of many, but they were mentioned. He stated, "CHA has employees here who really care. And we want to keep them here".

Mrs. Shoe noted that the CHA Executive Management Team begin shadowing ½ to 1 day / per month back in August 2019, and this has allowed them to learn a lot more about employee's jobs. She also stated that EMT is committed to finding a way to say 'Yes'.

Mr. Morris asked about CHA staff meetings and how long they last. Mrs. Shoe responded that CHA staff meetings have been reimplemented and they are scheduled for 20 minutes. She added that EMT is trying to find more communication mechanism and she feels they are heading in a positive direction. Mrs. Shoe also stated that the CHA weekly newsletter, Friday Highlights will be shared with the Board, moving forward.

ADJOURNMENT

There being no further business to come before, the meeting adjourned at 6:18 pm



James T. Mack, Jr., Chairman
Public Health Authority Board of Commissioners