



Public Health Authority of Cabarrus County
Board Meeting Minutes
August 13, 2019

The Cabarrus County Public Health Authority Board met on Tuesday, August 13, 2019 at 5:30 p.m. in the Board Room at Cabarrus Health Alliance, 300 Mooresville Road, Kannapolis North Carolina.

Members Present: James T. Mack, Jr., Chairman
Tedra Claytor, MD, Vice-Chairman
Lara Pons, MD
Mark Spitzer
Phyllis Wingate
Steve Morris
Tom Kincaid

CHA Staff Present: Dr. William F. Pilkington, CEO, Public Health Director, Dianne Berry, Clerk to the Board, Alice Luttmann, Chrystal Swinger, David Troutman, Erin Shoe, Janie Woodie, Kim Ragan, Marcella Beam, Ryan McGhee, Sue Yates, Suzanne Knight, Tamara Staehler, Wendy Harsh

Guests: William C. Isenhour, Attorney at Law, Johnston, Allison & Hord

CALL TO ORDER

Chairman Mack called the meeting to order at 5:41 pm and offered the invocation.

Dr. Pilkington introduced William Isenhour, Attorney at Law, a Partner with the law firm of Johnston, Allison & Hord in Charlotte, N.C. Dr. He noted that William is a Concord native and has broad knowledge and experience in many areas of law, and will serve Cabarrus Health Alliance well as our new legal representative.

OATH OF OFFICE

Dianne Berry, Clerk to the Board, administered the oath of office for re-appointments to Board members Phyllis Wingate and Steve Morris.

ADOPTION OF THE AGENDA

Mr. Kincaid made a motion to approve the August 13, 2019 agenda, as presented. Upon a second by Mr. Spitzer, the motion passed 7:0.

APPROVAL OF THE MINUTES

Ms. Wingate made a motion to approve the June 11, 2019 regular and closed session meeting minutes Upon a second by Mr. Spitzer, the motion passed 7:0.

REPORTS

Erin Shoe reviewed the Employee Separation report for 4th Quarter FY2019. She noted an influx of separations in June 2019, mostly due to several School Health Nurse resignations. She stated that in the future, there will be more dialogue with the Board regarding School Health and retention efforts.

Mrs. Shoe pointed out that even with the increase of separations in June, we remain under the 17% threshold for employee separations.

Mrs. Shoe also revised the 4th Quarter Goals & Objective report, noting that most department's reports had all green dots, except WIC with a yellow, due to caseload and productivity. However, Mrs. Shoe noted that CHA WIC was the recent recipient of a Johns Hopkins Grant and we will soon be hiring a Program Coordinator in WIC to pilot this grant. She added that the current call process in WIC is the deterrent to increasing caseload numbers.

Mrs. Shoe presented the Strategic map report. She noted that the current Strategic Plan will continue for one more year.

David Troutman, Environmental Health Director presented an Environmental Health Update to the Board. Board members asked about staffing levels. Ms. Wingate asked about inspection back logs. She also requested that going forward, quarterly key metrics from Environmental Health be presented to the Board. Dr. Pilkington added that Environmental Health's backlog for septic tank inspections is one week. Mr. Troutman added that compared to other NC counties, CHA (Cabarrus) is much further ahead.

Mr. Spitzer asked if there is a state-wide scorecard, and is there a way for CHA to measure themselves compared to other counties. Mr. Troutman responded that it's a balancing act. Mrs. Wingate asked what the state requires and are we meeting those requirements.

Dr. Pilkington responded that meeting 100% of our restaurant inspection goals is important. However, we also look at critical violations and improvements made. What's most important is, what can make people sick?

Mr. Spitzer asked, "If you were on the CHA Board, what would you want to hear? The Board would like those key things. To represent a fair portrayal of the work Environmental Health is doing. And the Board would like to hear from each of the Environmental Health service folks."

Sue Yates presented the Financial Summary Report, noting that the numbers are a bit increased, which is exciting, considering the service and services adjustments made. She noted that the annual financial audit is scheduled to start week of August 26th, and the results should be in by the October 10th Board Meeting.

Medicaid Transformation Update was presented by Ryan McGhee. He noted that Medicaid recipients state-wide will be going to managed care. The state wants to start paying plans to keep people healthy. Parameters will be set by the state. However, eligibility, service and payouts will remain the same. Ryan noted that a large percentage of CHA's revenue is from Medicaid. Letters will go out to all Medicaid recipients on September 2, 2019. Recipients must enroll in a health plan, but if they have not responded by November 1, they will be auto-assigned. Effective November 1, 2019, CHA will serve those assigned to us.

Mr. Spitzer asked who will help those Medicaid patients who do not understand. Mr. McGhee responded that's the state hired an enrollment broker to oversee this process. Recipients will receive one card from the state and one card from their assigned plan. He noted that Medicaid patients will have numerous benefits through a BCBSNC plan. He added that Clinical staff has a process in place for patient education. And CHA has developed scripts, created handouts/mailers and will be posting information on social media.

Mr. Kincaid expressed concerns that this new process will be very confusing for seniors.

Mr. McGhee added that this change will impact CHA through the Care Management Program, and High-Risk Pregnancy and Child Care Coordination will transition February 1, 2020. He also stated that the Advance Medical Home model and the changeover to a managed care provider will be a 2-year contract. Then care management can be run as the state sees fit. He also noted that all five of the PHP's in our region were reviewed, and CHA has partnered with the Community Care Physician's Network to provide IT support.

Mr. McGhee also noted that Dental and Family Planning are not changing. It will remain the same state-run health plan it is now for those services. However, Pediatrics is moving to Managed Care, so parents/guardians will have to choose their child's primary care provider

Mr. Morris asked what the benefits are to our patients. Mr. McGhee responded that for the patients, they will be healthier as a result. For the state, it's about reducing financial risk, much less risk, and passing the risk on the plans.

CONSENT AGENDA

Budget Revisions and Amendment Requests

Mrs. Yates presented the budget revision and amendment requests. Upon a motion by Mr. Spitzer, and a second by Mr. Kincaid, the motion passed 6:0.

Finance Policies Review and Revisions

Mrs. Yates presented the Finance Policies for review and/or revisions to the Board. Upon a motion by Mr. Morris and a second by Dr. Claytor, the motion passed 6:0.

BUSINESS AGENDA

NC Governor's Highway Safety Program Local Governmental Resolution

Mrs. Yates noted the Public Health Authority of Cabarrus County is being considered for continued funding of the Keeping Every Youth Safe (KEYS) grant, which is provided by the Department of Transportation – North Carolina Governor's Highway Safety Program. The KEYS grant aims to reduce the incidence of young driver-involved serious injuries, crashes, and rates of impaired driving across Cabarrus County for youth between the ages of 14 to 19. She explained that for further funding consideration, DOT has requested approval of a FY20 resolution. The requested funding amount is \$150,993. The funds will cover a full-time Program Coordinator II and program supplies. Upon a motion by Mr. Kincaid and a second by Mr. Spitzer, the motion passed 6:0.

NCTN Transition/Sale of NCTN

Dr. Pilkington explained that the FCC Chairman brought this plan to him in 2006 for broadband. Dr. Pilkington said he then reached out to David Kirby, consultant. A plan was created, the CHA Board approved it at that time, and in 2011 NCTC began operations across the state.

Mr. McGhee shared a map of all current service locations. He discussed financial impact to CHA. He noted that since 2006, this project has taken a lot of time and CHA resources. After 2011, CHA contributed financially to hiring consultants. However, in the last few years, we have turned that around, and starting to see a profit. Mr. McGhee noted that NCTC has brought in over \$10 million in subsidies over the past 10 years.

Mr. McGhee noted that since 2011, CHA has provided broadband service for public, non-profit healthcare providers under the name North Carolina Telehealth Network (NCTN). He noted that we believe it is in the best interest of the network and of CHA to transfer control from CHA to a 501(c)(3)

created specifically for the purpose of operating the network, the North Carolina Telehealth Network Association (NCTNA). Mr. McGhee asked for Board approval of the contract and promissory note transferring control of NCTN to the non-profit NCTNA. Mr. Kincaid motioned to approve the contract and promissory note transferring control of NCTN to the non-profit NCTNA. Upon a second by Mr. Spitzer, the motion passed 6:0.

INFORMAL PUBLIC COMMENTS/SPEAKERS FROM THE FLOOR

Chairman Mack opened the floor for public comments. There were none.

ANNOUNCEMENTS

Kim Ragan, School Health Program Director, announced that four CHA School Health Nurses were recently named 100 Distinguished NC Public Health Nurses by North Carolina Public Health Nursing. These honorees included School Health Supervisors Alice Luttmann and Wendy Harsch, and Laura Bryant, RN, Mt. Pleasant Elementary School and Dallas Picard, RN, Charles E. Boger Elementary.

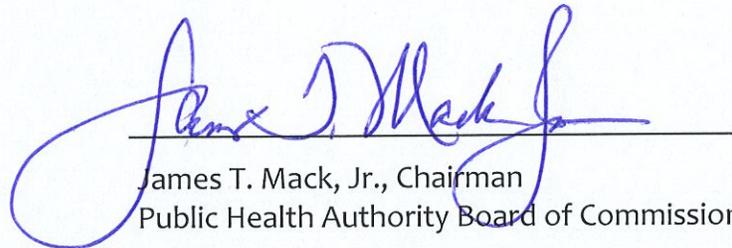
MOTION TO ENTER INTO CLOSED SESSION

Vice-Chair Claytor made a motion to enter into Closed Session at 6:25 p.m. pursuant to N.C.G.S. 143-318.11 (a) (1) (6) for the discussion of personnel matters. The motion passed 6:0.

Mr. Morris made a motion to reconvene into open meeting at 7:29 p.m., with a second by Dr. Pons.

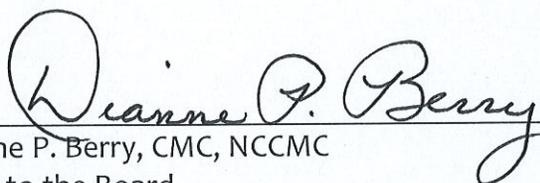
ADJOURNMENT

There being no further business to come before the Board, Dr. Pons made a motion to adjourn the meeting at 7:30 p.m. Upon a second by Mr. Morris, the motion passed 5.0



James T. Mack, Jr., Chairman
Public Health Authority Board of Commissioners

ATTEST



Dianne P. Berry, CMC, NCCMC
Clerk to the Board