



Public Health Authority of Cabarrus County
Board Meeting Minutes
November 14, 2017

The Cabarrus County Public Health Authority Board met on Tuesday, November 14, 2017 at 5:30 p.m. in the Board Room at Cabarrus Health Alliance 300 Mooresville Road, Kannapolis North Carolina.

Members Present: James T. Mack, Jr., Chairman
Tom Kincaid, Vice-Chairman
Lara Pons, MD
Steve Morris
Tedra Claytor, MD

Members Absent: Dari Caldwell
Phyllis Wingate

CHA Staff Present: Dr. William F. Pilkington, Secretary to the Board, Dianne Berry, Clerk to the Board

Others Present: Erin Shoe, Ryan McGhee, Sue Yates, Tammy Hartsell

CALL TO ORDER

Chairman Mack called the meeting to order at 5:30 pm and offered the invocation.

ADOPTION OF THE AGENDA

Mr. Morris motioned to adopt the agenda as presented. Upon a second by Vice-Chairman Kincaid, the motion passed 4:0.

APPROVAL OF THE MINUTES

Vice-Chairman Kincaid motioned to approve the minutes of the August 8, 2017 Cabarrus Health Alliance Board Meeting and August 8, 2017 Closed Session Meeting minutes, as presented. Upon a second by Dr. Claytor, the motion passed 4:0.

REPORTS

The following reports were presented: Goals & Objectives Report 1st Quarter FY 2018, Employee Separations Report 1st Quarter FY 2018, Customer Satisfaction Survey Report (August 28 – September 1, 2017), Financial Summary Report, 4th Quarter FY 2017 Division of Public Health Quarterly Fiscal Monitoring Report, and 1st Quarter FY 2018 Division of Public Health Quarterly Fiscal Monitoring Report.

CONSENT AGENDA

Mrs. Yates reviewed the budget revisions and amendments requests.

\$ 2,200 – Budget for additional TB funding due to increase in Agreement Addendum funds. (Communicable Disease)

\$ 20,655 – Budget for additional BCCCP funding due to increase in Agreement Addendum funds. (Clinical Services)

\$ 9,453 – Budget for additional WIC funding due to increase in Agreement Addendum funds. (WIC Services)

\$ 1,000 – Budget for NC GlaxoSmithKline Foundation Child Health Recognition Award in the Public Health Staff Recognition category – Debbie Biggerstaff. (General Administration)

\$21,332 – Reduce Women's Health/Child Health budget due to Agreement Addendum reductions. (Clinical Services)

\$5,012 – Move funds from employee recognition to employee wellness. (General Administration)

\$57,004 – Revise budget for Montgomery County, contract was not continued. (Clinical Services)

\$24,464 – Move funds to appropriate line items for Minority Diabetes Prevention. (Public Health Solutions)
\$5,613 – Budget for decrease in funds for WIC Breastfeeding Peer Counselor. (WIC Services)
\$2,090 – Budget for decrease in funds for Strengthening Families and reclass budget for line items. (Clinical Services)
\$592 – Budget for additional STD Prevention funding due to increase in Agreement Addendum funds. (Communicable Disease)
\$60,000 – Budget for Rural Maternity Health Grant received from the Office of Rural Health. (Clinical Services)
\$24,216 – Move unspent funds from Munis project FY 2017 into the FY 2018 budget in order to pay for remaining expenses. (Information Technology)
\$125,000 – Budget for Drug Free Communities Grant received from SAMHSA. (Public Health Solutions)
\$2,976 – Decrease budget and move funds to appropriate line items for Triple P Agreement Addenda due to salary adjustment and reduction in funding. (Public Health Solutions)
\$1,100 – Revise budget and move funds to appropriate line items for Prescription Drug Overdose Agreement Addenda (Public Health Solutions)
Vice-Chairman Kincaid motioned to approve the consent agenda as presented. Upon a second by Dr. Claytor, the motion passed 5:0

BUSINESS AGENDA

Election of Chairman and Vice-Chairman

Vice-Chairman Kincaid motioned to re-elect James T. Mack, Jr. to continue to serve as Board Chairman, and Mr. Morris as Vice-Chairman. Mr. Morris declined the nomination and stated that this should go to either Mr. Kincaid, Dr. Claytor or Dr. Pons. Vice-Chairman Kincaid indicated that he may have to step down from his seat on the Board in coming months, and he nominated Dr. Claytor to serve as Vice-Chairman and Mr. Mack as Chairman. Seconded by Mr. Morris, the motion passed 5:0.

Repeal of Rabies Post-exposure Management of Dogs and Cats adopted 10/16/16

Dr. Pilkington explained that the Cabarrus County Public Health Authority Board adopted a rule for post-exposure Management of Dogs and Cats on October 11, 2016, upon the recommendation of the NC Division of Public Health and the National Association of State Public Health Veterinarian's issuing of the Compendium of Animal Rabies Prevention and Control 2016. Senate Bill 72 was ratified October 1, 2017, Section 1 G. S. 130-A0197 and reads as re-written:

When the local Health Director reasonably suspects that an animal required to be vaccinated under this Part has been exposed to the saliva or nervous tissue of a proven rabid animal or animal reasonably suspected of having rabies that is not available for laboratory diagnosis, the animal shall be considered to have been exposed to rabies. The recommendations and guidelines for rabies post-exposure management specified by the National Association of State Public Health Veterinarians in the most current edition of the Compendium of Animal Rabies Prevention and Control shall be the required control measures. This act became effective October 1, 2017. In the General Assembly read three times and ratified the 26th day of June 2017. Dr. Pilkington asked the CHA Board to repeal local rules (county law) for Rabies Post-exposure Management of Dogs and Cats adopted October 11 2016, and adopt the new state law, given the ratification of SB74 and amendment of NCGS 130-A-197 that became effective October 1, 2017. Upon a motion by Mr. Morris and second by Dr. Claytor, the motion passed 5:0.

Finance Policy Revisions and Review

Revised Public Health & Primary Care Services Fee Policy, Review False Claims & Payment Fraud Prevention Policy, Review Billing Policy, Review Donation Policy

Mrs. Yates noted that revisions are made when necessary and policies are reviewed at least annually for accreditation purposes. False Claims & Payment Fraud Prevention policy is needed to be complaint with some of our insurance contracts. She asked the Board to approve the revisions in the Public Health and Primary Care Services Fee Policy and to review and approve the False Claims and Payment Fraud Prevention policy, Billing and Donation policies effective November 14, 2017. Upon a motion by Mr. Morris and second by Dr. Claytor, the motion passed 5:0.

Fund Balance Appropriation Request

Mrs. Yates stated that Cabarrus Health Alliance has worked diligently to be able to fund projects based on community needs and outcomes. Noting that this was an Executive Management Team decision, she asked the Board to appropriate \$100,000 for projects whose funding is eliminated and data is showing the program is effective with measurable outcomes, for pilot programs based on staff proposals, and for projects that are

community-wise initiatives. She stated that the projects funded will be based on the recommendation of the Executive Management Team, and must fit with the Strategic Plan. She requested approval from the Board for a fund balance appropriation of \$100,000 for these types of projects. Dr. Pilkington added that there are two current projects that are critical in our community: 1) A child obesity initiative partnership with Carolinas HealthCare System – Northeast and 2) Substance Abuse Initiative and the need for recovery beds. He noted that with this additional funding, Cabarrus Health Alliance can be a true community partner. Mr. Morris thanked Dr. Pilkington and Cabarrus Health Alliance for being critically involved in both these projects. Upon a motion by Vice-Chairman Claytor and second by Mr. Kincaid, the motion passed 5:0.

INFORMAL PUBLIC COMMENTS/SPEAKERS FROM THE FLOOR

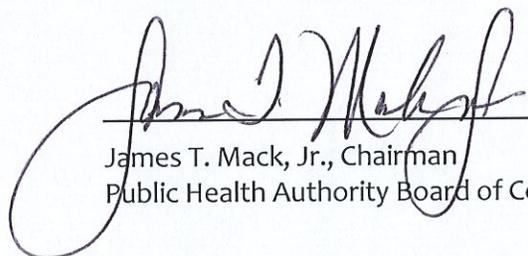
Mr. Morris asked for an update on the status of TRAIL program and their survey that recently gained local media attention. Dr. Pilkington stated that the TRAIL leaders are went back to the Cabarrus County Schools Board and they approved the survey. They held a focus group with CCS parents. The new survey will roll out Spring 2018. He noted that TRAIL funding is stable, with this survey still scheduled to be implemented. Dr. Pilkington noted that in spite of the controversy, Cabarrus Health Alliance came away with a continued good working relationship with Cabarrus County Schools.

ANNOUNCEMENTS

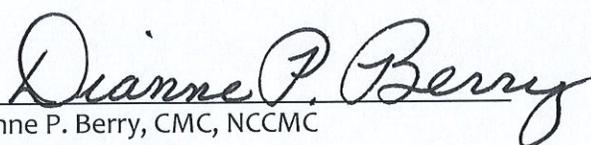
Chairman Mack called for announcements. There were none.

ADJOURNMENT

There being no other business to come before the Board, Mr. Kincaid motioned to adjourn the meeting at 5:55 pm. Seconded by Vice-Chairman Claytor, the motion passed 5:0.


James T. Mack, Jr., Chairman
Public Health Authority Board of Commissioners

ATTEST


Dianne P. Berry, CMC, NCCMC
Clerk to the Board