



Public Health Authority of Cabarrus County
Board Meeting Minutes
June 13, 2017

The Cabarrus County Public Health Authority Board met on Tuesday, June 13, 2017 at 5:30 p.m. in the Board Room at Cabarrus Health Alliance 300 Mooresville Road, Kannapolis North Carolina.

Members Present: James T. Mack, Jr., Chairman
Chad Weston, MD
Dari Caldwell
Phyllis Wingate
Tedra Claytor, MD
Tom Kincaid, Vice-Chairman

Members Absent: Steve Morris

CHA Staff Present: Dr. William F. Pilkington, Secretary to the Board, Dianne Berry, Clerk to the Board, Jamie Newman, Marcella Beam, Paula Faggart

Others Present: Casey Evans and Krista Linares, WIC Interns, UNC-Chapel Hill Nutrition students

CALL TO ORDER

Chairman Mack called the meeting to order at 5:35 pm and offered the invocation.

REPORTS

Mrs. Yates reviewed the Financial Summary Report for month ending May 31, 2017.

ADOPTION OF THE AGENDA

Vice-Chairman Kincaid motioned to adopt the agenda. Upon a second by Dr. Claytor, the motion passed 4:0.

APPROVAL OF THE MINUTES

Dr. Claytor motioned to approved the minutes of the May 9, 2017 Cabarrus Health Alliance Board Meeting, as presented. Upon a second by Vice-Chairman Kincaid, the motion passed 4:0.

CONSENT AGENDA

Mrs. Yates reviewed the budget revisions and amendments requests. Upon a motion by Vice-Chairman Kincaid and second by Ms. Wingate, the motion passed 6:0.

BUSINESS AGENDA

Cabarrus Community Needs Assessment/County Health Rankings

Marcella Beam, Healthy Cabarrus Executive Director, presented the 2016 Cabarrus Community Needs Assessment report. She reviewed the phases of the process, which is conducted every four years. Mrs. Beam reported that selected priority areas for 2016 included, 1) Substance Use 2) Mental Health, and 3) Obesity. Vice-Chairman Kincaid asked what local efforts were being conducted to increase access to Naloxone. Mrs. Beam explained to the Board that Naloxone is the reversal drug to an opioid overdose and that the Healthy Cabarrus Substance Use Coalition has partnered with the North Carolina Harm Reduction Coalition to receive kits for distribution to the substance using community. The 2016 Cabarrus Community Needs Assessment report also included statistics on substance use in Cabarrus Co and the number of EMS calls due to poison and overdose, Cabarrus County obesity statistics, mental health access to care challenges, and homelessness. Ms. Beam also presented the 2017 County Health Rankings. Cabarrus County rated 14 in Health Outcomes and 11 in Health Factors. She reviewed health rankings in adjacent counties and contributing factors, and concluded

her presentation with areas of improvement decline over the last year. Mrs. Wingate asked if Mecklenburg County had dropped in either the Health Outcomes or Health Factors rankings from 2016 to 2017. Mrs. Beam shared that Mecklenburg dropped from 5 to 8 within the Health Outcomes category and improved from 12 to 10 within the Health Factors category.

Attorney Request for Bids and Contract

Mrs. Yates stated that Hartsell & Williams, PA had been the attorney for Cabarrus Health Alliance since its inception. Requests for proposals for legal service were mailed out on April 16, 2017. A legal ad was published on the CHA website and in newspapers. Proposals were due May 15, 2017. She noted that three law firms responded: Blanco Takabery, Attorneys and Counsellors at Law, Moretz & Skufca, PLLC, and Hartsell & Williams, Attorneys at Law. Mrs. Yates noted that there were five CHA staff members who reviewed the RF's and made recommendation. Three staff members participated in the interviews for Blanco Takabery and Moretz & Skufca. Scoring matrix categories included 1) Understanding of CHA scope of deliverables, 2) Work history, experience and qualifications of staff; 3) Knowledge of applicable laws, statutes, regulations, policies and codes, 4) Licenses and experience, and 5) Cost of services. Mrs. Yates shared the points rating for each law firm interviewed. She requested Board approval of the July 1, 2017 – June 30, 2018 contract for legal service be awarded to Moretz & Skufca. Ms. Wingate motioned to approve a one-year contract with Moretz & Skufca, PLLC. Seconded by Dr. Claytor, the motion passed 6:0.

Benefit Policy Change

Mrs. Berry stated that CHA requested that the county fund health insurance for School Health Nurses, and other CHA part-time employees, at 80%, effective July 1, 2017. In the past, the county has funded 50% of their premium and the employee covered 50%. She noted that in seven of our neighboring counties, school health nurses' insurance is fully funded. Most are employee of the local school system, but in Mecklenburg County, they are health department employees. Mrs. Berry noted that 56 employees would be affected by this benefit change, with 45 of them being School Health Nurses. She stated that this change will help to improve recruitment and retention. She requested that the CHA Board adopt the benefit policy change for part-time CHA employees working 30 hours but less than 40 hours per week, to participate in the health insurance program at a premium cost share of 80/20, pending the final approval of the FY18 budget by Cabarrus County Commissioners on June 19. Vice-Chairman motioned to adopt the benefit policy change, as presented. Upon a second by Dr. Weston, the motion passed 6:0.

Public Hearing on FY 2018 Budget

Chairman Mack suspended the regular meeting and opened the floor for public comments regarding the FY 2018 budget at 6:06 pm. There being none, Chairman Mack reconvened the regular meeting at 6:07 p.m.

Adoption of Final Budget FY2018

Mrs. Yates reviewed with the Board the final changes to the FY2018 budget. She recapped information the pending Medicaid Cost Settlements for FY13-14 and FY 2016. Mrs. Yates also stated that the final budget included \$85,000 for carpet replacement for CHA Kannapolis, noting that bids will be requested to get the best quality at the lowest price to last the next five years. Vice-Chairman Kincaid motioned to approve the final FY2018 Budget as presented. Seconded by Dr. Claytor, the motion passed 6:0.

INFORMAL PUBLIC COMMENTS/SPEAKERS FROM THE FLOOR

Chairman Mack called for comments from the floor. There were none.

ANNOUNCEMENTS

Center for Homeland Security HSx Program Admission

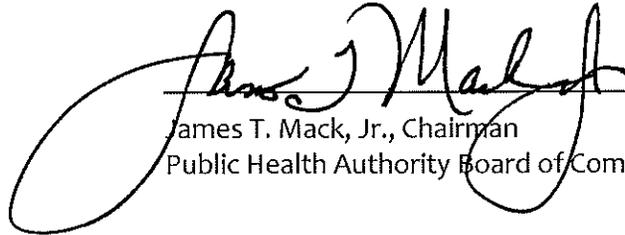
Dr. Pilkington announced that he was invited and accepted to be part of the Naval Postgraduate School Center for Homeland Defense and Security Advanced Thinking in Homeland Security (HSx) July cohort. He explained that HSx is a unique opportunity for homeland security professionals who want to build their knowledge and create new paradigms for the future security challenges facing the nation and our global community. Dr. Pilkington that he is the only Public Health participant in a group of 19. He stated that orientation will be held in Monterey, CA July 7 – 9. He noted that this training will be no cost to CHA, and will encompass eight 2-weeks trainings over a two-year period.

NC Accreditation

Mrs. Yates announced that Cabarrus Health Alliance was approved for re-accreditation by the NC Public Health Accreditation Board. She noted that the site visit team was very impressed by our team approach.

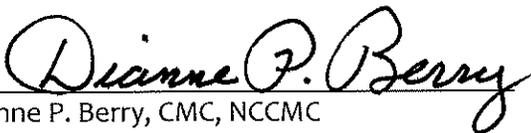
ADJOURNMENT

There being no other business to come before the Board, Ms. Wingate motioned to adjourn the meeting at 6:22 pm. Seconded by Vice-Chairman Kincaid, the motion passed 5:0.



James T. Mack, Jr., Chairman
Public Health Authority Board of Commissioners

ATTEST



Dianne P. Berry, CMC, NCCMC
Clerk to the Board