



*Minutes of*  
**Public Health Authority of Cabarrus County Board Meeting**  
August 11, 2015

The Cabarrus County Public Health Authority Board met on Tuesday, August 11, 2015 at 5:30 p.m. in the Board Room of Cabarrus Health Alliance, 300 Mooresville Road, Kannapolis, NC.

**Members Present:** James T. Mack, Jr., Chairman  
Dari Caldwell  
Phyllis Wingate  
Steve Morris  
Tedra Claytor, MD

**Members Absent:** Tom Kincaid, Vice-Chairman  
Chad Weston, MD

**CHA Staff Present:** Dr. William F. Pilkington, Secretary to the Board, Dianne Berry, Clerk to the Board, Alice Luttman, Kim Ragan, Lauren Thomas, Paula Faggart, Ryan McGhee, Sue Yates, Suzanna Knight

**Others Present:** Mark Plemmons, Independent Tribune Reporter

**CALL TO ORDER**

Chairman James T. Mack, Jr. called the meeting to order at 5:33 p.m. and offered the invocation.

**ADOPTION OF THE AGENDA**

Chairman Mack noted one addition to the agenda under Reports: FY2015 Strategic Map Report. Mr. Morris motioned to adopt the revised agenda. The motion was seconded by Mrs. Caldwell. Motion approved 4:0.

**OATH OF OFFICE**

Dianne Berry, Clerk to the Board, administered the oath of office to re-appointed Board members Dari Caldwell and James T. Mack, Jr.

**APPROVAL OF THE MINUTES**

Ms. Wingate motioned to approve the May 12, 2015 minutes of the Cabarrus County Public Health Authority Board meeting, as presented. The motion was seconded by Mr. Morris, and approved 5:0.

**REPORTS**

The following reports were presented: 3<sup>rd</sup> and 4<sup>th</sup> Quarter Employee Separations Reports; 4<sup>th</sup> Quarter Goals & Objectives Report; Financial Summary Report ending 6/30/15; FY 2015 Strategic Map Report  
Dianne Berry stated that employee separations were 7.5%, which was a .7% reduction from FY2014. Goals & Objectives for 4<sup>th</sup> Quarter FY2015 were all green dots, as all agency goals were met.  
Ryan McGhee presented the Strategic Map report, demonstrating to the Board what we accomplished in FY2015. Dr. Pilkington stated that staff will be discussing this further with the Board. Ryan added that we will begin the Strategic Map Process again after the Community Needs Assessment is completed.

**BUDGET REVISIONS AND AMENDMENTS REQUESTS**

Sue Yates, Finance Director, reviewed the budget revisions and amendments requests:  
\$68,849 – Move funds to appropriate line items for the REACH grant (Public Health Solutions)  
\$29,494 – Move funds to appropriate line items for the STARS grant (Public Health Solutions)  
\$18,057 – Budget for the East Smart Live Well grant received from AETNA in fiscal year 2015 (Public Health Solutions)  
\$2,500 – Budget for the Leo M. Croghan Memorial Foundation Grant. Received funds in fiscal year 2015 (Family Care Coordination)

\$33,141 – Budget for food and lodging cars. Funds receive in fiscal year 2015 for 100% inspections (Environmental Health)

\$20,000 – Record State Agreement Addenda funds for Ebola (Communicable Disease)

\$120,388 – Record additional Medicaid funds received for Pregnancy Care Management and Care Coordination for Children and move funds to appropriate line items (Family Care Coordination)

Mrs. Caldwell motioned to approve the budget revisions and amendments requests as presented. Dr. Claytor seconded the motion. Motion approved 5:0

## **BUSINESS AGENDA**

### **Positive Impacts of School Nurse Program During FY2015**

Kim Ragan, School Health Program Director, shared information on the positive impacts on Schools that School Nurses are making and a report on case management in FY 2015. She noted that School Nurses work with students who have chronic health conditions, absenteeism and behavior issues, and they are making a positive impact and inspiring change. During FY2015, there were 111,000 visits that required assessments in the School Health Office. Mrs. Ragan concluded that School Nurses are a liaison between school family, and community, and helps families to adapt, self-manage, advocate and help students be better learners.

### **Healthy Cabarrus Involvement in the NACo County Health Learning Challenge**

Lauren Thomas, Healthy Cabarrus Executive Director, presented the NACo County Health Challenge, sponsored by the National Association of Counties. Cabarrus County was one of three counties chosen nationwide, and plans to focus on 1) Housing and Under/Unemployment in Cabarrus County and 2) Implementing a Compensated Food Recovery Program. Mrs. Thomas reviewed focus areas and action steps. She thanked Steve Morris for his support and involvement in this process.

### **NOMINATIONS FOR CHAIRMAN AND VICE-CHAIRMAN**

Mr. Morris motioned to re-elect James T. Mack, Jr., Chairman, and Tom Kincaid, Vice-Chairman for FY 2016. Ms. Wingate seconded the motion. Motion approved 5:0.

### **INFORMAL PUBLIC COMMENTS/SPEAKERS FROM THE FLOOR**

Chairman Mack called for informal public comments from the floor. There were none.

### **ANNOUNCEMENTS**

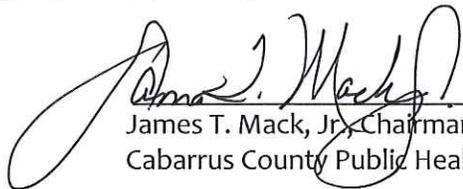
Dr. Pilkington updated the Board on an Obesity Initiative recently implemented through a collaborative effort between CMC-NorthEast and Cabarrus Health Alliance. The Cabarrus Wellness Coalition, has been established to address adult obesity rates. This group, chaired by Ed Hosack, Cooperative Christian Ministry, and Daniel Pancotto, S&D Coffee, will meet on August 26. Ms. Wingate added, "We are very excited at CMC-NorthEast to get the wind beneath our wings on this project."

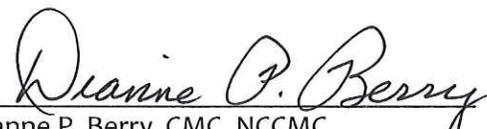
### **CLOSED SESSION**

The regular Board meeting was suspended and the Board entered into Closed Session at 6:10 p.m. The Board reconvened into regular session at 7:00 p.m.

### **ADJOURNMENT**

There being no further business to come before the Board, Mr. Morris motioned to adjourn the regular meeting at 7:01 p.m. The motion was seconded by Ms. Wingate, and approved 5:0.

 10/13/2015  
James T. Mack, Jr., Chairman  
Cabarrus County Public Health Authority Board

  
Dianne P. Berry, CMC, NCCMC  
Clerk to the Board