



Minutes of

Public Health Authority of Cabarrus County Board Meeting

May 12, 2015

The Cabarrus County Public Health Authority Board met on Tuesday, May 12, 2015 at 5:30 p.m. in the Board Room of Cabarrus Health Alliance, 300 Mooresville Road, Kannapolis, NC.

Members Present: Chad Weston, MD
James T. Mack, Jr., Chairman
Phyllis Wingate
Steve Morris
Tom Kincaid, Vice-Chairman

Members Absent: Dari Caldwell
Tedra Claytor, MD

CHA Staff Present: Dr. William F. Pilkington, Secretary to the Board, Dianne Berry, Clerk to the Board, Marcella Beam, Jessye Brick, Paula Faggart, Suzanne Knight, Barbara Sheppard, Erin Shoe, Lauren Thomas, Sue Yates

Others Present: Mark Plemmons, Independent Tribune Reporter
Attorney Stephen Moore

CALL TO ORDER

Chairman James T. Mack, Jr. called the meeting to order at 5:30 p.m. and offered the invocation.

ADOPTION OF THE AGENDA

Chairman Mack noted one addition to the agenda under New Business, which was a report on the REACH program and resolution for Exercise Is Medicine. Dr. Weston motioned to adopt the revised agenda. The motion was seconded by Mrs. Wingate. Motion approved 4:0.

APPROVAL OF THE MINUTES

Vice-Chairman Kincaid motioned to approve the March 10, 2015 minutes of the Cabarrus County Public Health Authority Board meeting, as presented. The motion was seconded by Dr. Weston, and approved 4:0.

REPORTS

The following reports were presented: 3rd Quarter FY 2015 Goals & Objectives Report, 3rd Quarter Separations Report, Financial Summary Report for Period Ended March 31, 2015, and 3rd Quarter DPH Fiscal Monitoring Report

CONSENT AGENDA

BUDGET REVISIONS AND AMENDMENTS REQUESTS

- Sue Yates, Finance Director, reviewed the budget revisions and amendments requests
- \$43,621 – Funds received from DHHS, Division of Public Health based on number of mandated inspections of food and lodging establishments (Environmental Health)
 - \$21,073 – Budget funds received from the RWJ Project Smile Grant (Dental Health)
 - \$15,000 – Budget grant received from Blue Cross Blue Shield for Community Centered Health Homes (Health Initiatives)
 - \$167 – Revisions for Agreement Addenda revision for STD Prevention training (Communicable Disease)
 - \$12,678 – Move funds to cover expenses to NCCI (Health Initiatives)
 - \$24,000 – Record additional Medicaid funds received for Pregnancy Care Management and Care Coordination for Children (Family Care Coordination)
 - \$50 – Budge for donation received from P Wilson in honor of her sister (Clinical Services)
 - \$16,640 – Budget for donation received from Focused on a Cure (Clinical Services)
 - \$132 – Budget for donation received from Buffalo Troopers Motorcycle Club of Charlotte (Clinical Services)
 - \$1,000 – Budget for funds received from Physician Assistant Program Services (Clinical Services)

\$92,213 – Move funds to appropriate line items (Communicable Disease)
\$9,000 – Move funds to appropriate line items for Cities Readiness Initiative (Communicable Disease)
\$482,136 – Revise Budget and move funds to appropriate line items for the North Carolina Telehealth Network Project (General Administration)
\$5,562 – Move funds to appropriate line items for General Administration (General Administration)
\$50,000 – Budget for REACH indirect revenue (General Administration)
\$364,880 – Move funds to appropriate line items for Dental (Dental Health)
\$40,000 – Budget for additional Environmental Health fees collected (Environmental Health)
\$103,000 – Move funds to appropriate line items for Clinical Services (Clinical Services)
Dr. Weston motioned to approve the budget revisions and amendments requests as presented. Mrs. Wingate seconded the motion. Motion approved 5:0

BUSINESS AGENDA

REACH Project and Exercise is Medicine Month

Marcella Beam, REACH Communications Director, provided an overview of the REACH project and a proclamation to designate May as Exercise is Medicine Month. She explained that Exercise is Medicine is a global initiative that encourages healthcare providers to assess physical activity as a vital sign during each patient visit and to write personalized exercise prescriptions. Prescribing physical activity in the right 'dosage' is a highly effective prescription for the prevention, treatment and management of more than 40 of the most common chronic health conditions. Marcella explained that as part of the REACH (Racial and Ethnic Approaches to Community Health) Grant, REACH program staff are working with five local clinic offices to integrate Exercise is Medicine into their practice work flow. She stated that by signing the proclamation, and supporting this initiative, the Cabarrus County Public Health Authority Board is sending a clear message to the healthcare community and the residents that physical activity is an important investment in life-long health.

County Health Rankings and SOTCH Report

Lauren Thomas, Executive Director of Healthy Cabarrus, presented the 2015 County Health Rankings, noting that Cabarrus County improved from 9th place to 7th place. She explained that this report, produced annually by the Robert Wood Johnson Foundation, utilizing federal-level data sources, and measures vital health factors in nearly every county in America. This report ranks counties among their peers within the state, emphasized the social determinants and the physical environment factors that impact health, and provides a starting point for change in communities. The Cabarrus County 2014 State of the County Health Report (SOTCH), a project of Health Cabarrus, provides demographics, social determinants of Health, Access to healthcare, Major Morbidity & Mortality, Priority Health Concerns (Obesity, Diabetes, Child Maltreatment, Substance Abuse), Community Progress, Emerging Issues & New Initiatives. The report also identified community issues and the unmet needs as identified by the most recent community assessment in 2012, which are Wellness and Obesity, Mental Health, Under/Unemployment, Education, Access to Healthcare. Lauren explained that the SOTCH report is produced internally by Cabarrus Health Alliance during interim years of the Community Needs Assessment, utilized local, state and federal-level data sources, and is locally disseminated through our community partners.

Annual Review: Board Operating Procedures, By-Laws, Corporate Resolution

Erin Shoe, Human Resources Director, stated that Board Operating Procedures, By-Laws, and the Corporate Resolution must be reviewed and approved annually by the Board for accreditation requirements. She stated that there have been no revisions to any of these documents. Mrs. Wingate motioned to approve all three of the Board governing documents. Mr. Morris seconded the motion. Approved 5:0

Revised Purchasing and Travel Policies, Review of Reserve Policy

Sue Yates, Finance Director, stated that revisions are made when necessary and policies are reviewed at least annually for accreditation requirements. She reviewed the revisions to each policy and requested approval of the revised Purchasing Policy and Travel Policy, effective May 12, 2015. Mrs. Yates stated that there were no changes to the Reserve policy. Vice-Chairman Kincaid motioned to approve the revisions to the Purchasing and Travel Policies, and annual review of the Reserve Policy, as presented. The motion was seconded by Mrs. Wingate, and approved 5:0.

Cabarrus County Commissioner's Presentation on FY 2016 CHA Budget

Sue Yates presented the PowerPoint Presentation on the Cabarrus Health Alliance FY 2016 Budget that will be presented to the Cabarrus County Commissioners on May 26, 2015 at 7:00 pm. She asked for feedback from the CHA Board. Following a brief discussion on funding clarifications, the Board endorsed the presentation.

Public Hearing on FY 2016 Budget

Chairman Mack suspended the regular meeting at 6:04 pm and opened the floor for public comments regarding the FY 2016 Budget. There being none, the closed the public health, and reconvened the Board into regular session at 6:06 pm

Adoption of FY 2016 Budget

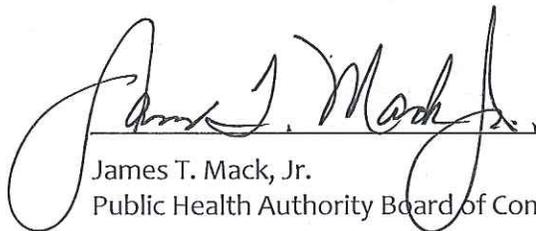
Mrs. Yates reviewed with the Board the Annual Budget Fiscal Year 2016 Budget Message. She noted that the budget totals \$18,605,739, and that the request contribution amount from Cabarrus County for FY 2016 is \$6,011,824, an increase of \$297,956 from the FY2015 country contribution amount. Mrs. Yates summarized for the Board the highlights of the FY 2016 Budget and the Budget Ordinance, and asked for approval. Mrs. Wingate motioned to adopt the FY2016 Cabarrus Health Alliance Budget and the Budget Ordinance, as presented. The motion was seconded by Vice-Chairman Kincaid, and approved 5:0.

INFORMAL PUBLIC COMMENTS/SPEAKERS FROM THE FLOOR

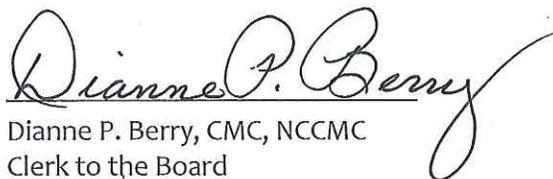
Chairman Mack called for informal public comments from the floor. Vice-Chairman Kincaid thanks Sue Yates and her staff for doing a good job on the FY 2016 budget.

ADJOURNMENT

There being no further business to come before the Board, Mr. Morris motioned to adjourn the regular meeting at 6:16 p.m. The motion was seconded by Dr. Weston, and approved 5:0.



James T. Mack, Jr.
Public Health Authority Board of Commissioners



Dianne P. Berry, CMC, NCCMC
Clerk to the Board