



Minutes of

## Public Health Authority of Cabarrus County Board Meeting

October 13, 2015

The Cabarrus County Public Health Authority Board met on Tuesday, October 13, 2015 at 5:30 p.m. in the Board Room of Cabarrus Health Alliance, 300 Mooresville Road, Kannapolis, NC.

**Members Present:** James T. Mack, Jr., Chairman  
Phyllis Wingate  
Steve Morris  
Tom Kincaid, Vice-Chairman

**Members Absent:** Dari Caldwell  
Tedra Claytor, MD  
Chad Weston, MD

**CHA Staff Present:** Dr. William F. Pilkington, Secretary to the Board, Dianne Berry, Clerk to the Board,  
Erin Shoe, Paula Faggart, Ryan McGhee, Sue Yates, Suzanne Knight

**Others Present:** Senator Fletcher Hartsell

### CALL TO ORDER

Chairman James T. Mack, Jr. called the meeting to order at 5:30 p.m. and offered the invocation.

### OATH OF OFFICE

Dianne Berry, Clerk to the Board, administered the Oath of Office to Vice-Chairman Tom Kincaid, who was re-appointed to the Cabarrus County Public Health Authority Board for a second three-year term by Cabarrus County Commissioners.

### ADOPTION OF THE AGENDA

Vice-Chairman Kincaid motioned to adopt the agenda as presented. The motion was seconded by Ms. Wingate. Motion approved 4:0.

### APPROVAL OF THE MINUTES

Ms. Wingate motioned to approve the August 11, 2015 regular meeting minutes and August 11, 2015 closed session minutes of the Cabarrus County Public Health Authority Board meeting. The motion was seconded by Vice-Chairman Kincaid, and approved 4:0.

### REPORTS

The following reports were presented: 1<sup>st</sup> Quarter FY2016 Goals & Objectives Reports; 1<sup>st</sup> Quarter FY2016 employee Separations Report; Financial Summary Report FY2015 Ending 6/30/15; DPH Quarterly Fiscal Monitoring Report ending 6/30/15. Erin Shoe, Human Resources Director, noted that performance indicators and productivity in Clinical Services are now green, and explained that the problem resulted from clinic's 'go-live' period for Electronic Medical Records, which required us to scale back on the number of patients seen during that time period. Mrs. Shoe also stated that all organizational goals and objectives were met in FY2015 for the annual employee performance award. Ms. Shoe noted that the 1<sup>st</sup> Quarter FY2016 Employee Separations report included very few separations and no issues or trends were noted. Sue Yates, Finance Director, reviewed the Financial Summary Report for FY2015 ending 6/30/15. She noted that although there has still not been a resolution on the Medicaid Cost Settlement, CHA came out in the positive.

### CONSENT AGENDA

#### BUDGET REVISIONS AND AMENDMENTS REQUESTS

Sue Yates, Finance Director, reviewed the budget revisions and amendments requests

\$22,733 – Budget additional funds received and move funds to appropriate line items for the CAEPP grant (Public Health Solutions)  
\$8,000 – Budget funds received from NCPHA Ann Wolfe mini-grant for Connections (Clinical Services)  
\$595,160 – Budget funds received from the Office of Adolescent Health for TRAIL (Public Health Solutions)  
Dr. Pilkington noted that the TRAIL grant was a new grant recently received, which allowed CHA to expand the program in Cabarrus County Schools, where it had originally only been in Kannapolis City Schools.  
Mr. Morris motioned to approve the budget revisions and amendments requests. The motion was seconded by Ms. Wingate and approved 4:0.

## **BUSINESS AGENDA**

### **SAN Purchase and Cabarrus County Shared Resources**

Ryan McGhee, Chief Technology Officer, stated that while reviewing the FY2016 budget at the May 12, 2015 Cabarrus County Public Health Authority board meeting, board members discussed the budgeted capital asset purchase of a Storage Area Network (SAN) to replace CHA's current SAN. At that time, Mr. Morris recommended that we pursue a partnership with Cabarrus County ITS to share resources, as this has been advantageous for the Cabarrus County Schools. Mr. McGhee stated that CHA Information Technology staff did meet with County ITS staff to discuss the possibilities, and the county staff were happy to share SAN resources with CHA. However, the cost of connecting CHA's current locations to county networks (\$121,000) would exceed the cost of replacing the CHA SAN (\$70,000). Mr. McGhee recommended that we proceed with an expansion and extended service agreement for CHA's current San, using budgeted capital asset funds. He stated that if the Board is satisfied with his recommendation, no action is necessary. Ms. Wingate asked about the difference in longevity of solutions. Mr. McGhee responded that this would be a four-year investment, and that this expansion would almost double current data storage capacity. Board members were in agreement with Mr. McGhee's recommendations.

### **INFORMAL PUBLIC COMMENTS/SPEAKERS FROM THE FLOOR**

Chairman Mack called for informal public comments from the floor. There were none.

### **ANNOUNCEMENTS**

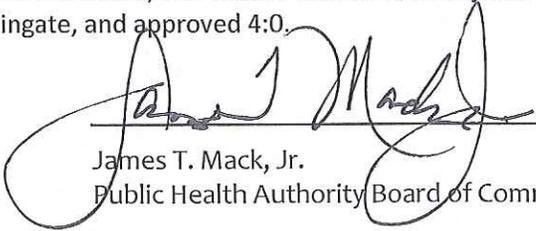
Senator Fletcher Hartsell and Dr. Pilkington presented an update on recent legislative changes in the NC House regarding local health departments and a last minute change in the language which will cost NC local health departments close to \$40 million in lost Medicaid revenue from the Medicaid Cost Settlement. Dr. Pilkington noted that local health departments are now in the middle of litigation with a law firm in Charlotte.

Erin Shoe announced that the 11<sup>th</sup> Annual Swing to the Kids! Golf Tournament was held on Monday, October 12, 2015, and was very successful. She noted that to date, the Cabarrus County Medical Society Alliance has raised \$280,000 to benefit the CHA School Health Nurse program, and this year's tournament should total more than \$300,000 to date.

Mrs. Shoe also reminded Board Members about the special recognition and reception planned in honor of Cappie Stanley, retired CHA Clinical Administrator, which is scheduled for Friday, October 16, 2015 at CHA, from 4:00 pm – 6:00 pm. She noted that the ceremony is scheduled to begin at approximately 4:30 pm.

### **ADJOURNMENT**

There being no further business to come before the Board, Mr. Morris motioned to adjourn the regular meeting at 6:10 p.m. The motion was seconded by Ms. Wingate, and approved 4:0.

  
James T. Mack, Jr.  
Public Health Authority Board of Commissioners

  
Dianne P. Berry, CMC, NCCMC

Clerk to the Board