

**CABARRUS
HEALTH
ALLIANCE**

Minutes of
**Public Health Authority of Cabarrus County
Board of Commissioners Meeting**
May 13, 2014

The Public Health Authority of Cabarrus County Board of Commissioners met in regular session on Tuesday, May 13, 2014 at 5:30 p.m. in the Board Room of Cabarrus Health Alliance, 300 Mooresville Road, Kannapolis, North Carolina 28081.

Commissioners Present: James T. Mack, Jr., Chairman
Tom Kincaid, Vice-Chairman
Allan Krusell, MD
Chad Weston, MD
Dari Caldwell
Steve Morris

Commissioners Absent: Phyllis Wingate

CHA Staff Present: Dr. William F. Pilkington, Secretary to the Board; Dianne Berry, Clerk to the Board; Staff Members: Erin Shoe, Janie Woodie, Julia Patterson, Kim Ragan, Paula Faggart, Ryan McGhee, Sue Yates, Suzanne Knight

CALL TO ORDER

Chairman Mack called the meeting to order at 5:32 p.m. and offered the invocation.

ADOPTION OF THE AGENDA

Vice-Chairman Kincaid motioned to adopt the agenda for the May 13, 2014 meeting of the Cabarrus County Public Health Authority Board, as presented. Dr. Krusell seconded the motion. Motion approved 5:0.

PRESENTATIONS

Erin Shoe, Human Resources Director, introduced Lynn Takla and Lynn Hammers, representatives of the Cabarrus County Medical Society Alliance Golf Tournament Committee, and announced that the 2013 golf tournament to benefit the Cabarrus Health Alliance School Health Nurse program netted \$27,000. Mrs. Shoe stated that 2013 was the 9th year of this tournament. Mrs. Takla added that the committee is looking forward to the 10th year in October 2014 and they plan to invite all the teams that have played and supported this tournament for the previous 9 years to come out and celebrate. Mrs. Takla noted that the golf committee also includes Rachael Kunesh, Mary Ellen Williams, Carolyn Farris, Lynn Hammers and Kirby Sheridan. She added that the mission of the CHA School Health Nurse program and the Cabarrus County Medical Society Alliance mission are the perfect match and a great fit.

Mrs. Shoe also announced that BCBSNC Oral Health Initiative awarded \$20,000 to the Cabarrus Health Alliance Dental Clinic. Also, the Sports Center of Concord, during fall of 2013, held a membership campaign with a portion of all new memberships going to the Cabarrus Health Alliance School Health Nurse Program. The outcome was a \$1,000 contribution to the program. Members of the Cabarrus County Public Health Authority Board thanked everyone for their support.

APPROVAL OF THE MINUTES

Mrs. Caldwell motioned to approve the minutes of the February 11, 2014 meeting of the Cabarrus County Public Health Authority Board, as presented. Dr. Weston seconded the motion. Motion approved 5:0.

REPORTS

The Board reviewed the following reports: 2nd Quarter Division of Public Health Quarterly Fiscal Monitoring Report; 3rd Quarter Financial Summary Report; 3rd Quarter Goals & Objectives Report; and 3rd Quarter Employee Separations Report.

CONSENT AGENDA

Budget Revisions and Amendments Requests

Sue Yates, Finance Director, reviewed the budget revisions and amendments requests

\$50,000 – Funds received from NEMC to support ongoing, quality prenatal care. (Clinical Services \$28,000 – Budget for OB Patient Fees (Clinical Services)

\$15,000 – Donation received from Focused on a Cure Foundation to support breast health. (Clinical Services)

\$27,000 – Donation received from Medical Alliance Society for the School Nurse Benefit Golf Tournament (School Health)

\$4,290 – Move funds to appropriate lines to cover expenses. (General Admin)

\$1,292 – Additional funds were received in FY14 Agreement Addendum. (Health Initiatives)

\$1,447 – Additional funds were received in FY14 Agreement Addendum. (Clinical Services)

\$676 – Additional funds were received in FY14 Agreement Addendum. (Health Initiatives)

\$28,333 – Reduction in grant funds from NC DHHS for Preconception Health Program. (Health Initiatives)

\$1,550 – Triple P organizational incentive awarded to CHA for completion of required training of FCC and WIC Staff (Health Initiatives)

\$250 – Additional funds received from University of Michigan for Cuidate implementation (Health Initiatives)

\$53,535 – Move funds to appropriate lines to cover expenses (General Administration)

\$10,999 – Additional funds received from Susan G. Komen for breast health services (Clinical Services)

\$7,333 – Insurance funds received for claims filed. (General Administration)

\$15,000 – Move funds to cover expenses with Concord Dental renovations (Dental Services)

\$15,481 – Funds received from the North Carolina Association of County Commissioners. (General Administration)

Vice-Chairman Kincaid motioned to approve the Consent Agenda, Budget Revisions and Amendments Requests, as presented. Dr. Krusell seconded the motion. The motion passed 5:0

BUSINESS AGENDA

FINANCE POLICIES REVISIONS AND ANNUAL REVIEW

Mrs. Yates stated there were only minor changes in the purchasing, travel, cell phone, dental eligibility, dental debt management, and dental fee policies. The Board was also asked to review the reserve policy, but there were no changes. Dr. Weston motioned to approve the finance policies revisions as presented. Dr. Krusell seconded the motion. The motion passed 5:0.

PROPOSED EMPLOYEE BENEFITS FISCAL YEAR 2015

Mrs. Shoe presented the proposed employee benefit for FY 2015. She noted that health insurance benefits are currently with BCBSNC through the NC Medical Society, and that CHA was able to benefit because we have a full-time Medical Director on staff. The FY 2014 renewal for BCBSNC was 1.6%. The FY 2015 renewal came in at 9%, but was negotiated down to 5.9%. She noted that CHA utilization rate is 65%. Mrs. Shoe stated that she asked our ancillary products provider to take our health insurance out to bid, and several of the major players submitted proposals. United HealthCare came in with a .5% increase, and the plan has a specialist co-pay, something much requested by staff. Mrs. Shoe noted this is an Affordable Care Act compliant plan with a maximum out of pocket of \$3,000. She reviewed the wellness proposal for FY 2015. She also reviewed the proposed ancillary products and new products that will be available, which are 100% employee paid but also portable. Vice-Chairman Kincaid thanked Mrs. Shoe for a great job of negotiating to find a competitive and comprehensive benefits package for the coming year. Dr. Krusell motioned to approve the employee's benefits package for FY 2015. The motion was seconded by Dr. Weston. Motion passed 5:0.

PRESENTATION – FINANCIAL REPORT AND FY 2015 BUDGET REQUEST FOR CABARRUS COUNTY

Mrs. Yates stated that a lot of time had been spent preparing the \$18.9 million budget for FY 2015. She announced that Cabarrus Health Alliance is scheduled to meet with the Cabarrus County Commissioners in a Budget Workshop on Thursday, May 29 at 5:30 p.m. She reviewed the new budget requests, which total \$340,000 over last year) and then shared a PowerPoint presentation for the May 29 meeting for Board feedback. Dr. Pilkington noted that 90% of CHA's budget is personnel, so a reduction in county funding would cut people and jobs, and the impact of losing the one-time funding (\$300,000) for School Health awarded by Cabarrus County in 2013 would eliminate five School Health Nurse positions or result in a

decrease in hours for all School Health Nurses. The presentation demonstrated the county contribution and its direct correlation to county health rankings for Cabarrus and neighboring counties. It also included the potential impact to the health of Cabarrus County citizens as other services would have to be cut.

INFORMAL PUBLIC COMMENTS/SPEAKERS FROM THE FLOOR

Chairman Mack opened the floor for any public comments. There being none, he closed the public comments section and proceeded with the regular meeting.

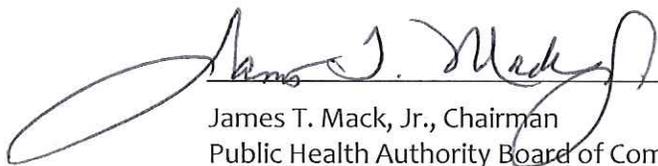
ANNOUNCEMENTS

Kim Ragan, School Health Nurse Supervisor, shared a military flag presentation from Rachel Mallette, RN School Health Nurse at Hickory Ridge High School and member of the National Guard, who flew the American Flag in Afghanistan during Operation Enduring Freedom in honor of the Cabarrus Health Alliance School Health Nurses.

Chairman Mack announced that Dr. Allan Krusell has resigned his position on the Cabarrus County Public Health Authority Board effective June 30, 2014. The Cabarrus County Commissioners have an application for his replacement on file and they will place this reappointment on one of their June meeting agendas.

ADJOURNMENT

There being no further business to come before the Cabarrus County Public Health Authority Board, Vice-Chairman Kincaid motioned to adjourn the meeting at 6:45 p.m.



James T. Mack, Jr., Chairman
Public Health Authority Board of Commissioners



Dianne P. Berry, CMC, NCCMC
Clerk to the Board