



## Position Vacancies

March 5, 2010

**POSITION TITLE:** NUTRITIONIST I (Grade 68)  
**POSITION NUMBER:** 880800  
**DEPARTMENT:** WIC  
**SALARY RANGE:** \$16.84 - \$26.00/hourly  
**HIRING RANGE:** \$16.84 - \$19.49/hourly  
**HOURS OF WORK:** Every other Wednesday from 8:00 a.m. – 5:00 p.m., PRN,  
with possible Thursdays as needed  
**CLOSING DATE:** Open until filled

### STATEMENT OF DUTIES:

Provides nutritional assessments, certifications, and counseling for pregnant and postpartum women, infants and children, who may be eligible for the WIC Program. Performs assessments and nutrition counseling for Medical Nutritional Therapy

### MINIMUM TRAINING AND EXPERIENCE REQUIREMENTS:

Bachelor's degree in Foods and Nutrition, Dietetics, or Public Health Nutrition; Registered Dietitian required

**ADDITIONAL REQUIREMENTS:** Ability to speak Spanish preferred

This position has been determined to be non-exempt under the overtime provisions of the Fair Labor Standards Act.

**POSITION TITLE:** SOCIAL WORKER II (Grade 68)  
**HIV Case Management**  
**POSITION NUMBER:** 845007  
**DEPARTMENT:** Health Initiatives  
**SALARY RANGE:** \$35,046.44 - \$54,100.02  
**HIRING RANGE:** \$35,046.44 - \$40,550.12  
**HOURS OF WORK:** 8:00 a.m. - 5:00 p.m.; some evenings & weekends  
**CLOSING DATE:** Open until filled

### STATEMENT OF DUTIES:

Assessment of client needs, facilitating access to services, providing continuity and support in their care. Develop and maintain relationships with organizations/providers that provide services to HIV/AIDS clients. Monitor services provided, re-assess needs, provide advocacy on behalf of clients, make referrals to other resources as appropriate. Facilitate applications for financial and medical resources. Ability to interpret and apply federal, state, and local public health laws, rules, and regulations, which are applicable to sexually transmitted diseases. Assist client in applying for different sources of medical care assistance. Enable clients to find other ways to meet both their physical and medical needs. Works with physician, medical offices, social workers, and others to facilitate client's access to care. Complete monthly billing, data entry requirements and reports as required by funder.

**MINIMUM TRAINING AND EXPERIENCE REQUIREMENTS:**

Bachelor's level degree from a four-year college or university in a human service area in counseling or science including Social Work, Sociology, Child Development, Psychology or Nursing, and two years experience working in human services; or an equivalent combination of training and experience.

**ADDITIONAL REQUIREMENTS:**

Basic knowledge of social work practice and ethics, of HIV/AIDS disease process and how to assist clients to meet their needs. Ability to multi-task, keep complete and accurate records, maintain flexibility and work independently.

This position has been determined to exempt under the overtime provisions of the Fair Labor Standards Act.