



Board Meeting Minutes

June 1, 2010

The Cabarrus Health Alliance Board met on Tuesday, June 1, 2010, at 5:30 p.m., in the Board Room of the Cabarrus County Human Services Building, 1307 S. Cannon Boulevard, Kannapolis, North Carolina.

CABARRUS HEALTH ALLIANCE BOARD MEMBERS PRESENT

Board Members: Charles Phillips, Chairman
Carolyn Carpenter, Vice-Chairman
Jessica Castrodale
Allan Krusell, MD
Walter Vuchnich, DDS

Absent: Robert Silver, MD

Staff Present: Dr. William F. Pilkington, Secretary to the Board
Dianne Berry, CMC, Clerk to the Board

Other Staff Present: Barbara Sheppard, Betty Braxton, Cappie Stanley, Cindy Walker, David Troutman, Dr. Kim Dehler, Jan Odell, Robin Lodge, Ryan McGhee, Suzanne Knight, Tammie Harkey, Tracy Lockard

Call to Order

Chairman Phillips called the meeting to order at 5:30 p.m. and gave the invocation.

ADOPTION OF THE AGENDA

Dr. Krusell motioned to approve agenda of the June 1, 2010 meeting, as presented. The motion was approved by absence of dissent.

APPROVAL OF THE MINUTES

Dr. Vuchnich motioned to approve the minutes of the May 11, 2010 CHA Board Meeting as presented. The motion was approved by absence of dissent.

REPORTS

Chairman Phillips reviewed the following reports: Financial Summary Report, Month Ending April 30, 2010 and Clinic Summary Recap – April 2010

CONSENT AGENDA

BUDGET REVISIONS AND AMENDMENT REQUESTS

Mrs. Harkey revised the budget revisions and amendment request as presented.

\$12,660.75 – Funds received from Division of Environmental Health for 2nd distribution of funds based on number of mandated inspections of food and lodging establishments for 2008-2009. (Environmental Health Dept.)

\$14,551.00 – Move funds to appropriate line items to reflect new funding source for Health Check Coordination source. (Family Care Coordination Dept.)

\$18,470.00 – Move funds to appropriate line items to cover costs and reduce total budgeted due to decrease in allocation from North Carolina Partnership for Children (NCPC), Smart Start, for Intensive Home Visiting. (FCC Dept.)

\$35,650.00 – Move funds to appropriate line items to cover costs and reduce total budgeted due to decrease in allocation from NCPC, Smart Start, for Early Intervention Liaison. (FCC Dept.)

\$14,300.00 – Move funds from General Administration to Vital Records Department to cover position allocated to cover these duties.

\$12,216.00 – Move funds to appropriate line items to cover costs and reduce total budgeted due to decrease in allocation from NCPC, Smart Start, for Child Care Health Consultant (Day Care). (School Health Dept.)

\$36,996.00 – Reallocate contribution funds to appropriate line items to cover program expenses.

\$28,292.00 – Move funds to appropriate line items to align with program activities. (Health Initiatives Dept.)

\$13,859.00 – Move funds to appropriate line items to cover expenses and increase total budgeted due to increase in allocation from NCPC, Smart Start, Dental Program. (Dental Dept.)

\$75,568.00 – Funds received from Women's and Children's Health to support the Innovative Approaches: Community Systems Building Grants for CYSHCN to promote programs and services that protect and enhance the well being of children and families. (Clinical Services Dept.)

\$15,000.00 – Grant funds received from the National Association of County and City Officials, NACCHO, to support our efforts to strengthen a coalition of community partners and develop a community action plan that addresses comprehensive chronic disease prevention through policy, systems, and environmental (PSE) change strategies. We chose childhood obesity prevention as a result of its ranking in the most recent Community Health Assessment. (Health Initiatives Dept.)

\$231,202.00 – Allocate fund balance appropriation per board approval to cover CHA agency incentive payments to employees based on FY 2009 outcomes and to cover vacation payout made in December, 2009. (all Depts.)

\$385,611.00 – Allocate funds from Fund Balance to cover approved costs related to the paperless project that will enhance the EMR process. This was approved by the CHA Board on 4/13/2010. (ITS Dept.)

\$3,000,000.00 – Funds received from sale of Home Health services to Bayada Nurses.

\$172,720.03– Increased budgeted revenue from Medicaid Settlement due to increased receivables based on cost settlement study for FY 2008-2009.

Dr. Krusell motioned to approve the budget revisions and amendment requests, as presented.

OLD BUSINESS

Public Hearing on FY 2011 Budget

Chairman Phillips suspended the regular meeting of the CHA Board and opened the floor for a public hearing on the FY 2011 budget at 5:40 p.m. There being no public comments, Chairman Phillips adjourned the public hearing and the Board reconvened into regular session.

Adoption of FY 2011 Annual Budget

Chairman Phillips noted that to avoid any layoffs, he had one point for discussion. Seven projected position eliminations are now down to five. He asked the Board to consider if they would be willing to take the \$172,000 shortfall from the reserve to avoid these positions eliminations. Betty Braxton, Human Resources, reviewed a list of the positions to be eliminated. Chairman Phillips recommended that we defer the Reductions in Force until August and see how the FY 2011 budget at that time. If no additional funding comes in by the end of year, we may have to revisit the RIFs again at that time. Mrs. Castrodale motioned to approve the FY 2011 Annual Budget as presented. The motion was approved in a voiced vote 4:0.

NEW BUSINESS

Health Director Position Description – Annual Review

Chairman Phillips reviewed with the CHA Board the position description for the Health Director. He made a recommendation for one addition under Illustrative Duties/Responsibilities, **Ensures**

the provision of accurate and timely information to the Cabarrus Health Alliance Board, necessary for their organizational oversight. Mrs. Carpenter motioned to approve the health director position description, as amended. The motion was approved by absence of dissent.

CHA Corporate Resolution – Annual Review

The Board reviewed the CHA Corporate Resolution, 1–16, and made recommendations for changes in each section. Dr. Vuchnich motioned to approve the CHA Corporate Resolution, as amended. The motion was approved by absence of dissent.

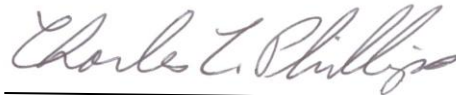
Chairman Phillips reviewed the CHA Board FY 2011 meeting calendar.

Dr. Pilkington reviewed questions that the Cabarrus County Commissioners would like answers to at their next meeting with CHA in July. He noted that the CHA Board would be notified when this meeting is scheduled.

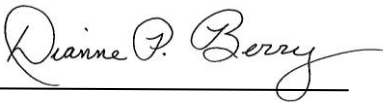
He stated that a final decision on the new CHA Building will be made by the end of June.

Chairman Phillips announced that Phyllis Wingate-Jones, new CMC NorthEast President, has tentatively agreed to serve on the Cabarrus Health Alliance Board and her application for appointment by the Cabarrus County Commissioners will be considered at their June 21 meeting. Chairman Phillips also announced that Jay White, Chairman of the Cabarrus County Commissioners, has expressed an interest in serving on the CHA Board effective July 1, 2010. He thanked Carolyn Carpenter for her years of service to the CHA Board, and presented a gift of appreciation.

There being no further business to come before the Board, Chairman Phillips declared the meeting adjourned at 6:35 p.m.



Charles C. Phillips, Chairman
Cabarrus Health Alliance Board



Dianne P. Berry, CMC
Clerk to the Board