



Board Meeting Minutes

December 8, 2009

The Cabarrus Health Alliance Board met on Tuesday, December 8, 2009, at 6:00 p.m., in the Board Room of the Cabarrus County Human Services Building, 1307 S. Cannon Boulevard, Kannapolis, North Carolina.

CABARRUS HEALTH ALLIANCE BOARD MEMBERS PRESENT

Board Members: Charles Phillips, Chairman
Carolyn Carpenter, Vice-Chairman (via speaker phone)
Alex Barker
Allan Krusell, MD
Jessica Castrodale
Walter Vuchnich, DDS

Absent: Robert Silver, MD

Staff Present: Dr. William F. Pilkington, Secretary to the Board
Dianne Berry, CMC, Clerk to the Board

Other Staff Present: Betty Braxton, Ryan McGhee, Tammie Harkey, Suzanne Knight, Tracy Lockard

Call to Order

Chairman Phillips called the meeting to order at 6:00 p.m. and gave the invocation.

ADOPTION OF THE AGENDA

The December 8, 2009 agenda was approved, as presented.

APPROVAL OF THE MINUTES

Dr. Krusell motioned to approve the minutes of the October 13, 2009 meeting of the Cabarrus Health Alliance Board, as presented. The motion passed 5:0

NEW BUSINESS

Electronic Medical Records Project Management System Approval and Authorization to Use Reserve Funds

Ryan McGhee, Chief Technology Officer, presented information on research that has taken place over the past year with experts from Cabarrus Health Alliance, Iredell and Mecklenburg counties, working to re-engineer our business processes and define our requirement for an EMR/Practice management system. He noted that this team just completed an exhaustive evaluation of the three products believe to be the best candidates: the state's new HIS system, Cerner's hosted ambulatory EMR/PM system, and Netsmart's Insight system. Mr. McGhee reviewed with Board members an EMR evaluation results summary, up-front costs report for all EMR related items, a 5-year alternative cost structure, and related hardware and software details, including IT budget savings. He noted that we need to act now, because of end of year pricing and EMR vendors' price cuts, and for EMR to be fully operational and staff fully trained by CHA's relocation to our new facility. Mr. McGhee requested board approval to spend reserve funds on the EMR/PM solution, award a non-competitive contract to Netsmart Technologies, to approve purchase of most of the related hardware and software from Yorel Integrated Solutions, and for direction on either spending funds up front or over

the next 5 years. Mr. McGhee reviewed a lease agreement over the next five years, and discussed different fiscal impacts on the agency.

Chairman Phillips asked what the extent of dipping into the reserve would be. Mr. McGhee responded that it was be an estimated \$600,717 in 2010.

Mr. Barker motioned to approve all recommendations as presented: approval to spend reserve funds on the EMR/PM solution, awardance of a non-competitive contract to Netsmart Technologies, approval to purchase most of the related hardware and software from Yorel Integrated Solutions. Mr. Barker also motioned to approve spending a portion of the funds up front for the CHA Electronic Medical Records Project. The board unanimously approved the motion, in a voiced vote, 5:0.

Wage and Hour Policy Revision

Betty Braxton, Human Resources Director, requested Board approval on a revision to the CHA Personnel Policy, Appendix B, Wage and Hour Policy, to allow the CEO to authorize payment to exempt employees in lieu of compensatory time for working in a public health emergency. Payment would be at regular rate of pay. Mrs. Braxton explained that in public health departments, registered nurses are classified as exempt. This change will allow Cabarrus Health Alliance to utilize existing staff in the event of a public health emergency and compensate employees in lieu of compensatory time. Mrs. Braxton also noted that the 2009 H1N1 vaccination program qualifies as a public health emergency. Mrs. Castrodale motioned to approve the CHA personnel policy as presented. The motion was unanimously approved.

BUILDING UPDATE

Dr. Pilkington updated Board members on the TIF bonds and other alternative funding options being considered by the Kannapolis City Council and their attorney for the new CHA building at the North Carolina Research Campus. He also informed the Board of possible funding options with the USDA.

NALBOH MEMBERSHIP

Chairman Phillips announced that he has received a dues notice from the National Association of Local Boards of Health, which represents local boards at the national level, providing lobbying and education. NALBOH also hold annual meetings for boards of health, nationwide, providing education and training. He noted that an annual dues fee of \$95 is a great investment. Chairman Phillips requested that the CHA Board's membership be renewed for 2010.

ADJOURNMENT

There being no further business to come before the Board, Chairman Phillips adjourned the meeting at 6:30 p.m.


Charles C. Phillips, Chairman
Cabarrus Health Alliance Board


Dianne P. Berry, CMC
Clerk to the Board