

Board Meeting Minutes

September 13, 2011

The Cabarrus Health Alliance Board met on Tuesday, September 13, 2011 at 5:30 p.m., in the Board Room of the Cabarrus County Human Services Building, 1307 S. Cannon Boulevard, Kannapolis, North Carolina.

Board Members Present: Jessica Castrodale, Vice-Chair
Allan Krusell, MD
Phyllis Wingate-Jones
Chad Weston, MD
Walter Vuchnich, DDS

Board Members Absent: Charles Phillips, Chair
Jay White

CHA Staff Present: Dr. William F. Pilkington, Secretary to the Board
Dianne Berry, CMC, Clerk to the Board

Other Staff Present: Betty Braxton, Tammie Harkey, Erin Shoe, Cappie Stanley, Dr. Russell Suda
Special Guest: Stephanie Garrity, Health Officer, Cecil County, Maryland – visiting fellow in the NACCHO Survive & Thrive Program

CALL TO ORDER

Vice-Chair Castrodale called the meeting to order at 5:30 p.m. and gave the invocation.

ADMINISTRATION OF THE OATH OF OFFICE TO BOARD MEMBERS

Dianne Berry, Clerk to the Board, administered the oath of office to Dr. Allan Krusell, beginning his fourth term of office as CHA Board member, and to Dr. David 'Chad' Weston, for his first term of office.

RECOGNITION

Vice-Chair Castrodale referenced an article written by Dr. William F. Pilkington and published July 25, 2011 in the NC Medical Journal, Use of Health Information to Improve Care: The Southern Piedmont Beacon Community Grant.

ADOPTION OF THE AGENDA

Dr. Vuchnich motioned to approve the September 13, 2011 CHA Board meeting agenda, as presented.

APPROVAL OF THE MINUTES

Mrs. Wingate-Jones motioned to approve the minutes of the June 7, 2011 CHA Board meeting as presented. The motion was approved by absence of dissent.

Vice-Chair Castrodale noted a word spacing error on page 3 of the June 14, 2011 CHA Board meeting minutes. Dr. Krusell motioned to approve the June 14, 2011 minutes, as amended. The motion was approved by absence of dissent.

REPORTS

Vice-Chair Castrodale reviewed the reports: 4TH Quarter FY 2011 CHA Customer Service Report, 4th Quarter FY 2011 Goals & Objectives Report, FY 2011 ECHA Employee Separations Report, 1st Quarter FY 2012 CHA Customer Service Report. Dr. Krusell noted that the 1st Quarter FY 2012 Customer Service overall rating of

98% and the customer comments were impressive, and the only negative comments are still about wait times. Dr. Pilkington added that Human Resources staff began in August reviewing all surveys at noon each day in an effort to catch any recurring problems and to report them to the appropriate supervisor immediately for follow-up and resolution.

OLD BUSINESS

CHA Corporate Resolution, Section 6, Conflict of Interest

Betty noted that at the June 14, 2011 CHA Board meeting, during the CHA Board's annual review of the CHA Corporate Resolution, Admn. 006 Conflict of Interest, Chairman Phillips requested a definition of affiliate agency in Policy, Number 4. Mrs. Braxton presented that, affiliate agency is an organization/agency that is related to another organization through some type of control or ownership or structural relationship with each other. The agenda form also asked the Board to adopt both NCGS 131E-21 and NCGS 14-234 under Policy #6, as NCGS 131E-21 applies to a hospital authority. Dr. Vuchnich motioned to approve the CHA Corporate Resolution, Section 6, Conflict of Interest, as presented. The motion passed in a voiced vote, 5:0.

NEW BUSINESS

CHA Personnel Policy, Article V, Section 2: Hours of Work

Mrs. Braxton stated that the CHA Board approved CHA Personnel Policy, Article V Condition of Employment, Section 2, Hours of Work on June 14, 2011. The policy has since been revised to only require 9101 (full-time) and 9201 (part time > 20 hours) employees to work varied hours, overtime, holidays and/or weekends in order to meeting staffing requirement or in the event of a public health emergency. Mrs. Braxton explained that CHA has 19 very part-time employees on a PRN basis, and 2 temporary employees. It would not seem feasible to hold these employees to this policy. Dr. Krusell motioned to approve the CHA Personnel Policy, Article V, Section 2: Hours of Work as amended. The motion passed in a voiced vote, 5:0.

RECOGNITION OF DR. HECTOR HENRY

Suzanne Knight, Practice Manager, recognized Dr. Hector Henry for his work in the CHA Prostate Program, serving hundreds of men with screenings and blood tests for prostate cancer and follow-up. She noted that although funding for the Prostate Program has ended, Dr. Henry has remained active in the ACHIEVE project working with policy adoption and environmental change to decrease chronic disease. Suzanne stated that Dr. Henry has served as the voice of the ACHIEVE project in the community and has been very instrumental to its success. Vice-Chair Castrodale presented a gift of appreciation to Dr. Henry. Dr. Henry thanked the Board, noting that he has always had a place in his heart for public health.

CHA Clinical Services Redesign

Cappie Stanley, Health Services Director, stated that Jeff Barnhart has resigned as CEO of the Community Health Center as well as his seat with the NC State Legislation. In response to upcoming changes, representatives from the Community Health Center recently met with Dr. Pilkington and Cappie to discuss next steps and CHA's potential part in the process. CHA Board members heard information and discussed various options for consideration.

Agency Goals & Objectives FY 2012

Mrs. Stanley stated that CHA Goals & Objectives have not changed since FY 2011. Last year the CHA Board requested one overall quality indicator which was never determined because the various public health programs are so diverse. The quality indicator was eliminated for FY 2012. However, the NC Center of Health Statistics is working on developing for NC Local Health Departments 10-15 quality indicators which we will be held accountable for. Vice-Chair Castrodale stated that the quality inclusion needs to be established in the future. Dr. Krusell motioned to approve the Agency Goals & Objective FY 2012 as presented. The motion passed in a voiced vote, 4:0

Revised Debt Management Policy

Tammie Harkey, Finance Director, stated that in working with aged accounts reports and accounts receivables, it was realized that CHA was stating one thing and doing another. In the current Debt

Management policy, all maternity patients are seen regardless of their account balance. Mrs. Harkey asked the CHA Board to approve CHA the ability to limit/restrict maternity patients being seen if they do not pay and have already been certified as having the ability to pay. Dr. Pilkington added that this is not a minor issue, but equate to a > \$200,000 and growing liability to CHA. He explained that we are relying on clinical process and administrative processes now, so clinical staff sees them with no pay. CHA does not have that luxury any longer. Dr. Krusell motioned to approve the revised Debt Management Policy, stating that any exceptions to the policy would be done on an individual basis by the approval of Dr. Russell Suda or Tammie Harkey. The motion was approved by absence of dissent.

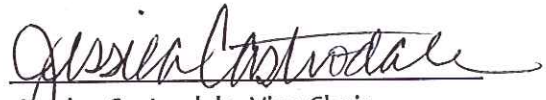
ANNOUNCEMENTS/UPDATES

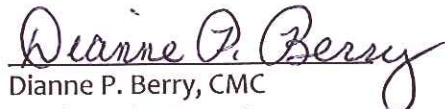
Building Update

Mrs. Harkey reviewed with the Board the August 2011 Progress Report from Cox Schepp construction, Inc., general contractor for the new CHA Building at the NC Research Campus. She reported that the building is going up fast, almost 60% complete to date, and we are still on target for a February 2012 completion date. Mrs. Harkey extended an invitation to the Board to come and tour the new facility on any Friday beginning the end of October. Regular monthly contractor's updates will be e-mailed to CHA Board members in the future.

ADJOURNMENT

There being no further business to come before the Board, Vice-Chair Castrodale declared the Cabarrus Health Alliance Board meeting adjourned at 6:43 p.m.


Jessica Castrodale, Vice-Chair
Cabarrus Health Alliance Board


Dianne P. Berry, CMC
Clerk to the Board