



Board Meeting Minutes

August 11, 2009

The Cabarrus Health Alliance Board met on Tuesday, August 11, 2009, at 5:30 p.m., in the Board Room of the Cabarrus County Human Services Building, 1307 S. Cannon Boulevard, Kannapolis, North Carolina.

CABARRUS HEALTH ALLIANCE BOARD MEMBERS PRESENT

Board Members: Charles Phillips, Chairman
Carolyn Carpenter, Vice-Chairman
Allan Krusell, MD
Jessica Castrodale
Robert Silver, MD
Walter Vuchnich, DDS

Absent: Alex Barker

Staff Present: Dr. William F. Pilkington, Secretary to the Board
Dianne Berry, CMC, Clerk to the Board

Other Staff Present: Dr. Kim Dehler, Tammie Harkey, Suzanne Knight, Ryan McGhee, Jo Ann Reed, Cappie Stanley, Paige Waldrop

Call to Order

Chairman Phillips called the meeting to order at 5:30 p.m. and gave the invocation.

ADOPTION OF THE AGENDA

Chairman Phillips added an additional item under Old Business: Cabarrus Public Health Research Institute. Mrs. Carpenter motioned to approve the agenda as amended. The motion passed 4:0

ADMINISTRATION OF OATH OF OFFICE TO WALTER VUCHNICH, DDS

Dianne Berry, Clerk to the Board, administered the oath of office to Walter Vuchnich, DDS, newly appointed CHA Board Member.

APPROVAL OF THE MINUTES

Dr. Krusell motioned to approve the minutes of the June 9, 2009 meeting of the Cabarrus Health Alliance Board, as presented. The motion passed 4:0

ADMINISTRATIVE REPORTS

Chairman Phillips reviewed the administrative reports, which included Communicable Disease Summary, 4th Quarter and End of FY 2009 Employee Separations Report, CHA Goals & Objectives Reports 4th Quarter FY 2009, CHA Customer Service Survey Report 4th Quarter FY 09, Clinic Summary Recap, June 09, and July 09 and End of FY 09 Preliminary Financial Reports.

OLD BUSINESS

New Building Update

Dr. Pilkington announced that Kannapolis City Council, at their June meeting, voted 6:1 to move forward in issuing a bank financed TIF bond, through securing a loan from a bank to finance the new

CHA Building at the NC Research Campus. Building design was sent to BB&T for review and approval. This transaction should be completed by September 30, 2009, and \$15 million will be available. Dr. Pilkington explained that the City of Kannapolis would own this building, and CHA would lease it.

CABARRUS PUBLIC HEALTH RESEARCH INSTITUTE UPDATE

Paige Waldrop, Executive Director, reported that the Cabarrus Public Health Research Institute was launched in November 2008. The overall goal was to facilitate public health projects through various academic partners at the NC Research Campus and throughout the state, and to push public health more to the forefront. Ms. Waldrop reported that the Board of Directors includes representatives from most of the major universities on the NC Research Campus, the corporate part, and community partners. The Cabarrus Public Health Research Institute has met on April 1, 2009 and July 22, 2009. Chairman Phillips announced that he is serving Chair for the Cabarrus Public Health Research Institute.

NEW BUSINESS

ANNUAL FINANCIAL POLICIES REVIEW

Mrs. Harkey presented the Dental Clinic Fee Policy and Public Health and Primary Care Services Fee Policy for review. She explained that the annual review of these policies is for accreditation purposes, and there are no changes to these policies. Mrs. Castrodale motioned to approve the policies, without changes, as presented. The motion passed 5:0. Mrs. Harkey also reviewed changes to the following financial policies: Dental Clinic Debt Management Policy, Dental Clinic Eligibility Policy, Public Health and Primary Care Services Debt Management Policy, Public Health and Primary Care Services Eligibility Policy, and Travel Policy. Dr. Silver motioned to approve the revised financial policies, as amended. The motion passed 5:0. Mrs. Harkey noted that the revision to the Cell Phone policy was setting the amount of stipend to employees required to have cell phone access to the type of phone. Mrs. Carpenter motioned to approve the revised cell phone policy as presented. The motion passed 5:0.

ANNOUNCEMENTS

Mrs. Harkey announced that Cabarrus Health Alliance was recently awarded, for the ninth year in a row, the Certificate of Achievement for Excellence in Financial Reporting for the Comprehensive Annual Financial Report for the year ended June 30, 2008.

Dr. Pilkington announced that a meeting with community partners is scheduled for September 3, 2009 regarding H1N1, and more information will be presented at the September 8 Board meeting. Mrs. Castrodale suggested that Cabarrus Health Alliance update its website with information on H1N1 to be the premier information source for Cabarrus County.

ADJOURNMENT

There being no further business to come before the Board, Chairman Phillips adjourned the meeting at 6:23 p.m.

Charles C. Phillips, Chairman
Cabarrus Health Alliance Board

Dianne P. Berry, CMC
Clerk to the Board