



Board Meeting Minutes September 11, 2007

The Cabarrus Health Alliance Board met on Tuesday, September 11, 2007, at 5:30 p.m., in the Board Room of the Cabarrus County Human Services Building.

PRESENT: Charles Phillips, Chairman
Alex Barker
Carolyn Carpenter
Jessica Castrodale
Allan Krusell, MD
Robert Silver, MD

ABSENT: Jonathan Zsambeky, DDS

STAFF PRESENT: Dr. William F. Pilkington, CEO, Public Health Director, Dianne Berry, Clerk to the Board, Betty Braxton, Dr. Kim Dehler, Gina Goff, Tammie Harkey, Suzanne Knight, Robin Lodge, Jan Odell, Barbara Sheppard, Cappie Stanley, Dr. Russell Suda, David Troutman

CALL TO ORDER

Chairman Phillips called the meeting to order at 5:30 p.m. and gave the invocation.

ADMINISTRATION OF OATH OF OFFICE TO NEW CHA BOARD MEMBER

Dianne Berry, Clerk to the Board, administered the oath of office to Alex Barker. Mr. Barker was appointed by the Cabarrus County Board of Commissioners to serve a three year term of office as Designee of the CMC NorthEast Board of Directors. Introductions were made to all CHA Board members and CHA Leadership Team members present.

APPROVAL OF AGENDA

There were no changes to the agenda.

APPROVAL OF MINUTES

Mrs. Carpenter made a motion to approve the minutes of the June 12, 2007 CHA Board Meeting as presented. Upon a second by Dr. Silver, the motion was unanimously approved.

CONSENT AGENDA

Mrs. Harkey reviewed the budget revisions and amendment requests.

\$185,253.00 – Move funds to appropriate lines in General Administration department to cover expenses.

\$11,880.00 – The reimbursement rate for MOW services decreased from \$16.50 to \$11.00 reimbursement per unit. Decreased contingency funds since budgeted net profit for FCC decreased.

\$43,740.70 – CRI funds received from Mecklenburg County Health Department to purchase items for the Public Health Preparedness and Response programs.

Mrs. Carpenter made a motion to approve budget revision and amendment requests in the consent agenda as presented. Upon a second by Mrs. Castrodale, the motion was unanimously approved.

NEW BUSINESS

2007 State of the County Health Report

Gina Goff explained that the State of the County Health Report is a review of community health status, major causes of death, community health issues, and of the community collaborations and accomplishments that have occurred in addressing health issues identified in the Community Needs Assessment. She noted that this report is part of the DHHS Consolidated Agreement and is required for the local health department accreditation. It will be widely distributed throughout the community.

Agency Bonus FY 2007 Outcomes

Mrs. Harkey reviewed the FY 2007 Final Financial Statement, which included information that resulted in a net profit from an originally projected deficit. She noted that on March 9, 2007, she shared a Cash Flow Analysis for CHA to assist the Leadership Team in planning for FY 2007 outcome. The projection was based on conservative revenues and the previous nine months historical expenditures which resulted in a projected deficit of \$509,237. From that report, many changes occurred which cut expenses and increased earnings in several departments. As a result, the unaudited CHA balance as of August 31, 2007 for FY 2007 was a net profit of \$164,985. The Board reviewed the Employee Separations Report, Financial Reports, Customer Satisfaction Survey information, and Organizational Goals & Objectives report. Mrs. Harkey noted that all CHA organizational goals for FY 2006-07 had been met. She stated that if the CHA Board approved awarding the agency bonus, it could be paid out on Friday, September 14. Mrs. Harkey also asked the board for approval to prepare a budget revision utilizing fund balance appropriation to cover the cost of the bonus. This is to help keep the agency from working out of deficit for past years' expense and allowing the agency to stay on track with current approved budgeted items. Chairman Phillips added that the agency bonus is awarded when the organization meets the goals set and funding is available.

Dr. Krusell made a motion to approve awarding of the Agency Bonus to all eligible employees. Upon a second by Mrs. Castrodale, the motion was unanimously approved, by voiced vote, 5:0.

REPORTS

Chairman Phillips reviewed the following reports: CHA Strategic Plan FY 2007-08, Finance Report FY 07 (pending final audit); Finance Report FY 08 (2nd period estimates); Local Health Department Financial Monitoring Report; Healthy Cabarrus Report; Clinic Summary Recap.

Chairman Phillips mentioned the great comments on the CHA Customer Satisfaction Survey, and stated that he is happy to be associated with Cabarrus Health Alliance. He added that the essence of good management is in hiring good people.

Dr. Pilkington revised the CHA Strategic Plan, which was developed by the CHA Leadership Team and includes four goals: Financial Viability; Presence in the Community (What We Do, Who We Are); Innovations in Public Health; and Additional Changes in our Community. The Board discussed the county per capita, which has stayed constant over the past ten years. Mrs. Carpenter requested information be sent to the County Commissioners for review at their next work session.

ANNOUNCEMENTS

Dr. Pilkington reported that CHA has been working with IBM the last three to four months on Electronic Medical Records and Personal Health Records, and CHA will be partnering with a

company from Denmark in a four phase project. CHA will partner with three other health departments. The project will be in North Carolina for two years and then go nationwide. The project will be funded by a \$200,000 grant from the state, along with funding from IBM. Dr. Pilkington noted that CHA is working with IBM to obtain cell phones for patients, to be able to send information thru text messaging and for education, which will be funded by the Duke Endowment. Dr. Pilkington credited Senator Fletcher Hartsell for making this happen.

Dr. Pilkington updated CHA Board members on the TIF funding for the new model health department. He noted that a proposed CHA building is in Tier 2, which includes projects that do not have to be funded. Tier 1 projects have to be funded, like water & sewer and parking decks. Dr. Pilkington stated that nothing is certain, but the projection for CHA looks good. The timeframe for the project would be three years. He also noted that DSS is taking over the space currently occupied by Daymark Recovery in March 2008. Cabarrus County has allowed CHA a three year grace period at its current location.

ADJOURNMENT

There being no further business to come before the Board, Chairman Phillips declared the meeting adjourned at 6:25 p.m.

Charles C. Phillips, Chairman
Cabarrus Health Alliance Board

Dianne P. Berry, CMC
Clerk to the Board