



## Meeting Minutes of the Cabarrus Health Alliance Board

February 14, 2006

6:43 p.m.

**Present:** Mr. Charles Phillips, Board Chairman, Mrs. Carolyn Carpenter, Mrs. Wanda Douglas, Dr. Alan Krusell, Dr. Robert Silver

**Absent:** Mr. Mark Nantz, Dr. Jonathan Zsambeky

**Also Present:** Dr. William F. Pilkington, Secretary to the Board

### CALL TO ORDER AND INVOCATION

Chairman Phillips called the meeting to order at 5:43 p.m. and offered the invocation.

### APPROVAL OF MINUTES

Upon a motion by Mrs. Carpenter, and a second by Dr. Krusell, the minutes of the November 8, 2006 Cabarrus Health Alliance Board meeting were approved as presented.

### ADMINISTRATION OF OATH OF OFFICE

The Oath of Office was administered to Dr. Alan Krusell, reinstated for a second 3-year term, and Dr. Robert Silver, new CHA Board Member representing the NEMC Medical Staff.

### CONSENT AGENDA

#### Budget Revision and Amendments Requests

Tammie Harkey, CHA Finance Director, reviewed the budget revisions and amendments:

\$7,000.00 – Funds received from Women's Health to support the purchase of long-acting contraceptives for low-income women in the Family Planning Program.

\$12,346.00 – Funds received from Women's Health to support TANF (Temporary Assistance for Needy Families) Out-of-Wedlock program activities.

\$143,840.00 – Funds received from the N.C. Institute for Public Health to coordinate the development of "public health incubators", specifically the South Piedmont Partnership for Public Health.

\$8,210.00 – Additional funds received from Division of Public Health for the North Carolina Heart Disease and Stroke Prevention Program. Funding is for "train the trainer" workshops.

\$2,800.00 – Additional funds received from Division of Public Health for the North Carolina Heart Disease & Stroke Prevention Program. Funding is dedicated to the Pilot Program for Automated External Defibrillators (AED) in Public Buildings.

\$28,476.00 – Additional funds received from DHHS for the WIC Program. This increase represents cost per participant allocation for State Contract Year 2005 and is based on increased base caseload.

\$5,000.00 – Funds received from DPH to enhance local Healthy Carolinians activities/initiatives and contribute to the Partnership's overall mission and goals.

\$350,000.00 – Grant funds received from The Cannon Foundation to assist with the dental clinic expansion.

Upon a motion by Mrs. Carpenter, and second by Ms. Douglas, all Consent Agenda items approved 4:0.

### NEW BUSINESS

Cappie Stanley introduced Dr. Kim Dehler, Dental Director for Cabarrus Health Alliance. Mrs. Stanley distributed copies of the proposed dental renovation budget information and the official bids received on February 13, 2006, noting that the low bid came from Liles Construction Company, for \$205,572.00, which included Alternates 1-4 (Cabinetry, Washer/Dryer, Lockers/Bench, and Chair Rail). Upon a motion by Dr. Krusell and a second by Mrs. Douglas, the bid from Liles Construction was approved 4:0 in a voiced vote.

Mrs. Stanley announced that CHA was awarded \$350,000 from the Cannon Foundation for the Dental Clinic expansion.

**Approval of Contract for 2006 Audit**

Tammie Harkey, Finance Director, announced that only one bid was received for the audit, which was from Potter and Company. After a brief discussion, and upon a motion by Mrs. Carpenter, and second by Ms. Douglas, the board voted in a voiced vote, 4:0, to approve Potter & Company, in a 3-year contact, with the condition of an out included.

**Comprehensive Financial Report**

Mrs. Harkey noted that with FY 2006, new requirements went into effect in the statistical section of Government Finance Officers Association (GFOA) reporting. A conference will be held to discuss those changes, which will go into effect July 1. She stated that the information provided to the board was given to Cabarrus County as it is included in their annual costs, and because we are a component of the county. Mrs. Harkey directed the Board to page 20, basic financial section, Statement of Action, which is broken down by department, noting that the format used was the result of direct input from CHA Finance. She explained that that state had no guidance for component units of a health authority or district health, and had asked for input. Now, CHA's process is being used as a template for the state.

**CHA/Model Health Department - Building the Health Department of the 21<sup>st</sup> Century**

Dr. Pilkington reported that Cabarrus Health Alliance is proposed to be a part of the Kannapolis Research Campus. Both the UNC School of Public Health and NCPH have interest in putting two facilities in the health department: 1) A public health best practices laboratory, staffed and run by the School of Public Health at UNC; 2) North Carolina Public Health Academy for education and training. The third component would be the Model Public Health Department of the 21<sup>st</sup> Century.

**Reports**

Chairman Phillips reviewed the reports.

**Adjournment**

The meeting adjourned at 6:33 p.m.

Respectfully submitted,

Dianne P. Berry  
Clerk to the Board